

Humboldt County Local Task Force

Cities of:

Arcata
Blue Lake
Eureka
Ferndale
Fortuna
Rio Dell
Trinidad

County of Humboldt

Humboldt Waste Management Authority

The Humboldt County Local Task Force serves in an advisory capacity to individual agencies and the HWMA towards the implementation of the integrated management of solid wastes and recyclables.

The Local Task Force is also responsible for assisting in the coordination, review and implementation the county and cities 5-Year CIWMP Report.

Agenda

Thursday, June 30, 2016 at 10:00 AM
Adorni Center Conference Room
1011 Waterfront Drive, Eureka, CA 95501

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Accessibility: Accommodations and access to Humboldt County Local Task Force meetings for people with special needs must be requested in advance of the meeting at 707 268-8680. (The City of Eureka's Adorni Center Conference Room is ADA accessible.) This agenda and other materials are available in alternative formats upon request.

- 1. Call to order**
- 2. Introductions/Roll call**
- 3. Oral and Written Communications**
This time is provided for people to address the Task Force or to submit written communications concerning matters not on this agenda. Task Force Members may respond to statements, but any request that requires action will be referred to appropriate agency staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.
- 4. Overview of the Local Task Force Responsibilities**
- 5. Election of Chair and Vice-Chair**
- 6. Establish Meeting Frequency and Dates**
- 7. Overview of California Diversion Requirements**
- 8. Representative Reports – Standing Item**
- 9. Adjournment**



RESOLUTION 2003-4
of the
HUMBOLDT WASTE MANAGEMENT AUTHORITY
DESIGNATING MEMBERSHIP STRUCTURE OF THE
HUMBOLDT COUNTY LOCAL TASK FORCE

WHEREAS, the California Integrated Waste Management Act of 1989 (AB939), as amended, mandates each county to convene a task force to assist in the implementation of the integrated management of solid waste; and

WHEREAS, the membership of the task force, in accordance with Public Resources Code, Section 40950, is to be determined by “the county and by a majority of the cities within the county which contain a majority of the population of the incorporated area of the county”; and

WHEREAS, the Humboldt Waste Management Authority Board does represent the county and by a majority of the cities within the county which contain a majority of the population of the incorporated area of the county; and

WHEREAS, the county and incorporated cities wish to re-structure the membership of the Local Task Force.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Humboldt Waste Management Authority that the Integrated Solid Waste Management Task Force, a.k.a. Local Task Force (LTF), is hereby established as follows:

1. PURPOSE

The purpose of said task force is to:

- (a) Assist in coordinating the review, revision and implementation of county and city source reduction and recycling elements, household hazardous waste elements, and non-disposal facility elements;
- (b) Review the county-wide siting element;
- (c) Ensure a coordinated and cost-effective regional integrated system for the management of waste by:
 - 1. Identifying new and ongoing solid waste management issues of county-wide or regional concern.

2. Assisting advising, and facilitating the development of solid waste collection systems, processing facilities, and marketing arrangements that can serve more than one local jurisdiction within the region.
3. The extent possible, facilitating resolution of conflicts and inconsistencies between or among city and county source reduction and recycling elements, household hazardous waste elements, and non-disposal facility elements.

(d) Develop goals, policies and procedures which are consistent with the guidelines and regulations adopted by the California Integrated Waste Management Board to guide the development of the county-wide integrated waste management plan.

(e) Review and comment, as required by the Local Enforcement Agency and the California Integrated Waste Management Board, on proposed actions, programs and facilities which affect the management of solid waste and diverted materials in Humboldt County.

2. MEMBERSHIP

The LTF shall be composed of the total of eight (8) members, such that each jurisdiction in Humboldt County shall be entitled to designate one representative to the LTF. This designated representative may be, but is not required to be, the jurisdiction's staff person who handles waste reduction matters for the agency.

3. VOTING

Each representative shall have one vote, with a simple majority of votes needed to constitute action. In the event of a tie, the General Manager of the Humboldt Waste Management Authority may cast a vote.

4. OFFICERS AND DUTIES

The members of the task force may select a chair person and vice-chair person. The LTF shall meet at least four times per year at such time and place as may be agreed upon by the representatives.

5. COMMITTEES

The members of the LTF may from time to time create committees as needed to assist with the business of the LTF, including but not limited to a citizens' advisory committee, consisting of members of the general public, and a technical advisory committee, consisting of member with expertise in waste management and waste reduction. The purposed, term and composition of any such committees shall be at the pleasure of the LTF.

6. NOTICE OF MEETINGS

Notice of the meetings shall be provided to all representatives by mail, fax or e-mail.

7. PROCEDURES

The task force shall carry out its functions in accordance with procedures that are consistent with State and local law. Any duly appointed representative may appoint an alternate representative to attend and to participate in any official LTF activity.

8. ADMINISTRATIVE SUPPORT

Administrative support shall be divided up among the agencies represented in the LTF.

9. REPEAL

The adoption of this resolution, all prior resolutions regarding the subject of the LTF are hereby repealed.

Adopted on motion by HWMA Board member _____.

Seconded by HWMA Board member _____

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Sherman Schapiro, Chairman _____
Date

Witness:

Gerald Kindsfather, Clerk _____
Date

CALIFORNIA INTEGRATED WASTE MANAGEMENT PLAN 5-YR REVIEW

OVERVIEW:

California Counties are required to prepare and submit to CalRecycle a “Countywide Integrated Waste Management Plan” (CIWMP) for each jurisdiction within the county. This plan includes the following elements:

Source Reduction and Recycling Element* (SRRE) includes county and city program plans for source reduction, recycling, and other material diversion. Includes related local ordinances and education.

Household Hazardous Waste Element* (HHWE) includes county and city program plans for safe recycling and disposal of hazardous waste.

Non-Disposal Facility Element* (NDFE) identifies long term solid waste facility needs for the county and cities

Additionally,

Countywide Siting Element (CSE) summarizes countywide goals for IWM, administration of the plan, future diversion strategies and program finances.

Summary Plan (SP) - quantifies landfill capacity needs and demonstrates a strategy for long-term disposal capacity

The waste management plan is to address the waste management conditions within the respective county, and provide an overview of actions to be taken to achieve the 50% equivalent per capita disposal target and to maintain a 15-year disposal capacity. Statute requires that the elements comprising the CIWMP be reviewed every five years after the original plan’s approval date, and be revised as necessary.

Under an agreement for services with the County, HWMA staff prepares the draft 5-year CIWMP document, in addition to the required annual reports. The Humboldt County Local Task Force is responsible for reviewing and suggesting revisions to the 5-yr CIWMP document prior to the County submitting the plan to CalRecycle.

The CIWMP Update was submitted in (date), 2014. The next comprehensive 5-Year Review is required in 2019; however some elements (denoted with the *) are also required to be updated annually by individual jurisdictions in their submittal of an Electronic Annual Report (EAR).

HWMA prepares EAR reports for the County, City of Eureka and City of Rio Dell under individual service agreements.

May 30, 2016