



BOARD OF DIRECTORS

Meredith Matthews, City of Arcata, **Chair**
Adelene Jones, City of Blue Lake **Vice Chair**
Leslie Castellano, City of Eureka,
Randy Cady, City of Ferndale
Steve Madrone, County of Humboldt
Frank Wilson, City of Rio Dell

Minutes

Thursday, June 8, 2023 at 5:30 PM

Eureka City Council Chamber

Present: Meredith Matthews, Frank Wilson, Leslie Castellano, Adelene Jones,
Randy Cady, Steve Madrone (arrived at 5:40 PM)
Absent: None
Staff: Eric Keller-Heckman, Tony Heacock, Loral Uber
Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairperson Castellano called the meeting to order at 5:30 PM. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from May 11th HWMA Board of Directors Meeting
- b. Declare equipment surplus property
- c. Review and approve Board of Directors Calendar for FY 2023/24, affirm meeting place and time.

Motion: **Director Matthews** moved and **Director Jones** seconded the motion to approve the Consent Calendar.

Action: Approve the Motion as made by **Director Matthews** and seconded by **Director Jones**

Ayes: Unanimous

Noes: None

Absent: Steve Madrone

3. Oral and Written Communications

Chairperson Castellano opened the floor to public comment regarding items not on the agenda. No public comment was received.

Chairperson Castellano closed the floor to public comment.

4. Approve Authority Officers for Fiscal Year 2023-24

Director Matthews and **Director Jones** volunteered for the positions of Chair and Vice Chair, respectively.

Motion: **Director Wilson** moved and **Director Cady** seconded the motion to approve **Director Matthews** as Chair and **Director Jones** as Vice-Chair.

Action: Approve the Motion as made by **Director Wilson** and seconded by **Director Cady**

Ayes: Unanimous

Noes: None
Absent: None

5. Execute Humboldt Waste Management Authority's restated and amended Joint Powers Agreement.

Motion: **Director Matthews** moved and **Director Jones** seconded the motion to execute the amended JPA.
Action: Approve the Motion as made by **Director Matthews** and seconded by **Director Jones**
Ayes: Leslie Castellano, Meredith Matthews, Adelene Jones, Steve Madrone, Randy Cady
Abstain: Frank Wilson
Noes: None
Absent: None

6. Review and approve recommendation to award WSP USA Inc. as the successful proposer for water quality and landfill gas monitoring and reporting at Cummings Road Landfill

Executive Director Keller-Heckman informed the board that WSP USA Inc. submitted the only responsive proposal. The Authority has worked with them previously, with positive experiences. In response to questions from the Board he explained that although HWMA circulated the RFP locally, no proposals were received from local organizations.

Motion: **Director Cady** moved and **Director Madrone** seconded the motion to award WSP USA Inc. as the Successful Proposer, and direct staff to negotiate a final agreement to be presented for Board approval.
Action: Approve the Motion as made by **Director Cady** and seconded by **Director Madrone**
Ayes: Unanimous
Noes: None
Absent: None

7. Standing Item: Board Member Reports

Director Jones reported that City of Blue Lake's yard waste days are going well.

Director Madrone informed the Board of Little Hoover Commission pushback to SB 1383 due to lack of necessary infrastructure.

8. Standing Item: Executive Director's Report

Executive Director Keller-Heckman gave a summary of recent Authority operations, including responses to Organics RFPs and efforts to fill the open Finance Director position.

9. Chairperson Castellano adjourned the meeting at 5:50 PM.