



BOARD OF DIRECTORS

Meredith Matthews, City of Arcata, **Chair**
Adelene Jones, City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka
Randy Cady, City of Ferndale
Stephen Madrone, County of Humboldt
Frank Wilson, City of Rio Dell,

Meeting Agenda

Thursday, September 14, 2023 at 5:30 PM
Eureka City Council Chamber
502 K Street
Eureka, CA

THE HWMA BOARD OF DIRECTORS HAS RESUMED IN-PERSON MEETINGS AND ENCOURAGES THE PUBLIC TO ATTEND EITHER IN PERSON OR TELEPHONICALLY.

Effective March 9, 2023 the HWMA Board of Directors will resume their meetings from the Eureka City Council Chamber. Members of the public are invited and encouraged to participate through the following venues.

HOW TO PARTICIPATE

The public is invited to attend and participate in the HWMA Board of Directors meeting using any of the following methods.

1. IN-PERSON

The public can attend and provide in-person comments during the meeting on regular agenda items and during Oral/Written Comment. in-person hybrid meetings. HWMA asks that when attending meetings, persons socially distance as best they can and be courteous to those who choose to wear a mask.

2. REMOTE

As a courtesy, and technology permitting, members of the public may continue to observe and participate remotely through the Zoom platform. HWMA cannot guarantee that the public's access to teleconference technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as there is a Board quorum and the public may still attend the meeting in person, the meeting will continue.

- a. Zoom <https://us06web.zoom.us/j/87272840425>
- b. Zoom Phone Numbers. +17207072699, Meeting ID: 87272840425

During the meeting, each period for public comment will be announced, and participants may use Zoom's "Raise Hand" feature to request to speak. If calling in via Zoom use *9 to raise and lower your hand. The meeting host will call on you, by name or last four digits of your phone number, and enable the microphone when it is your turn to speak. To ensure the orderly meeting conduct, providing your name is encouraged, but not required.

3. EMAIL

The public may submit public comment via email to board@hwma.net. Any comments received up until 3:00 pm of the meeting date will be:

- a. Distributed to Board members via email prior to the meeting,
- b. Referenced and attached to the meeting minutes.

Such email comments must identify the agenda item number in the subject line of the email. Comments received will be read into the record by staff, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as part of the written record of the meeting, but will not be read into the record during the meeting.

4. TO WATCH OR LISTEN ONLY

The public may view the meeting on one-way video feed on at Access Humboldt's YouTube Channel at www.youtube.com/c/accesshumboldt/live or

Copies Available: Copies of the agenda materials are available electronically at www.hwma.net, through individual HWMA member agencies or by calling HWMA at 707-268-8680. There may be a charge for copies.

Accessibility: Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at 707 268-8680 or emailing board@hwma.net. The Eureka City Council Chamber room is ADA accessible. This agenda and other materials are available in alternative formats upon request.

1. Call to Order and Roll Call at 5:30 PM

2. Consent Calendar

All matters listed under the Consent Calendar are considered to be routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

- a. Approve Minutes from the August 10, 2023 HWMA Board of Directors special meeting.

3. Oral and Written Communications

This time is provided for people to address the Board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires Board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

4. Review and Approve Recommendation to Award Transportation and Organics Processing Services to Cold Creek Compost.

5. Authorize Chair to Submit Letter to the State Governors Office Expressing Support for Little Hoover Commission Report 274, *California's Landfill Methane Emissions: SB 1383 Implementation*

- 6. Standing Item: Board Member Reports.**
- 7. Standing Item: Executive Director's Report.**
- 8. Adjourn.**



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Minutes

Thursday, August 10, 2023 at 5:30 PM

Eureka City Council Chamber

Present: Meredith Matthews, Frank Wilson, Leslie Castellano, Adelene Jones,
Randy Cady
Absent: Steve Madrone
Staff: Eric Keller-Heckman, Hilary Schwartz, Loral Uber

1. Call to Order and Roll Call at 5:30 PM

Chairperson Matthews called the meeting to order at 5:28 PM. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the June 8, 2023 HWMA Board of Directors Meeting
- b. Approve proposed re-organization

Motion: **Director Jones** moved and **Director Castellano** seconded the motion to approve the Consent Calendar.
Action: Approve the Motion as made by **Director Jones** and seconded by **Director Matthews**
Ayes: Unanimous
Noes: None
Absent: Steve Madrone

3. Oral and Written Communications

Chairperson Matthews opened the floor to public comment regarding items not on the agenda. No public comment was received.

Chairperson Matthews closed the floor to public comment.

4. Receive Presentation on Little Hoover Commission and SB 1383 Report

Executive Director Keller-Heckman presented a summary of the background and key relevant recommendations of the Little Hoover Commission report on SB1383, including recommendations for the state to pause implementation, introduce permanent exemptions for rural counties, carve out protections for community composters, and remove edible food waste recovery from the scope of 1383 compliance.

Chairperson Matthews opened the floor for public comment. Evan Edgar of Edgar & Associates recommended the Authority reach out to RCRC, as they are already working to support the recommendations favorable to rural counties. Linda Wise of Recology spoke to the Board about the importance of outreach and public education now for ease of implementation and reduced contamination as organics collection is rolled out.

The Board directed staff to draft a letter of support for the Little Hoover Commissions' recommendations, and coordinate with **Chairperson Matthews** on the letter's contents.

5. Standing Item: Board Member Reports

Director Jones reported that City of Blue Lake's yard waste days are going well. The next event is scheduled for September.

6. Standing Item: Executive Director's Report

Executive Director Keller-Heckman introduced Hilary Schwartz as the Authority's new Director of Finance. He informed the Board that recruitment for the Director of Operations position will begin soon, and that the Authority has been recognized as the 2nd largest rural carpet recycling collector in the state.

7. Chairperson Matthews adjourned the meeting at 6:05 PM.



Staff Report

DATE: September 4, 2023 For Meeting of: September 14, 2023

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 2d)
Review and Approve Recommendation to Award Transportation and Organics Processing Services to Cold Creek Compost.

RECOMMENDED ACTION: Voice vote.

That the Board:

- 1) Award Transportation and Organics Processing Services to Cold Creek Compost.
- 2) Direct the Executive Director and General Counsel to initiate negotiations for a three (3) year agreement with Cold Creek Compost for transportation and processing of organic waste ; and
- 3) Return to the Board for final agreement review and approval no later than the January 11, 2024 Board of Directors Meeting.

DISCUSSION:

At the April 13, 2023 meeting, the Board of Directors approved a Request for Proposals for “Transportation and Organics Processing Services” for circulation and proposals to be submitted by the deadline of Friday June 2, 2023. Two proposals were submitted to the HWMA by the deadline. These two proposals were submitted by the following:

Cold Creek Compost
Recology Ostrom Road

Proposals were distributed to the Technical Advisory Committee with the addition of 2 HWMA staff making up the evaluation committee. The system evaluated several categories including company qualifications, environmental enhancements, and cost proposals. It should be noted that the scoring committee opted not to make site visits prior to interviews, and instead roll those points into the interview portion of the evaluation.

Based on the evaluation results and cost proposals, the reviewers unanimously recommend Cold Creek Compost as the preferred proposer.

Organics Transportation and Processing Rankings

	Cold Creek Compost	Recology Ostrom
Scorer 1	1	2
Scorer 2	1	2
Scorer 3	1	2
Scorer 4	1	2
Scorer 5	1	2

Staff recommends that the Board receive committee ranking results, and their recommendation, and that the board award Cold Creek Compost as the successful proposer. Once awarded, the Executive Director and General Council will begin the contract negotiation process and return to the board no later than the January 11, 2024 Board of Directors Meeting for final approval. Staff expects the contract work to initiate in July of 2024.

FISCAL IMPACT:

The total fiscal impact is unknown at this time. HWMA will undergo an assessment and overhaul of the current waste management fees, and provide a recommendation to the board for the upcoming fiscal year 24/25 budget.

ALTERNATIVES:

Boards Discretion.



Staff Report

DATE: August 27, 2022 For Board Meeting: September 8, 2022

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 5)
Authorize Chair to Submit Letter to the State Governors Office Expressing Support for Little Hoover Commission Report 274, *California's Landfill Methane Emissions: SB 1383 Implementation*

RECOMMENDED ACTION

That the Board:

1. Authorize the Chair to sign the attached letter.
2. Encourage Board Members to support their individual jurisdictions in drafting similar letters.
3. Provide Other Direction as Appropriate.

DISCUSSION

At the HWMA Special meeting on August 10, 2023, the board received a presentation on the Little Hoover Commissions report on SB 1383 implementation. This presentation touched on several recommendations the commission had ranging from disadvantages to rural communities, the ballooning cost of needed infrastructure around the state, and the benefits of keeping material hyperlocal.

The HWMA board spoke at length about their agreement with the report and inquired about the efficacy of sending a support letter to the legislature.

Staff, in concert with the HWMA chair have developed the attached draft letter and recommends authorizing the Chair to sign the attached letter of support for the commission's report.

Additionally, staff would encourage board members to support similar letters being drafted from their individual jurisdictions.

FISCAL IMPACT

Minimal administrative costs associated with drafting and mailing the document.

ATTACHMENT:

1. Draft Letter- “RE: Support of The Little Hoover Commission Report 274 *Reducing California’s Landfill Methane Emissions: SB 1383 Implementation.*”



September 14, 2023

The Honorable Gavin Newsom
State Capitol, Room 219
Sacramento, CA 94249-0001

RE: Support of The Little Hoover Commission Report 274 *Reducing California's Landfill Methane Emissions: SB 1383 Implementation.*

Dear Governor Newsom:

The Humboldt Waste Management Authority (HWMA) Board of Directors respectfully requests your consideration regarding the Little Hoover Commissions (LHC) Report 274 relating to SB 1383 implementation.

While HWMA and its Member Agency Jurisdictions are supportive of the law's goals and are aware of investments and implementation steps made across the state from both private and public entities, we support the LHC's report and agree with their conclusions that the current legislation and regulations potentially disadvantage rural Californians.

Humboldt County, like many other rural areas around the state, lacks the critical infrastructure necessary to comply with the current regulations. Many local jurisdictions have been unable to establish universal curbside collection as it is either operationally nonviable given our terrain, or the financial impacts to those potential rate payers would be disproportional and punitive given the anticipated inefficiency of routes in these locations. While we recognize the state has created temporary waivers, those simply act as a reprieve from parts of the legislation and fail to help mitigate the problems rural counties have in developing new infrastructure needed for compliance. SB 1383 compliance in our county and rural areas like ours is not simply adding a new bin to existing collection routes, but creating infrastructure and a new ecosystem of waste management where it has not previously existed.

Additionally, our County lacks the processing capacity necessary to comply, and at the time of this letter there are no large-scale compost facilities within the county permitted to accept and process food waste material. This lack of local options has forced HWMA and its members to solicit proposals from facilities outside the county, in our attempt to reach compliance, resulting in organic material potentially traveling upwards of 150 miles to a permitted facility. This means ratepayers in our area will not only lose the benefit of keeping organic waste local, but their rates will be disproportionately impacted because of their location.

While HWMA is supportive of the goals the legislation sets for the state, and understands why CalRecycle would feel that pausing 1383 may be detrimental, we ask that you consider the potential impacts non-compliance may have on rural jurisdictions and that you, in concert with our State Representatives and their colleagues from other rural districts enact a pause on 1383 compliance enforcement actions for rural areas while the legislature works to develop and implement agreeable thresholds for rural county exemptions. This would allow pathways to compliance to still be developed and worked through, while ensuring rural areas do not implement programs simply for the sake of compliance that could have lasting negative effects on their ratepayers and the waste systems currently in place.

Sincerely,

Meredith Matthews

Chairwoman

cc: Jim Wood, Assembly Member, District 2
Mike Maguire, Senate Member, District 2