



## BOARD OF DIRECTORS

Meredith Matthews, City of Arcata,  
Elaine Hogan, City of Blue Lake, **Vice Chair**  
Leslie Castellano, City of Eureka, **Chair**  
Robin Smith, City of Ferndale  
Frank Wilson, City of Rio Dell  
Steve Madrone, County of Humboldt

## Minutes

Thursday, September 8, 2022 at 5:30 PM

### Zoom Video Conference Meeting

Present: Meredith Matthews, Frank Wilson, Leslie Castellano, Robin Smith, Steve Madrone, Elaine Hogan  
Absent: None  
Staff: Jill Duffy, Eric Keller-Heckman, Loral Uber, Tony Heacock  
Legal Counsel: Nancy Diamond

#### 1. Call to Order and Roll Call at 5:30 PM

**Chairperson Castellano** called the meeting to order at 5:30 PM. A quorum was present and acting.

#### 2. Board Report

Director Castellano reported that the board took action to terminate employment of the previous Executive Director, Peter Fuller, without cause, and to appoint Eric Keller-Heckman as interim Executive Director.

#### 3. Consent Calendar

- a. Approve Minutes from the July 14, 2022 HWMA Board of Directors Meeting
- b. Approve Minutes from the July 18, 2022 HWMA Board of Directors Special Meeting
- c. Approve Minutes from the August 11, 2022 HWMA Board of Directors Special Meeting
- d. Approve Resolution 2023-03 "A Resolution Of The Humboldt Waste Management Authority Re-Authorizing Remote Teleconference Meetings Of The Legislative Bodies Of Humboldt Waste Management Authority For the Period of July 11 through September 8, 2022 Pursuant To Brown Act Provisions Due To A State Of Emergency."
- e. Approve Amendment Number 5 to Agreement with Recology Eel River to extend the existing Loading Agreement for 24-months, ending July 31, 2024.
- f. Approve Amendment Number 2 to Agreement with Humboldt Sanitation to extend the existing Loading Agreement to July 31, 2024.

**Chairperson Castellano** requested Item d be pulled to correct dates.

**Motion:** **Director Matthews** moved and **Director Wilson** seconded the motion to approve Item d with corrected dates.  
**Action:** Approve the Motion as made by **Director Matthews** and seconded by **Director Wilson**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

**Chairperson Castellano** opened the floor to public comment regarding the Consent Calendar. No comment was received.

**Chairperson Castellano** closed the floor to public comment.

**Motion:** **Director Wilson** moved and **Director Matthews** seconded the motion to approve the remaining Consent Calendar items.  
**Action:** Approve the Motion as made by **Director Wilson** and seconded by **Director Matthews**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

#### 4. Oral and Written Communications

**Chairperson Castellano** opened the floor to public comment regarding items not on the agenda. Linda Wise spoke to the board about recent changes to commercial driver license requirements, which may create a commercial driver shortage in the county. Gary Penning informed the board that Dry Creek Landfill has been acquired by Waste Connections.

**Chairperson Castellano** closed the floor to public comment.

#### 5. Elect Authority Officers for Fiscal Year 2022/23

The board discussed members' availability and interest in serving as officers. Director Hogan told the board she will not be running for re-election.

**Chairperson Castellano** opened the floor for public comment. No public comment was received. **Chairperson Castellano** closed the floor to public comment.

**Motion:** **Director Wilson** moved and **Director Matthews** seconded the motion to continue with current officers for the remainder of the current fiscal year.  
**Action:** Approve the Motion as made by **Director Wilson** and seconded by **Director Matthews**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

**Motion:** **Director Wilson** moved and **Director Matthews** seconded the motion to reconsider the previous motion.  
**Action:** Approve the Motion as made by **Director Wilson** and seconded by **Director Matthews**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

**Motion:** **Director Wilson** moved and **Director Matthews** seconded the motion to continue with current officers for the remainder of the 2022, and fill any vacant positions in January 2023.  
**Action:** Approve the Motion as made by **Director Wilson** and seconded by **Director Matthews**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

#### 6. Review and approve Board of Directors Calendar for Fiscal Year 2022/23

**Chairperson Castellano** opened the floor for public comment. No public comment was received.  
**Chairperson Castellano** closed the floor to public comment.

**Motion:** **Director Hogan** moved and **Director Wilson** seconded the motion to approve the Calendar for 2022/23 with no changes to meeting times, and affirm Eureka City Council Chambers as the Board's meeting place.  
**Action:** Approve the Motion as made by **Director Hogan** and seconded by **Director Wilson**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

**7. Set a special joint meeting with HWMA Board of Directors and Humboldt County Local Task Force to Receive and Discuss HWMA's Compliance Plan Road Map: Organics Compliance Services and Edible Food Recovery Plan.**

**Interim Executive Director Keller-Heckman** briefly summarized the history and purpose of the meeting as it relates to SB 1383 compliance efforts. The board discussed availability of board members at proposed meeting times.

**Chairperson Castellano** opened the floor to public comment. Gary Penning asked if the meeting would be broadcast on zoom, and was informed it will be.  
**Chairperson Castellano** closed the floor to public comment.

**Motion:** **Director Hogan** moved and **Director Matthews** seconded the motion to hold the meeting on Thursday, September 29 from 3:30-5:30 PM  
**Action:** Approve the Motion as made by **Director Hogan** and seconded by **Director Matthews**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

**8. Approve Retired Annuitant Employment Agreement with Interim Director of Operations Jill Duffy**

**Interim Executive Director Keller-Heckman** described the circumstances and rationale for bringing Jill Duffy on as Interim Director of Operations.

**Vice Chair Hogan** opened the floor to public comment. No comment was received.  
**Vice Chair Hogan** closed the floor to public comment.

**Motion:** **Director Matthews** moved and **Director Smith** seconded the motion to hold the meeting on Thursday, September 29 from 3:30-5:30 PM  
**Action:** Approve the Motion as made by **Director Matthews** and seconded by **Director Smith**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** **Leslie Castellano**

**9. Receive information on green waste composting operations, approve resolution 2023-04 to amend the waste management fee.**

**Interim Executive Director Keller-Heckman** gave a presentation on recent operational difficulties at Mad River Hardwoods related to market conditions, storage capacity, and the regulatory considerations, which prompted Mad River Hardwoods to request a fee increase. He summarized staff recommendations and alternative options. The Board briefly discussed potential future developments in Humboldt County green waste processing and elements to consider for negotiating changes to the agreement.

**Wes Green** of Mad River Hardwoods thanked the board and described current operational plans to manage green waste until infrastructure at the West End Rd. facility can be improved.

**Vice Chair Hogan** opened the floor to public comment. Gary Penning expressed support for the Green's and willingness to assist.

**Vice Chair Hogan** closed the floor to public comment.

<b>Motion:</b>	<b>Director Wilson</b> moved and <b>Director Matthews</b> seconded the motion to accept staff recommendations.
<b>Action:</b>	Approve the Motion as made by <b>Director Wilson</b> and seconded by <b>Director Matthews</b>
<b>Ayes:</b>	Unanimous
<b>Noes:</b>	None
<b>Absent:</b>	<b>Leslie Castellano</b>

**10. Receive SB 1383 status update.**

**Interim Executive Director Keller-Heckman** gave a brief update on funding challenges and plans to re-evaluate SB 1383 compliance timeline.

**Vice Chair Hogan** opened the floor to public comment. No comment was received.

**Vice Chair Hogan** closed the floor to public comment.

**11. Authorize Chair to Submit Letter to the County of Humboldt's Comprehensive Economic Development Strategy Plan Supporting the Establishment Regional Organics Processing Facility**

**Interim Operations Director Duffy** spoke about the importance of expressing support for organics diversion programs as part of the County's economic development strategy plan.

<b>Motion:</b>	<b>Director Matthews</b> moved and <b>Director Smith</b> seconded the motion to authorize the Chair to submit a letter.
<b>Action:</b>	Approve the Motion as made by <b>Director Matthews</b> and seconded by <b>Director Smith</b>
<b>Ayes:</b>	Unanimous
<b>Noes:</b>	None
<b>Absent:</b>	<b>Leslie Castellano, Steve Madrone</b>

## **12. Standing Item: Recycling Update**

**Interim Executive Director Keller-Heckman** briefly updated the board on progress relocating the Eureka Recycling Center and operational changes since closure.

**Vice Chair Hogan** opened the floor to public comment. No comment was received.  
**Vice Chair Hogan** closed the floor to public comment.

## **13. Standing Item: Board Member Reports**

No board members had items to report.

## **14. Standing Item: Executive Director's Report**

**Interim Executive Director Keller Heckman** gave a brief update on AB 939 and mattress recycling programs.

**Vice Chair Hogan** opened the floor to public comment. No comment was received.  
**Vice Chair Hogan** closed the floor to public comment.

## **15. Closed Session:** It is the intention of the Board of Directors to meet in closed session for one item: Public Employee Performance Evaluation – Interim Executive Director, pursuant to Government Code §54957.

**Vice Chair Hogan** opened the floor to public comment regarding closed session. No comment was received.

**Vice Chair Hogan** adjourned the meeting to closed session at 6:50 p.m.

**Vice Chair Hogan** called the meeting to order from closed session at 7:34 p.m.

**No Report Out** from closed session was required.

## **16. Adjourn**

**Vice Chair Hogan** adjourned the meeting at 7:35pm following closed session.