



**HUMBOLDT WASTE
MANAGEMENT AUTHORITY**

Staff Report

DATE: November 6, 2012
FROM: Jill K. Duffy, Executive Director
SUBJECT: Item 7) Executive Director's Report
RECOMMENDED ACTION: Review and Comment.
Receive Executive Director's Report

DISCUSSION:

ED Report beginning Nov. 1.

- During the month of October I was available to meet and develop transitional plans with HWMA staff members
- The Strategic Planning Session kicked off Monday, October 29 with the HWMA Board of Directors, followed by the Planning Advisory Committee meeting on October 30. Meetings were also held with the haulers, representatives of the member agencies to present initial information. Post presentations, I met with HWMA staff and R3 Consulting to discuss the meetings.
- Tour of the landfill and review closure-related activities with Clayton Coles (Lawrence & Assoc), Bill Weaver (Pacific Watersheds & Assoc.), Jim Test (HWMA Special Projects Manager), Mark Springfield (HWMA) and Nancy Diamond.
- Tour of Hawthorne Street Transfer station and operations, staff meet and greet and general orientation to the organization and ED activities. Meeting with Program Managers, and will be meeting with Project leaders over the next week or two.
- Meeting with Board members and representatives from member agencies in the next few weeks, followed by meetings with regulatory representatives, public members and other organizations over the next few months.
- Developed HWMA agenda for November 8 meeting.\
- Four Strategic Planning meetings for the general public are being scheduled for the following dates, meeting locations to be determined:
 - North Area: McKinleyville- Tuesday, 12/4/12 5:45-7:30 PM
 - Central Area: Eureka- Wednesday, 12/5/12, 5:45-7:30 PM
 - Southern Area: Garberville - Monday, 12/10/12, 5:45-7:30 PM
 - Southern Area : Rio Dell PM- Tuesday, 12/11/12 5:45-7:30 PM
 - *Email List Serve notification is available by either contacting HWMA office at 268-8680, or by visiting the HWMA homepage and visiting the Strategic Planning page and signing up.*

Single Use Bag ordinance:

- Draft language of an Initial Study supporting a Negative Declaration and CEQA documentation was forwarded to Arcata City staff in early October. HWMA staff has requested a meeting with City of Arcata Environmental Services. Each member agency will act as their own CEQA Lead Agency.

- Draft Initial Study findings for the City of Eureka were completed and forwarded to the Public Works Department yesterday, November 7. Preliminary findings appear to support a CEQA Negative Declaration as well.
- The HWMA staff anticipates that the Unincorporated County may require a more comprehensive CEQA Environmental Impact Report (EIR) due to larger population and the more extensive geographic area. Completion expected within several months.
- Staff will regularly advise the Board of progress.

Trinidad and Fortuna Membership to HWMA

- Meetings to discuss HWMA and potential membership with the city managers of Trinidad and Fortuna have been initiated. Staff is scheduled to meet next week with Fortuna and in late November/early December with Trinidad.

PaintCare Contract Language:

- Model Municipal Contract being developed by legal staff of eight CA counties, should be available to HWMA staff within the next several weeks. Contract language issues include indemnification and insurance, liability, and pricing structure.
- To be presented to HWMA board for approval following our in-house staff and legal review. Target is January Board Meeting.
- Program was started state wide at retail level on Oct 19th, Sherwin-Williams and Glidden stores in Eureka are the Humboldt County participants.

Humboldt State University –

- HWMA staff is working with a Humboldt State University Renewable Power Systems engineering design class on three projects:
 - The first project is a design and economic analysis of installing photovoltaic (PV), or solar electric panels, on the Hawthorne St. transfer station roof.
 - The second project is looking at two different ways of using and selling the biogas energy that will be generated from the food waste digester project.
 - A third collaboration with HSU students is constructing a solar monitoring system that will measure and record the amount of solar energy available at the Cummings Road landfill

Blue Lake HHW event on Oct 13th saw 53 participants, 85 % from City of Blue lake.

The Annual Pharmaceutical Collection event, including narcotic drugs, is being scheduled for December or January at our HHW