BOARD OF DIRECTORS
Stacy Atkins-Salazar, City of Arcata, **Chair**
Michelle Lewis-Lusso City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka
Randy Cady, City of Ferndale
Steve Madrone, County of Humboldt
Frank Wilson, City of Rio Dell

Meeting Agenda

Thursday, November 12, 2026, at 5:30 PM
Eureka City Council Chamber
531 K Street
Eureka, CA

HOW TO PARTICIPATE

The public is invited to attend and participate in the HWMA Board of Directors meeting using any of the following methods.

1. **IN-PERSON**
   The public can attend and provide in-person comments during the meeting on regular agenda items and during Oral/Written Comment, at the Eureka City Council Chambers located on the second floor at 531 K Street, Eureka, California.

2. **REMOTE**
   As a courtesy, and technology permitting, members of the public may continue to observe and participate remotely through the Zoom platform. HWMA cannot guarantee that the public's access to teleconference technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as there is a board quorum and the public may still attend the meeting in person, the meeting will continue.

   a. Zoom https://us06web.zoom.us/j/87272840425
   b. Zoom Phone Numbers. +17207072699, Meeting ID: 87272840425

   During the meeting, each period for public comment will be announced, and participants may use Zoom's "Raise Hand" feature to request to speak. If calling in via Zoom use ***9** to raise and lower your hand. The meeting host will call on you, by name or last four digits of your phone number and enable the microphone when it is your turn to speak. To ensure the orderly meeting conduct, providing your name is encouraged, but not required.

3. **EMAIL**
   The public may submit public comment via email to board@hwma.net. Any comments received up until 3:00 pm of the meeting date will be:

   a. Distributed to Board Members via email prior to the meeting,
   b. Referenced and attached to the meeting minutes.

   Such email comments must identify the agenda item number in the subject line of the email. Comments received will be read into the record by staff, with a maximum

allowance of three minutes (approximately 500 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as part of the written record of the meeting but will not be read into the record during the meeting.

4. **TO WATCH OR LISTEN ONLY**
   The public may view the meeting on one-way video feed on Access Humboldt's YouTube Channel at www.youtube.com/c/accesshumboldt/live

***Copies Available**: Copies of the agenda materials are available electronically at www.hwma.net, through individual HWMA member agencies, or by calling HWMA at (707) 268-8680. There may be a charge for copies.*

***Accessibility:** Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at (707) 268-8680 or by emailing board@hwma.net . The Eureka City Council Chamber room is ADA accessible. This agenda and other materials are available in alternative formats upon request.*

1. **Call to Order and Roll Call at 5:30 PM**

2. **Consent Calendar**
   All matters listed under the Consent Calendar are considered routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

   a. Approve Minutes from the September 10, 2026, HWMA Board of Directors Meeting.
   b. Review and Approve Draft July 2026 Financial Reports
   c. Review and Approve Draft August 2026 Financial Reports
   d. Approve Resolution 2027–05 Conflict of Interest Code
   e. Approve Waiver of Potential Conflict of Interest and Informed Consent Regarding Counsel Representation on Regional Climate Action Plan (RCAP)
   f. Approve Request for Bids for the Cummings Road Landfill Operations Office Repairs.

3. **Oral and Written Communications**
   This time is provided for people to address the board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

4. **Receive Presentation of Dry Creek Landfill**

5. **Approve Regional Climate Action Plan Memorandum of Understanding.**

6. **Appoint Board Member to the Regional Climate Committee**

7. **Standing Item: Board Member Report**

8. **Standing Item: Executive Director's Report**

9. **Closed Session: It is the intention of the Board of Directors to meet in closed session for three items:**

    a. Conference with legal counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)

    b. Public Employment Evaluation - Executive Director pursuant to Government Code Section 54957.

    c. Labor negotiations, unrepresented employee, Executive Director, pursuant to Government Code Section 54957.6

10. **Adjourn.**

BOARD OF DIRECTORS
Stacy Atkins-Salazar, City of Arcata, **Chair**
Michelle Lewis-Lusso, City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka
Randall Cady, City of Ferndale
Steve Madrone, County of Humboldt
Frank Wilson, City of Rio Dell

Minutes
Thursday, September 10, 2026, at 5:30 PM
Eureka City Council Chamber

Present:	Stacy Atkins-Salazar, Michelle Lewis-Lusso, Leslie Castellano, Randall Cady, Steve Madrone, Frank Wilson.
Absent:	None
Staff:	Eric Keller-Heckman, Tony Heacock, Helder Morais, Hilary Schwartz
Legal Counsel:	Nancy Diamond

1. **Call to Order and Roll Call at 5:30 PM**

   Chairperson Atkins-Salazar called the meeting to order at 5:30 PM. A quorum was present and acting.

2. **Consent Calendar**
   a. Approve Minutes from the August 13, 2026, HWMA Board of Directors Meeting
   b. Review and Approve Draft June 2026 Financial Reports
   c. Approve Request for Proposal for Hazardous Waste Transportation and Disposal Services

   Chairperson Atkins-Salazar inquired if there were any requests to pull items from the Consent Calendar. **Director Lewis-Lusso** responded that she would like to pull Item C of the Consent Calendar for discussion.

   Chairperson Atkins-Salazar opened the floor to public comment on the Consent Calendar, and no public comment was received.

   Chairperson Atkins-Salazar closed the floor to public comment.

Motion:	**Director Castellano** motioned, and **Director Cady** seconded, to approve items a) through b) of the Consent Calendar as delivered
Action:	Approve the Motion as made by **Director Castellano** and seconded by **Director Cady**
Ayes:	Unanimous
Noes:	None
Absent:	None

   Director Lewis-Lusso requested clarification about discrepancies she observed in the titles in the Request for Proposals compared to the agreement attached to the proposal, which reflects the name of the disposal firm currently under contract for the hazardous waste transportation and disposal services. **Executive Director Keller-Heckman** explained that the attached agreement is only a draft, not a finalized version, intended as a placeholder to show potential proposers what the contract would look like. The finalized version of the contract will be altered to include details specific to the successful proposer and the agreed-upon services. **Director Lewis-Lusso**

indicated that the additional discrepancies she noted in the RFP with respect to insurance and liabilities would also be reconciled in the finalized version of the contract. **Executive Director Keller-Heckman** confirmed that the additional discrepancies noted would also be updated in the finalized version of the contract. **Director Castellano** added that hazardous waste transportation and disposal services are highly specialized, and there is likely a short list of potential proposers for this RFP.

Chairperson Atkins-Salazar opened the floor to public comment on Item C of the Consent Calendar, and no public comment was received.

Chairperson Atkins-Salazar closed the floor to public comment.

Motion:	**Director Castellano** motioned, and **Director Lewis-Lusso** seconded, to approve item c) of the Consent Calendar as delivered
Action:	Approve the Motion as made by **Director Castellano** and seconded by **Director Lewis-Lusso**
Ayes:	Unanimous
Noes:	None
Absent:	None

3. Oral and Written Communications

Chairperson Atkins-Salazar opened the floor to public comment regarding items not on the agenda, and no public comment was received.

Chairperson Atkins-Salazar closed the floor to public comment.

4. Receive Update on Strategic Vision Timeline and Pathway

Executive Director Keller-Heckman provided an update to the board on the timeline and pathway for the Strategic Vision plan. In February 2026, the HWMA Board expressed interest in a strategic vision workshop and plan, including development of a document that would better define goals and objectives for the Authority to work towards in the future. At its February meeting, the board established a Strategic Vision ad-hoc committee, which met with staff the following month to discuss the broad goals and desired intent of the process. This meeting resulted in a high-level outline of short- and long-term planning goals, which were presented to the full board at the March regular meeting. The board directed staff at that time to initiate the strategic vision project and procure a consultant to lead it.

Staff solicited several consultants in the area and determined that Kraft Consultants had the necessary skills and availability to take on the project within the board's desired timeline. Kraft Consultants is highly regarded locally and has extensive experience working with both public and private sector entities in Humboldt County, including some of HWMA's member agencies. Kraft Consultants is available to begin in late September and anticipates the process will take 6–8 months, depending on stakeholder availability. Kraft Consultants recommends beginning the project with a large roundtable workshop including the HWMA ad-hoc committee, HWMA management staff, high-level jurisdiction staff, and other stakeholders, such as franchise haulers and other waste-adjacent local entities.

The information gleaned from the workshop will be used to develop a series of interview questions. Interviews will be informal in nature and take place in either one-on-one or small group settings. Additionally, Kraft Consultants will conduct market research and collect data from

similar entities in the waste and recycling industry to develop a baseline of current standard practices. The board will then receive this information and provide direction to develop a draft strategic vision plan along with staff. The draft plan will be circulated to member agency staff for final input and then brought before this board one more time for final approval. It is anticipated at this time that interviews and research will take place between November and January, so the board could potentially see results in February 2027 with final adoption of the plan in April 2027.

The projected cost of the project is $19,500 and is currently unfunded and unbudgeted in Fiscal Year 2026–27. Typically, staff budgets for miscellaneous consulting services and would recommend placing the costs of the strategic vision project within the Admin-Consulting line of the currently adopted budget. **Director Castellano** inquired about how input from members of the public would be included in the strategic vision planning process. **Executive Director Keller-Heckman** responded that Kraft Consultants had proposed a few different ways to approach public input. One option is to include the full HWMA Board in the roundtable workshop, making it a Brown Act meeting open to public comment. **Director Castellano** inquired if the other board members would be comfortable with only the ad-hoc committee attending the roundtable workshop as opposed to the full board. **Director Madrone** responded that he was comfortable with the ad-hoc committee continuing to take the lead and that he was confident that there would be sufficient opportunities for participation in the strategic vision plan. **Director Lewis-Lusso** indicated that she too was comfortable with her current level of participation.

Chairperson Atkins-Salazar suggested that staff consider agendizing a presentation by Kraft Consultants at a future board meeting and advertise the meeting as a time for public comment on the strategic vision process. **Chairperson Atkins-Salazar** also inquired if there were sufficient funds in the Admin-Consulting line item of the budget to cover the cost of Kraft Consultants' proposal, or if the unbudgeted cost would impact other planned expenses. **Director Schwartz** concurred with **Executive Director Keller-Heckman's** assessment that the Admin-Consulting funding was typically unallocated when the budget is adopted, and that the $15,335 remaining in that line item was not currently committed to other projects. **Executive Director Keller-Heckman** added that a mid-year budget adjustment could be proposed to cover the full costs of project if necessary.

5. **Standing Item: Board Member Reports**

Director Wilson reported that Caltrans is tearing down an older bridge that crosses the Eel River on Highway 101 just north of Rio Dell. Northbound and southbound traffic has been re-routed to single lanes in both directions on the southbound bridge crossing. The project includes a seismic retrofit and is expected to last approximately four years.

6. **Standing Item: Executive Director's Report**

Executive Director Keller-Heckman had nothing further to report.

7. **Report Out of Closed Session:** It is the intention of the Board of Directors to meet in closed section for one item: Public Employee Performance Evaluation – Executive Director, pursuant to Government Code §54957.

Chairperson Atkins-Salazar opened the floor to public comment regarding closed session. No public comment was received.

Chairperson Atkins-Salazar adjourned the meeting to closed session at 5:46 pm.

Chairperson Atkins-Salazar called the meeting to order from closed session at 7:21 pm.

No Report Out from closed session was required.

8. Adjourn

Chairperson Atkins-Salazar adjourned the meeting at 7:21 pm following closed session.

HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: October 1, 2026 For Meeting of: November 12, 2026

FROM: Hilary Schwartz, Director of Finance

SUBJECT: Item 2b)
Receive Draft July 2026 Financial Reports

RECOMMENDED ACTION: Voice Vote

1) Review and Approve Draft July 2026 Financial Reports

DISCUSSION:

Background:
Each month, staff presents an update on the Authority's financial position based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority's financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes the prior fiscal year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority's cash position is comprised of seven accounts: 1) the Authority's checking account, which handles day-to-day expenses; 2) Capital Improvement Fund; 3) Long-Term Organics Fund; 4) Operating Reserve; 5) Rate Stabilization Reserve; 6) Personnel Stabilization Reserve; and 7) Cummings Road Landfill Pledge of Revenue (restricted). Together, these fund balances constitute the total cash available to the Authority for reserves and operating activities. The current balances of the Authority's operating and reserve accounts as of July 31, 2026, are as follows:

1)	Cash on Hand	$	2,456,945
2)	Capital Improvement Fund	$	1,091,853
3)	Long-Term Organics Fund	$	514,522
4)	Operating Reserve	$	1,524,765
5)	Rate Stabilization Reserve	$	400,000
6)	Personnel Stabilization Reserve	$	150,000
7)	CRL Pledge of Revenue	$	251,690
	TOTAL	**$**	**6,389,775**

Authority Financials:
Attachment 2b.1 contains the draft July 2026 financial reports, for board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:
Revenues for July 2026 performed at about 8.57% above budget estimates for Fiscal Year 2026–27. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts of fees passed through to member agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects. In July 2026, the Authority accepted higher-than-estimated amounts of greenwaste, typical of the summer months, while revenues from recyclables, hazardous waste, and self-hauled solid waste were also above budget estimates. The Authority's reserve fund balances earned $6,998 interest income in July 2026.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite facility tipping fees.

Expenses:
Operating expenses for July 2026 were approximately 3.11% below budget estimates, including expenses related to depreciation of Authority assets, and quarterly pass-through payments to member agencies. In July 2026, higher disposal costs tracked with the increased tonnage received, in addition to one-time costs associated with renewing annual contracts. Staff continues to maintain strong control of ongoing expenses with particular attention to increasing fuel surcharges that are expected to drive up transportation and disposal costs this fiscal year.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2b.1 (*Statement of Cash Flows)* for the month of July 2026. These disbursements are comprised primarily of day-to-day costs, representing $586,322 in transportation and disposal costs, $201,780 in payroll and employee benefit costs, and $2,611 in pass-through allocations to member agencies.

Staff's Recommendation:
Staff recommends that the board review and approve the draft July 2026 Financial Reports.
Attachments:
2b.1) Draft July 2026 Financial Reports

Humboldt Waste Management Authority

Draft Balance Sheet
As of Jul 31, 2026
Attachment 2b.1

	Total
Assets	
Current Assets	
Bank Accounts	
1000 Checking - Columbia Bank	2,576,658.25
1001 CRL Pledge-8913	9,789.93
1002 Rate Reserve-6008	32,169.62
1003 CIP-3488	62,575.82
1004 LAIF	1,524,764.77
1005 CLASS	
10051 CLASS - CIP	1,040,273.17
10052 CLASS - LTF	503,345.38
10053 CLASS - CRL	236,372.65
10054 CLASS - RS	401,267.09
10055 CLASS - EB	150,475.16
Total for 1005 CLASS	**$2,331,733.45**
1015 Change Bank	5,500.00
Total for Bank Accounts	**$6,543,191.84**
Accounts Receivable	
1020 Accounts Receivable	999,224.33
1030 Allowance for Doubtful Accounts	0.00
Total for Accounts Receivable	**$999,224.33**
Other Current Assets	
1025 A/R - Other	0.00
1040 Grants Receivable	0.00
1041 Interest Receivable	0.00
1042 Due from Other Governments	0.00
1045 Prepaid Expenses	117,315.00
1050 Prepaid Insurance	277,717.42
1055 Undeposited Funds	487.06
Total for Other Current Assets	**$395,519.48**
Total for Current Assets	**$7,937,935.65**
Fixed Assets	
1100 Land - Admin	3,061,515.35
1200 Land Improvements	
1201 Admin	1,468,543.91
1202 Transfer Station	903,375.59
1203 HHW	7,050.00
1204 Landfill	32,506.91
1205 Organics	15,696.00
Total for 1200 Land Improvements	**$2,427,172.41**

Humboldt Waste Management Authority
Draft Balance Sheet
As of Jul 31, 2026

	Total
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	2,632,084.25
1303 HHW	300,742.17
1304 Landfill	418,123.02
1305 Organics	9,642.53
Total for 1300 Buildings	**$3,360,591.97**
1400 Building Improvements	
1401 Admin	81,115.47
1402 Transfer Station*	406,373.63
1403 HHW	218,564.55
1404 Landfill	24,068.95
1405 Organics	179,567.79
Total for 1400 Building Improvements	**$909,690.39**
1500 Equipment	
1501 Admin	40,398.50
1502 Transfer Station*	1,880,566.00
1503 HHW	89,463.99
1504 Landfill	818,336.00
1505 Organics	445,731.00
1507 Programs	0.00
Total for 1500 Equipment	**$3,274,495.49**
1600 Office Equipment	
1601 Admin	19,045.66
1605 Organics	0.00
Total for 1600 Office Equipment	**$19,045.66**
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	48,292.28
Total for 1700 Vehicles	**$136,738.32**
1800 Software	
1801 Admin	69,573.89
Total for 1800 Software	**$69,573.89**
1900 Accumulated Depreciation	(7,386,390.00)
Total for Fixed Assets	**$5,872,433.48**
Other Assets	
1035 Deferred Outflows - Pension	547,686.00
1910 Waste Authority Permit	221,171.00

Humboldt Waste Management Authority
Draft Balance Sheet
As of Jul 31, 2026

	Total
1920 Land Purchase Option - CRBAS	0.00
1930 Loan Fees	20,000.00
Total for Other Assets	**$788,857.00**
Total for Assets	**$14,599,226.13**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	1,249,453.95
Total for Accounts Payable	**$1,249,453.95**
Credit Cards	
2005 2005 Umpqua Bank Visa	$0.00
2006 Morais	11.02
2007 Heacock	4,126.77
2008 Schwartz	3,738.43
2009 Keller	1,260.75
Total for 2005 2005 Umpqua Bank Visa	**$9,136.97**
Total for Credit Cards	**$9,136.97**
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	316.75
2022 Accrued Bank Charges	101.27
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO Current Portion	303,308.96
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	32,036.40
2070 Deferred Revenue - OPP	36,495.42
2071 Deferred Revenue - Tire Grant	0.00
2075 Garnishments Payable	0.00
2076 LT Liability Current Portion	235,423.77
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	$0.00
24001 Garnishment -Weaver	0.00

Humboldt Waste Management Authority
Draft Balance Sheet
As of Jul 31, 2026

	Total
Total for 24000 Payroll Liabilities	**$0.00**
Total for Other Current Liabilities	**$607,682.57**
Total for Current Liabilities	**$1,866,273.49**
Long-term Liabilities	
2100 Deferred Inflows - Pension	129,733.00
2105 Accrued Long Term PTO Liability	213,765.91
2110 Landfill Closure Estimated	9,871,588.30
2120 EverBank Lease Payable	490,000.00
2130 Lease Payable - Columbia EF	639,331.40
2135 Less Current Portion LT Liability	(235,423.77)
2140 Net Pension Obligation	958,774.00
Total for Long-term Liabilities	**$12,067,768.84**
Total for Liabilities	**$13,934,042.33**
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	4,727,144.00
3030 Prior Period Adjustments	0.00
3050 Restricted for Post-Closure Liability	237,344.12
3200 Retained Earnings	(4,466,996.44)
Net Income	167,692.12
Total for Equity	**$665,183.80**
Total for Liabilities and Equity	**$14,599,226.13**

Note
Net Income reduced by $92,043 YTD reserve allocation.

Humboldt Waste Management Authority

Statement of Cash Flows
July 2026
Attachment 2b.1

Account Name	Total
OPERATING ACTIVITIES	
Net Income	167,692.12
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	37,760.29
1040 Grants Receivable	282,528.25
1041 Interest Receivable	14,740.47
1042 Due from Other Governments	2,472.50
1045 Prepaid Expenses	(101,455.00)
1050 Prepaid Insurance	25,247.04
2000 Accounts Payable	(371,470.32)
2006 2005 Umpqua Bank Visa:Morais	11.02
2007 2005 Umpqua Bank Visa:Heacock	2,515.66
2008 2005 Umpqua Bank Visa:Schwartz	(1,503.17)
2009 2005 Umpqua Bank Visa:Keller	454.96
2010 Accounts Payable - Other	(330.50)
2015 Accrued 457 deferrals payable	(1,991.00)
2020 Accrued AFLAC	(316.75)
2022 Accrued Bank Charges	62.52
2025 Accrued CalPERS	(15,143.68)
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	(70,924.78)
2045 Accrued PR Taxes	(15,221.38)
2060 Accrued SWH/SDI	0.00
24001 Payroll Liabilities:Garnishment -Weaver	0.00
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	**($212,563.87)**
Net cash provided by operating activities	**($44,871.75)**
FINANCING ACTIVITIES	
2130 Lease Payable - Columbia EF	(15,958.11)
Net cash provided by financing activities	**($15,958.11)**
NET CASH INCREASE FOR PERIOD	**($60,829.86)**
Cash at beginning of period	**$6,604,508.76**
CASH AT END OF PERIOD	**$6,543,678.90**

Humboldt Waste Management Authority

Bill Payment List
July 2026
Attachment 2b.1

Date	Num	Vendor	Amount
1000 Checking - Columbia Bank			
07/08/2026	CB7VX81Z77KO	Valeo Networks	-4,479.07
07/01/2026	BP725	Blue Shield of California	-44,897.01
07/02/2026	101292	Shafer's Ace Hardware	-56.93
07/02/2026	101290	Picky. Picky, Picky Surplus, Inc	-1,214.31
07/02/2026	101289	Edgar & Associates, Inc	-243.75
07/02/2026	101291	Harper Motors	-107.12
07/02/2026	101287	Eureka Humboldt Fire Extinquisher	-55.00
07/02/2026	101288	Holt of California	-1,626.01
07/02/2026	101293	Farwest Steel Corp	-2,989.01
07/02/2026	101294	Pierson Building Center	-300.95
07/02/2026	101295	Humboldt Fasteners & Tools	-550.15
07/02/2026	SPACH517	Microbac Laboratories, Inc	-5,448.00
07/02/2026	SPACH518	Amazon Capital Services, Inc.	-326.30
07/02/2026	SPACH522	SDRMA	-302,964.46
07/02/2026	SPACH519	I-5 Tire, Inc.	-9,153.00
07/02/2026	SPACH520	The Battery Network, Inc.	-3,930.40
07/02/2026	SPACH521	Dry Creek Landfill	-2,325.00
07/03/2026	BP726	CalPERS	-1,766.00
07/03/2026	BP727	CalPERS	-7,803.55
07/03/2026	BP728	CalPERS	-127,980.00
07/03/2026	BP729	CalPERS	-1,123.20
07/03/2026	BP730	CalPERS	-748.80
07/03/2026	BP731	CalPERS	-7,378.93
07/02/2026	BP735	Empower	-325.00
07/10/2026	W3Y6GKC775	City of Eureka Water	-664.59
07/10/2026	RGTLHFVXGK	City of Eureka Water	-820.48
07/13/2026	101315	AT&T Calnet	-39.57
07/13/2026	101299	Miller Farms Nursery, Inc	-108.74
07/13/2026	SPACH529	Amazon Capital Services, Inc.	-1,081.74
07/13/2026	SPACH527	Humboldt Organic Solutions, LLC	-67,717.51
07/13/2026	101311	Lawrence & Associates	-845.00
07/13/2026	SPACH530	ELD Experts LLC	-19,127.17
07/13/2026	101303	Poklemba, Allison	-6,974.00
07/13/2026	101301	Picky. Picky, Picky Surplus, Inc	-1,908.49
07/13/2026	101296	Mad River Union	-202.00
07/13/2026	SPACH523	World Oil Environmental Services	-111.00
07/13/2026	101302	WM Corporate Services, Inc	-8,519.69
07/13/2026	101313	Access Humboldt	-215.40
07/13/2026	SPACH528	Silke Communications Solutions	-292.18
07/13/2026	101308	Wahlund Construction, Inc	-31,847.13
07/13/2026	101297	Western Chain Saw	-716.61
07/13/2026	101306	MapleService Inc	-3,872.62
07/13/2026	101309	Advanced Security Systems.	-150.00

Humboldt Waste Management Authority

Bill Payment List

July 2026

Date	Num	Vendor	Amount
07/13/2026	SPACH524	Mendes Supply Company	-518.88
07/13/2026	101314	Industrial Electric	-195.00
07/13/2026	101307	Sholes Overhead Door.	-1,837.00
07/13/2026	SPACH525	I-5 Tire, Inc.	-2,110.50
07/13/2026	SPACH531	Rental Guys	-1,123.66
07/13/2026	101310	Scrapper's Edge	-175.84
07/13/2026	101298	Cacren Fencing	-8,695.00
07/13/2026	101304	Baldwin, Blomstrom, Wilkinson & Associates, Inc.	-6,820.59
07/13/2026	101312	Pierson Building Center	-277.03
07/13/2026	SPACH526	Blue Dream HR LLC	-2,100.00
07/13/2026	101300	Bettendorf Enterprises, Inc	-2,295.80
07/13/2026	101305	James L. Able Forestry Consultants, Inc	-115.00
07/22/2026	BP736	Humboldt Community Services District	-54.31
07/20/2026	2607053957371	PG&E 550-3	-20.02
07/13/2026	BP738	CalPERS	-7,248.32
07/13/2026	BP739	CalPERS	-1,666.00
07/13/2026	BP740	CalPERS	-7,925.36
07/21/2026	BP741	Optimum Business	-440.90
07/09/2026	34578	Thumpers Mechanical	-7,505.00
07/15/2026	BP742	Recology Humboldt County	-225.00
07/13/2026	CB65K23I4CN1	Valeo Networks	-3,363.79
07/02/2026	013214017	Humana Insurance	-4,407.32
07/10/2026	240834555b40fc7	Mission Linen Supply 243103	-1,264.80
07/15/2026	D-351628-071426	Valley Pacific Petroleum Services, Inc	-9,955.38
07/10/2026	BP747	Verizon Wireless	-397.40
07/13/2026	BP748	Empower	-325.00
07/10/2026	42ea683e2e18290	Mission Linen Supply 246381	-1,158.92
07/07/2026	BP750	Zultys, Inc.	-721.22
07/24/2026	CB15TY12HZ3P	Valeo Networks	-1,226.53
07/31/2026	CEFE2A	Western Health Advantage	-3,397.37
07/15/2026	TU993450809071520260	AFLAC	-633.50
07/24/2026	BP753	Empower	-325.00
07/24/2026	BP762	CalPERS	-1,666.00
07/24/2026	BP763	CalPERS	-8,145.05
07/24/2026	BP761	CalPERS	-7,334.47
07/27/2026	2607102459914	PG&E 724-3	-3,790.43
07/31/2026	BP758	Redheaded Blackbelt	-250.00
07/27/2026	2607123711422	PG&E 053-6	-3,522.94
07/25/2026	BP764	Columbia Bank	-6,773.20
07/24/2026	SPACH532	Airgas USA, LLC	-1,292.61
07/24/2026	SPACH540	Ken's Auto Parts, LLC	-309.11
07/24/2026	SPACH536	Amazon Capital Services, Inc.	-348.55
07/24/2026	SPACH541	Clean Harbors Environmental Services	-750.00
07/24/2026	SPACH535	SDRMA	-191.13

Humboldt Waste Management Authority

Bill Payment List

July 2026

Date	Num	Vendor	Amount
07/24/2026	SPACH538	Restif Cleaning Service Cooperative, Inc.	-500.00
07/24/2026	SPACH542	World Oil Environmental Services	-103.00
07/24/2026	SPACH539	CivicPlus, LLC	-3,000.00
07/24/2026	SPACH534	Mendes Supply Company	-47.02
07/24/2026	SPACH537	CPS HR Consulting	-1,950.00
07/24/2026	SPACH533	Dry Creek Landfill	-561,093.08
07/24/2026	101325	Humboldt Recycling Leachate	-15,175.71
07/24/2026	101335	Humboldt Sanitation	-19,797.35
07/24/2026	101317	Advanced Display and Signs	-215.59
07/24/2026	101331	Shafer's Ace Hardware	-489.37
07/24/2026	101323	Recology Humboldt County Samoa	-4,083.12
07/24/2026	101326	Cox Rasmussen	-4,945.00
07/24/2026	101329	Law Offices of Nancy Diamond	-8,629.25
07/24/2026	101324	Edgar & Associates, Inc	-81.25
07/24/2026	101330	North Coast Lock & Key	-160.00
07/24/2026	101333	Humboldt Recycling Propane	-7,600.00
07/24/2026	101319	New Directions	-400.00
07/24/2026	101334	Western Chain Saw	-21.50
07/24/2026	101316	Lost Coast Communications, Inc	-750.00
07/24/2026	101321	Rogers Machinery Company, Inc.	-657.08
07/24/2026	101318	Humboldt County Dept of Agriculture	-1,216.00
07/24/2026	101327	Trinity Diesel, Inc.	-21,696.92
07/24/2026	101336	Copiers Plus	-248.72
07/24/2026	101328	DCI Builders	-24,636.67
07/24/2026	101320	Bettendorf Enterprises, Inc	-1,147.90
07/24/2026	101332	Hooven	-4,352.94
Total for 1000 Checking - Columbia Bank			**-$1,468,902.27**
07/24/2026	101322	Picky. Picky, Picky Surplus, Inc	0.00
Total for --			**$0.00**
2005 2005 Umpqua Bank Visa			
2008 Schwartz			
07/07/2026	BP732	707 Pest Solutions.	155.00
07/15/2026	673101	Crystal Springs Bottled Water	330.00
Total for 2008 Schwartz			**$485.00**
Total for 2005 2005 Umpqua Bank Visa with sub-accounts			**$485.00**

Humboldt Waste Management Authority

Draft AR Aging Summary
As of Jul 31, 2026
Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
A-1 Cleaning Service	192.68	16.68			209.36
Abercrombie Construction	2,932.83				2,932.83
Above Board Construction and Roofing	4,606.49				4,606.49
Ace Handyman Services - North Coast	77.12				77.12
ACGC Inc.	4,338.11				4,338.11
Advanced Security Systems	56.28				56.28
A & I Roofing	333.36				333.36
Alchemy Construction Inc.	99.58				99.58
Alcohol Drug Care Services	35.73				35.73
Align Landscape			46.02		46.02
Arbco Construction	95.25				95.25
Arcata Bay Self Storage	43.60				43.60
Arrow Property Management	73.56				73.56
Arts Roofing LLC	16,882.47				16,882.47
Ayres Enterprises	45.46	56.28	28.01		129.75
Battery Systems, Inc.	499.20				499.20
Bedliners Plus	184.00				184.00
Berg Rentals	108.24				108.24
Bethel Church	179.71				179.71
Bettendorff Trucking - Shop	257.60				257.60
Blackwell Construction	376.66				376.66
Blossom Landscaping & Handyman Service	2,458.94				2,458.94
Blue Lake Enterprises	21.65		56.41	164.70	242.76
Blue Sky Roofer			521.20		521.20
Bluestone Landscapes	69.27				69.27
Bob White Electric	13.00				13.00
Bode Construction	532.86				532.86
Branch Ranch Building Co.	93.08				93.08
Broadway Trailer Park	233.15				233.15
Bureau of Land Management Arcata	13.00	(6.50)			6.50
California Department of Fish & Wildlife			(15.46)		(15.46)
Cal Poly Humboldt	294.40				294.40
Cal Poly Humboldt- Garbage	3,991.69	894.38			4,886.07
Carpet Depot	380.53				380.53
Carter & Company	89.84				89.84
Cash Customers		75.00			75.00
CDH Painting	231.60				231.60
Ciraulo Plumbing Services		35.43			35.43
City Ambulance	13.00				13.00
City of Eureka - Facilities	17.32				17.32

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jul 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
City of Eureka - Harbor	10.75				10.75
City of Eureka - Parks	203.47				203.47
City of Eureka - Sewer Collections	2,166.86				2,166.86
City of Eureka - Streets	161.96				161.96
City of Eureka - Uplift Eureka	261.97				261.97
CM Construction	270.59				270.59
Coastal Co Builders	117.99				117.99
Coast Seafoods Company	1,158.16				1,158.16
Colburn Electric	238.14				238.14
Cottage Construction	13.00				13.00
County of Humboldt ADA Compliance	40.37				40.37
CTJ Properties	134.21				134.21
Curb Appeal Construction	1,389.74				1,389.74
Cutten Mini Storage	73.60				73.60
Cypress Grove	192.00				192.00
Darryl Berg Painting	28.14				28.14
Delta Mattress & Sofa Outlet	314.08				314.08
Dennis Byrd Construction	62.78				62.78
Developed Employment Services	232.21	34.50			266.71
Diamond Drywall	826.93	193.89			1,020.82
DS Construction	417.79	70.88			488.67
Duncan Electric	52.00				52.00
Earth Care Landscaping	17.32				17.32
Eel River Transportation & Salvage	584.80				584.80
Emerald Custom Construction			193.89		193.89
Emerald Forest Cabins & RV	1,625.69				1,625.69
Eric Finkle	64.95				64.95
Eureka City Schools	6,079.70				6,079.70
Eureka Floor Carpet One	67.11				67.11
Eureka Glass Co. Inc.	116.91				116.91
Eureka Housing Authority	595.20				595.20
Eureka Humboldt Fire Extinguisher	15.15				15.15
Eureka Lazy J MHC	13.00	110.48			123.48
Eureka Overhead Door Company	142.88	87.25			230.13
Eureka Rescue Mission	562.24	879.78			1,442.02
Eureka the Pentecostal Church	17.32				17.32
Eureka Vacation Rentals Inc.	146.32	41.69			188.01
Evans Mechanical	13.00				13.00
Evergreen Landscape	192.65	619.18			811.83
Fitz It Right Plumbing	342.07	77.14			419.21

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jul 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Forbes Cabinets	688.38				688.38
Forest Builder 707	491.39				491.39
Francis Carrington	151.53				151.53
Frazier Rental & Development	1,061.78				1,061.78
Furniture Design Center	1,010.94				1,010.94
Genevieve Schmidt	29.25				29.25
Genuine Junk and Haul	1,801.85				1,801.85
Glendale Mobile Estates	222.96				222.96
G M Pavlich	32.48				32.48
Hamanaka Painting	210.01				210.01
Handle It Junk Removal	4,526.41				4,526.41
Hemmingsen Pavement Solutions	51.96				51.96
Henderson Village Apt.	9.75				9.75
Hideaway Storage	25.00				25.00
Hilfiker Pipe Company	54.12				54.12
Homan Enterprises	694.88	458.65			1,153.53
Hooven & Co.	129.88				129.88
Horsecreek Junk Removal	86.59				86.59
Houseworth Construction	225.94				225.94
Housing Humboldt	238.12				238.12
Hubbards German Auto	45.46				45.46
Humboldt Bay Harbor District	136.38	341.89			478.27
Humboldt Bay Water District	976.28				976.28
Humboldt Community Service District	9.75				9.75
Humboldt Countertops	192.67				192.67
Humboldt County Building Maintenance	20.99	54.21			75.20
Humboldt County DHHS	60.61				60.61
Humboldt County Office of Education	166.54				166.54
Humboldt County Parks	2,881.04	354.41			3,235.45
Humboldt County Sheriffs Office	73.60				73.60
Humboldt Electric	258.82			(3.87)	254.95
Humboldt Moving & Storage	78.13				78.13
Humboldt Plaza	69.27	72.97			142.24
Humboldt Sanitation & Recycling	98,164.74				98,164.74
James Poovey	48.75				48.75
Janowski Builders	28.15				28.15
J & G Lawn and Garden	901.01				901.01
J & J Rentals	132.06	95.89	18.76		246.71
JLF Construction	181.23				181.23
JLM Freedom Electric Inc	34.63				34.63

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jul 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
JNG Insulation Pros	1,837.98	838.69			2,676.67
JNM Construction	826.91				826.91
John H Kruger Plaster & Drywall	116.89				116.89
Johnny's Flooring & Window Coverings	2.00				2.00
Johnston Construction	1,478.88				1,478.88
Karges Flooring	116.89				116.89
Kelly Martin	38.96				38.96
K H McKenny	121.22				121.22
Kimaw Medical Center	196.00				196.00
Kramer Investment Corp.	792.32				792.32
Landscaping Ventures Inc.	603.50	665.84	212.65		1,481.99
Lawn Care Plus	1,174.58				1,174.58
LDH Construction	300.89				300.89
Living Styles	71.44				71.44
LJG BUILDERS LLC	270.60	322.21	123.00		715.81
Lorenzo Properties	153.69				153.69
Lost Coast Rentals		298.50			298.50
Mad River Construction	570.52				570.52
Making Headway Center	272.75				272.75
Martin Construction	339.85				339.85
Matlock Construction	647.25				647.25
Mattress Recycling Council	3,902.64	3,451.80			7,354.44
McCrea Motors	76.65				76.65
McCullough Construction	1,818.35				1,818.35
McKenny & Sons Inc.		116.75			116.75
McMurray & Sons Inc.	13,014.15				13,014.15
Milgard Manufacturing LLC - Sacramento	168.85				168.85
Ming Tree Realtors	129.88	377.72		(35.44)	472.16
Moores Sleepworld	173.45				173.45
Moranda Rentals		48.91			48.91
Munoz Osorio Construction	965.45				965.45
Munson Investments	158.03	181.38	56.29		395.70
Myrtletown Body Shop	355.01				355.01
Nelson Floors	15.00				15.00
New Life Service Company	484.90				484.90
Nichols Handy Work	120.47				120.47
Nick Frank	35.75				35.75
Northcoast Acoustics	71.46				71.46
Northcoast Childrens Service		66.71			66.71
North Coast Co-Op Arcata	51.95				51.95

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jul 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
North Coast Flooring Inc.	322.12				322.12
Northern Building Company	242.46				242.46
Ocean View Cemetery	125.56				125.56
O & M Industries	308.51	(77.35)			231.16
Open Door Community Health Center	283.58				283.58
Pacific Builders	132.04				132.04
Pacific Coast Rentals	48.99			(43.78)	5.21
Pacific Towing	194.82		394.02		588.84
Pacific View Charter School	49.00				49.00
Patricia Craig Rentals	28.14				28.14
Pierson Company	1,418.16				1,418.16
Point of View Preservation LLC	113.66				113.66
Point Pleasant MHP	352.84				352.84
Poletskis Appliance Center	601.80				601.80
Porter and Sons Painting	62.78				62.78
Providence St. Josephs Hospital	410.00				410.00
Quality Body Works	151.54				151.54
Quick Mow	71.05				71.05
Rainbow Self Storage	1,125.24				1,125.24
Ray Wolfe Construction	106.24				106.24
Rebholtz Cleaning Service				333.58	333.58
Recology Eel River	89,829.14	21,708.97		2,325.00	113,863.11
Recology of Arcata	136,675.76				136,675.76
Recology of Humboldt County	432,103.92				432,103.92
Recology Samoa	53,397.24				53,397.24
Redwood Acres Fair Grounds	618.39				618.39
Redwood Coast Plumbing	19.48		25.02	81.31	125.81
Redwood Coast Real Estate Inc.	259.96	151.26			411.22
Redwood Community Action Agency	48.15	64.61	61.50	76.07	250.33
Redwood Marine Outdoors	13.00				13.00
Redwood Teen Challenge	786.89				786.89
Rentor	584.95				584.95
Resort Improvement District	75.00				75.00
Restif Cleaning Service	86.59	120.92			207.51
Revival Home Builders Inc.	43.31				43.31
RG Goolsby Construction	348.51				348.51
RH Construction	47.62				47.62
Robert Donathan	349.28	25.33			374.61
Rob Jordan Construction	45.49				45.49
Ross A Nash Remodeling	171.01				171.01

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jul 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Sanders Roofing Inc.	837.75	3,478.92			4,316.67
Schmidbauer Building Supply LLC.	1,951.56				1,951.56
Security Lock & Alarm	47.62				47.62
Sempervirens Gardening	1,098.86				1,098.86
Sequoia Construction	77.93				77.93
ServiceMaster	439.43				439.43
Sherlock Mini Storage		235.58			235.58
Sholes Overhead Door	309.55	521.20			830.75
Simple Visions	645.08				645.08
Sisu Extracts	1,571.56	725.51			2,297.07
Six Rivers Mechanical Inc.	47.62				47.62
Six Rivers Property Management	123.90				123.90
Soilscapes Solutions LLC	1,508.61				1,508.61
South Bay Union School District	164.54				164.54
Spencer Electric	634.26				634.26
Spinks Property Management	38.96				38.96
S & S Phelps Inc.	844.23				844.23
Steve Morris	727.34				727.34
Strombeck Construction	2,320.57				2,320.57
STS Construction	108.24	164.70	54.20		327.14
Susan Whitely / Eric Dugan	350.32				350.32
Swains Flat Trailer Court	162.35				162.35
T and T Roofing	1,420.05	0.03			1,420.08
TEMPORARY				494.50	494.50
The People of New Directions	80.10	(10.81)			69.29
Thomas Home Center		25.02			25.02
Tonis Restaurant	244.61				244.61
Tree Ventures Inc.	1,372.12	129.26	633.78	205.89	2,341.05
Triad Inc	116.89				116.89
Trinidad Rancheria				(1,159.60)	(1,159.60)
Ultimate Building Solutions	120.87	942.70			1,063.57
United Indian Health	105.76				105.76
Vern McGaughey	1,357.28				1,357.28
Vern's Furniture	839.98	388.51			1,228.49
Wade Bray General Contractor	47.37	12.50			59.87
Wahlund Construction	1,988.77				1,988.77
Watson Well Service	53.15				53.15
Wayne Maples Plumbing	250.03				250.03
Wendt Construction	396.50	238.00			634.50
West End Builders Inc.		137.59			137.59

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jul 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Westside Community Improvement Assoc.	88.68				88.68
William J Cosby Construction	63.60				63.60
Williamson Construction	80.10				80.10
Wilwerding Construction			12.50		12.50
Wing Inflatables	717.87				717.87
Wiyot Tribe	15.15				15.15
Yurok Tribe Construction Corporation	15.94				15.94
Zerlang & Zerlang Marine Services		139.68	168.12	58.37	366.17
TOTAL	**951,550.07**	**40,054.72**	**2,589.91**	**2,496.73**	**$996,691.43**

Note

95.5% Current

Humboldt Waste Management Authority

Draft AP Aging Summary
As of Jul 31, 2026
Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
707 Pest Solutions.	155.00				155.00
Access Humboldt	101.52				101.52
Advanced Display and Signs		200.34	346.05		546.39
Airgas USA, LLC	496.81				496.81
Amazon Capital Services, Inc.	1,329.48				1,329.48
AT&T Calnet	39.57				39.57
Baldwin, Blomstrom, Wilkinson & Associates, Inc.	5,186.65	2,394.33			7,580.98
B&B Portable Toilets	420.98	420.98			841.96
Bettendorf Enterprises, Inc	1,102.78	2,205.56	5,787.08		9,095.42
Blue Dream HR LLC	2,100.00				2,100.00
Blue Shield of California	45,531.54				45,531.54
City of Arcata 939		6,269.87			6,269.87
City of Blue Lake 939		1,947.88			1,947.88
City of Eureka 939		7,884.31			7,884.31
City of Eureka Discharge Fees	7,200.00	7,380.00			14,580.00
City of Eureka Water	1,485.07				1,485.07
City of Ferndale 939		1,969.19			1,969.19
City of Rio Dell 939		1,213.62			1,213.62
CivicPlus, LLC	550.00				550.00
Clean Harbors Environmental Services	58,474.00				58,474.00
ClearGov Inc.	6,714.70				6,714.70
Crystal Springs Bottled Water	380.00				380.00
DCI Builders			43,276.87		43,276.87
Dry Creek Landfill	570,021.35	2,325.00			572,346.35
Edgar & Associates, Inc	162.50	420.00			582.50
Farwest Steel Corp	4,937.56	2,566.30			7,503.86
Holt of California	1,767.88				1,767.88
Humana Insurance	4,081.80				4,081.80
Humboldt Community Services District	119.01				119.01
Humboldt County Env Health Pass Through		69,314.38			69,314.38
Humboldt County Public Works Pass Through		141,525.48			141,525.48
Humboldt Organic Solutions, LLC	66,672.64				66,672.64
Humboldt Recycling Leachate	13,880.00				13,880.00
Humboldt Recycling Propane	3,720.00				3,720.00
Humboldt Sanitation	21,105.48				21,105.48
I-5 Tire, Inc.	8,570.00				8,570.00
Kolstad Land Surveyors		6,839.00			6,839.00
Law Offices of Nancy Diamond	1,400.00				1,400.00
Lawrence & Associates	175.00	2,135.00			2,310.00
Lost Coast Communications, Inc	750.00				750.00

Humboldt Waste Management Authority

Draft AP Aging Summary

As of Jul 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Mad River Union	202.00				202.00
Matthews Paints		82.69			82.69
Mendes Supply Company	398.42				398.42
Microbac Laboratories, Inc	785.00	252.00			1,037.00
Mission Linen Supply 243103	1,615.25				1,615.25
Mission Linen Supply 246381	1,448.65				1,448.65
New Directions	800.00				800.00
O'Reilly Auto Parts	8.26				8.26
Pape Machinery	1,279.44				1,279.44
Peterson CAT		18.18			18.18
Picky. Picky, Picky Surplus, Inc	2,587.39				2,587.39
QED Environmental Services, Inc.		3,156.76			3,156.76
Rain for Rent		2,948.11	(2,948.11)		0.00
Recology Humboldt County	225.00				225.00
Recology Humboldt County Samoa	2,954.70				2,954.70
Redwood Waste Solutions	450.19				450.19
Restif Cleaning Service Cooperative, Inc.	500.00				500.00
Rogers Machinery Company, Inc.	2,489.42				2,489.42
Six Rivers Mechanical			31,038.89	7,792.63	38,831.52
Six Rivers Optical		188.00			188.00
Thumpers Mechanical		1,753.00	15,575.00		17,328.00
Trinity Diesel, Inc.	680.21				680.21
Valeo Networks	4,829.07				4,829.07
Valley Pacific Petroleum Services, Inc	10,447.26				10,447.26
Verizon Wireless	326.98				326.98
WM Corporate Services, Inc	9,587.49				9,587.49
World Oil Environmental Services	8.00				8.00
WSP USA, Inc	12,921.51				12,921.51
TOTAL	**883,175.56**	**265,409.98**	**93,075.78**	**7,792.63**	**$1,249,453.95**

Note

70.7% Current

Humboldt Waste Management Authority

Budget vs. Actuals: July 2026

Attachment 2b.1

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
5000 Base Fees	209,065	206,455	101.00 %
5010 County Wide Program Fees	0	0	
50155 Administration CWF	3,057	3,182	96.00 %
50160 Household Hazardous Waste Program	69,633	70,873	98.00 %
50165 CRL Pledge of Revenue	6,250	6,388	98.00 %
50170 Illegal Dumping & Clean Up	4,144	4,188	99.00 %
50175 Rural Container Program	37,772	38,457	98.00 %
50180 County/Cities AB939	12,636	12,833	98.00 %
50185 Table Bluff Maintenance	5,706	5,810	98.00 %
50190 Countywide Enforcement (LEA)	22,758	23,171	98.00 %
50195 Edible Food Recovery	2,446	2,500	98.00 %
Total 5010 County Wide Program Fees	**164,401**	**167,401**	**98.00 %**
5025 Greenwaste Tip Fees		0	
5026 Franchise	38,396	9,600	400.00 %
5027 Self-Haul	50,242	7,625	659.00 %
5028 Admin Fee		0	
Total 5025 Greenwaste Tip Fees	**88,638**	**17,225**	**515.00 %**
5030 HHW Revenue	4,489	3,583	125.00 %
5035 Handling Fee		0	
5045 Recycling Revenue	4,309	3,942	109.00 %
5050 Salvage Materials Sold	4,487	0	
5055 Solid Waste Tip Fees		0	
5056 Out of Area		0	
5057 Satellite	108,281	97,640	111.00 %
5058 Franchise	409,161	442,260	93.00 %
5059 Self Haul	338,230	289,739	117.00 %
5060 Treated Wood Waste	2,997	0	
5061 Tires	538	1,000	54.00 %
Total 5055 Solid Waste Tip Fees	**859,206**	**830,640**	**103.00 %**
Services		0	
Total Income	**$1,334,596**	**$1,229,245**	**109.00 %**
GROSS PROFIT	**$1,334,596**	**$1,229,245**	**109.00 %**
Expenses			
6000 Accounting Expense		667	
6005 Advertising	1,998	1,208	165.00 %
6010 Auditing		1,833	
6015 Bank Charges	101	500	20.00 %
6016 Merchant Fees	7,870	6,792	116.00 %
6025 Cash (Over) / Short	(9)	0	
6030 Computer & Related Expenses	9,636	8,050	120.00 %
6035 Consulting	10,765	5,125	210.00 %

Humboldt Waste Management Authority

Budget vs. Actuals: July 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6040 Dues & Subscriptions		350	
6045 Contracted Services	69,794	43,000	162.00 %
6050 Equipment Lease	249	250	99.00 %
6055 Solid Waste Trans & Disposal		0	
6056 Fortuna Satellite	54,849	46,287	118.00 %
6057 McKinleyville Satellite	60,570	51,354	118.00 %
6058 Hawthorne	467,948	455,372	103.00 %
6059 Recycling Disposal	2,955	3,942	75.00 %
Total 6055 Solid Waste Trans & Disposal	**586,322**	**556,954**	**105.00 %**
6060 Engineering & Consulting	7,014	7,208	97.00 %
6065 Environmental Monitoring	13,707	9,083	151.00 %
6070 Greenwaste Trans & Disposal	87,778	17,225	510.00 %
6075 Gas/Fuel	10,542	7,883	134.00 %
6085 Insurance		0	
6086 Liability	13,388	15,054	89.00 %
6087 Workers Comp	10,905	13,783	79.00 %
Total 6085 Insurance	**24,292**	**28,837**	**84.00 %**
6090 Interest Expense	2,742	0	
6095 Janitorial Expense	3,613	3,020	120.00 %
6105 Leachate	21,080	21,667	97.00 %
6110 Legal Expense	1,400	1,500	93.00 %
6115 Meetings	102	150	68.00 %
6120 Mileage Reimbursement		25	
6125 Miscellaneous Expense		0	
6130 New Hire Expense		482	
6135 Office Supplies	184	288	64.00 %
6136 Office Furniture	1,261	500	252.00 %
6140 Operating Expense	2,885	9,250	31.00 %
6145 Pass Through Expense		0	
61470 Illegal Disposal & Clean Up	2,611	4,188	62.00 %
61475 Pass Through - Rural Container		38,457	
61480 AB939 Paid to Members		6,785	
61485 Pass Through - Table Bluff Maintenance		5,810	
61490 Pass Through - Countywide Enforcement (LEA)		23,171	
61495 Edible Food Recovery		2,500	
Total 6145 Pass Through Expense	**2,611**	**80,910**	**3.00 %**
6150 Payroll & Related Expenses		0	
6151 Salaries & Wages	125,297	185,845	67.00 %
6152 Employee Benefits	0	300	0.00 %
6153 Health Insurance	53,011	60,365	88.00 %
6154 Employee Portion	(1,492)	(2,274)	66.00 %
Total 6153 Health Insurance	**51,519**	**58,091**	**89.00 %**
6155 Retirement	11,893	23,567	50.00 %

Humboldt Waste Management Authority

Budget vs. Actuals: July 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6156 Health Insurance in Lieu	600	1,200	50.00 %
6157 Payroll Taxes	1,806	3,220	56.00 %
6158 UAL CalPERS	9,410	9,410	100.00 %
Total 6150 Payroll & Related Expenses	**200,526**	**281,633**	**71.00 %**
6160 Permits, Licenses, Fees	1,216	8,083	15.00 %
6165 Printing		350	
6170 Postage		175	
6175 Property Taxes		400	
6180 R & M - Equipment	8,081	8,275	98.00 %
6185 R & M - Facilities	2,196	11,167	20.00 %
6190 R & M - Vehicles	8	242	3.00 %
6200 Safety Expense	2,664	3,067	87.00 %
6210 Security		600	
6215 Small Tools	768	417	184.00 %
6220 Telephone	1,692	1,867	91.00 %
6225 Tire Trans & Disposal	248	976	25.00 %
6230 Training	1,891	1,508	125.00 %
6235 Travel	208	449	46.00 %
6240 Uniforms	4,035	2,133	189.00 %
6245 Utilities - Electricity & Heat	6,933	6,040	115.00 %
6250 Utilities - Water & Sewer	1,456	1,413	103.00 %
66000 Payroll Expenses	331	700	47.00 %
Total Expenses	**$1,098,189**	**$1,142,251**	**96.00 %**
NET OPERATING INCOME	**$236,407**	**$86,994**	**272.00 %**
Other Income			
7000 Interest Income	5,855	0	
7100 Grant & Payment Program Income			
7110 Payment Program Income - CCPP	(2,473)	3,167	(78.00 %)
7115 Grant Income - HHW		6,267	
7120 Payment Program Income - OPP		3,333	
7125 Grant Income - TA	(11,209)	4,667	(240.00 %)
7130 Grant Income - ORG7	(25,928)	166,667	(16.00 %)
Total 7100 Grant & Payment Program Income	**(39,609)**	**184,100**	**(22.00 %)**
7200 Timber Income		0	
7300 Rental Income	14,049	14,117	100.00 %
Total Other Income	**$ (19,705)**	**$198,217**	**(10.00 %)**
Other Expenses			
8100 Grant & Payment Program Expenses			
8110 Payment Program Expenses - CCPP	8,166	3,167	258.00 %
8115 Grant Program Expenses - HHW		6,267	
8120 Payment Program Expenses - OPP	7,797	3,333	234.00 %
8125 Grant Program Expenses - TA	8,322	4,667	178.00 %

Humboldt Waste Management Authority

Budget vs. Actuals: July 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
8130 Grant Program Expenses - ORG		166,667	
Total 8100 Grant & Payment Program Expenses	**24,285**	**184,100**	**13.00 %**
8200 Timber Expenses	5,187	750	692.00 %
8300 Rental Expense	21	8,333	0.00 %
8500 Gain/Loss on Asset Disposal		0	
Total Other Expenses	**$29,493**	**$193,183**	**15.00 %**
NET OTHER INCOME	**$ (49,198)**	**$5,033**	**(977.00 %)**
NET INCOME	**$187,209**	**$92,028**	**203.00 %**

HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: November 2, 2026 For Meeting of: November 12, 2026

FROM: Hilary Schwartz, Director of Finance

SUBJECT: Item 2c)
Receive Draft August 2026 Financial Reports

RECOMMENDED ACTION: Voice Vote

1) Review and Approve Draft August 2026 Financial Reports

DISCUSSION:

Background:
Each month, staff presents an update on the Authority's financial position based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority's financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes the prior fiscal year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority's cash position is comprised of seven accounts: 1) the Authority's checking account, which handles day-to-day expenses; 2) Capital Improvement Fund; 3) Long-Term Organics Fund; 4) Operating Reserve; 5) Rate Stabilization Reserve; 6) Personnel Stabilization Reserve; and 7) Cummings Road Landfill Pledge of Revenue (restricted). Together, these fund balances constitute the total cash available to the Authority for reserves and operating activities. The current balances of the Authority's operating and reserve accounts as of August 31, 2026, are as follows:

1)	Cash on Hand	$	2,450,974
2)	Capital Improvement Fund	$	1,146,626
3)	Long-Term Organics Fund	$	526,885
4)	Operating Reserve	$	1,524,765
5)	Rate Stabilization Reserve	$	400,000
6)	Personnel Stabilization Reserve	$	150,000
7)	CRL Pledge of Revenue	$	257,969
	TOTAL	**$**	**6,457,219**

Authority Financials:
Attachment 2c.1 contains the draft August 2026 financial reports, for board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:
Revenues for August 2026 performed at about 7.59% above budget estimates for Fiscal Year 2026–27. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts of fees passed through to member agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects. In August 2026, the Authority accepted higher-than-estimated amounts of greenwaste, typical of the summer months, while income from franchise solid waste was below budget estimates. The Authority's reserve fund balances earned $7,577 interest income in August 2026.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite facility tipping fees.

Expenses:
Operating expenses for August 2026 were approximately 2.2% below budget estimates, including expenses related to depreciation of Authority assets, and quarterly pass-through payments to member agencies. In August 2026, higher greenwaste disposal costs tracked with the increased tonnage received. Facility repairs and maintenance costs were above budget estimates due to the Organics facility upgrades. Staff continues to maintain strong control of ongoing expenses with particular attention to the impact of fuel surcharges on transportation and disposal costs this fiscal year.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2c.1 (*Statement of Cash Flows)* for the month of August 2026. These disbursements are comprised primarily of day-to-day costs, representing $557,462 in transportation and disposal costs, $295,250 in payroll and employee benefit costs, and $2,903 in pass-through allocations to member agencies.

Staff's Recommendation:
Staff recommends that the board review and approve the draft August 2026 Financial Reports.
Attachments:
2c.1) Draft August 2026 Financial Reports

Humboldt Waste Management Authority

Draft Balance Sheet
As of Aug 31, 2026
Attachment 2c.1

	Total
Assets	
Current Assets	
Bank Accounts	
1000 Checking - Columbia Bank	2,411,444.14
1001 CRL Pledge-8913	16,059.59
1002 Rate Reserve-6008	44,548.91
1003 CIP-3488	109,722.33
1004 LAIF	1,524,764.77
1005 CLASS	
10051 CLASS - CIP	1,043,584.32
10052 CLASS - LTF	504,947.59
10053 CLASS - CRL	237,125.02
10054 CLASS - RS	402,544.30
10055 CLASS - EB	150,954.11
Total for 1005 CLASS	**$2,339,155.34**
1015 Change Bank	5,500.00
Total Bank Accounts	**$6,451,195.08**
Accounts Receivable	
1020 Accounts Receivable	956,450.07
1030 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	**$956,450.07**
Other Current Assets	
1025 A/R - Other	0.00
1040 Grants Receivable	0.00
1041 Interest Receivable	0.00
1042 Due from Other Governments	0.00
1045 Prepaid Expenses	106,650.00
1050 Prepaid Insurance	252,470.38
1055 Undeposited Funds	3,878.67
Total Other Current Assets	**$362,999.05**
Total Current Assets	**$7,770,644.20**
Fixed Assets	
1100 Land - Admin	3,061,515.35
1200 Land Improvements	
1201 Admin	1,468,543.91
1202 Transfer Station	903,375.59
1203 HHW	7,050.00
1204 Landfill	32,506.91
1205 Organics	15,696.00
Total for 1200 Land Improvements	**$2,427,172.41**

Humboldt Waste Management Authority
Draft Balance Sheet
As of Aug 31, 2026

	Total
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	2,632,084.25
1303 HHW	300,742.17
1304 Landfill	418,123.02
1305 Organics	9,642.53
Total for 1300 Buildings	**$3,360,591.97**
1400 Building Improvements	
1401 Admin	81,115.47
1402 Transfer Station*	406,373.63
1403 HHW	218,564.55
1404 Landfill	24,068.95
1405 Organics	179,567.79
Total for 1400 Building Improvements	**$909,690.39**
1500 Equipment	
1501 Admin	40,398.50
1502 Transfer Station*	1,880,566.00
1503 HHW	89,463.99
1504 Landfill	807,926.00
1505 Organics	470,728.50
1507 Programs	0.00
Total for 1500 Equipment	**$3,289,082.99**
1600 Office Equipment	
1601 Admin	19,045.66
1605 Organics	0.00
Total for 1600 Office Equipment	**$19,045.66**
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	48,292.28
Total for 1700 Vehicles	**$136,738.32**
1800 Software	
1801 Admin	69,573.89
Total for 1800 Software	**$69,573.89**
1900 Accumulated Depreciation	(7,375,980.00)
Total Fixed Assets	**$5,897,430.98**
Other Assets	
1035 Deferred Outflows - Pension	547,686.00
1910 Waste Authority Permit	221,171.00

Humboldt Waste Management Authority
Draft Balance Sheet
As of Aug 31, 2026

	Total
1920 Land Purchase Option - CRBAS	0.00
1930 Loan Fees	20,000.00
Total Other Assets	**$788,857.00**
Total Assets	**$14,456,932.18**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	912,614.58
Total Accounts Payable	**$912,614.58**
Credit Cards	
2005 2005 Umpqua Bank Visa	$0.00
2006 Morais	92.02
2007 Heacock	943.63
2008 Schwartz	1,196.78
2009 Keller	0.00
Total for 2005 2005 Umpqua Bank Visa	**$2,232.43**
Total Credit Cards	**$2,232.43**
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	316.75
2022 Accrued Bank Charges	0.55
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO Current Portion	303,308.96
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	32,036.40
2070 Deferred Revenue - OPP	36,495.42
2071 Deferred Revenue - Tire Grant	0.00
2075 Garnishments Payable	0.00
2076 LT Liability Current Portion	235,423.77
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	$0.00
24001 Garnishment -Weaver	0.00

Humboldt Waste Management Authority
Draft Balance Sheet
As of Aug 31, 2026

	Total
Total for 24000 Payroll Liabilities	**$0.00**
Total Other Current Liabilities	**$607,581.85**
Total Current Liabilities	**$1,522,428.86**
Long-term Liabilities	
2100 Deferred Inflows - Pension	129,733.00
2105 Accrued Long Term PTO Liability	213,765.91
2110 Landfill Closure Estimated	9,871,588.30
2120 EverBank Lease Payable	490,000.00
2130 Lease Payable - Columbia EF	623,307.14
2135 Less Current Portion LT Liability	(235,423.77)
2140 Net Pension Obligation	958,774.00
Total Long-term Liabilities	**$12,051,744.58**
Total Liabilities	**$13,574,173.44**
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	4,727,144.00
3030 Prior Period Adjustments	0.00
3050 Restricted for Post-Closure Liability	237,344.12
3200 Retained Earnings	(4,466,996.44)
Net Income	385,267.06
Total Equity	**$882,758.74**
Total Liabilities and Equity	**$14,456,932.18**

Note
Net Income reduced by $184,157 YTD reserve allocation.

Humboldt Waste Management Authority

Statement of Cash Flows
August 2026
Attachment 2c.1

Account Name	Total
OPERATING ACTIVITIES	
Net Income	217,574.94
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	42,774.26
1045 Prepaid Expenses	10,665.00
1050 Prepaid Insurance	25,247.04
2000 Accounts Payable	(336,839.37)
2006 2005 Umpqua Bank Visa:Morais	81.00
2007 2005 Umpqua Bank Visa:Heacock	(3,183.14)
2008 2005 Umpqua Bank Visa:Schwartz	(2,541.65)
2009 2005 Umpqua Bank Visa:Keller	(1,260.75)
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	0.00
2022 Accrued Bank Charges	(100.72)
2025 Accrued CalPERS	0.00
2035 Accrued FWH/MED	0.00
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
24001 Payroll Liabilities:Garnishment -Weaver	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	**($265,158.33)**
Net cash provided by operating activities	**($47,583.39)**
INVESTING ACTIVITIES	
1504 Equipment:Landfill	10,410.00
1505 Equipment:Organics	(24,997.50)
1900 Accumulated Depreciation	(10,410.00)
Net cash provided by investing activities	**($24,997.50)**
FINANCING ACTIVITIES	
2130 Lease Payable - Columbia EF	(16,024.26)
Net cash provided by financing activities	**($16,024.26)**
NET CASH INCREASE FOR PERIOD	**($88,605.15)**
Cash at beginning of period	**$6,543,678.90**
CASH AT END OF PERIOD	**$6,455,073.75**

Humboldt Waste Management Authority

Bill Payment List
August 2026
Attachment 2c.1

Date	Num	Vendor	Amount
1000 Checking - Columbia Bank			
08/06/2026	CBHSVMA2GIJ7	Valeo Networks	-4,479.07
08/10/2026	PFMNGPJMXQ	City of Eureka Water	-664.59
08/10/2026	NR6TJ77MNC	City of Eureka Water	-820.48
08/02/2026	ACH-013214018	Humana Insurance	-4,081.80
08/01/2026	BP767	Blue Shield of California	-45,531.54
08/03/2026	CBZSB7W7OG8V	Valeo Networks	-350.00
08/10/2026	BP769	Verizon Wireless	-326.98
08/03/2026	SPACH543	Airgas USA, LLC	-417.80
08/03/2026	101337	Matthews Paints	-82.69
08/03/2026	SPACH545	Pape Machinery	-1,279.44
08/03/2026	101341	Picky. Picky, Picky Surplus, Inc	-111.09
08/03/2026	101339	Rogers Machinery Company, Inc.	-809.27
08/03/2026	SPACH544	I-5 Tire, Inc.	-6,190.00
08/03/2026	101340	Kolstad Land Surveyors	-6,839.00
08/03/2026	101342	Holt of California	-1,767.88
08/03/2026	SPACH546	Baldwin, Blomstrom, Wilkinson & Associates, Inc.	-2,394.33
08/03/2026	101338	Bettendorf Enterprises, Inc	-2,205.56
08/10/2026	8157ec2ec19e83a	Mission Linen Supply 243103	-1,615.25
08/10/2026	90afabf47734764	Mission Linen Supply 246381	-1,448.65
08/09/2026	34579	Thumpers Mechanical	-17,328.00
08/09/2026	101350	AT&T Calnet	-39.57
08/09/2026	101343	B&B Portable Toilets	-841.96
08/09/2026	101346	Picky. Picky, Picky Surplus, Inc	-2,230.28
08/09/2026	101344	WM Corporate Services, Inc	-9,587.49
08/09/2026	101348	Humboldt Recycling Propane	-3,720.00
08/09/2026	101347	New Directions	-800.00
08/09/2026	101345	DMV Renewal	-10.00
08/09/2026	101349	Bettendorf Enterprises, Inc	-5,787.08
08/10/2026	101351	Six Rivers Mechanical	-38,831.52
08/09/2026	SPACH549	Microbac Laboratories, Inc	-785.00
08/09/2026	SPACH548	I-5 Tire, Inc.	-2,380.00
08/09/2026	SPACH547	Six Rivers Optical	-188.00
08/19/2026	BP774	Humboldt Community Services District	-119.01
08/20/2026	BP773	CalPERS	-8,579.11
08/28/2026	BP776	Redheaded Blackbelt	-250.00
08/25/2026	BP775	Columbia Bank	-8,679.62
08/19/2026	2608042246246	PG&E 550-3	-16.96
08/21/2026	BP777	Optimum Business	-440.90
08/15/2026	BP782	Recology Humboldt County	-225.00
08/14/2026	D-352847-081426	Valley Pacific Petroleum Services, Inc	-10,447.26
08/15/2026	BP781	AFLAC	-633.50
08/20/2026	BP779	Empower	-325.00

Humboldt Waste Management Authority

Bill Payment List

August 2026

Date	Num	Vendor	Amount
08/24/2026	2608084016561	PG&E 724-3	-3,982.69
08/31/2026	E54A23	Western Health Advantage	-6,300.73
08/28/2026	2608130237831	PG&E 053-6	-3,706.60
08/09/2026	BP788	Zultys, Inc.	-719.21
08/20/2026	BP789	CalPERS	-8,160.26
08/20/2026	SPACH553	Airgas USA, LLC	-559.13
08/20/2026	SPACH550	Microbac Laboratories, Inc	-252.00
08/20/2026	SPACH554	Pape Machinery	-257.50
08/20/2026	SPACH561	Amazon Capital Services, Inc.	-1,546.43
08/20/2026	SPACH559	Humboldt Organic Solutions, LLC	-66,672.64
08/20/2026	SPACH557	Restif Cleaning Service Cooperative, Inc.	-500.00
08/20/2026	SPACH551	World Oil Environmental Services	-8.00
08/20/2026	SPACH555	CivicPlus, LLC	-1,105.00
08/20/2026	SPACH552	Mendes Supply Company	-398.42
08/20/2026	SPACH562	Redwood Waste Solutions	-450.19
08/20/2026	SPACH556	Dry Creek Landfill	-572,346.35
08/20/2026	SPACH560	QED Environmental Services, Inc.	-3,156.76
08/20/2026	SPACH558	Blue Dream HR LLC	-2,100.00
08/20/2026	BP790	CalPERS	-1,666.00
08/20/2026	101373	Humboldt Sanitation	-21,105.48
08/20/2026	101369	Advanced Display and Signs	-546.39
08/20/2026	101360	City of Ferndale 939	-1,969.19
08/20/2026	101367	City of Blue Lake 939	-1,947.88
08/20/2026	101361	Lawrence & Associates	-2,135.00
08/20/2026	101366	Law Offices of Nancy Diamond	-1,400.00
08/20/2026	101365	Mad River Union	-202.00
08/20/2026	101375	City of Eureka Discharge Fees	-14,580.00
08/20/2026	101353	WM Corporate Services, Inc	-3,540.72
08/20/2026	101372	Access Humboldt	-101.52
08/20/2026	101358	Humboldt Recycling Propane	-3,440.00
08/20/2026	101355	New Directions	-1,900.00
08/20/2026	101356	Lost Coast Communications, Inc	-750.00
08/20/2026	101364	Rogers Machinery Company, Inc.	-1,680.15
08/20/2026	101352	City of Rio Dell 939	-1,213.62
08/20/2026	101354	Trinity Diesel, Inc.	-680.21
08/20/2026	101363	Humboldt County Public Works Pass Through	-141,525.48
08/20/2026	101362	Farwest Steel Corp	-7,417.56
08/20/2026	101368	Copiers Plus	-248.72
08/20/2026	101371	City of Arcata 939	-6,269.87
08/20/2026	101374	Peterson CAT	-18.18
08/20/2026	101359	Humboldt County Env Health Pass Through	-69,314.38
08/20/2026	101370	Bettendorf Enterprises, Inc	-1,102.78
08/20/2026	101357	City of Eureka 939	-7,884.31

Humboldt Waste Management Authority

Bill Payment List

August 2026

Date	Num	Vendor	Amount
08/21/2026	SPACH563	Clean Harbors Environmental Services	-58,474.00
08/21/2026	101376	DCI Builders	-43,276.87
08/27/2026	101378	Picky. Picky, Picky Surplus, Inc	-425.60
08/27/2026	SPACH564	I-5 Tire, Inc.	-2,935.00
08/27/2026	101377	O'Reilly Auto Parts	-8.26
08/27/2026	101379	Harris Shafer's Ace	-105.44
Total for 1000 Checking - Columbia Bank			**-$1,263,747.20**
08/11/2026	VC-2342758	Farwest Steel Corp	0.00
08/29/2026	VC 1NRV-1PCL-9KQX	Amazon Capital Services, Inc.	0.00
08/29/2026	VC-1F67-C34Q-6DNN	Amazon Capital Services, Inc.	0.00
Total for --			**$0.00**
2005 2005 Umpqua Bank Visa			
2008 Schwartz			
08/04/2026	BP770	707 Pest Solutions.	155.00
08/14/2026	643275	Crystal Springs Bottled Water	380.00
Total for 2008 Schwartz			**$535.00**
Total for 2005 2005 Umpqua Bank Visa with sub-accounts			**$535.00**

Humboldt Waste Management Authority

Draft AR Aging Summary
As of Aug 31, 2026
Attachment 2c.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
707 Pest Solutions	2,588.98				2,588.98
Abercrombie Construction	129.83				129.83
Above Board Construction and Roofing	4,206.01	2,614.97			6,820.98
Ace Handyman Services - North Coast	64.96				64.96
ACGC Inc.	3,141.96				3,141.96
Advanced Security Systems	218.58				218.58
Alchemy Construction Inc.	17.32				17.32
Alcohol Drug Care Services	11.30				11.30
Align Landscape				46.02	46.02
Arcata Bay Self Storage	43.29	43.60			86.89
Arcata House Partnership	47.62				47.62
Arrow Property Management	157.79	73.56			231.35
Arts Roofing LLC	15,295.80				15,295.80
Ayres Enterprises	28.14	45.46	56.28	28.01	157.89
Barry Smith Construction	62.78				62.78
Bayshore Mall	1,300.98				1,300.98
Bedliners Plus	331.20				331.20
Best Address Properties	348.52				348.52
Bethel Church	138.54				138.54
Blackwell Construction	872.37	376.66			1,249.03
Blackwell Rentals	19.48				19.48
Blossom Landscaping & Handyman Service	1,033.39	2,458.94			3,492.33
Blue Lake Enterprises	199.15	21.65		221.11	441.91
Blue Sky Roofer				521.20	521.20
Bluestone Landscapes	196.67	69.27			265.94
Bode Construction	633.40				633.40
Branch Ranch Building Co.		93.08			93.08
Buddy's Auto Center	396.14				396.14
Bureau of Land Management Arcata	88.22	13.00	(6.50)		94.72
California Department of Fish & Wildlife				(15.46)	(15.46)
Cal Poly Humboldt		294.40			294.40
Cal Poly Humboldt- Garbage	5,846.86				5,846.86
Campton Electric	274.07				274.07
Carpet Depot	493.09				493.09
Carter & Company	15.15				15.15
CDH Painting	103.90	36.80			140.70
Century Service Center	205.67				205.67
City of Eureka - Code Enforcement	97.42				97.42
City of Eureka - Harbor	65.90				65.90
City of Eureka - Parks	125.95				125.95

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Aug 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
City of Eureka - Sewer Collections	1,391.90				1,391.90
City of Eureka - Streets	530.01				530.01
City of Eureka - Uplift Eureka	101.20				101.20
City of Eureka - Waste Water Treatment	115.00				115.00
CM Construction	238.12	270.59			508.71
Coastal Co Builders	50.06				50.06
Coast Seafoods Company	1,241.69				1,241.69
Colburn Electric	387.50				387.50
Cook Properties	56.28				56.28
Cottage Construction	171.91				171.91
County of Humboldt ADA Compliance	164.70	40.37			205.07
Craig Mayberry	75.76				75.76
Curb Appeal Construction	659.03	1,389.74			2,048.77
Cutten Mini Storage	41.13				41.13
DCI Construction	162.35				162.35
Del Biaggio Dairy	216.47				216.47
Delta Mattress & Sofa Outlet	330.04				330.04
Dennis Byrd Construction	17.32	62.78			80.10
Developed Employment Services	478.48	140.77			619.25
Diamond Drywall	277.09	826.93	193.89		1,297.91
DS Construction	218.63	417.79	70.88		707.30
Duncan Electric	239.23				239.23
Earth Care Landscaping	43.29				43.29
Eel River Transportation & Salvage	175.20				175.20
Emerald Custom Construction	99.58	(6.11)			93.47
Emerald Forest Cabins & RV	1,381.08	456.75			1,837.83
Eric Finkle	240.30				240.30
Eureka City Schools	6,264.45				6,264.45
Eureka Floor Carpet One	131.30				131.30
Eureka Glass Co. Inc.	149.37				149.37
Eureka Housing Authority	596.04				596.04
Eureka Humboldt Fire Extinguisher	47.62				47.62
Eureka Lazy J MHC			110.48		110.48
Eureka Overhead Door Company	41.14				41.14
Eureka Rescue Mission	916.29	562.24	879.78		2,358.31
Eureka the Pentecostal Church	45.48				45.48
Eureka Vacation Rentals Inc.	105.18				105.18
Evans Mechanical	13.00				13.00
Evergreen Landscape	344.21	38.96			383.17
Figas Construction	701.36				701.36

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Aug 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Fitz It Right Plumbing	77.96				77.96
Forbes Cabinets	294.40				294.40
Forest Builder 707	266.26				266.26
Foster Farms/Humboldt Creamery	90.00				90.00
Francis Carrington	58.45				58.45
Frank Zabel Trucking Inc.	10.75				10.75
Frazier Rental & Development	333.84				333.84
Furniture Design Center	1,106.16				1,106.16
Genevieve Schmidt	50.20				50.20
Genuine Junk and Haul	848.57				848.57
Glendale Mobile Estates	164.52				164.52
G M Pavlich	39.00				39.00
Gordon Van Zee Construction	13.00				13.00
Granite Construction Company	459.33				459.33
Great Redwood Trail Agency	26.00				26.00
GR Sundberg Inc.	376.67				376.67
Hamanaka Painting	211.11				211.11
Handle It Junk Removal	3,855.33				3,855.33
Hemmingsen Pavement Solutions	97.42	23.81			121.23
Henderson Village Apt.	101.75				101.75
Hideaway Storage		25.00			25.00
Homan Enterprises	125.55	694.88			820.43
Horsecreek Junk Removal	406.72	23.81			430.53
Houseworth Construction		225.94			225.94
Housing Humboldt	41.13				41.13
Humboldt Bay Harbor District	34.64				34.64
Humboldt Bay Water District	93.08				93.08
Humboldt Community Service District	244.72				244.72
Humboldt Countertops	267.99	192.67			460.66
Humboldt County Animal Shelter	125.55				125.55
Humboldt County Building Maintenance	204.30	20.99	54.21		279.50
Humboldt County DHHS	342.46				342.46
Humboldt County Office of Education	145.04				145.04
Humboldt County Parks	2,328.73	1,048.63	354.41		3,731.77
Humboldt County Sheriffs Office	289.97	36.80			326.77
Humboldt Electric	44.87			(3.87)	41.00
Humboldt Mechanical Solutions	192.66				192.66
Humboldt Moving & Storage	67.31				67.31
Humboldt Plaza	47.62				47.62
Humboldt Sanitation & Recycling	97,404.43				97,404.43

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Aug 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Island State Construction	25.98				25.98
James Poovey	78.30				78.30
J & G Lawn and Garden	884.13				884.13
Jitter Bean Coffee Co.	45.50				45.50
J & J Rentals	67.12				67.12
JNG Insulation Pros	898.38	1,004.57			1,902.95
JNM Construction	1,003.59	64.94			1,068.53
John H Kruger Plaster & Drywall		116.89			116.89
Johnny's Flooring & Window Coverings		2.00			2.00
Johnston Construction	611.08				611.08
Juells Electric	13.00				13.00
Karges Flooring	216.47				216.47
Kelly Martin	54.12				54.12
Ken & Lesa Shealor	22.67				22.67
Kimaw Medical Center	218.00				218.00
Kramer Investment Corp.	357.21				357.21
Landscaping Ventures Inc.	355.24	603.50			958.74
Lawn Care Plus	631.44				631.44
LDH Construction	2,330.03				2,330.03
Living Styles	389.64				389.64
LJG BUILDERS LLC	344.19	270.60	322.21	123.00	1,060.00
Lost Coast Rentals			298.50		298.50
Mace Jennings	38.96				38.96
Mad River Construction	703.53				703.53
Making Headway Center		272.75			272.75
Martin Bros Company	7,559.14				7,559.14
Martin Construction	407.45				407.45
Matlock Construction	422.14	647.25			1,069.39
Mattress Recycling Council	4,062.72				4,062.72
McCrea Motors	90.95				90.95
McCullough Construction	303.43				303.43
McMurray & Sons Inc.	12,778.21				12,778.21
Milgard Manufacturing LLC - Sacramento	201.33	41.13			242.46
Miller Farms Nursery	301.86				301.86
Ming Tree Realtors	129.88	129.88		(35.44)	224.32
Moores Sleepworld	253.29				253.29
Moranda Rentals			48.91		48.91
Mow-n-Trim	13.00				13.00
Munoz Osorio Construction	175.34	965.45			1,140.79
Myrtletown Body Shop	222.97				222.97

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Aug 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Neal Sanders Rentals	12.92				12.92
Nelson Floors	285.74				285.74
New Life Service Company	1,415.73				1,415.73
Next Generation Landscape & Design	339.85				339.85
Nichols Handy Work	196.46				196.46
Nick Frank	22.75				22.75
Nilsen Feed & Grain Co.	132.05				132.05
Northcoast Acoustics	67.13				67.13
Northcoast Childrens Service	13.00				13.00
North Coast Co-Op Arcata	21.65	32.47			54.12
Northcoast Environmental Construction	56.28				56.28
North Coast Flooring Inc.	1,310.97				1,310.97
Northern Building Company	619.27				619.27
Ocean View Cemetery	155.86				155.86
O & M Industries	227.32		(40.55)		186.77
Open Door Community Health Center	34.64				34.64
Pacific Builders	181.89				181.89
Pacific Coast Rentals	10.35				10.35
Pacific Earthscape	285.75				285.75
Pacific Towing		194.82		394.02	588.84
Parks Enterprise	153.70				153.70
Patricia Craig Rentals	791.11				791.11
Pierson Company	2,213.79				2,213.79
Point of View Preservation LLC	266.94				266.94
Point Pleasant MHP	484.89				484.89
Poletskis Appliance Center	500.98				500.98
Porter and Sons Painting		62.78			62.78
Pressure Point Roofing LLC	785.79				785.79
Primo Drywall & Construction Co.	175.34				175.34
Quality Body Works	60.61				60.61
Quick Mow	87.19				87.19
Rainbow Self Storage	121.22				121.22
Rebholtz Cleaning Service				333.58	333.58
Recology Eel River	110,171.91		2,325.00	2,325.00	114,821.91
Recology of Arcata	128,156.82				128,156.82
Recology of Humboldt County	395,799.58				395,799.58
Recology Samoa	46,305.56				46,305.56
Redwood Acres Fair Grounds	179.67				179.67
Redwood Coast Plumbing	60.64	19.48		106.33	186.45
Redwood Coast Real Estate Inc.	365.78	259.96	151.26		777.00

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Aug 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Redwood Community Action Agency	93.10		12.50	137.57	243.17
Redwood Empire Roofing Inc.	954.63				954.63
Redwood Teen Challenge	631.63				631.63
Rentor	513.11				513.11
Restif Cleaning Service	151.53				151.53
Revival Home Builders Inc.	49.81				49.81
RG Goolsby Construction	393.97				393.97
RH Construction		47.62			47.62
Rich's Body Shop	30.32				30.32
Robert Donathan	37.14	295.99	25.33		358.46
Rob Jordan Construction		45.49			45.49
Sanders Roofing Inc.	1,350.97				1,350.97
Schmidbauer Building Supply LLC.	1,026.08				1,026.08
Sempervirens Gardening	681.41				681.41
Sequoia Construction	303.06				303.06
Serenity Inn	110.41				110.41
ServiceMaster	644.33	439.43			1,083.76
Sherlock Mini Storage	2,498.06		235.58		2,733.64
Sholes Overhead Door	77.93				77.93
Simple Visions	1,226.01				1,226.01
Sisu Extracts	1,290.92	1,571.56			2,862.48
Six Rivers Mechanical Inc.	75.76				75.76
Soilscapes Solutions LLC	119.06				119.06
Spencer Electric	320.97				320.97
S & S Phelps Inc.	510.24				510.24
Strombeck Construction	1,645.88				1,645.88
STS Construction	13.00				13.00
Susan Whitely / Eric Dugan	199.16	350.32			549.48
Swains Flat Trailer Court	337.69	162.35			500.04
T and T Roofing	1,707.85				1,707.85
TEMPORARY				460.00	460.00
The People of New Directions	621.31		(10.81)		610.50
The Wildlands Conservancy	56.00				56.00
Thomas Home Center	64.94				64.94
Tonis Restaurant	235.95				235.95
Tree Ventures Inc.		1,372.12	129.26	839.67	2,341.05
Triad Inc	664.57				664.57
Trinidad Rancheria				(1,159.60)	(1,159.60)
Ultimate Building Solutions	153.70				153.70
United Building	110.40				110.40

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Aug 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
United Indian Health	222.84	105.76			328.60
US Fish and Wildlife Service	471.63				471.63
Vern McGaughey	868.04				868.04
Vern's Furniture	954.02	839.98	388.51		2,182.51
Wade Bray General Contractor	45.46				45.46
Wahlund Construction	721.16	462.67			1,183.83
Watson Well Service	49.80	(45.30)			4.50
Wayne Maples Plumbing	134.44	250.03			384.47
Westside Community Improvement Assoc.	114.75				114.75
Williamson Construction	125.60				125.60
Wilwerding Construction				12.50	12.50
Wing Inflatables	390.28				390.28
Wiyot Tribe		15.15			15.15
Yurok Tribe Construction Corporation	67.28				67.28
Zabel Enterprise	887.53				887.53
Zerlang & Zerlang Marine Services			139.68	226.49	366.17
TOTAL	**920,381.86**	**23,236.37**	**5,738.81**	**4,560.13**	**$953,917.17**

Note

96.5% Current

Humboldt Waste Management Authority

Draft AP Aging Summary
As of Aug 31, 2026
Attachment 2c.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
707 Pest Solutions.	155.00				155.00
Access Humboldt	101.52				101.52
Airgas USA, LLC	79.01				79.01
Amazon Capital Services, Inc.	1,008.53	49.22			1,057.75
AT&T Calnet	35.00				35.00
Baldwin, Blomstrom, Wilkinson & Associates, Inc.		5,186.65			5,186.65
B&B Portable Toilets	420.98				420.98
Bettendorf Enterprises, Inc	1,095.24	1,095.24			2,190.48
Blue Dream HR LLC	2,100.00				2,100.00
Blue Shield of California	50,958.73				50,958.73
CalPERS		16,921.91			16,921.91
City of Eureka Discharge Fees	6,600.00				6,600.00
City of Eureka Water	1,639.90				1,639.90
Clean Harbors Environmental Services	29,074.00				29,074.00
ClearGov Inc.			6,714.70		6,714.70
Cox Rasmussen	4,881.75				4,881.75
Crystal Springs Bottled Water	340.00				340.00
Dry Creek Landfill	540,994.87				540,994.87
Edgar & Associates, Inc		162.50	420.00		582.50
Empower		325.00			325.00
Eureka Overhead Door Company.	498.90				498.90
Farwest Steel Corp	50.04				50.04
G.T. Michelli Co. LLC		24,997.50			24,997.50
Harris Shafer's Ace	96.96				96.96
Humana Insurance	4,274.21				4,274.21
Humboldt Community Services District	52.50				52.50
Humboldt Organic Solutions, LLC	55,290.45				55,290.45
Humboldt Recycling Leachate	13,911.20	13,880.00			27,791.20
Humboldt Recycling Propane	13,228.00				13,228.00
Humboldt Sanitation	18,431.28				18,431.28
I-5 Tire, Inc.	2,100.00	4,480.00			6,580.00
Law Offices of Nancy Diamond	5,375.00				5,375.00
Lawrence & Associates	7,895.00	175.00			8,070.00
Lighting Resources	9,504.14				9,504.14
Lost Coast Communications, Inc	750.00				750.00
Mad River Community Hospital.		253.75			253.75
Mad River Union	202.00				202.00
Mendes Supply Company	416.12				416.12
Mission Linen Supply 243103	1,264.80				1,264.80
Mission Linen Supply 246381	1,158.92				1,158.92

Humboldt Waste Management Authority

Draft AP Aging Summary

As of Aug 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
New Directions	3,610.00				3,610.00
North Coast Unified Air Quality Management	3,302.60				3,302.60
Paradigm	9,118.32				9,118.32
Picky. Picky, Picky Surplus, Inc			246.02		246.02
Pierson Building Center	387.41				387.41
Rain for Rent			2,948.11	(2,948.11)	0.00
Recology Humboldt County	225.00				225.00
Recology Humboldt County Samoa	5,861.56	2,954.70			8,816.26
Restif Cleaning Service Cooperative, Inc.	500.00				500.00
Shafer's Ace Hardware	81.56				81.56
Thumpers Mechanical	7,658.45				7,658.45
Valeo Networks	4,483.63				4,483.63
Valley Pacific Petroleum Services, Inc	7,516.10				7,516.10
Verizon Wireless	328.39				328.39
WM Corporate Services, Inc	3,635.30				3,635.30
World Oil Environmental Services	331.00				331.00
WSP USA, Inc	807.51	12,921.51			13,729.02
TOTAL	**821,830.88**	**83,402.98**	**10,328.83**	**(2,948.11)**	**$912,614.58**

Note

90.1% Current

Humboldt Waste Management Authority

Budget vs. Actuals: 26/27

July - August, 2026

Attachment 2c.1

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
5000 Base Fees	630,666	412,909	153.00 %
5010 County Wide Program Fees	0	0	
50155 Administration CWF	6,128	6,363	96.00 %
50160 Household Hazardous Waste Program	139,588	141,746	98.00 %
50165 CRL Pledge of Revenue	12,529	12,776	98.00 %
50170 Illegal Dumping & Clean Up	8,307	8,375	99.00 %
50175 Rural Container Program	75,718	76,913	98.00 %
50180 County/Cities AB939	25,330	25,667	99.00 %
50185 Table Bluff Maintenance	11,439	11,620	98.00 %
50190 Countywide Enforcement (LEA)	45,621	46,342	98.00 %
50195 Edible Food Recovery	4,903	5,000	98.00 %
Total 5010 County Wide Program Fees	**329,563**	**334,802**	**98.00 %**
5025 Greenwaste Tip Fees		0	
5026 Franchise	68,741	19,200	358.00 %
5027 Self-Haul	96,743	15,250	634.00 %
5028 Admin Fee		0	
Total 5025 Greenwaste Tip Fees	**165,484**	**34,450**	**480.00 %**
5030 HHW Revenue	7,581	7,167	106.00 %
5035 Handling Fee		0	
5045 Recycling Revenue	8,767	7,883	111.00 %
5050 Salvage Materials Sold	8,725	0	
5055 Solid Waste Tip Fees		0	
5056 Out of Area		0	
5057 Satellite	184,220	195,280	94.00 %
5058 Franchise	686,145	884,520	78.00 %
5059 Self Haul	629,580	579,479	109.00 %
5060 Treated Wood Waste	5,559	0	
5061 Tires	802	2,000	40.00 %
Total 5055 Solid Waste Tip Fees	**1,506,305**	**1,661,279**	**91.00 %**
Services		0	
Total Income	**$2,657,092**	**$2,458,491**	**108.00 %**
GROSS PROFIT	**$2,657,092**	**$2,458,491**	**108.00 %**
Expenses			
6000 Accounting Expense		1,333	
6005 Advertising	3,200	2,417	132.00 %
6010 Auditing		3,667	
6015 Bank Charges	102	1,000	10.00 %
6016 Merchant Fees	15,485	13,583	114.00 %
6025 Cash (Over) / Short	(8)	0	
6030 Computer & Related Expenses	23,823	16,100	148.00 %
6035 Consulting	12,865	10,250	126.00 %

Humboldt Waste Management Authority

Budget vs. Actuals: 26/27 Budget by Class - FY27 P&L Classes

July - August, 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6040 Dues & Subscriptions		700	
6045 Contracted Services	125,121	86,000	145.00 %
6050 Equipment Lease	497	500	99.00 %
6055 Solid Waste Trans & Disposal		0	
6056 Fortuna Satellite	122,146	92,573	132.00 %
6057 McKinleyville Satellite	104,464	102,707	102.00 %
6058 Hawthorne	908,358	910,744	100.00 %
6059 Recycling Disposal	8,816	7,883	112.00 %
Total 6055 Solid Waste Trans & Disposal	**1,143,784**	**1,113,907**	**103.00 %**
6060 Engineering & Consulting	14,909	14,417	103.00 %
6065 Environmental Monitoring	14,514	18,167	80.00 %
6070 Greenwaste Trans & Disposal	161,500	34,450	469.00 %
6075 Gas/Fuel	18,168	15,767	115.00 %
6085 Insurance		0	
6086 Liability	26,775	30,108	89.00 %
6087 Workers Comp	21,809	27,566	79.00 %
Total 6085 Insurance	**48,584**	**57,674**	**84.00 %**
6090 Interest Expense	5,418	0	
6095 Janitorial Expense	6,619	6,040	110.00 %
6105 Leachate	40,352	43,333	93.00 %
6110 Legal Expense	6,775	3,000	226.00 %
6115 Meetings	203	300	68.00 %
6120 Mileage Reimbursement	21	50	41.00 %
6125 Miscellaneous Expense		0	
6130 New Hire Expense		965	
6135 Office Supplies	322	575	56.00 %
6136 Office Furniture	1,261	1,000	126.00 %
6140 Operating Expense	4,129	18,500	22.00 %
6145 Pass Through Expense		0	
61470 Illegal Disposal & Clean Up	5,514	8,375	66.00 %
61475 Pass Through - Rural Container		76,913	
61480 AB939 Paid to Members		13,570	
61485 Pass Through - Table Bluff Maintenance		11,620	
61490 Pass Through - Countywide Enforcement (LEA)		46,342	
61495 Edible Food Recovery		5,000	
Total 6145 Pass Through Expense	**5,514**	**161,820**	**3.00 %**
6150 Payroll & Related Expenses		0	
6151 Salaries & Wages	322,800	371,690	87.00 %
6152 Employee Benefits	0	600	0.00 %
6153 Health Insurance	114,544	120,730	95.00 %
6154 Employee Portion	(4,375)	(4,548)	96.00 %
Total 6153 Health Insurance	**110,169**	**116,182**	**95.00 %**
6155 Retirement	36,139	47,134	77.00 %

Humboldt Waste Management Authority

Budget vs. Actuals: 26/27 Budget by Class - FY27 P&L Classes

July - August, 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6156 Health Insurance in Lieu	1,800	2,400	75.00 %
6157 Payroll Taxes	4,792	6,440	74.00 %
6158 UAL CalPERS	18,821	18,821	100.00 %
Total 6150 Payroll & Related Expenses	**494,521**	**563,266**	**88.00 %**
6160 Permits, Licenses, Fees	4,529	16,167	28.00 %
6165 Printing		700	
6170 Postage	85	350	24.00 %
6175 Property Taxes		800	
6180 R & M - Equipment	8,339	16,550	50.00 %
6185 R & M - Facilities	9,919	22,333	44.00 %
6190 R & M - Vehicles	8	483	2.00 %
6200 Safety Expense	3,398	6,133	55.00 %
6210 Security		1,200	
6215 Small Tools	768	833	92.00 %
6220 Telephone	3,380	3,733	91.00 %
6225 Tire Trans & Disposal	371	1,952	19.00 %
6230 Training	2,213	3,017	73.00 %
6235 Travel	395	898	44.00 %
6240 Uniforms	5,905	4,267	138.00 %
6245 Utilities - Electricity & Heat	14,220	12,080	118.00 %
6250 Utilities - Water & Sewer	2,984	2,825	106.00 %
66000 Payroll Expenses	992	1,400	71.00 %
Total Expenses	**$2,205,184**	**$2,284,502**	**97.00 %**
NET OPERATING INCOME	**$451,908**	**$173,989**	**260.00 %**
Other Income			
7000 Interest Income	11,613	0	
7100 Grant & Payment Program Income			
7110 Payment Program Income - CCPP	(2,473)	6,333	(39.00 %)
7115 Grant Income - HHW		12,534	
7120 Payment Program Income - OPP		6,667	
7125 Grant Income - TA	(11,209)	9,333	(120.00 %)
7130 Grant Income - ORG7	(25,928)	333,333	(8.00 %)
Total 7100 Grant & Payment Program Income	**(39,609)**	**368,200**	**(11.00 %)**
7200 Timber Income		0	
7300 Rental Income	28,098	28,233	100.00 %
Total Other Income	**$102**	**$396,434**	**0.00 %**
Other Expenses			
8100 Grant & Payment Program Expenses			
8110 Payment Program Expenses - CCPP	8,166	6,333	129.00 %
8115 Grant Program Expenses - HHW		12,534	
8120 Payment Program Expenses - OPP	13,002	6,667	195.00 %
8125 Grant Program Expenses - TA	17,714	9,333	190.00 %

Humboldt Waste Management Authority

Budget vs. Actuals: 26/27 Budget by Class - FY27 P&L Classes

July - August, 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
8130 Grant Program Expenses - ORG		333,333	
Total 8100 Grant & Payment Program Expenses	**38,882**	**368,200**	**11.00 %**
8200 Timber Expenses	5,187	1,500	346.00 %
8300 Rental Expense	42	16,667	0.00 %
8500 Gain/Loss on Asset Disposal	(3,501)	0	
Total Other Expenses	**$40,610**	**$386,367**	**11.00 %**
NET OTHER INCOME	**$ (40,508)**	**$10,067**	**(402.00 %)**
NET INCOME	**$411,399**	**$184,056**	**224.00 %**

HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: September 28, 2026 For Meeting of: November 12, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 2d)
Approve Resolution 2027–05 Adopting a Conflict-of-Interest Code for HWMA in Compliance with California Government Code Section 87300.

RECOMMENDED ACTION: Voice vote.

1) Adopt Resolution Number 2027–05 Conflict of Interest Code.

DISCUSSION:

Background:

California Government Code section 87300 requires all public agencies to adopt and review a Conflict-of-Interest Code every two years. This Code shall enumerate employee and consultant positions within the Authority who are involved in the making or participate in the making of decisions which may have a material effect on any financial interest of their own; identifying disclosure categories for such employees and consultants; and identifying disqualification requirements for such employees and consultants.

This Resolution would supersede Resolution 2025–06 that established a Conflict-of-Interest Code on October 10, 2024.

Staff's Recommendation:

Staff recommends the board adopt resolution 2027–05 to update the HWMA Conflict of Interest code as required by California Government Code section 87300.

FISCAL IMPACTS: None

ALTERNATIVES:

1) Board Discretion

ATTACHMENTS:

2d.1) Resolution 2027–05 "A Resolution of the Humboldt Waste Management Authority Adopting a Conflict-of-Interest Code"

RESOLUTION NO. 2027–05

RESOLUTION OF THE
HUMBOLDT WASTE MANAGEMENT AUTHORITY
ADOPTING A CONFLICT-OF-INTEREST CODE

WHEREAS, specified public officials identified in California Government Code section 87200, including Authority Board members and the Executive Director are subject to the conflict-of-interest disclosure and disqualification requirements set forth in Government Code sections 87200 et seq.; and

WHEREAS, California Government Code section 87300 requires all public agencies to adopt and promulgate a Conflict-of-Interest Code enumerating employee and consultant positions within the Authority who are involved in the making or participation in the making of decisions which may have a material effect on any financial interest of their own; identifying disclosure categories for such employees and consultants; and identifying disqualification requirements for such employees and consultants;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Humboldt Waste Management Authority hereby rescinds Resolution Number 2025–06 and adopts as its Conflict-of-Interest Code those provisions set forth in Appendix A, attached hereto and incorporated herein.

This Resolution shall be effective November 12, 2026

_____ _____
Stacy Atkins-Salazar, Chair of the Board Eric Keller-Heckman, Clerk of the Board

_____ _____
Date Date

APPENDIX A
HUMBOLDT WASTE MANAGEMENT AUTHORITY
CONFLICT-OF-INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate Conflict-of-Interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec.18730) which contains the terms of a standard Conflict-of-Interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designated officials and employees and establishing disclosure categories, shall constitute the Conflict-of-Interest Code of the Humboldt Waste Management Authority.

Designated employees shall file their statements with the Humboldt Waste Management Authority who will make the statements available for public inspection and reproduction (Gov. Code Section 81008). Upon receipt of the statements of the Board of Directors and the Executive Director, the Humboldt Waste Management Authority shall make and retain a copy and forward the original of these statements to the Fair Political Practices Commission. Statements for all other designated employees shall be retained by the Humboldt Waste Management Authority.

Public Officials Who Manage Public Investments

The following positions are NOT covered by the Conflict-of-Interest Code because they must file under section 87200 and, therefore, are listed for informational purposes only:

- Governing Board Members
- Executive Director

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by section 87200.

CONFLICT OF INTEREST CODE FOR THE
HUMBOLDT WASTE MANAGEMENT AUTHORITY

Designated Positions	**Disclosure Category**
Director of Finance	1
Director of Operations	1
Director of Environmental Health & Safety	1
Consultants	*[1]
General Counsel	1

Disclosure Category

Category 1
Designated employees in Category 1 must report:

a) Investments and business positions in any business entity and sources of income, including gifts, loans and travel payments, of the type which within the last years has contracted with the Authority to provide services, supplies, materials, machinery or equipment.

b) Investments and business positions in any business entity and sources of income, including gifts, loans and travel payments, of the type which engages in or may engage in activities which come under regulation by the Authority.

c) Investment and business positions in any business entity and sources of income, including gifts, loans and travel payments, of the type which engages in the acquisition, disposal or development of real property by the Authority.

d) Investments and business positions in any business entity and sources of income, including gifts, loans and travel payments, of the type which engages in the preparation of environmental impact report or statements.

e) All interest in real property.

Category 2
Designated employees in Category 2 must report:

*[1] Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitations: "The Executive Director may determine in writing that a particular consultant, although a 'designated position', is hired to perform a range of duties that is limited scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of the disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest code."

a) Investments and business positions in any business entity and sources of income, including gifts, loans and travel payments, of the type which within the last two years has contracted with the Authority to provide services, materials or equipment.

b) Investments and business positions in any business entity and sources of income, including gifts, loans and travel payments, of the type which engages in or may engage in activities which come under regulation by the Authority.

HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: October 5, 2026 For Meeting of: November 12, 2026

FROM: Eric Keller-Heckman, Executive Director
Nancy Diamond, General Counsel

SUBJECT: Item 2e) Waiver of Potential Conflict-of-Interest of Counsel

RECOMMENDED ACTION: Voice vote/ Informational only

1) Approve Waiver of Potential Conflict-of-Interest and Informed Consent Regarding Counsel Representation on Regional Climate Action Plan (RCAP)

DISCUSSION:

Background:

Under the California Supreme Court Rules of Professional Conduct applicable to attorneys licensed to practice law in California, an attorney has a conflict-of-interest and may not represent a client if the representation is directly adverse to the interests of another client unless informed written consent is obtained from each client.

Such a potential conflict-of-interest exists in regard to General Counsel Diamond's representation of HWMA and its potential involvement with the Regional Climate Committee (RCC) collaboration as General Counsel currently provides ongoing legal services to several of the joint powers authorities (JPAs) and the NCUAQMD (a Special District) who might participate in the Regional Climate Committee and/or provide technical assistance, including RCEA, HTA, and the NCUAQMD.

As envisioned by the RCAP, the JPAs will provide technical assistance to the regional municipal jurisdictions as each jurisdiction develops appropriate planning, building, zoning, and other regulations to address climate change.

Staff believes that while General Counsel Diamond represents several entities who may collaborate in the RCAP process, none of the entities have adverse interests that revolve around this item.

Staff's Recommendation:

Staff recommends the Board approve Waiver of Potential Conflict-of-Interest and Informed Consent Regarding Counsel Representation on Regional Climate Action Plan (RCAP)

FISCAL IMPACTS: None

ALTERNATIVES:

1) Board Discretion

ATTACHMENTS:

2e.1) Memorandum from the Law Offices of Nancy Diamond.
2e.2) Conflict-of-Interest Waiver.

LAW OFFICES OF
NANCY DIAMOND

Nancy Diamond
ndiamond@ndiamondlaw.com

822 G Street, Suite 3
Arcata, California 95521
Telephone: 707-826-8540
Facsimile: 707-826-8541

Memorandum

To: The Honorable Chair and Members of the HWMA Board of Directors
Cc: Eric Keller-Heckman, Executive Director
From: Nancy Diamond, HWMA General Counsel ND
Date: August 25, 2026
Re: Regional Climate Action Plan (RCAP) Implementation, Waiver of Potential Conflict of Interest of Counsel

---

In December 2025, the Humboldt County Board of Supervisors adopted the Regional Climate Action Plan (RCAP) to provide a collaborative mechanism for addressing climate change at a regional level across Humboldt County. A cornerstone strategy of the RCAP is the creation of a Regional Climate Committee comprised of representatives from each Humboldt County municipal jurisdiction, the Humboldt County Association of Governments (HCAOG), Humboldt Transit Authority (HTA), the Humboldt Waste Management Authority (HWMA), and the Redwood Coast Energy Authority (RCEA) to oversee implementation of the RCAP. Earlier this year, the RCEA Board of Directors approved RCEA to act as the RCAP host and provide support staff and services to the Regional Climate Committee in order to facilitate the regional climate action collaboration. Although not expressly identified in the RCAP, the North Coast Unified Air Quality Management District (NCUAQMD) has specialized expertise in and knowledge of relevant subjects such as emissions verification, air pollution control technology, and pollution regulations, all of which could support the collaborative regional effort.

Under the California Supreme Court Rules of Professional Conduct applicable to attorneys licensed to practice law in California, an attorney has a conflict of interest and may not represent a client if the representation is directly adverse to the interests of another client unless informed written consent is obtained from each client. Such a potential conflict of interest exists in regard to my legal representation of HWMA and its potential involvement with the Regional Climate Committee and RCAP collaboration because I also provide ongoing legal services to several of the joint powers authorities (JPAs) and the NCUAQMD (a special District) who might participate in the Regional Climate Committee and/or provide technical assistance, including RCEA, HTA, and the NCUAQMD. As envisioned by the RCAP, the JPAs will provide technical assistance to the regional municipal jurisdictions as each jurisdiction develops appropriate planning, building, zoning, and other regulations to address climate change.

It is my belief that although I represent many of the JPAs and the NCUAQMD who may collaborate in RCAP implementation, none of my clients have directly adverse interests regarding this matter, and I will be able to provide competent and diligent representation to each of them. Participation by the JPAs and NCUAQMD in the Regional Climate Committee and general RCAP collaboration is at their discretion and based on the unique expertise of each agency: for HWMA, its technical knowledge of waste systems management, emissions from solid waste, and the municipal waste regulatory framework; for HTA, its technical knowledge of public transit, zero emission transit vehicles, and the public transit regulatory framework; for the NCUAQMD, its technical knowledge of emissions verification, air pollution control technologies, and the air pollution regulatory framework; and for RCEA, its technical knowledge of energy systems, energy efficiency, and the energy efficiency regulatory framework. Furthermore, with the exception of RCEA's host commitment, none of the other JPAs and NCUAQMD are expected to provide financial contributions to the RCAP collaboration other than existing staff time.

Accordingly, it is my belief that the HWMA Board of Directors can appropriately waive any potential conflict of interest that my simultaneous representation of multiple JPAs and the NCUAQMD involved in RCAP implementation may cause and provide informed consent for my representation of HWMA on RCAP matters. If the Board chooses to not provide such informed consent, I will assist the Executive Director in obtaining conflict counsel if needed.

WAIVER OF POTENTIAL CONFLICT-OF-INTEREST AND INFORMED CONSENT REGARDING COUNSEL REPRESENTATION ON REGIONAL CLIMATE ACTION PLAN (RCAP)

Under the California Supreme Court Rules of Professional Conduct applicable to attorneys licensed to practice law in California, an attorney has a conflict-of-interest and may not represent a client if the representation is directly adverse to another client without obtaining the informed written consent from each client. A potential for such a conflict-of-interest exists for the Law Offices of Nancy Diamond ("Attorney") to provide legal services to the Humboldt Waste Management Authority ("HWMA") regarding HWMA's participation in the Humboldt County Regional Climate Action Plan ("RCAP") implementation due to the Attorney's simultaneous representation of some of the regional jurisdictions who may also participate in the RCAP implementation; specifically, the Humboldt Transit Authority ("HTA"), North Coast Unified Air Quality Management District ("NCUAQMD"), and the Redwood Coast Energy Authority ("RCEA"), collectively the "Joint Powers Authorities," each of whom is an ongoing client of Attorney. In particular, HWMA may seek to become a member of the Regional Climate Committee to oversee RCAP implementation and may additionally provide technical support services.

No directly adverse interest or other conflict-of-interest currently exists between or among HWMA and the Joint Powers Authorities, and no directly adverse interest is expected to develop, because of the nature of the Joint Powers Authorities' discretionary participation in the RCAP Committee and lack of financial obligation to participate. Nevertheless, best and prudent professional practices dictate that Attorney obtain the informed consent from the HWMA Board of Directors and each of the entities identified herein in order to provide legal representation to HWMA on this matter.

Attorney hereby advises HWMA that Attorney will be able to provide competent and diligent representation to HWMA and each affected client, that such representation is not prohibited by law, and that such representation does not involve the assertion of a claim by one client against another client in a litigation matter or other proceeding before a tribunal.

PASSED BY MOTION of the Humboldt Waste Management Authority Board of Directors, Humboldt County, California, made at a regular meeting of said Board on November 12, 2026.

AYES: _____
NOES: _____
ABSENT: _____

By: _____
Stacy Atkins-Salazar, Chair of the Board

ATTEST:

_____
Eric Keller-Heckman, Clerk of the Board and Executive Director

HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: October 28, 2026 For Meeting of: November 12, 2026

FROM: Tony Heacock, Director of Environmental Health & Safety

SUBJECT: Item 2f)
Approve "Request for Bids for the Cummings Road Landfill Operations Office Repairs".

RECOMMENDED ACTION: Voice vote.
1)Consider Approval of the "Request for Bids for the Cummings Road Landfill Operations Office Repairs".
2) Authorize Release of the Request for Bids on November 16, 2026.

DISCUSSION:
The Cummings Road Landfill (CRL) operations office was purchased in June of 2026. During the escrow findings period, several structural items on the structure were identified as needing of repair. The most significant item discovered was a stem wall on the Southeast side of the structure showed significant signs of water damage. If left unrepaired, it could compromise the long-term stability of the structure.

There were several other smaller structural items identified as needing repairs. Those items include subflooring in one office room and subflooring in one bathroom. Additionally, a section of facia roof trim is also in need of repairs.
This RFB will look to correct all the items mentioned above.

FISCAL IMPACT:
The Board approved funds to address some of the more critical repairs to the structure with the adoption of the FY 2026–27 Budget.

ALTERNATIVES:
1. Alternatively, the Board could direct staff to forego repairing the stem wall and make use of the structure as is.

ATTACHMENT:
Attachment 1: Draft Cummings Road Landfill Operations Office Repairs

REQUEST FOR BIDS

FOR

Cummings Road Landfill Office Repairs

ISSUED BY:

Humboldt Waste Management Authority

1059 West Hawthorne Street
Eureka, CA 95501

November 16, 2026

Bid Opening: January 4, 2027 3:00pm

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Humboldt Waste Management Authority
NOTICE TO BIDDERS FOR
Cummings Road Landfill Office Repairs

NOTICE IS HEREBY GIVEN that sealed standard Proposals for the **Cummings Road Landfill Office Repairs** will be received at the Humboldt Waste Management Authority (HWMA) Office at 1059 West Hawthorne St., Eureka, CA 95501 from bidders, **until 3:00 p.m. on January 4, 2027**, at which time, or as soon thereafter as possible, the total bid amounts will be publicly opened and read. Bids shall be addressed to the Humboldt Waste Management Authority "SEALED BID **Cummings Road Landfill Office Repairs**." Bids are required for the entire work described herein. Electronic bids (email only) may be accepted provided that a hard copy of the bid is received within 3 business days.

BACKGROUND AND SCOPE OF WORK

The Cummings Road Landfill Office is located at 5595 Cummings Rd Eureka, CA 95503. The office is needing repairs to maintain its operational integrity.

This scope of work includes the following:

1. Contractor shall remove first two rows of existing decking against northeast area of the office. Support deck and exterior walls as needed. Cut back deck joists 2"-3" from wall and remove deck ledgers, Hardi panel siding, flashing and 2 rows of Hardi plank siding just above deck height. Remove cripple wall plywood, framing, rim joists and floor joists as noted in report. This work covers entire footprint of existing deck (+/- 94 LF), not including garage. Replace damaged joists, rims and all cripple wall framing and plywood. Install new moisture barrier, Hardi panel siding, flashing and Hardi plank siding where removed. Install new PT 3" x 12" deck ledger with 3/4" standoff from siding. Install new deck hangers as required and new redwood decking where removed. Identify any underlying issues that caused the damages, estimate the cost of appropriate repairs to address such issues, and after HWMA approval, complete such repairs. Add new vents in new cripple walls as needed.

2. Along the southeast office wall contractor shall remove siding, plywood and cripple wall framing. Replace cripple wall framing, plywood and siding. Identify any underlying issues that caused the damages. estimate the cost of appropriate repairs to address such issues, and after HWMA approval, complete such repairs Add new vents in cripple wall as needed.

3. Contractor shall remove existing laminate flooring and subfloor as needed in main office to gain access. Replace 3 floor joists from wall to girder. Install new blocking as needed and sub floor where removed. Identify any underlying issues that caused the damages, estimate the cost of appropriate repairs to address such issues, and after HWMA approval, complete such repairs

4. Contractor shall remove existing floor tile and damaged subfloor around front of tub. Replace damaged floor joists. Install blocking and new sub floor where removed. Install new tile floor similar to existing. Seal against tub as required. Identify any underlying issues that caused the damages, estimate the cost of appropriate repairs to address such issues, and after HWMA approval, complete such repairs

5. Contractor shall remove existing gutter as needed to replace damaged fascia board at 4 locations. Replace fascia, roof trim were noted with primed Western Red Cedar. Reinstall removed gutter and seal as required. Identify any underlying issues that caused the damages, estimate the cost of appropriate repairs to address such issues, and after HWMA approval, complete such repairs

6. Paint with primer only all newly installed siding and exterior trim.

7. Remove and reinstall insulation where required to perform scope of work. Identify if insulation is suitable for reuse, if not estimate the cost of appropriate repairs to address such issues, and after HWMA approval, complete such repairs

8. Remove and dispose of all job-related debris at the Hawthorne Street Transfer Station.

Scope of work excludes:

- Chemical treatment for wood-boring beetles.
- Replacement of laminate flooring that is removed to perform scope of work
- Painting other than priming included in the Scope of work.
- Permits, plans, engineering

Photograph 1 – View of Northeast wall



Photograph 2 –View of Southeast cripple wall



Photograph 3- View of main office floor



Photograph 4- View of tub floor



Photograph 5- View of damaged facia board



Bid Documents and reference materials may be inspected and/or copies obtained at the Humboldt Waste Management Authority Office at 1059 West Hawthorne St., Eureka, CA 95501 for no fee by calling (707) 268-8680 and or viewed on-line at the HWMA website: http://www.hwma.net. **No bid will be considered unless it is made on the forms furnished by HWMA and is made in accordance with this bid package**. Each bidder must be licensed as required by law and as described in the Contract Documents.

The HWMA reserves the right to reject any or all bids or select the base bid plus any additive bid item or combination of additive bid items to determine which Proposal is, in its opinion, the lowest responsive bid of a responsible bidder and that which it deems in the best interest of the HWMA to accept. The HWMA also reserves the right to waive any information not material to cost or performance in any Proposal or bid.

Pursuant to provisions of Section 1770 et seq. of the Labor Code of the State of California, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of wages for straight time, overtime, Saturdays, Sundays and Holidays. Copies of the general prevailing wage determination applicable to the work is on file in the HWMA administrative offices and shall be made available to any interested party on request.

No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 (with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)). No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The prime contractor for the work herein shall possess a valid State of California Class B License and or Class C license(s) required to perform the described work. and shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code and shall be skilled and regularly engaged in the general class or type of work called for under this contract.

Pursuant to Section 22300 of the California Public Contract Code, this contract includes provisions that allow substitutions of certain types of securities in lieu of the HWMA withholding a portion of the partial payments due the Contractor to insure performance under this contract.

Dated: October 1, 2026

Eric Keller-Heckman
Executive Director
Humboldt Waste Management Authority

INSTRUCTIONS TO BIDDERS

Each bidder must supply all the information required by the Proposal Forms, Certificates and Documents and the Special Provisions.

Minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award of any contract entered into pursuant to this advertisement.

Women will be afforded equal opportunity in all areas of employment. However, the employment of women shall not diminish the standards of requirements for the employment of minorities.

All Proposals or bids shall be accompanied by a cashier's check or certified check payable to the order of Humboldt Waste Management Authority (HWMA) amounting to ten (10) percent of the bid, or by a bond in said amount and signed by the bidder and a corporate surety, payable to HWMA. Said check shall be forfeited, or said bond shall become payable to HWMA in the event the bidder depositing the same does not, within fifteen (15) days after written notice that the contract has been awarded to it: (a) enter into a contract with the HWMA and (b) furnish certificates of insurance and endorsements, a bond of faithful performance and a payment bond as described in the Special Provisions.

No bidder shall withdraw his or her bid for a period of thirty (30) calendar days after the date set by the HWMA for the opening thereof.

The Contractor shall furnish a project schedule to HWMA prior to the start of any work and start work as scheduled.

The work shall commence following receipt of notice that the contract has been executed by the HWMA at a mutually agreed to time and all substantial work must be completed by within ninety (90) days of authorization to proceed. Time of completion and the amount of liquidated damages are described in Article 1 of the Contract.

Table 1: Bid Procurement Schedule

	Date
HWMA release of RFB.	**November 16, 2026**
Site Visit	**November 30, 2026 @ 1pm**
Deadline to submit written questions and comments by Proposers.	**December 7, 2026 by 3pm**
HWMA will issue to Proposers: response to written questions and RFB addendum if necessary.	**December 14, 2026**
BIDS DUE	**January 4, 2027**
Bid Opening	**January 4, 2027 3pm**
HWMA Evaluation Committee Recommendation to Board.	**January 14, 2027**
Bidder completes work no later than.	**April 30, 2027**

*The Authority retains the rights to modify and/or amend dates as necessary.

Examination of Site, Drawings, Etc.

Each bidder is required to attend the scheduled site visit of the proposed work and fully acquaint him or herself with local conditions, construction and labor required so that he or she may fully understand the facilities, difficulties and restrictions attending the execution of the work under the Contract. Bidders shall thoroughly examine and be familiar with all Plans and Specifications. The failure of any bidder to receive or examine any form, instrument, addendum, or other document, or to visit the site and acquaint him or herself with conditions there existing shall in no way relieve the bidder from any obligation with respect to his or her Proposal or to the contract. The drawings for the work show conditions as they are supposed or believed by the Engineer to exist; but, it is neither intended nor shall it be inferred that the conditions as shown thereon constitute a representation by the Engineer, the HWMA or its officers that such conditions are actually existent; nor shall the HWMA, the Project Engineer or any of their officers or representatives be liable for any loss

sustained by the Contractor as a result of a variance between the conditions shown on the drawings and the conditions actually revealed during the progress of the work or otherwise.

The bidder's attention is directed to the possible existence of obstructions and public improvements within the limits of the work or adjacent thereto, which may or may not be shown on the Drawings.

The bidder shall investigate to his or her satisfaction the conditions to be encountered, the character, quality and quantities of work to be performed and materials to be furnished and the requirements of the Plans, Special Provisions, Standard Specifications, Standard Plans, and Contract Documents. The submission of a Proposal shall be considered conclusive evidence that the bidder has made such examination and has accepted the project workplace as a safe workplace to perform the work of the Contract.

Bidders List/Addenda

It is the responsibility of all prospective bidders to contact the Executive Director and have their contact information added to the "Prospective Bidders List." Only bidders that are on the Bidders List will be sent addenda. Bidders must acknowledge all addenda in their Proposal. Please call or e-mail the Executive Director to be added to the Bidders List.

Attn: Executive Director
Humboldt Waste Management Authority
Phone: (707) 268-8680
Fax: (707) 268-8927
Email: ekeller@hwma.net

All questions shall be submitted in writing to the above contact by email no later than **3:00 PM Monday, December 7, 2026**. Responses will be provided by **3:00 PM Monday, December 14, 2026**.

Site Visit

All prospective bidders are required to attend the scheduled site visit on November 30, 2026 at 1pm. Bidders shall contact Anthony Heacock, HWMA Director of Environmental Health and Safety, at (707) 268-8680, with any questions regarding the site visit.

The facility is located at 5595 Cummings Road, near Eureka, Humboldt County, California.

Evaluation of Bids

Only responsive bids from responsible bidders will be reviewed. Because unit prices are key elements of bid award and contract administration, in the event of a discrepancy between the unit price and the total amount, when unit prices are requested, the unit price shall prevail. If, however, the unit price is omitted, ambiguous, unintelligible or uncertain for any reason, or if it is the same amount as set forth in the Amount column, then the Amount shall prevail and will be divided by the estimated quantity to determine a unit price. The bids will be compared on a total bid price basis as a sum of all unit prices multiplied by their respective and related quantities. The HWMA will select the lowest responsible bidder. In case of a tie, the HWMA will select the bidder that it feels best serves the HWMA's interests.

ARTICLE I -- GENERAL CONDITIONS

SECTION 1. PROPOSAL REQUIREMENTS AND GENERAL PROVISIONS

1-01. Definitions. Whenever any word or expression defined in this section, or pronoun used in its stead, occurs in these Contract Documents, it shall have and is mutually understood to have the meaning given:

a. "Contract" shall mean the written agreement between the Contractor and HWMA to perform the work listed in the Contract Documents.
b. "Contract Documents" shall mean the General Conditions, Special Provisions and Technical Specifications, Plans, Proposal and Contract.
c. "Contract drawings", "Drawings", "Plans" shall mean and include 1) all drawings or plans which may have been prepared by or on behalf of the HWMA, as a basis for Proposals, when duly signed and made a part of the Contract Documents by incorporation or reference, 2) all drawings submitted in performance of the Contract terms by the successful bidder with his or her Proposal and by the Contractor to the HWMA if and when approved by the Project Engineer and 3) all drawings submitted by the Project Engineer to the Contractor during the progress of the work as provided for herein.
d. "Contractor" shall mean the party entering into the Contract with the HWMA for the performance of work covered by the Contract Documents and his or her authorized agents or legal representatives.
e. "Date of signing of Contract" or words equivalent thereto, shall mean the date upon which the Contract, with the signature of the Contractor and HWMA affixed, together with the prescribed bonds, shall be or shall have been delivered to the HWMA or its duly authorized representatives.
f. "Day" or "days", unless herein otherwise expressly defined, shall mean a calendar day or days of twenty-four hours each.
g. "Humboldt Waste Management Authority" or "HWMA" shall mean the Humboldt Waste Management Authority, acting through its Board any other board, body, official or officials to which or to whom the power belonging to the Board shall by virtue of any act or acts, hereafter pass or be held to appertain.
h. "Owner" shall mean the Humboldt Waste Management Authority or HWMA.
i. "Project Engineer" shall mean a licensed practicing Engineer (or Engineering Geologist, as applicable the specific work) officially appointed by the HWMA to monitor the work described in the Contract Documents and related activity, acting personally or through agents or assistants duly authorized by them, such agents or assistants acting within the scope of the particular duties entrusted to them.
j. "Proposal" shall mean all completed forms submitted by the bidder to HWMA in response to the Notice to Bidders.
k. "Special Provisions" shall mean the Special Provisions and Technical Specifications Article of the Contract Documents that addresses special specifications that bidders must adhere to in submitting their bid documents.
l. "Standard Specifications" is defined in Section 12.04 of the Special Provisions.
m. "The work" shall mean and include all the work specified, indicated, shown or contemplated in the Contract Documents to construct the improvement, including all alterations, amendments or extensions thereto made by Contract change order or other written orders of the Project Engineer.
n. Where "as shown", "as indicated", "as detailed" or words of similar import are used, it shall be understood that reference to the drawings accompanying the Special Provisions is made unless stated otherwise.
o. Where "as directed", "as permitted", "approved" or words of similar import are used, it shall be understood that the direction, requirements, permission, approval or acceptance of the Project Engineer is intended unless stated otherwise.
p. As used herein, "provide" or "install" shall be understood to mean "provide or install complete in place", that is, "furnish and install". "Shall" is mandatory; "may" is discretionary.

1-02. Examination of Plans, Special Provisions and Site of Work. The bidder shall examine carefully the Proposal, Plans, Special Provisions, Proposal forms and the site of the work contemplated therefore. It will be assumed that the bidder has investigated to his or her satisfaction the conditions to be encountered and the character, quality and requirements of all Plans, Special Provisions, Standard Specifications, and Standard Plans involved.

1-03. Proposal. Bids shall be made on the blank Bid Schedule form included in the Proposal Forms portion of this invitation. All bids shall give the prices bid, both in writing and in figures and shall be signed by the bidder or his or her authorized representative, with his or her address. If the bid is made by an individual or partner, his or her name and the post office address of his or her business or partnership, along with his or her signature or the signature of one or more partners must be shown; if made by a corporation, the bid shall show the name of the state under the laws of which the corporation is chartered, the name of the corporation and the title of the person who signs on behalf of the corporation. Proposal forms may not be altered (except as needed to fill them out), must be complete, and all proposal forms must be returned.

Each Proposal shall be enclosed in a sealed envelope, endorsed as specified in the notice to bidders. Bidders are warned against making erasures or alterations of any kind. Proposals that contain omissions, erasures, conditions, alterations, additions not called for, additional Proposals or irregularities of any kind may be rejected.

1-04. Withdrawal of Bids. Any bid may be withdrawn at any time prior to the hour fixed in the notice to bidders for the openings of bids, provided that a request in writing, executed by the bidder or his or her duly authorized representative, for the withdrawal of such bid is filed with the HWMA. The withdrawal of a bid will not prejudice the right of a bidder to file a new bid.

1-05. Public Opening of Bids. Bids will be opened and the bid amounts read publicly at the time and place indicated in the notice to bidders. Bidders or their agents are invited to be present.

1-06. Bid Guaranty. Each bid must be accompanied by a certified check, cashier's check or bidder's bond executed by an admitted surety insurer with an A.M. Best Financial Strength Rating of A- or better, payable to the order of the HWMA in an amount not less than 10 percent of the bid as a guarantee that the bidder will enter into a contract, if awarded the work.

1-07. Qualification of Bidders. Each bidder shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code and shall be skilled and regularly engaged in the general class or type of work called for under this contract. No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 (with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)) No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. Any contractor or subcontractor who is debarred by the California Department of Industrial Relations and ineligible under California Labor Code Sections 1777.1 and 1777.7 are prohibited from performing any work on this contract.

1-08. Disqualification of Bidders. More than one bid from an individual business, partnership, corporation or association, under the same or different names, will not be considered. Reasonable grounds for believing that any bidder is financially interested in more than one bid for the work will cause the rejection of all bids in which he or she is so interested. If there is reason to believe that collusion exists among the bidders, none of the participants in such collusion will be considered. Bids in which the prices obviously are unbalanced may be rejected.

1-09. Identification of Subcontractors. All bids shall comply with the Subletting and Subcontracting Fair Practices Act (Government Code Section 4100 and following) and shall set forth:

(a) The name and the location of the place of business, the California contractor license number, and public works contractor registration number issued pursuant to Section 1725.5 of the Labor Code of each subcontractor who will perform work or labor, or render service to the prime contractor in or about the construction of the work or improvement, or to a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work according to detailed drawings contained in the Plans and Special Provisions, in an amount in excess of one-half of 1 percent of the prime contractor's total bid.

(b) The portion of the work that will be done by each such subcontractor. The prime contractor shall list only one subcontractor for each such portion defined by the prime contractor in his or her bid.

(c) An inadvertent error in listing the California contractor license number or public works contractor registration number provided pursuant to paragraph (1) shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive if the corrected contractor's license number is submitted to the public entity by the prime contractor within 24 hours after the bid opening and provided the corrected contractor's license number corresponds to the submitted name and location for that subcontractor.

(d) Subject to subitem (c) above, any information requested by the officer, department, board, or commission concerning any subcontractor who the prime contractor is required to list under this subdivision, other than the subcontractor's name, location of business, the California contractor license number, and the public works contractor registration number, may be submitted by the prime contractor up to 24 hours after the deadline established by the officer, department, board, or commission for receipt of bids by prime contractors.

1-10. General Conditions to Include Provisions of California Standard Specifications. All provisions of the General Provisions, Sections 1 through 9, of the California Standard Specifications, are hereby incorporated into these General Conditions except as specifically modified or excluded by the Special Provisions.

SECTION 2. AWARD AND EXECUTION OF CONTRACT

2-01. Award of Contract. Award of the Contract, if it be awarded, will be to the lowest responsible bidder whose bid complies with all the specified requirements. The award, if made, will be made within ninety (90) days after opening of the bids. The HWMA or its Executive Director reserves the right to select the base bid plus additive bid item or accumulation of additive and bid items.

2-02. Rejection of Bids. The HWMA in its discretion may reject a bid that shows any alteration of form, additions not called for, conditional bids, incomplete bids, erasures or irregularities of any kind; or may, waive any immaterial defect or irregularity in bidding. Bids in which the price of any item appears abnormally high or low may also be rejected. Further, the HWMA reserves the right to reject all bids.

2-03. Return of Proposal Guaranties. All bid guaranties will be held until the Contract has been fully executed, after which they will be returned to the respective bidders whose bids they accompany.

2-04. Execution of Contract. The Contract shall be executed in duplicate by the successful bidder and returned, together with the bonds, insurance certificates and endorsements, within fifteen (15) days after written notice of the award of the Contract. After execution by the HWMA, one original shall be filed with the HWMA and one original shall be returned to the Contractor. If the bidder fails or refuses to enter into the Contract within the required time, then the bid guaranty accompanying the bid shall be forfeited to the HWMA.

SECTION 3. SCOPE AND INTENT OF CONTRACT

3-01. Effect of Inspection and Payments. Neither the inspection by the Project Engineer or an inspector, nor any order, measurement or approved modification, nor certificate or payment of money, nor acceptance of any part or whole of the work, nor any extension of time, nor any possession by the HWMA or its agents, shall operate as a waiver of any provision of the Contract Documents or of any power reserved therein to the HWMA, or of any right to damages thereunder; nor shall any breach of the Contract be held to be a waiver of any subsequent breach. All remedies shall be construed as cumulative.

3-02. Effect of Extension of Time. The granting of any extension of time on account of delays that, in the judgment of the HWMA, are avoidable delays shall in no way operate as a waiver on the part of the HWMA of its rights under the Contract.

3-03. Extra Work. If extra work orders are given in accordance with provisions of the Contract Documents, such work shall be considered a part hereof and shall be subject to each and all of its terms and requirements.

3-04. Assignment of Contract and Claims. The Contract may be assigned or sublet in whole or in part only upon the written consent of the HWMA acting through its authorized agents. Consent will not be given to any proposed assignment that would relieve the original contractor or its surety of their responsibilities under the Contract nor will the Project Engineer consent to any assignment of a part of the work under the Contract. Contractor may assign unfair business practices claims to the HWMA pursuant to Public Contract Code Section 7103.5.

3-05. Subcontractors. The Contractor shall be as fully responsible for the acts and omissions of his or her subcontractors and of persons either directly or indirectly employed by them, as he or she is for the acts and omissions of persons directly employed by him.

Each subcontractor shall be obligated to Contractor and the HWMA in the same manner and to the same extent as Contractor is obligated to the HWMA under the Contract. The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the terms of this Contract that are applicable to the work of subcontractors. If hiring a sub-subcontractor to perform any Work, the subcontractor shall include in the subcontract all provisions of the Contract Documents including all insurance and indemnity provisions that are applicable to said subcontractor's scope of work.

Contractor shall furnish a copy of the Contract insurance and indemnity provisions to any subcontractor upon request. Upon request from the HWMA, Contractor shall provide insurance certificates and endorsements of its subcontractors.

Nothing contained in the Contract shall be construed to create or shall be relied upon to create any contractual relationship between any subcontractor and the HWMA and no action may be brought by any subcontractor against the HWMA based on this Contract.

3-06. Interpretation of Special Provisions and Drawings. The Special Provisions and the Contract Drawings are intended to be explanatory of each other. Any work indicated in the Contract Drawings and not in the Special Provisions, or vice versa, is to be executed as if indicated in both. In case of a discrepancy or conflict between the Technical Specifications of the Special Provisions and Contract Plans, the Technical Specifications shall govern. All work shown on the Contract Drawings, the dimensions of which are not figured, shall be accurately followed to the scale to which the drawings are made, but figured dimensions are in all cases to be followed, where given, though they differ from scaled measurements. Large scale drawings shall be followed in preference to small scale drawings. Should it appear that the work to be done, or any of the matters relative thereto, are not sufficiently detailed or explained in these contract documents, including the contract drawings, the Contractor shall apply to the Project Engineer for such further explanations as may be necessary and shall conform thereto as part of the work, so far as may be consistent with the Contract Documents. In the event of any doubt or questions arising respecting the true meaning of the Special Provisions, reference shall be made to the Project Engineer and his or her decision thereon shall be final. If the Contractor believes that a clarification or interpretation justifies an increase in the contract price or contract time, the Contractor must comply with the written notice provisions of Sections 9-05 and 10-07 of these General Provisions. Contractor's attention is directed to Section 12-04 of the Special Provisions and Technical Specifications regarding the Standard Specifications and Standard Plans.

3-07. Liability of HWMA Officials. Neither HWMA, nor its officials, officers, employees, agents or contractors, including but not limited to the Project Engineer, nor any authorized assistant of any of them, shall be personally responsible for any liability arising under the Contract.

SECTION 4. BONDS

4-01. Faithful Performance Bond. As a part of the execution of the Contract, the Contractor shall furnish a bond of an admitted surety company, with an A.M. Best Financial Strength Rating of A- or better, or other securities providing equivalent protection such as cash, letter of credit, or certificates of deposit, acceptable to the HWMA, conditioned upon the faithful performance of all covenants and stipulations under this contract. The amount of the bond shall be one hundred percent (100%) of the total Contract price, as this sum is set forth in the Contract.

4-02. Material and Labor Bond. As a part of the execution of the Contract, the Contractor shall furnish a bond of a surety company, with an A.M. Best Financial Strength Rating of A- or better, or other securities providing equivalent protection such as cash, letter of credit or certificates of deposit acceptable to the HWMA in a sum not less than one hundred percent (100%) of the total Contract price, as this sum is set forth in the Contract for the payment in full of all persons, companies or corporations who perform labor upon or furnish materials to be used in the work under this contract, in accordance with the provisions of Sections 3247 through 3252 inclusive of the Civil Code of the State of California and any acts amendatory thereof.

4-03. Defective Material and Workmanship Bond. As a condition precedent to the completion of work, the Contractor shall furnish a bond of a surety company acceptable to the HWMA in an amount not less than 15 percent (15%) of the total contract price, to hold good for a period of one (1) year after the completion and acceptance of the work, to protect the HWMA against the results of defective materials, workmanship and equipment during that time. This bond shall be delivered to the HWMA before the final payment under this contract will be made.

4-04. Notification of Surety Companies. The surety companies shall familiarize themselves with all of the conditions and provisions of the Contract Documents and they waive the right of special notification of any change or modification of the Contract or of extension of time, or decreased or increased work, or of the cancellation of the Contract, or of any other act or acts by the HWMA or its authorized agents, under the terms of the Contract; and failure to so notify the aforesaid surety companies of changes shall in no way relieve the surety companies of their obligation under the Contract.

SECTION 5. INSURANCE REQUIREMENTS FOR CONTRACTORS

Contractor shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his or her agents, representatives, employees or subcontractors.

5-01. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial Liability Coverage (occurrence form CG 0001, or the exact equivalent).

2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto), or the exact equivalent.

3. Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance.

5-02. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. General Liability: $2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

2. Automobile Liability: $1,000,000 per accident for bodily injury and property damage.

3. Employer's Liability: $1,000,000 per accident for bodily injury and property damage.

5-03. Deductibles and Self-insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the HWMA. At the option of the HWMA, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the HWMA, and its officers, officials, agents, employees, contractors and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the HWMA guaranteeing payment of losses and related investigations, claim administration and defense expenses.

5-04. Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The HWMA and its officers, officials, agents, employees, contractors and volunteers are to be covered as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.

2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the HWMA and its officers, officials, agents, employees, contractors or volunteers. Any insurance or self-insurance maintained by the HWMA and its officers, officials, agents, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the HWMA.

Course of construction policies shall contain the following provisions:

1. The HWMA shall be named as loss payees.
2. The insurer shall waive all rights of subrogation against the HWMA.

5-05. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than the following:

A++ VII	A VII
A+ VII	A- VIII

5-06. Verification of Coverage

Contractor shall furnish the HWMA with original certificates and amendatory endorsements affecting coverage required by this clause. The endorsements shall be on forms provided by the HWMA or on other than the HWMA's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received within 10 days from written notice of contract award, and the work shall not commence until the certificates and endorsements have been approved by the HWMA. The HWMA reserves the right to require complete certified copies of all required insurance policies, including endorsements affecting the coverage required by these Special Provisions at any time.

5-07. Subcontractors

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein. Contractor shall furnish a copy of the Contract insurance and indemnity provisions to any subcontractor upon request. Upon request from the HWMA, Contractor shall provide insurance certificates and endorsements of its subcontractors.

SECTION 6. RESPONSIBILITIES AND RIGHTS OF CONTRACTOR

6-01. Legal Address of Contractor. Both Contractor's address given in the Proposal and the Contractor's office in the vicinity of the work are hereby designated as places to which drawings, samples, notices, letters or other articles or communications to the Contractor may be mailed or delivered. The delivery at either of these places of any such thing from the HWMA or its agents to the Contractor shall be deemed sufficient service thereof upon the Contractor and the date of such service shall be the date of such delivery. The address named in the Proposal may be changed at any time by notice in writing from the Contractor to the HWMA. Nothing herein contained shall be deemed to preclude or render inoperative the service of any drawing, sample, notice, letter or other article or communication to or upon the Contractor personally.

6-02. Office of Contractor at Site. An office at the site is not required. Due to space limitations within the site, no space is available for a mobile office for the contractor to use.

6-03. Attention to Work. The Contractor shall give his or her personal attention to and shall supervise the work to the end that it shall be prosecuted faithfully and when he or she is not personally present on the work, he or she shall at all reasonable times be represented by a competent superintendent or foreman who shall receive and obey all instructions or orders given under this contract and who shall have full authority to execute the same and to supply materials, tools and labor without delay and who shall be the legal representative of the Contractor. The Contractor shall be liable for the faithful observance of any instructions delivered to him or her or to his or her authorized representative.

6-04. Liability of Contractor. The Contractor shall do all of the work and furnish all labor, materials, tools and appliances, except as otherwise herein expressly stipulated, necessary or proper for performing and completing the work herein required in the manner and within the time herein specified. The mention of any specific duty or liability imposed upon the Contractor shall not be construed as a limitation or restriction of any general liability or duty imposed upon the Contractor by this contract, said reference to any specific duty or liability being made herein merely for the purpose of explanation.

The right of general supervision by the HWMA shall not make the Contractor an agent of the HWMA and the liability of the Contractor for all damages to persons or to public or private property, arising from the Contractor's execution of the work, shall not be lessened because of such general supervision.

Until the completion and final acceptance by the HWMA of all the work under and implied by the Contract, the work shall be under the Contractor's responsible care and charge. The Contractor shall rebuild, repair, restore and make good all injuries, damages, re-erections and repairs, occasioned or rendered necessary by causes of any nature whatsoever, acts of war, or terrorism to all or any portions of the work, except as otherwise stipulated.

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the HWMA and their officials, officers, agents, contractors (each, an "Indemnified Party;" collectively, the "Indemnified Parties") and employees from and against all claims, damages, losses and expenses including but not limited to attorneys' fees, costs of suit, expert witness fees and expenses and fees and costs of any necessary private investigators arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense is caused in whole or in part by any act or omission of the Contractor, any subcontractor, or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the ("Indemnified Parties") .

In any and all claims against the HWMA or any of its agents or employees by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under workers' or workmen's compensation acts, disability benefit acts, or other employee benefit acts. The obligation to indemnify shall extend to and include acts of the Indemnified Party which may be negligent or omissions which may cause negligence.

The HWMA shall have the right to estimate the amount of such damage and to pay the same and the amount so paid for such damage shall be deducted from the money due the Contractor under this contract; or the whole or so much of the

money due or to become due the Contractor under this contract as may be considered necessary by the HWMA, shall be retained by the HWMA until such suits or claims for damages shall have been settled or otherwise disposed of and satisfactory evidence to that effect furnished to the HWMA.

Contractor's responsibility for defense and indemnity obligations shall survive the termination or completion of this Contract for the full period of time allowed by law.

The defense and indemnification obligations of the Contract are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Contract.

6-05. Protection of Persons and Property. The Contractor shall furnish such watchman, guards, fences, warning signs, walks and lights as shall be necessary and shall take all other necessary precautions to prevent damage or injury to persons or property.

All property line fences and improvements in the vicinity of the work shall be protected by the Contractor and, if they are injured or destroyed, they and any other property injured by the Contractor, his or her employees or agents, shall be restored to a condition as good as when he or she entered upon the work.

6-06. Protection of HWMA Against Patent Claims. All fees, royalties or claims for any patented invention, article or method that may be used upon or in any manner connected with the work under this contract shall be included in the price bid for the work and the Contractor and his or her sureties shall protect and hold the HWMA, together with all of their respective officials, officers, agents, employees, harmless against any and all demands made for such fees or claims brought or made on account of this contract. The Contractor shall, if requested by the Project Engineer, furnish acceptable proof of a proper release from all such fees or classes.

Should the Contractor, his or her agents, servants or employees, or any of them be enjoined from furnishing or using any invention, article, material or appliance supplied or required to be supplied or used under this Contract, the Contractor shall promptly substitute other articles, materials or appliance, in lieu thereof, of equal efficiency, quality, finish, suitability and market value and satisfactory in all respects to the Project Engineer. Or, in the event that the Project Engineer elects, in lieu of such substitution, to have supplied and to retain and use, any such invention, article, material or appliance, as may by this contract be required to be supplied, in that event the Contractor shall pay such royalties and secure such valid licenses as may be requisite and necessary for the HWMA, its officers, agents, servants and employees, or any of them, to use such invention, article, material or appliance without being disturbed or in any way interfered with by any proceeding in law or equity on account thereof. Should the Contractor neglect or refuse to make the substitution promptly, or to pay such royalties and secure such licenses as may be necessary, then in that event the Project Engineer shall have the right to make such substitution, or the HWMA may pay such royalties and secure such licenses and charge the cost thereof against any money due to the Contractor from the HWMA or recover the amount thereof from him or her and his or her sureties notwithstanding final payment under this contract may have been made.

6-07. Protection of Contractor's Work Property. The Contractor shall protect his or her work, supplies and materials from damage due to the nature of the work, the action of the elements, trespassers, or any cause whatsoever under his or her control, until the completion and acceptance of the work. Neither the HWMA nor any of their respective officials, officers, employees or agents assumes any responsibility for collecting indemnity from any person or persons causing damage to the work of the Contractor.

6-08. Regulations and Permits. The Contractor shall secure and pay for permits unless otherwise stated in the Technical Specifications, give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work as drawn and specified. If the Contractor observes that the Plans and Special Provisions are at variance therewith, he or she shall promptly notify the Project Engineer in writing and any necessary changes shall be adjusted as provided in the contract for changes in the work.

6-09. Construction Utilities. The Contractor shall have access to basic water and power on site at the designated location. If the project would need special connection to water supply, telephones, power lines, fences, roads, watchmen, suitable storage places, etc. Contractor will be responsible for providing them.

6-10. Approval of Contractor's Plans. The approval by the Project Engineer of any drawing or any method of work proposed by the Contractor in accordance with Section 8-06 shall not relieve the Contractor of any of his or her responsibility for his or her errors therein and shall not be regarded as any assumption of risk or liability by the HWMA or any officer or employee thereof and the Contractor shall have no claim under this contract on account of the failure or partial failure or inefficiency of any plan or method so approved. Such approval shall be considered to mean merely that the Project Engineer has no objection to the Contractor's using, upon his or her own full responsibility the plan or method approved.

6-11. Suggestions to the Contractor. Any plan or method of work suggested by the Project Engineer to the Contractor, but not specified or required, if adopted or followed by the Contractor in whole or in part, shall be used at the risk and responsibility of the Contractor; and the Project Engineer and the HWMA shall assume no responsibility thereof.

6-12. Termination of Unsatisfactory Subcontracts. If any subcontractor(s) fails to perform in a satisfactory manner the work undertaken by them, such subcontract shall be terminated immediately by the Contractor upon notice from the Project Engineer.

6-13. Preservation of Stakes and Marks. The Contractor shall preserve carefully bench marks, reference points and stakes. In case of destruction, the Contractor shall replace stakes, reference points and benchmarks and shall be responsible for any mistakes that may be caused by their unnecessary loss or disturbance. Contractor’s attention is directed to Section 7-03 of these General Provisions.

6-14. Assistance to Project Engineer. At the request of the Project Engineer the Contractor shall provide labor from its force and tools, stakes and other materials to assist the Project Engineer temporarily in making measurements and surveys and in establishing temporary or permanent reference marks. Payment for such materials and assistance will be made as provided for under the caption "Extra Work," however, the cost of setting stakes and marks carelessly lost or destroyed by the Contractor's labor will be assessed to the Contractor.

6-15. Removal of Condemned Materials and Structures. The Contractor shall remove from the site of the work, without delay, all rejected and condemned materials or structures of any kind brought to or incorporated in the work, and upon his or her failure to do so, or to make satisfactory progress in so doing, within forty-eight (48) hours after the service of a written notice from the Project Engineer, the condemned material or work may be removed by the HWMA and the cost of such removal shall be taken out of the money that may be due or may become due the Contractor on account of or by virtue of this contract. No such rejected or condemned material shall again be offered for use by the Contractor under this Contract.

6-16. Proof of Compliance with Contract Documents. In order that the Project Engineer may determine whether the Contractor has complied with the requirements of the Contract Documents, not readily enforceable through inspection and tests of the work and materials, the Contractor shall, at any time when requested, submit to the Project Engineer properly authenticated documents or other satisfactory proofs as to his or her compliance with such requirements.

6-17. Errors and Omissions. If the Contractor, in the course of the work, finds any errors or omissions in Plans or in the layout as given by survey points and instruction, or if he or she finds any discrepancy between the Plans and the physical conditions of the locality, he or she shall immediately inform the Project Engineer, in writing and the Project Engineer shall promptly verify the same. Any work done after such discovery, until authorized, will be done at the Contractor's risk.

6-18. Cooperation. The Contractor shall cooperate with all other contractors who may be performing work on behalf of the HWMA and workmen who may be employed by the HWMA on any work in the vicinity of the work to be done under this contract with the work of such contractors or workmen. Contractor shall make good promptly, at his or her own expense, any injury or damage that may be sustained by other contractors or employees of the HWMA at his or her hands.

Any difference or conflict which may arise between the Contractor and other contractors, or between the contractor and workmen of the HWMA in regard to their work shall be adjusted and determined by the Project Engineer. If the work of

the Contractor is delayed because of any acts or omissions of any other contractor or of the HWMA, the Contractor shall on that account have no claim against the HWMA other than for an extension of time.

6-19. Right of Contractor to Stop Work. Under the following conditions the Contractor shall have the right to stop the work and terminate the Contract upon ten (10) days written notice to the Project Engineer and recover from the HWMA payment for all work actually performed and for all satisfactory materials actually delivered to the site of the work for permanent incorporation therein, all as may be shown by the estimate of the Project Engineer.

(1) If the work is stopped under an order of any court or other competent public authority for a period of time of three (3) months through no act or fault of the Contractor or of anyone employed by him.

(2) If the Project Engineer fails to issue the monthly certificate for payment in accordance with the terms of the Contract Documents.

(3) If the HWMA fails to pay the Contractor within sixty (60) days after it shall have become due, as provided by the terms of the Contract Document, any sum certified by the Project Engineer or awarded by the HWMA.

All provided that if such action to terminate the contract be not instituted by the Contractor within ten (10) days after the alleged existence of such condition and if written notice of such action be not at that time delivered to the HWMA and the Project Engineer, then such right shall lapse until another occasion arises according to this section.

6-20. Hiring and Dismissal of Employees. The Contractor shall employ only such foremen, mechanics and laborers as are competent and skilled in their respective lines of work and whenever the Project Engineer shall notify the Contractor that any person on the work is, in his or her opinion, incompetent, unfaithful, intemperate or disorderly, or refuses to carry out the provisions of this contract, or uses threatening or abusive language to any person on the work representing the HWMA, or is otherwise unsatisfactory, such person shall be discharged immediately from the work and shall not be reemployed upon it except with the consent of the Project Engineer.

6-21. Wage Rates.

1. Contractor shall pay all mechanics and laborers employed or working upon the site of the work unconditionally and without subsequent deductions or rebate on any account the full amounts due at the time of payment at wage rates not less than those contained in the applicable prevailing wage determination, regardless of any contractual relationship which may be alleged to exist between the Contractor and subcontractors and such laborers and mechanics.

2. Contractor shall comply with the California Labor Code Section 1775. In accordance with said Section 1775, Contractor shall forfeit as a penalty to the HWMA, $200.00 for each calendar day or portion thereof, for each worker paid less than the applicable prevailing wage rates for such work or craft in which such worker is employed for any work done under the Contract by him or her or by any subcontractor under him or her in violation of the provisions of the Labor Code and in particular, Labor Code Sections 1770 to 1780, inclusive. In addition to said penalty and pursuant to Section 1775, the difference between such applicable prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the applicable prevailing wage rate shall be paid to each worker by the Contractor.

3. Pursuant to the provision of Section 1770 of the Labor Code of the State of California, HWMA has ascertained the general prevailing rate of wages (which rate includes employer payments for health and welfare, vacation, pension and similar purposes) applicable to the work to be done, for straight time work. The holiday wage rate listed shall be applicable to all holidays recognized in the collective bargaining agreement of the particular craft, classification or type of workmen concerned. The Contractor shall post the wage determination at the site of work in a prominent place where it can easily be seen by the workers.

4. HWMA will not recognize any claim for additional compensation because the Contractor has paid any rate in excess of the prevailing wage rate obtained by the Project Engineer. The possibility of wage increases is one of the elements to be considered by the Contractor in determining its bid and will not in any circumstances be considered as the basis for a claim against the HWMA.

5. Apprentices.

Attention is directed to the provisions in Sections 1777.5 and 1777.6 of the California Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him or her. The contractor and any subcontractor under him or her shall comply with the requirements of said sections in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the Director of Industrial Relations, ex officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

6. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

7. Contractor must comply with California Labor Code Section 1776 requirements pertaining to the maintenance of certified payroll records and availability for inspection.

6-22. Cleaning Up. The Contractor shall not allow the site of the work to become littered with trash and waste material but shall maintain the same in a neat and orderly condition throughout the construction period. The Project Engineer shall have the right to determine what is or is not waste material or rubbish and the place and manner of disposal.

On or before the completion of the work, the Contractor shall without charge therefore carefully clean out all pits, pipes, chambers, or conduits and shall tear down and remove all temporary structures built by him or her and shall remove rubbish of all kinds from any of the grounds which he or she has occupied and leave them in first class condition.

6-23. Guaranty. All work shall be guaranteed for a period of one year from the date of acceptance by the HWMA. The Contractor shall promptly make all needed repairs arising out of defective materials, workmanship and equipment.

The HWMA is hereby authorized to make such repairs if within ten days after the mailing of a notice in writing to the Contractor or his or her agent, the Contractor shall neglect to make or undertake with due diligence the aforesaid repairs, provided, however, that in case of an emergency where, in the opinion of the HWMA delay would cause serious loss or damage, repairs may be made without notice being sent to the Contractor and the Contractor shall pay the costs thereof.

Pursuant to the provisions of Section 4-03 of the Special Provisions, the Contractor shall furnish a Defective Material and Workmanship Bond in an amount not less than 5 percent of the total Contract price, which shall be effective for a period of one (1) year after the completion and acceptance of the work.

SECTION 7. RESPONSIBILITIES AND RIGHTS OF HWMA

7-01. Authority of the Project Engineer. All work done under this Contract shall be done in a workmanlike manner and shall be performed to the reasonable satisfaction of the Project Engineer. To prevent disputes and litigation, the Project Engineer (1) shall in all cases determine the amount, quality, acceptability and fitness of the several kinds of work and materials which are to be paid for under this Contract, (2) shall decide all questions relative to the true construction, meaning and intent of the Special Provisions and Drawings, (3) shall decide all questions which may arise relative to the classifications and measurements of quantities and materials and the fulfillment of this Contract and (4) shall have the power to reject or condemn all work or material which does not conform to the Contract Documents. The Project Engineer's estimate and decision in all matters shall be a condition precedent to an appeal for arbitration, or the right of the Contractor to receive, demand, or claim any money or other compensation under this Contract and a condition precedent to any liability on the part of the HWMA to the Contractor on account of this contract. Whenever the Project Engineer shall be unable to act, in consequence of absence or other cause, then such Project Engineer as the HWMA shall designate and shall perform any and all of the duties and be vested with any or all of the powers herein given to the Project Engineer.

7-02. Observation. The HWMA will provide a Project Engineer for the inspection of the work.

The Project Engineer and his or her representatives shall at all times have access to the work whenever it is in preparation or progress and the Contractor shall provide proper facilities for such access and inspection.

If the Special Provisions, the Project Engineer's instruction, laws, ordinances, or any authority requires any work to be specially tested or approved, the Contractor shall give the Project Engineer timely notice of its readiness for inspection and, if the inspection is by an authority other than the Project Engineer, of the date fixed for such inspection. Inspections by the Project Engineer shall be promptly made at the source of supply where practicable. If any work shall be covered up without approval or consent of the Project Engineer, it must, if required by the Project Engineer, be uncovered for examination and properly restored at the Contractor's expense.

Re-examination of any work may be ordered by the Project Engineer and, if so ordered, the work must be uncovered by the Contractor. If such work is found to be in accordance with the Contract Documents, the HWMA shall pay the cost of re-examination and replacement. If such work is not in accordance with the Contract Documents, the Contractor shall pay such cost.

Properly authorized and accredited inspectors shall be considered to be the representatives of the HWMA limited to the duties and powers entrusted to them. It will be their duty to inspect materials and workmanship of those portions of the work to which they are assigned, either individually or collectively, under instructions of the Project Engineer and to report any and all deviations from the Drawings, Special Provisions and other contract provisions which may come to their notice. Any inspector may be considered to have the right to order the work entrusted to his or her supervision stopped, if in his or her opinion such action becomes necessary, until the Project Engineer is notified and has determined and ordered that the work may proceed in due fulfillment of all contract requirements.

7-03. Surveys. Contractor shall furnish all land surveys, establish all base lines and benchmarks and make sufficient detailed surveys needed for working points, lines and elevations. The Contractor shall develop all slope stakes and batter boards. Contractor shall also develop all additional working points, lines and elevations as he or she may desire to facilitate his or her methods and sequence of construction.

7-04. Rights-of-Way. The HWMA will provide all rights-of-way and easements in or beneath which pipes and other structures will be constructed by the Contractor under the Contract Documents.

7-05. Retention of Imperfect Work. If any portion of the work done or material furnished under this Contract shall prove defective and not in accordance with the Plans and Special Provisions, and if the imperfection in the same shall not be of sufficient magnitude or importance to make the work dangerous or undesirable, the Project Engineer shall have the right and authority to retain such work instead of requiring the imperfect work to be removed and reconstructed, but he or she shall make such deductions therefor in the payments due or to become due the Contractor as may be just and reasonable.

7-06. Changes in the Work. The Owner shall have the right, in writing, to order additions to, omissions from, or corrections, alterations and modifications in the line, grade, form, dimensions, plan, or kind or amount of work or materials herein contemplated, or any part thereof, either before or after the beginning of construction. Such alterations shall in no way affect, vitiate, or make void this contract or any part thereof, except that which is necessarily affected by such alterations and is clearly the evident intention of the parties to this contract.

Unless otherwise specifically directed in writing by the Owner or Project Engineer, prior to performing additional work, the Contractor shall submit a written request for change order to the Project Engineer and Owner for review. No extra work shall be performed or change made except pursuant to a written order from the Owner or Project Engineer stating the extra work or change is authorized and setting forth the basis upon which payment is to be made. No claim for additional compensation shall be valid unless pursuant to such a change order. Nothing in this section shall excuse the Contractor from proceeding with the prosecution of the changed work. When required by the Owner or Project Engineer, the Contractor shall furnish an itemized breakdown of the quantities and prices used in computing the value of any ordered change.

7-07. Additional Drawings by HWMA. The Drawings made a part of the Contract Documents are intended to be fairly comprehensive and to indicate in more or less detail the scope of the work. In addition to these Drawings, however, the Project Engineer may furnish additional clarification from time to time during the progress of the work as are necessary to make clear or to define in greater detail the intent of the Special Provisions and the Contract Drawings and the Contractor shall make his or her work conform to all such Drawings.

7-08. Additional and Emergency Protection. Whenever the Contractor has not taken sufficient precautions for the safety of the public or the protection of the works to be constructed under this Contract, or of adjacent structures or property which may be injured by the processes of construction on account of such neglect and whenever, an emergency shall arise and immediate action shall be considered necessary in order to protect public or private, personal or property interest, then and in that event, the HWMA, with or without notice to the Contractor may provide suitable protection to the said interests by causing such work to be done and such material to be furnished as shall provide such protection.

The cost and expense of such work and material so furnished shall be borne by the Contractor and, if the same shall not be paid on presentation of the bills therefor, then such costs shall be deducted from any amounts due or to become due the Contractor.

7-09. Suspension of Work. The HWMA may at any time suspend the work or any part thereof by giving five (5) days written notice to the Contractor. The work shall be resumed by the Contractor within ten (10) days after the date fixed in the written notice from the HWMA to the Contractor so to do. The HWMA shall reimburse the Contractor for expense incurred by the Contractor in connection with the work under this Contract as a result of such suspension.

If the work, or any part thereof, shall be stopped by the notice in writing aforesaid and if the HWMA does not give notice in writing to the Contractor to resume work at a date within ten (10) days of the date fixed in the written notice to suspend, then the Contractor may abandon that portion of the work so suspended and he or she will be entitled to the estimates and payments for all work done on the portions so abandoned, if any, plus five (5) percent of the value of the work so abandoned, to compensate for loss of overhead, plant expense and anticipated profit.

7-10. Right of HWMA to Terminate Contract. If the Contractor is adjudged bankrupt, or if the Contractor makes a general assignment for the benefit of the Contractor's creditors, or if a receiver is appointed on account of the Contractor's insolvency, or if the Contractor persistently or repeatedly refuses or fails, except in cases for which extension of time is provided, to supply sufficient properly skilled workmen or proper materials, or if the Contractor fails to make prompt payments to subcontractors or for material or labor, or persistently disregard laws, ordinances or the instructions of the Project Engineer, or otherwise be guilty of a substantial violation of any provision of the contract, then the HWMA, upon the certificate of the Project Engineer that sufficient cause exists to justify such action, may, without prejudice to any other right or remedy and after giving the Contractor seven days written notice, terminate the work of the Contractor and take possession of the premises and of all materials, tools and appliances and finish the work by whatever method the HWMA may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the contract price shall exceed the expense of finishing the work, including

compensation for additional managerial and administrative services, *the remainder of the Contractor's unpaid balance will be paid.* If such expense shall exceed such unpaid balance, the Contractor shall pay the difference to the HWMA. The expense incurred by the HWMA as herein provided and the damage incurred through the Contractor's default, shall be certified by the Project Engineer.

7-11. Use of Completed Portions. The HWMA shall have the right to take possession of and use any completed or partially completed portions of the work, notwithstanding the time for completing the entire work or such portions which may not have expired; but such taking possession and using shall not be deemed an acceptance of any work not completed in accordance with the contract documents. If such prior use increases the cost of or delays the work, the Contractor shall be entitled to such extra compensation, or extension of time or both, as the Project Engineer may determine.

SECTION 8. WORKMANSHIP, MATERIALS and EQUIPMENT

8-01. General Quality. Materials and equipment shall be new and of a quality equal to that specified or approved. Work shall be done and completed in a thorough and workmanlike manner.

8-02. Quality in Absence of Detailed Specifications. Whenever the Contractor is required to furnish materials or manufactured articles or do work for which no detailed specifications are set forth, the materials or manufactured articles shall be of the best grade in quality and workmanship obtainable in the market from firms of established good reputation, or, if not ordinarily carried in stock, shall conform to the usual standards for first-class materials or articles of the kind required, with due consideration of the use to which they are to be put. In general, the work performed shall be in full conformity and harmony with the intent to secure the best standard of construction and equipment of the work as a whole or in part.

8-03. Materials and Equipment Specified by Name. Whenever any material or equipment is indicated or specified by patent or proprietary name or by the name of the manufacturer, such specification shall be considered as used for the purpose of describing the material or equipment desired and shall be considered as followed by the words "or approved equal". The Contractor may offer any material or equipment which shall be equal, or better, in every respect to that specified, provided that written approval first is obtained from the Project Engineer.

8-04. Source of Materials. Price, fitness and quality being equal, preference shall be given by the Contractor for supplies grown, manufactured or produced in the State of California and, next, for such products partially produced in this State in accordance with Government Code Section 4332.

8-05. Storage of Materials. Materials shall be stored to ensure the preservation of their quality and fitness for the work. They shall be so located and disposed that prompt and proper inspection thereof may be made.

8-06. Drawings, Samples and Tests. The Contractor shall submit to the Project Engineer submittals when requested in the Technical Specifications. The Contractor shall have no claims for damages or for extension of time on account of any delay due to the revision of drawings or rejection of material. Fabrication or other work performed in advance of approval shall be done entirely at the Contractor's risk. After approval of equipment or material, the Contractor shall not deviate in any way from the design and specifications given without the written consent of the Project Engineer.

When requested by the Project Engineer, a sample or test specimens of the materials to be used or offered for use in connection with the work shall be prepared at the expense of the Contractor and furnished by him or her in such quantities and sizes as may be required for proper examination and tests, with all freight charges prepaid and with information as to their sources.

All samples shall be submitted before shipment and in ample time to permit the making of proper tests, analyses or examination before the time at which it is desired to incorporate the material into the work. All tests of materials furnished by the Contractor shall be made by a certified testing laboratory. Samples shall be secured and tested whenever necessary to determine the quality of the material.

SECTION 9. PROSECUTION OF WORK

9-01. Equipment and Methods. The work under this Contract shall be prosecuted with all materials, tools, machinery, apparatus and labor, and by such methods as are necessary to the complete execution of everything described, shown, or reasonably implied. If at any time before the beginning or during the progress of the work, any part of the Contractor's plant or equipment, or any of his or her methods of execution of the work, appear to the HWMA to be unsafe, inefficient, or inadequate to insure the required quality or the rate of progress of the work, he or she may order the Contractor to increase or improve his or her facilities or methods and the Contractor shall comply promptly with such orders; but, neither compliance with such orders nor failure of the Project Engineer to issue such orders shall relieve the Contractor from his or her obligation to secure the degree of safety, the quality of the work and the rate of progress required of the Contractor. The Contractor alone shall be responsible for the safety, adequacy and efficiency of his or her plant, equipment and methods.

9-02. Time of Completion. The Contractor shall promptly begin the work and shall complete and make ready for full use all work within the time set forth in the Contract.

9-03. Avoidable Delays. Avoidable delays in the prosecution or completion of the work shall include all delays which might have been avoided by the exercise of care, prudence, foresight and diligence on the part of the Contractor. The HWMA will consider as avoidable delays within the meaning of this Contract (1) delays in the prosecution of parts of the work, which may in themselves be unavoidable, but do not necessarily prevent or delay the prosecution of other parts of the work nor the completion of the whole work within the time herein specified, (2) reasonable loss of time resulting from the necessity of submitting plans to the Project Engineer for approval and from the making of surveys, measurements, inspections, and testing and (3) such interruptions as may occur in the prosecution of the work on account of the reasonable interference of other contractors employed by the HWMA which do not necessarily prevent the completion of the whole work within the time herein specified.

9-04. Unavoidable Delays. Unavoidable Delays in the prosecution or completion of the work under this Contract shall include all delays which may result, through cause beyond the control of the Contractor and which he or she could not have provided against by the exercise of care, prudence, foresight and diligence. Orders issued by the HWMA changing the amount of work to be done, the quantity of material to be furnished or the manner in which the work is to be prosecuted and unforeseen delays in the completion of the work of other contractors under contract with the HWMA will be considered unavoidable delays, in so far as they necessarily interfere with the Contractor's completion of the whole of the work. Delays due to normally adverse weather conditions will not be regarded as unavoidable delays. However, truly abnormal amounts of rainfall, temperatures or other weather conditions for the location of the work and time of year may be considered as unavoidable delays if those conditions necessarily cause a delay in the completion of the work. "Abnormal" is defined as any event that exceeds a 10-year recurrence interval.

9-05. Notice of Delays. Whenever the Contractor foresees any delay in the prosecution of the work and, in any event, immediately upon the occurrence of any delay which the contractor regards as an unavoidable delay, he or she shall notify the Project Engineer in writing of the probability of the occurrence of such delay and its cause, in order that the Project Engineer may take immediate steps to prevent, if possible, the occurrence or continuance of the delay, or, if this cannot be done, may determine whether the delay is to be considered avoidable or unavoidable, how long it continues and to what extent the prosecution and completion of the work are to be delayed thereby.

9-06. Extension of Time. If any delays occur which the Project Engineer may consider unavoidable, as herein defined, the Contractor shall, pursuant to his or her application, be allowed an extension of time proportional to said delay or delays, beyond the time herein set forth, in which to complete this Contract; and liquidated damages for delay shall not be charged against the Contractor by the HWMA during an extension of time granted because of unavoidable delay or delays.

Any claim by Contractor for a time extension based on unavoidable delays shall be based on written notice delivered to the Project Engineer within 3 business days of the occurrence of the event giving rise to the claim. Failure to file said written notice within the time specified shall constitute a waiver of said claim. Notice of the full extent of the claim and all supporting data must be delivered to the Project Engineer within 45 days of the occurrence unless the Project Engineer specifies in writing a longer period. All claims for a time extension must be approved by the Project Engineer and incorporated into a written change order.

9-07. Unfavorable Weather and Other Conditions. During unfavorable weather and other conditions, the Contractor shall pursue only such portions of the work as shall not be damaged thereby. No portions of the work whose satisfactory quality or efficiency will be affected by any unfavorable conditions shall be constructed while these conditions remain, unless, by special means or precautions approved by the Project Engineer, the Contractor shall be able to overcome them.

The Contractor shall be granted a time extension of one day for each unfavorable weather day which prevents him or her from placing concrete forms or placing and finishing concrete or asphalt concrete. Such unfavorable weather day is defined as a rain day where precipitation prevents the contractor from performing the work more than four (4) continuous hours within the authorized work period or a temperature day where the ambient temperature is below that specified for the placement of materials associated with the controlling work item for more than four (4) continuous work hours of the authorized work period.

9-08. Expected Hours: Work shall be limited to between the hours of 8:00 A.M. to 4:00 P.M., Monday through Friday. Provisions can be made for weekends and after-hours access if needed.

9-09. Hours of Labor. Eight (8) hours of labor shall constitute a legal day's work and the Contractor or any subcontractor shall not require or permit more than eight hours of labor in a day from any person employed by him or her in the performance of the work under this Contract, unless paying compensation for all hours worked in excess of eight (8) hours per day at not less than 1 ½ times the basic rate of pay.

SECTION 10. PAYMENT

10-01. Certification by Project Engineer. All payments under this Contract will be made upon the presentation of certificates in writing from the Project Engineer and shall show that the work covered by the payments has been done and the payments thereof are due in accordance with this contract.

10-02. Progress Estimates and Payment. The Project Engineer will, within the first seven (7) days of each month, make an estimate of the value of the work performed in accordance with this Contract during the previous calendar month.

The first estimate shall be of the value of the work satisfactorily completed in place and meeting the requirements of the contract. And every subsequent estimate, except the final estimate, shall be of the value of the work satisfactorily completed in place since the last preceding estimate was made; provided, however, that should the Contractor fail to adhere to the program of completion fixed in this Contract, the Owner shall deduct from the next and all subsequent estimates the full calculated accruing amount of the liquidated damages to the date of said estimate, until such time as the compliance with the program has been restored.

The estimate will be signed by the Project Engineer and, after approval by the HWMA, the HWMA shall pay or cause to be paid to the Contractor in the manner provided by law, an amount equal to 95 percent of the estimated value of the work satisfactorily performed and complete in place.

10-03. Substitution of Securities.

1. Pursuant to Section 22300 of California Public Contract Code, Contractor may substitute securities for any moneys to be withheld to ensure performance under the Contract. Alternatively, Contractor may request and the HWMA shall make payment of retentions earned directly to an escrow agent at the expense of Contractor. At the expense of Contractor, Contractor may direct the investment of the payments into securities and Contractor shall receive the interest earned on the investments upon the same terms provided for in this section for securities deposited by Contractor. Upon satisfactory completion of the work, Contractor shall receive from the escrow agent all securities, interest, and payments received by the escrow agent from the HWMA, pursuant to the terms of Public Contract Code Section 22300. Securities eligible for investment under this section shall include those listed in Section 16430 of the Government Code, bank or savings and loan certificates of deposit, interest-bearing demand deposit accounts, standby letters of credit, or any other security mutually agreed to by the contractor and the public agency. Contractor shall be the beneficial owner of any securities substituted for moneys withheld and shall receive any interest thereon.

2. If Contractor elects to have the HWMA make payment of retentions to an escrow agent, the escrow agreement shall be substantially similar to the form set forth in Public Contract Code Section 22300, or shall be considered null and void

3. If Contractor elects to receive interest on moneys withheld in retention by the HWMA, Contractor shall, at the request of any subcontractor, make that option available to the subcontractor regarding any moneys withheld in retention by Contractor from the subcontractor. If Contractor elects to receive interest on any moneys withheld in retention by the HWMA, then the subcontractor shall receive the identical rate of interest received by Contractor on any retention moneys withheld from the subcontractor by Contractor, less any actual pro rata costs associated with administering and calculating that interest. In the event that the interest rate is a fluctuating rate, the rate for the subcontractor shall be determined by calculating the interest rate paid during the time that retentions were withheld from the subcontractor. If Contractor elects to substitute securities in lieu of retention, then, by mutual consent of Contractor and the subcontractor, the subcontractor may substitute securities in exchange for the release of moneys held in retention by Contractor. This subdivision shall apply only to those subcontractors performing more than five percent of Contractor's total bid. Contractor shall not require any subcontractor to waive any provision of this Section.

10-04. Acceptance. The work must be accepted by the HWMA when the whole shall have been completed satisfactorily. The Contractor shall notify the Project Engineer, in writing, of the completion of the work, whereupon the Project Engineer shall promptly, by personal inspection, satisfy himself as to the actual completion of the work in accordance with the terms of the contract and shall thereupon recommend acceptance by the HWMA.

10-05. Final Estimate and Payment. The Project Engineer shall, as soon as practicable after the final acceptance of the work done under this Contract, make a final estimate of the amount of work done thereunder and the value thereof.

Such final estimate shall be signed by the Project Engineer, and after approval, the HWMA shall pay or cause to be paid to the Contractor, in the manner provided by law, the entire sum so found to be due hereunder, after deducting therefrom all previous payments and such other lawful amounts as the terms of this Contract prescribe.

In no case will final payment be made in less than thirty-five (35) days after the filing of the notice of completion with the HWMA Recorder.

10-06. Delay in Payments. If any payment due the Contractor or any estimate is delayed, through fault of the HWMA beyond the time stipulated, such delay shall not constitute a breach of contract or be the basis for a claim for damages, but the HWMA shall pay the Contractor interest on the amount of the payment at the rate of six (6) percent per annum for the period of such delay. The terms for which interest will be paid shall be reckoned, in the case of any monthly or progress payment, from the twentieth day of the month next succeeding the month in which the work was performed to the date of payment of the estimate; and in the case of the final estimate, from the forty-fifth day after acceptance to the date of payment of the final estimate.

The date of payment of any estimate shall be considered the day on which the payment is offered or mailed as evidenced by the records of the Treasurer of the HWMA. If interest shall become due on any delayed payment, the amount thereof, as determined by the HWMA, shall be added to a succeeding payment. If the interest shall become due on the final payment, it shall be paid on a supplementary voucher to interest or any sum or sums which, by the terms of this Contract, the HWMA is authorized to reserve or retain.

10-07. Extra Work and Work Omitted. Whenever corrections, alterations, or modifications of the work under this Contract ordered by the Project Engineer and approved by the HWMA increase the amount of work to be done, such added work shall be known as "extra work"; and when such corrections, alterations, or modifications decrease the amount of work to be done, such subtracted work shall be known as "work omitted".

When the Contractor considers that any changes ordered involve extra work, he or she shall immediately notify the Project Engineer in writing and subsequently keep him or her informed as to when and where extra work is to be performed, provide a cost estimate for performing the work for approval by the HWMA before performing the work, and, if the estimate is approved, shall make claim for compensation therefor each month not later than the first day of the month following that in which the work claimed to be extra work was performed and he or she shall submit a daily complete statement of materials and labor used and expenses incurred on account of extra work performed, showing allocation of all materials, labor and expenses.

All such claims shall state the date of the Project Engineer's written order and the date of approval by the HWMA authorizing the work on account of which claim is made. Unless such notification is made in writing within the time \specified and unless complete statements of materials used and expenses incurred on account of such extra work are furnished as above required, the Contractor shall not be entitled to payment on account of extra work and Contractor shall be deemed to have waived the right to make any future claims for compensation for such extra work.

When changes decrease the amount of work to be done, they shall not constitute a claim for damages on account of anticipated profits on the work that may be omitted.

10-08. Compensation for Extra Work or Work Omitted. Whenever corrections, additions, or modifications in the work under this Contract change the amount of work to be done or the amount of compensation due the Contractor, excepting increases or decreases in contract items having unit contract prices for each measurable quantity installed in place, and such changes have been ordered in writing by the Project Engineer and approved by the HWMA prior to the Contractor performing the extra work, then a price may be agreed upon. Failing such an agreement in price, either the extra work will not be performed, or the Contractor shall be compensated for performing extra work pursuant to the provisions of Section 4-1.03 D, “Extra Work", and Section 9-1.03, "Force Account Payment" of the California Standard Specifications.

This method of determining the price of work shall not apply to the performance of any work which is required or reasonably implied to be performed or furnished under this Contract.

10-09. Compensation to the HWMA for Extension of Time. In case the work called for under this Contract is not completed within the time limit stipulated herein, the HWMA shall have the right as provided hereinabove, to extend the time of completion thereof. If the time limit be so extended, the HWMA shall have the right to charge to the Contractor and to deduct from the final payment for the work the actual cost to the HWMA of engineering, inspection, superintendence and other overhead expenses which are directly chargeable to the contract and which accrue during the period of such extension, except that the cost of final unavoidable delays shall not be included in such charges.

10-10. Liquidated Damages for Delay. It is agreed by the parties to the Contract that time is of the essence and that, in case all the work is not completed before or upon the expiration of the time limit as set forth, damage, other than those cost items identified in Section 10-09, will be sustained by the HWMA and that it is and will be impracticable to determine the actual amount of damage by reason of such delay; and it is therefore agreed that the Contractor will pay to the HWMA the amount per calendar day shown in Article 1 of the Contract.

SECTION 11. MISCELLANEOUS

11-01. Notice. Whenever any provision of the contract documents requires the giving of written notice, it shall be deemed to have been validly given if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the giver of the notice. If mailed, the notice shall be deemed received on the date of delivery stated in the return receipt.

11-02. Computation of Time. When any period of time is referred to in the Contract Documents by days, it shall be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day shall be omitted from the computation.

11-03. Litigation and Forum Selection. Contractor and HWMA stipulate and agree that any litigation relating to the enforcement or interpretation of this contract, arising out of Contractor's performance or relating in any way to the work shall be brought in Humboldt County Superior Court and that venue will lie in Humboldt County.

The parties waive any objections they might otherwise have to the propriety of jurisdiction or venue in the state courts in Humboldt County and agree that California law shall govern any such litigation.

The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder to the parties hereto and, in particular but without limitation, the warranties, guaranties and obligations imposed upon the Contractor and all of the rights and remedies available to the HWMA thereunder, shall be in addition to and shall not be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by law or contract, by special warranty or guaranty, or by other provisions of the contract documents and the provisions of this paragraph shall be as effective as if repeated specifically in the contract documents in connection with each particular duty, obligation, right and remedy to which they apply. All warranties and guaranties made in the contract document shall survive final payment and termination or completion of this contract.

11-04. Waiver. The Contractor shall strictly comply with all notices and other contract requirements. Waiver by the HWMA of any failure of the Contractor to comply with any term of the contract, including the notice provisions, shall not be deemed a waiver of a subsequent breach.

11-05. **Bid Protest.** Any bid protest must be in writing and must be received by the Executive Director of Humboldt Waste Management Authority, 1059 W. Hawthorne Street, Eureka, CA 95501 or by email before 4:00 p.m. no later than three (3) working days following bid opening (the "Bid Protest Deadline") and must comply with the following requirements:

A. Only a bidder who has actually submitted a Bid Proposal is eligible to submit a bid protest against another bidder. Subcontractors are not eligible to submit bid protests. A bidder may not rely on the bid protest submitted by another bidder but must timely pursue its own protest.

B. The bid protest must contain a complete statement of the basis for the protest and all supporting documentation. Material submitted after the Bid Protest Deadline will not be considered. The protest must refer to the specific portion or portions of the Contract Documents upon which the protest is based. The protest must include the name, address and telephone number of the person representing the protesting bidder if different from the protesting bidder.

C. A copy of the protest and all supporting documents must also be transmitted by fax or by email, by or before the Bid Protest Deadline, to the protested bidder and any other bidder who has a reasonable prospect of receiving an award depending upon the outcome of the protest.

D. The protested bidder may submit a written response to the protest, provided the response is received by the Executive Director before 5:00 p.m., within two (2) working days after the Bid Protest Deadline or after receipt of the bid protest, whichever is sooner (the "Response Deadline"). The response must include all supporting documentation. Material submitted after the Response Deadline will not be considered. The response must include the name, address and telephone number of the person representing the protested bidder if different from the protested bidder.

E. The procedure and time limits set forth in this section are mandatory and are the bidder's sole and exclusive remedy in the event of bid protest. The bidder's failure to comply with these procedures shall constitute a waiver of any right to further pursue a bid protest, including filing a Government Code Claim or initiation of legal proceedings.

11-06. Claims Resolution. Any claims against HWMA made in connection with the work shall be made in accordance with Public Contracts Code section 9204 as follows:

1. Upon receipt of a claim pursuant to this section, HWMA shall conduct a reasonable review of the claim and, within a period not to exceed 45 days, shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. Upon receipt of a claim, HWMA and the claimant may, by mutual agreement, extend the time period provided in this subdivision.

2. The claimant shall furnish reasonable documentation to support the claim.

3. If HWMA needs approval from its governing body to provide the claimant a written statement identifying the disputed portion and the undisputed portion of the claim, and the governing body does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, HWMA shall have up to three days following the next duly publicly noticed meeting of the governing body after the 45-day period, or extension, expires to provide Contractor a written statement identifying the disputed portion and the undisputed portion.

4. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after HWMA issues its written statement. If HWMA fails to issue a written statement, paragraph (10) shall apply.

5. If the claimant disputes HWMA's written response, or if HWMA fails to respond to a claim issued pursuant to this section within the time prescribed, the claimant may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, HWMA shall schedule a meet and confer conference within 30 days for settlement of the dispute.

6. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, HWMA shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with HWMA and the claimant sharing the associated costs equally. HWMA and claimant shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator, and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to applicable procedures outside this section.

7. For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.

8. Unless otherwise agreed to by HWMA and the Contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Section 20104.4 to mediate after litigation has commenced.

9. This section does not preclude HWMA from requiring arbitration of disputes under private arbitration or the Public Works Contract Arbitration Program, if mediation under this section does not resolve the parties' dispute.

10. Failure by HWMA to respond to a claim from a contractor within the time periods described in this subdivision or to otherwise meet the time requirements of this section shall result in the claim being deemed rejected in its entirety. A claim that is denied by reason of the public entity's failure to have responded to a claim, or its failure to otherwise meet the time requirements of this section, shall not constitute an adverse finding with regard to the merits of the claim or the responsibility or qualifications of the claimant.

11. Amounts not paid in a timely manner as required by this section shall bear interest at seven (7) percent per annum.

12. If a subcontractor or a lower tier subcontractor lacks legal standing to assert a claim against HWMA because privity of contract does not exist, the contractor may present to HWMA a claim on behalf of a subcontractor or lower tier subcontractor. A subcontractor may request in writing, either on his or her own behalf or on behalf of a lower tier subcontractor, that the contractor present a claim for work which was performed by the subcontractor or by a lower tier subcontractor on behalf of the subcontractor. The subcontractor requesting that the claim be presented to HWMA shall furnish reasonable documentation to support the claim. Within 45 days of receipt of this written request, the contractor shall notify the subcontractor in writing as to whether the contractor presented the claim to HWMA and, if the original contractor did not present the claim, provide the subcontractor with a statement of the reasons for not having done so.

SPECIAL PROVISIONS AND TECHNICAL SPECIFICATIONS

SECTION 12. GENERAL INFORMATION

12-01. Arrangement of Technical Specifications. The Technical Specifications are arranged in sections using the CSI Format covering the various phases of work as follows:

Section No.	Title
12	General Information
13	Exclusions from General Conditions
14	Amendments to General Conditions
15	Construction Details

12-02. Arrangement of Project Specific Plans. There are no project specific plans beyond the description of the Scope of Work within this overall document.

12-03. Permits. The Contractor shall provide, procure and pay for all permits including encroachment permits required to carry on and complete this work, if applicable. Note, this scope of work does not include any activity that will require an encroachment permit. An authority to construct (ATC) through the North Coast Unified Air Quality Management District, if required, will be obtained by HWMA.

12-04. Standard Specifications and Standard Plans. The Standard Specifications and Standard Plans of the California State Department of Transportation, 2023, (herein "California Standard Specifications" and "California Standard Plans," respectively), which are hereby made a part of these Special Provisions except as expressly modified. Further, the California Standard Specifications are superseded by these documents and specification where in conflict or otherwise contradictory.

Whenever in the California Standard Specifications and the California Standard Plans the following terms are used, they shall be understood to mean and refer to the following:

Department of Transportation – Humboldt Waste Management Authority.

Director of Public Works – Humboldt Waste Management Authority Executive Director.

Project Engineer - The Engineer, designated by the HWMA, acting either directly or through properly authorized agents, such agents acting within the scope of the particular duties entrusted to them.

Laboratory - The designated laboratory authorized by the HWMA to test materials and work involved in the contract.

State - The Humboldt Waste Management Authority.

Other terms appearing in the California Standard Specifications and the California Standard Plans shall have the intent and meaning specified in Section I, Definition of Terms of the California Standard Specifications.

In case of discrepancy between the contract documents, the order of precedence from the highest to lowest is as follows:

1. (HWMA) Special Provisions
2. (HWMA) Project Plans
3. (HWMA) Standard Plans and Details
5. California Standard Plans
6. California Standard Specifications

Notwithstanding the above, any discrepancies shall be coordinated with the Project Engineer for clarification. This is the Contractor's responsibility.

12-05. Temporary Facilities. All temporary facilities are the responsibility of the Contractor. The removal of said facilities shall be the responsibility of the Contractor. The Contractor shall be responsible for any and all damages to existing facilities which are a result of the work.

12-06. Existing Utilities. It is the responsibility of the Contractor to contact Underground Services Alert and mark the locations of existing utilities. The accuracy of completeness of existing underground utilities (both public and privately owned) on the Drawings is not guaranteed, however, unless otherwise indicated on the Project Plans or in these Special Provisions, all water, gas or sewer lines, lighting, power or telephone conduits, structures, house connections lines and other surface or subsurface structures of any nature that may be affected by the work shall be maintained by the Contractor and shall not be disturbed, disconnected or damaged by him or her during the progress of the work; provided, that if the Contractor in the performance of the work disturbs, disconnects or damages any of the above, all expenses of whatever nature arising from such disturbance or the replacement or repair thereof shall be borne by the Contractor.

In case it is necessary to move permanently or to maintain temporarily the property of any public utility or other property, the cost must be borne by the Contractor. All existing utilities shall be kept in service during the progress of the work. Where protection is required to ensure support located substantially as shown on the Project Plans, the Contractor shall furnish and place the necessary protection at his or her expense.

12-07. Public Convenience and Safety. The Contractor shall conduct operations so as to cause the least possible obstruction and inconvenience to HWMA customer traffic. The Contractor shall, at his or her expense, furnish such flag persons and furnish, erect, construct and maintain such fences, barriers, lights, signs, detours, pedestrian walkways, driveway ramps and bridging as may be necessary to give adequate warning to HWMA customers that work is in progress and that dangerous conditions exist, and to provide access to abutting properties and to permit the flow of pedestrian and vehicular traffic to safely and expeditiously pass the work. The Contractor shall coordinate operations with the HWMA Operations Manager and/or the HWMA Operations Supervisor, so as to minimize disruption of routine on-site activities by HWMA personnel and the general public.

12-08. Cooperation. Attention is directed to Section 5-1.20 of the California Standard Specifications.

Other construction work by other forces relocating power lines, telephone lines and pipelines, and constructing other improvements, may be in progress within and adjacent to the limits of the work at the time the work is being performed.

The Contractor for the work herein specified shall cooperate with the force engaged in performing other work as above described to the end that such forces may conduct their operations with as little inconvenience and delay as possible, and the Contractor shall permit such forces passage through the work as is reasonable and necessary to transport their materials and equipment to the site of their operations.

Full compensation for conforming to the requirements of this Section shall be considered as included in the prices paid for the various contract items of work and no additional allowance will be made therefore.

12-09. Dust Control. Dust control shall conform to the provisions in Section 14-9.03 of the California Standard Specifications and these Special Provisions (if noted).

Full compensation for dust control shall be considered as included in the prices paid for the various contract items of work, and no additional compensation will be allowed therefor.

12-10. Stream Pollution. The Contractor shall exercise every reasonable precaution to prevent muddying or silting of live streams, and the Contractor's attention is called to the fact that the terms of this contract do not relieve him or her of responsibility for compliance with Sections 5650 and 12015 of the Fish and Game Code or other applicable statutes relating to pollution prevention or abatement.

12-11. Notification of Underground Service Alert (USA). The Contractor shall notify Underground Service Alert (USA) two (2) working days prior to any excavation. Dial (toll free) 1 (800) 227-2600.

12-12. Modifications of Standard Specifications.

A. Variance of final quantities from bid quantities: Because of the nature of the work, final quantities may vary significantly from the estimated quantities on the proposal form. It is assumed that because of the nature of

the work, overhead will be distributed proportionally across the unit prices quoted by the Contractor. Therefore, Section 9-1.06c of the California Standard Specifications that allows calculation of change in overhead final quantity by more than 25% from the estimated bid quantities is deleted from the Standard Specifications. It is assumed that all overhead is contained within the unit prices and the overhead will change in proportion to the amount of work provided.

SECTION 13. MODIFICATIONA AND EXCLUSIONS FROM GENERAL CONDITIONS

13-01. Provisions to be Excluded from General Conditions. The following designated provisions of the General Conditions are hereby determined to be inapplicable to the proposed work and, therefore, are hereby excluded from the terms of the Contract Documents as though entirely omitted from said General Conditions:

No exclusions.

SECTION 14. AMENDMENTS TO GENERAL CONDITIONS

14-01. Sections of General Conditions to be Amended.

The following designated sections of the General Conditions are hereby amended to read as follows:

No amendments.

SECTION 15. CONSTRUCTION SPECIFICATIONS

Refer to the Scope of Work description in the first section of the Contract Documents.

SECTION 16. CONTRACT

Humboldt Waste Management Authority

CONTRACT

FOR

Cummings Road Landfill
Landfill Office Repairs

THIS CONTRACT, is made this _____ day of _____, by and between Humboldt Waste Management Authority, hereinafter called the HWMA and

_____., a

_____ [legal capacity of contractor], hereinafter called the Contractor.

WITNESSETH:

WHEREAS, the HWMA has caused to be prepared in accordance with law, specifications, drawings and other Contract Documents for the work herein described and shown and has approved and adopted these Contract Documents, and has caused to be published in the manner and for the time required by law a notice to bidders inviting sealed proposals for doing the work in accordance with the terms of this contract; and

WHEREAS, the Contractor, in response to the notice to bidders, has submitted to the HWMA a sealed proposal accompanied by a proposal guaranty in an amount of not less than 10 percent of the bid price for the construction of the proposed work in accordance with the terms of this contract; and

WHEREAS, the HWMA, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted and as a result has determined and declared the Contractor to be the lowest responsible bidder for the work and for the sums named in the proposal.

NOW, THEREFORE, for valuable consideration the sufficiency of which is acknowledged, the Parties agree as follows:

Article 1. Work to be Done and Contract Days Allowed.

Contractor shall provide all necessary machinery, tools, apparatus and other means of construction; shall furnish all materials, superintendence, overhead, expenses, all labor and expenses of whatever nature necessary for completion of the work in conformity with the Special Provisions and other contract documents hereto attached and according to such instructions as may be given by the Engineer. The Contractor shall complete all of the work described in this contract except as allowed in the Technical Specifications within **ninety (90) calendar days**. Contract days shall be counted starting with the 10th day following receipt of notice that the contract has been executed by the HWMA. Contractor, at his or her option, may begin work prior to start of counting contract days, however, in no event shall the Contractor start work without giving notification to the HWMA and Project Engineer as indicated in Section 5-06, or without having submitted certificates of insurance and bonds that have been accepted and approved by the HWMA. The Contractor will pay to the HWMA the sum of **five hundred ($500.00) dollars per day** for each and every working day delay beyond the time prescribed.

Article II. Contract Prices.

That the HWMA shall pay the Contractor the prices stated in the Proposal submitted by the Contractor, for complete performance of the work by the Contractor. The Contractor hereby agrees to accept the prices as full compensation for

all material and appliances necessary to the work, for all labor and use of tools and other implements necessary to execute the work contemplated in this contract; for all loss or damage arising out of the nature of the work or from the action of the elements, or from any unforeseen obstructions or difficulties which may be encountered in the prosecution of the work; for all risks of every description connected therewith; for all expenses of the work, as herein specified; for all liability and other insurance, for all overhead and other expenses incident to the work; all according to the Contract Documents, the instructions and the requirements of the HWMA.

Article III. Labor Discrimination.

Attention is directed to Section 1735 of the Labor Code, which reads as follows:

" A contractor shall not discriminate in the employment of persons upon public works on any basis listed in subdivision (a) of Section 12940 of the Government Code, as those bases are defined in Sections 12926 and 12926.1 of the Government Code, except as otherwise provided in Section 12940 of the Government Code. Every contractor for public works who violates this section is subject to all the penalties imposed for a violation of this chapter."

In connection with the performance of work under this contract, the Contractor agrees as follows:

(a) The Contractor will not willfully discriminate against any employee or an applicant for employment because of race, color, religion, ancestry, or national origin. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, ancestry, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the awarding authority setting forth the provisions of this Fair Employment Practice section.

(b) The Contractor will send to each labor union or representative of workers with which he or she has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the awarding authority, advising the said labor union or worker's representative of the Contractor's commitments under this section, to employees and applicants for employment.

(c) The Contractor will permit access to his or her records of employment, employment advertisements, application forms and other pertinent data and records by the Fair Employment Practices Commission, HWMA or any other appropriate HWMA of the State of California designated by the awarding authority, for the purposes of investigation to ascertain compliance with the Fair Employment Practices section of this contract.

(d) A finding of willful violation of the Fair Employment Practices section of this Contract or of the Fair Employment Practices Act shall be regarded by the awarding authority as a basis for determining the Contractor to be not a "responsible bidder" as to future contracts for which such Contractor may submit bids, for revoking the Contractor's pre-qualification rating, if any and for refusing to establish, reestablish or renew a pre-qualification rating for the Contractor.

The Humboldt Waste Management Authority shall deem a finding of willful receipt of written notice from the Fair Employment Practices Act to have occurred upon that it has investigated and determined that the Contractor has violated the Fair Employment Practices Act and has issued an order under Labor Code Section 1426 or obtained an injunction under Labor Code Section 1429.

Upon receipt of such written notice from the Fair Employment Practices Commission, the Humboldt Waste Management Authority shall notify the Contractor that unless he or she demonstrates to the satisfaction of the awarding authority within a stated period that the violation has been corrected, his or her pre-qualification rating will be revoked at the expiration of such period.

(e) The Contractor agrees that should the HWMA determine that the Contractor has not complied with the Fair Employment Practices section of this Contract, then pursuant to Labor Code Section 1735 and 1775 the Contractor shall, as a penalty to the HWMA, forfeit for each calendar day or portion thereof,

for each person who was denied employment as a result of such non-compliance, the penalties provided in the Labor Code for violation of prevailing wage rates. Such monies may be recovered from the Contractor. The HWMA may deduct any such damages from any monies due the Contractor.

(f) Nothing contained in this Fair Employment Practices section shall be construed in any manner of fashion so as to prevent the HWMA or the State of California from pursuing any other remedies that may be available at law.

(g) Prior to awarding the Contract, the Contractor shall certify to the awarding authority that he or she has or will meet the following standards for affirmative compliance, which shall be evaluated in each case by the awarding authority:

(1) The Contractor shall provide evidence, as required by the HWMA that he or she has notified all supervisors, foremen and other personnel officers in writing of the content of the anti-discrimination clause and their responsibilities under it.

(2) The Contractor shall provide evidence, as required by the HWMA, that he or she has notified all sources of employees' referrals (including unions, employment agencies, advertisements, Department of Employment) of the content of the anti-discrimination clause.

(3) The Contractor shall file a basic compliance report, as required by the HWMA. Willfully false statements made in such reports shall be punishable as provided by law. The compliance report shall also spell out the sources of the work force and who has the responsibility for determining whom to hire, or whether or not to hire.

(4) Personally, or through his or her representatives, the Contractor shall, through negotiations with the unions with whom he or she has agreements, attempt to develop an agreement which will:

a. Spell out responsibilities for nondiscrimination in hiring, referral, upgrading and training.

b. Otherwise implement an affirmative anti-discrimination program in terms of the unions' specific areas of skill and geography to the end that qualified minority workers will be available and given and equal opportunity for employment.

(5) The Contractor shall notify the HWMA of opposition to the anti-discrimination clause by individuals, firms or organizations during the period of its pre-qualification.

(h) The Contractor will include the provisions of the foregoing paragraphs one (1) through five (5) in every first-tier subcontract so that such provisions will be binding upon each such subcontractor.

(i) The "Fair Employment Practices Certification" must be completed and signed prior to the time of submitting the bid.

Article IV. Contract Documents.

The Contract Documents are defined in Section 1-01 of the General Conditions. All Contract Documents shall be considered a part of this agreement.

IN WITNESS WHEREOF, this Contract being executed in triplicate and the parties having caused their names to be signed by authority of their duly authorized office this _____ day of _____,
HUMBOLDT COUNTY, CALIFORNIA

By: _____
Board Chair or Executive Director, Humboldt Waste Management Authority

Attest: _____
Board Clerk, Humboldt Waste Management Authority

By: _____
CONTRACTOR

Attest: _____

Title: _____

The foregoing Contract is approved as to form and legality this _____ day of _____, 20____.

_____

Approved as to Form: Counsel for Humboldt Waste Management Authority

Humboldt Waste Management Authority
For
Cummings Road Landfill
Office Repairs

FAITHFUL PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS,

that we the undersigned, _____

_____, **AS PRINCIPAL**, and

_____

_____, **AS SURETY**,

are held firmly bound unto Humboldt Waste Management Authority, hereinafter called the "HWMA", in the penal sum of

_____dollars ($_____)
for the payment of which sum we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally.

WHEREAS, the Principal has entered into a certain Contract with the HWMA, dated _____, 20_____, a copy of which is hereto attached and made a part hereof,

NOW, THEREFORE, the condition of this obligation is such that if the Principal shall in all respects fully perform the Contract and all duly authorized modifications thereof, during its original term and any extensions thereof that may be granted and during any guaranty period for which the Contract provides, and if the Principal shall fully satisfy all claims, arising out of the prosecution of the work under the Contract and shall fully indemnify the HWMA for all expenses which it may incur by reason of such claims, including its attorney's fees and court costs, and if the Principal shall make full payment to all persons supplying labor, services, materials, or equipment in the prosecution of the work under the Contract, in default of which such persons shall have a direct right of action hereupon; and if the Principal shall pay or cause to be paid all sales and use taxes payable as a result of the performance of the Contract as well as payment of gasoline and special motor fuels taxes in the performance of the Contract and all motor vehicle fees required for commercial motor vehicles used in connection with the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect. No modification of the Contract or extension of the term thereof, nor any forbearance on the part of the HWMA shall in any way release the Principal or the Surety from liability hereunder. Notice to the Surety of any such modification, extension, or forbearance is hereby waived.

IN WITNESS WHEREOF, the aforesaid Principal and Surety have executed this instrument and affixed their seals hereto, this _____ day of _____, 20_____.

In the presence of:

WITNESS:

_____ _____(SEAL)
(Individual Principal)

_____
(Business Address)

_____
(City/State/Zip Code)

WITNESS:

_____ _____(SEAL)
(Corporate Principal)

_____
(Business Address)

_____
(City/State/Zip Code)

ATTEST:

_____ _____ Affix
(Corporate Principal) Corporate Seal

_____
(Business Address)

_____
(City/State/Zip Code)

ATTEST:

_____ _____ Affix
(Corporate Surety) Corporate Seal

_____
(Business Address)

_____
(City/State/Zip Code)

The rate of premium on this bond is $_____ per thousand.

The total amount of premium charges is $_____

(The above is to be filled in by Surety Company). (Power of Attorney of person signing for Surety Company must be attached).

(CERTIFICATE AS TO CORPORATE PRINCIPAL)

I,_____, certify that I am the _____ Secretary of the corporation named as Principal in the foregoing bond; that _____, who signed the said bond on behalf of the Principal, was then _____ of said corporation; that I know his signature, and that his signature thereto is genuine; and that said bond was duly signed, sealed, and attested to for and in behalf of said corporation by authority of its governing body.

_____ Affix Corporate Seal

Humboldt Waste Management Authority

For

Cummings Road Landfill
Landfill Office Repairs

MATERIAL AND LABOR BOND

KNOW ALL MEN BY THESE PRESENTS,

that we the undersigned, _____

_____, **AS PRINCIPAL**, and

_____

_____, **AS SURETY**,

are held firmly bound unto Humboldt Waste Management Authority, hereinafter called the "HWMA", in the penal sum of

_____dollars ($_____)
for the payment of which sum we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally.

WHEREAS, the Principal has entered into a certain Contract with the HWMA, dated _____, 20_____, a copy of which is hereto attached and made a part hereof,

NOW, THEREFORE, the condition of this obligation is such that if the Principal shall in all respects fully perform the Contract and all duly authorized modifications thereof, during its original term and any extensions thereof that may be granted and during any guaranty period for which the Contract provides, and if the Principal shall fully satisfy all claims, arising out of the prosecution of the work under the Contract and shall fully indemnify the HWMA for all expenses which it may incur by reason of such claims, including its attorney's fees and court costs, and if the Principal shall make full payment to all persons supplying labor, services, materials, or equipment in the prosecution of the work under the Contract, in default of which such persons shall have a direct right of action hereupon; and if the Principal shall pay or cause to be paid all sales and use taxes payable as a result of the performance of the Contract as well as payment of gasoline and special motor fuels taxes in the performance of the Contract and all motor vehicle fees required for commercial motor vehicles used in connection with the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect. No modification of the Contract or extension of the term thereof, nor any forbearance on the part of the HWMA shall in any way release the Principal or the Surety from liability hereunder. Notice to the Surety of any such modification, extension, or forbearance is hereby waived.

IN WITNESS WHEREOF, the aforesaid Principal and Surety have executed this instrument and affixed their seals hereto, this _____ day of _____, 20_____.

In the presence of:

WITNESS:

_____ _____(SEAL)
(Individual Principal)

_____
(Business Address)

_____
(City/State/Zip Code)

WITNESS:

_____ _____(SEAL)
(Corporate Principal)

_____
(Business Address)

_____
(City/State/Zip Code)

ATTEST:

_____ _____ Affix
(Corporate Principal) Corporate
Seal

_____
(Business Address)

_____
(City/State/Zip Code)

ATTEST:

_____ _____ Affix
(Corporate Surety) Corporate
Seal

_____
(Business Address)

_____
(City/State/Zip Code)

The rate of premium on this bond is $_____ per thousand.

The total amount of premium charges is $_____.

(The above is to be filled in by Surety Company). (Power of Attorney of person signing for Surety Company must be attached).

(CERTIFICATE AS TO CORPORATE PRINCIPAL)

I,_____, certify that I am the _____ Secretary of the corporation named as Principal in the foregoing bond; that _____, who signed the said bond on behalf of the Principal, was then _____ of said corporation; that I know his signature, and that his signature thereto is genuine; and that said bond was duly signed, sealed, and attested to for and in behalf of said corporation by authority of its governing body.

_____ Affix Corporate Seal

DIRECTIONS FOR PREPARATION OF PERFORMANCE BOND AND MATERIAL AND LABOR BOND

1. Individual sureties, partnerships, or corporations not in the surety business will not be acceptable.

2. The name of the Principal shall be shown exactly as it appears in the Contract.

3. The penal sum shall not be less than required by the Specifications.

4. If the Principals are partners or joint ventures, each member shall execute the bonds as an individual and state his place of residence.

5. If the Principal is a corporation, the bonds shall be executed under its corporate seal. If the corporation has no corporate seal, it shall so state and affix a scroll or adhesive seal following the corporate name.

6. The official character and authority of the person(s) executing the bonds for the Principal, if a corporation, shall be certified by the Secretary or Assistant Secretary thereof under the corporate seal, or copies attached to such records of the corporation as will evidence the official character and authority of the officer signing, duly certified by the Secretary or Assistant Secretary, under the corporate seal, to be true copies.

7. The current power-of-attorney of the person signing for the surety company must be attached to the bonds.

8. The date of the bonds must not be prior to the date of the Contract.

9. The following information must be placed on the bonds by the surety company:

    a. The rate of premium in dollars per thousand; and

    b. The total dollar amount of premium charged.

10. The signature of a witness shall appear in the appropriate place attending to the signature of each party of the bonds.

11. Type or print the name underneath each signature appearing on the bonds.

12. An executed copy of the bonds must be attached to each copy of the Contract (original counterpart) intended for signing.

Humboldt Waste Management Authority
For
Cummings Road Landfill
Landfill Office Repairs

DEFECTIVE MATERIAL AND WORKMANSHIP (MAINTENANCE) BOND

KNOW ALL MEN BY THESE PRESENTS,

that we, _____

_____, as **PRINCIPAL**

and_____

_____, as **SURETY**,

are held and firmly bound unto the as Obligee, in the penal sum of

_____

_____($_____),
(15 PERCENT OF THE TOTAL AMOUNT OF THE BID)

to which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal entered into a Contract with the Humboldt Waste Management Authority dated _____
for
_____

_____

WHEREAS, said Contract has been completed, and was approved on the _____ day of _____, 20 _____,

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall guarantee that the work will be free of any defective materials or workmanship which become apparent during the period of one (1) year following completion of the Contract, then this obligation shall be void, otherwise to remain in full force and effect, provided however, any additional warranty or guarantee whether expressed or implied is extended by the Principal or Manufacturer only, and the surety assumes no liability for such a guarantee.

Signed, sealed, and dated this _____ day of _____, 20_____.

_____(Seal)

BY: _____(Seal)

_____(Seal)
Principal

_____(Seal)

BY: _____(Seal)

_____(Seal)
Surety

PROPOSAL FORMS

Print, Fill-Out, and Submit These Forms

HUMBOLDT WASTE MANAGEMENT AUTHORITY
PROPOSAL
FOR
Cummings Road Landfill
Office Repairs

The undersigned, as Bidder, declares that he or she has examined thoroughly all of the Contract Documents herein contained, that this proposal is made without collusion with any other person, firm or corporation and that all laws and ordinances relating to the interest of public officers in this contract have been complied with in every respect.

AND he or she proposes and agrees, if this proposal is accepted,

1) that he or she will contract with the Humboldt Waste Management Authority, California, in the form of the copy of the agreement herein contained

    a) to provide all necessary machinery, tools, apparatus and other means of construction;

    b) to furnish all materials;

    c) to provide all superintendence, overhead expenses and all labor and expenses of whatever nature necessary to complete the job in conformity with the specifications and drawings and other contract provisions herein or reasonably implied hereby or as necessary to complete the work in the manner and within the time named herein and according to the requirements and to the reasonable satisfaction of the HWMA;

    d) to pay all charges of freight transportation and hauling;

2) that he or she indemnifies the HWMA against any loss or damage arising from any act of the undersigned as Contractor; and

3) that he or she will accept as full payment therefor the following sums:

BID SCHEDULE
FOR
CUMMINGS ROAD LANDFILL
OFFICE REPAIRS

Bid Item	Description	Quan.	Unit	Unit Price	Total Price
	BASE ITEMS				
1	Scope of Work Item # 1	1	LS	$	$
2	Scope of Work Item # 2	1	LS	$	$
3	Scope of Work Item # 3	1	LS	$	$
4	Scope of Work Item # 4	1	LS	$	$
5	Scope of Work Item # 5	1	LS	$	$
6	Scope of Work Item #6	1	LS	$	$
7	All Other	1	LS	$	$
				Total of Bid Items	

Notes: All bid items shall include installation, sales tax, shipping costs, and incidentals to complete in place.
The Bid Schedule includes a bid item called "All Other". The purpose for this item is to provide a place for the Contractor to include cost for items not described in any other bid items but is required to complete the project. It is the responsibility of the Contractor to review the Documents thoroughly and identify any work that is not included in a bid item and include it in the "All Other" bid item.

BIDDER: _____

TOTAL PRICE (Numerical, total of items 1-6):

_____

TOTAL IN WORDS:

_____

List of "All Other" Bid Items:

_____

ACKNOWLEDGEMENT OF ADDENDA

The undersigned acknowledges that the Bidder has received the following addenda by initialing the line adjacent to the addendum number (if any). Add lines if necessary:

Addendum 1: _____

Addendum 2: _____

Addendum 3: _____

We, the undersigned, acknowledge that the HWMA reserves the right to reject any or all bids or to select the base bid plus any additive item or combination of additive items and to determine which proposal is, in its opinion, the lowest responsive bid of a responsible bidder and that which it deems to be in the best interest of the HWMA to accept. The HWMA also reserves the right to waive any information not material to cost or performance in any proposal or bid and further agree, if this proposal shall be accepted, to sign the agreement and to furnish the required bonds with satisfactory surety, or sureties, within fifteen (15) calendar days after written notice that the contract is ready for signature; and, if the undersigned shall fail to contract, as aforesaid, it shall be understood that he or she has abandoned the contract and that, therefore, this proposal shall be null and void and the proposal guaranty accompanying this proposal, or the amount of said guaranty, shall be forfeited to and become the property of the HWMA. Otherwise, the proposal guaranty accompanying this proposal shall be returned to the undersigned.

Witness our hands this day of _____, 2026.

Licensed in accordance with an act providing for the registration of Contractor's License No.

_____, expiration date _____.

THE CONTRACTOR'S LICENSE NUMBER AND EXPIRATION DATE STATED HEREIN ARE MADE UNDER PENALTY OF PERJURY.

Signature of bidder or bidders, with business addresses:

_____

_____

_____

Notice: In the case of a corporation, give below the addresses of the principal office thereof and names and addresses of the President, Secretary, Treasurer.

_____

_____

_____

FAIR EMPLOYMENT PRACTICES CERTIFICATION

TO:_____

_____

The undersigned, in submitting a bid for performing the following work by Contract, hereby certifies that he or she has or will meet the standards of affirmative compliance with the Fair Employment Practices requirements of the Special Provisions contained herein.

Cummings Road Landfill
Landfill Office Repairs

_____
(Signature of Bidder)

Business Address:

_____

_____

_____

Place of Residence:

_____

_____

(The bidder shall execute the certification of this page prior to submitting his or her proposal.)

WORKER'S COMPENSATION CERTIFICATE

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or undertake self-insurance in accordance with the provisions of that code and I will comply with such provisions before commencing the performance of the work of this contract.

Witness my hand this _____ day of _____, 20____

Signature of Bidder, with Business Address:

_____

_____

_____

_____

CERTIFICATION OF NONDISCRIMINATION IN EMPLOYMENT

The bidder represents that he or she has/has not, participated in a previous contract or subcontract subject to either the equal opportunity clause herein or the clause contained in Section 301 of Executive Order 10925; that he or she has/has not, filed all required compliance reports; and that representations indicating submission of required compliance prior to subcontract awards.

Signature and address of Bidder:

_____ Date _____

_____

_____

_____

(This certification shall be executed by the bidder in accordance with Section 60-1.6 of the Regulations of the President's Committee on Equal Employment Opportunity for implementing Executive Orders 10925 and 11114.)

LIST OF PROPOSED SUBCONTRACTORS

In compliance with the provisions of Sections 4100-4108 of the State Government Code and any amendments thereof, refer to Section 1-09 of the Special Provisions within these Contract Documents which include, but are not limited to: The name and the location of the place of business, the California contractor license number (CSLB), and public works contractor registration number issued pursuant to Section 1725.5 of the Labor Code (DIR) of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or to a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work according to detailed drawings contained in the Plans and Special Provisions, in an amount in excess of one-half of 1 percent of the prime contractor's total bid. This form MUST be completed and submitted with the Bid Proposal from the Contractor. Attach multiple copies of this sheet, if needed.

Scope	Subcontractor Name	Address	CSLB #	DIR #

STATEMENT OF EXPERIENCE OF BIDDER

The bidder is required to state below what work of similar magnitude or character he or she has done and to give references that will enable the HWMA to judge of his or her experience, skill and business standing and his or her ability to conduct work as completely and rapidly as required under the terms of the contract.

1) General Information

Submitter Name: _____

Federal Tax ID No. _____

Company Name: _____

Company Owner Name: _____

Corporation: List corporation number, State, and date of incorporation

_____

Partnership: list name and address of each partner

_____

_____

Company Mailing Address: _____

_____

Telephone Number(s): _____

Fax Number: _____

E-Mail Address: _____

SIGNATURE(S) OF BIDDER

Accompanying this proposal is _____
(insert the words "cash ($)", "cashier's check" or "bidder's bond", as the case may be) in an amount equal to at least 10 percent of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

IMPORTANT NOTICE: If bidder or other interested person is a corporation, provide the legal name of corporation and also the names of the president, secretary, treasurer and manager thereof. If a co-partnership, provide the true name of the firm and also the names of all individual co-partners composing the firm. If bidder or other interested person is an individual, provide the first and last names in full.

_____

_____

_____

Licensed in accordance with an act providing for the registration of Contractors:

License No. _____.

Signature(s) of Bidder: _____

_____

_____

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the co-partnership; and if bidder is an individual, his or her signature shall be placed above. If a member of a partnership, a Power of Attorney must be on file with the Department prior to opening bids or submitted with the bid; otherwise, the bid will be disregarded as irregular and unauthorized.

Business address: _____

_____

Place of residence: _____

_____

Dated _____

Humboldt Waste Management Authority
Cummings Road Landfill
Landfill Office Repairs

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS,

that we, _____

_____, as PRINCIPAL and

_____

_____, as SURETY,

are held and firmly bound unto Humboldt Waste Management Authority (HWMA) in the penal sum of ten (10) PERCENT OF THE TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to Humboldt Waste Management Authority, as the case may be, for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, to the HWMA Clerk to which said bid was submitted, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of $_____

THE CONDITION OF THIS OBLIGATION IS SUCH,

that whereas the Principal has submitted the above-mentioned bid to the Humboldt Waste Management Authority, as aforesaid, for certain construction specifically described as follows, for which bids are to be opened at the HWMA Office, 1059 West Hawthorne Street, Eureka, California, on OPENING DATE for **Landfill Office Repairs**

NOW, THEREFORE, If the aforesaid Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him or her for signatures, enters into a written contract, in the prescribed form, in accordance with the bid and files two bonds with Humboldt Waste Management Authority one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this _____ day of _____, A.D. 20_____.

_____(Seal)

_____(Seal)

_____(Seal)
Principal

_____(Seal)

_____(Seal)

_____(Seal)
Surety

Address: _____

_____

Humboldt Waste Management Authority
Cummings Road Landfill
Landfill Office Repairs

NONCOLLUSION DECLARATION TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____[*date*], at _____ [*city*], _____[*state*].

Signature of Declarant, with Business Address:

_____

_____

_____

_____

End of Proposal Forms

HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: October 5, 2026 For Meeting of: November 12, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 4)
Receive Presentation on Dry Creek Landfill

RECOMMENDED ACTION: **Informational Only**

1) Receive Presentation

DISCUSSION:
Staff will provide a presentation to the Board regarding the Dry Creek Landfill and its current operations.

FISCAL IMPACT
None.

HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: October 5, 2026 For Meeting of: November 12, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 5)
Approve Regional Climate Action Plan Memorandum of Understanding.

RECOMMENDED ACTION: Voice vote

1) Approve Regional Climate Action Plan Memorandum of Understanding Establishing the Redwood Coast Energy Authority as the Host Agency.
2) Authorize Chair of the Board to Execute Memorandum of Understanding

DISCUSSION:

Background:

The Humboldt Waste Management Authority, in concert with other regional agencies and local jurisdictions have participated in the development of the Regional Climate Action Plan (RCAP) since 2019. HWMA staff have provided comments, feedback, and redline changes to the draft document in the past that revolve around solid waste and waste adjacent activities that result in current greenhouse gas (GHG) emissions and provided input on potential goals and objectives. The overarching goal of the RCAP is to reduce GHG emissions, with other significant goals focused on the establishment of a coalition between Humboldt County jurisdictions and other key entities within the County by creating a Regional Climate Committee (RCC) comprised of elected officials from each jurisdiction and key Joint Power Authorities.

An additional goal of the RCAP calls for the creation of a Climate Program Manager to lead coordination efforts and ensure work is housed in an amicable location.

Official adoption by the County of Humboldt took place December 16th, 2025. And adopted by other Humboldt County jurisdictions as follows:

City of Arcata:	May 6, 2026
City of Blue Lake:	September 22, 2026
City of Eureka:	February 3, 2026
City of Ferndale:	September 16, 2026
City of Rio Dell:	March 17, 2026

With the RCAP adopted, the first task was determining the lead agency tapped with implementing the goals and objectives of the RCAP and establishing the RCC. The Redwood Coast Energy Authority (RCEA) has developed an organizational structure to support this task, and the current RCEA board has shown their support as well by unanimously approving a Memorandum of Understanding (MOU) establishing RCEA as the host agency for the RCC and Climate Program Manager.

To date, the following Agencies have approved the MOU.

Redwood Coast Energy Authority:	September 24, 2026
County of Humboldt:	October 6, 2026
Humboldt Transit Authority:	October 7, 2026
City of Arcata:	October 7, 2026
City of Trinidad:	October 13, 2026
HCAOG:	October 15, 2026
City of Rio Dell:	October 20, 2026
City of Ferndale:	October 21, 2026
City of Eureka:	November 3, 2026

Under the proposed MOU, the RCEA Board of Directors would serve as the core of the Regional Climate Committee, together with an elected official appointed by each of the Boards of Directors of the Humboldt County Association of Governments (HCAOG), Humboldt Transit Authority (HTA), and Humboldt Waste Management Authority (HWMA). The Regional Climate Committee would be responsible for coordinating implementation of RCAP measures and actions that jurisdictions may use in implementing the RCAP.

At this time, the Regional Climate Committee meetings are intended to occur during regularly scheduled RCEA Board meetings. When there are RCAP-specific items to address, the Regional Climate Committee would convene, conduct its business, and then adjourn.

In addition to the above RCC, the MOU also establishes a staff-level Regional Climate Technical Advisory Committee (TAC). Each participating agency may designate staff to participate in the TAC, which would provide technical input to the Climate Program Manager and Regional Climate Committee. This structure provides a distinction between regional policy direction and technical implementation. elected representatives would provide direction through the Regional Climate Committee, while staff from participating jurisdictions and agencies would coordinate technical work through the TAC.

It should be noted that HWMA's role and participation in the MOU does not include any fiscal or mandatory staff time commitments, but HWMA staff anticipates continuing to work with RCEA and other regional partners to work towards the RCAP goals when they overlap with waste related topics and anticipates participating in the TAC where appropriate.

Staff's Recommendation:

Staff recommends the Board approve the regional climate action plan Memorandum of Understanding establishing the Redwood Coast Energy Authority as the host agency and authorize the Chair of the Board to execute the memorandum of understanding.

FISCAL IMPACTS: None

ALTERNATIVES:

1) Board Discretion

ATTACHMENTS:

5.1) Memorandum of Understanding Between RCAP Local Agencies and Partner JPAs Regarding Establishment of the Regional Climate Committee and Climate Program Manager.

MEMORANDUM OF UNDERSTANDING BETWEEN RCAP LOCAL AGENCIES AND PARTNER JPA'S REGARDING ESTABLISHMENT OF THE REGIONAL CLIMATE COMMITTEE AND CLIMATE PROGRAM MANAGER

This Memorandum of Understanding ("MOU") is entered into and made effective as of _____, 2026 ("Effective Date") by and among some or all of the local agencies identified below. Each of the agencies referenced below is referred to herein individually as an "Agency" and collectively as the "Agencies." Each of the signatories to this Agreement is referred to herein as a "Party" and collectively as the "Parties".

Municipal Jurisdictions:
City of Arcata ("Arcata")
City of Blue Lake ("Blue Lake")
City of Eureka ("Eureka")
City of Ferndale ("Ferndale")
City of Fortuna ("Fortuna")
City of Rio Dell ("Rio Dell")
City of Trinidad ("Trinidad")
County of Humboldt ("County")

Joint Powers Authorities (JPAs):
Humboldt County Association of Governments ("HCAOG")
Humboldt County Transit Authority ("HTA")
Humboldt Waste Management Authority ("HWMA")
Redwood Coast Energy Authority ("RCEA")

BACKGROUND RECITALS AND SHARED GOALS

A. The Agencies have collaborated in development of a comprehensive Regional Climate Action Plan ("RCAP") to address greenhouse gas ("GHG") emissions generated within the Humboldt County region. The RCAP and final environmental impact report were completed by the County and adopted by its Board of Supervisors on December 16th, 2025, and adopted by the other Municipal Jurisdictions on the following dates:

Arcata: May 6, 2026
Blue Lake:
Eureka: February 3, 2026
Ferndale: September 16, 2026
Fortuna: May 18, 2026
Rio Dell: March 17, 2026
Trinidad:

B. The RCAP establishes a regional goal to reduce GHG emissions 40 percent by 2030 in line with Statewide targets of Senate Bill 32 and provides measures and actions to achieve this goal. In addition, the RCAP establishes a longer-term regional goal of achieving carbon neutrality by 2045, consistent with the Statewide goals of Assembly Bill 1279; and quantitative efficiency thresholds for use in evaluating whether the GHG emissions of an individual plan or project would result in a potentially significant environmental impact under the California Environmental Quality Act ("CEQA") for plans or projects with pre-2030 buildout or initial operation years ("GHG Emissions

Thresholds"). The overall purpose of the RCAP and CEQA GHG Emissions Thresholds is to prepare, adopt, and implement a qualified GHG reduction plan that may be utilized for mitigating and tracking Countywide GHG emissions as well as for streamlining CEQA GHG analyses for future projects within the Humboldt County region that are required to undergo CEQA review.

C. A cornerstone strategy of the RCAP is the establishment of a coalition between jurisdictions and key organizations to guide a regional approach to climate-related challenges through coordinated efforts. Based on this, creation of a Regional Climate Committee ("Committee") comprised of elected officials from each of the Municipal Jurisdictions and JPA's to be responsible for implementing RCAP measures and actions is the first RCAP strategy to be implemented. The purpose of the Committee is to foster collaboration and coordination among the region to address climate-related challenges and implement effective climate action strategies by leveraging collective expertise, resources, and efficiencies to tackle climate change at a regional level. The Committee will support RCAP implementation through information sharing, coordination of RCAP efforts, development of joint initiatives to reduce GHG emissions, support and pursue funding, and promote sustainable development practices. Additionally, the Committee will develop and provide models, pilot programs, and template policies or ordinances that enable each jurisdiction in the region to implement uniform changes and facilitate local communities in making the necessary structural adjustments to reduce GHG emissions.

D. The RCAP also calls for the creation of a Climate Program Manager ("Manager" or "Program Manager") to lead the coordination efforts of the Committee, and to coordinate with staff of the participating jurisdictions and agencies to undertake the work of the Committee. Under the RCAP, the Program Manager is intended to represent a larger staff need to fulfill the mission of the Committee to obtain funding to support several staff in implementing and tracking the RCAP. Additionally, the RCAP charges the Manager with developing annual progress reports on RCAP implementation for City Councils and County Supervisors to measure progress and establish accountability in achieving RCAP emissions reduction goals.

E. RCEA has agreed to host the Committee and the Program Manager and to commit staff resources and incidental costs totaling approximately $145,000 per year.

F. This MOU seeks to establish the framework for establishing the Committee and funding the Regional Climate Program Manager. **NOW THEREFORE**, based on these Background Recitals and Shared Goals, the Parties enter into the following Memorandum of Understanding:

1. **Purpose.** The purposes of this MOU are to collaborate in the following endeavors:

i. Establishing an operational framework for the Regional Climate Committee;
ii. Developing a sustainable funding mechanism for the Regional Climate Committee and the Climate Program Manager.

2. **Host Agency**. To facilitate the successful outcome of the RCAP, RCEA agrees to host the Climate Program Manager ("Manager"), and provide administrative support to the Regional Climate Committee ("Committee") and advisory committees created by the Committee. The Manager shall be solely an employee or independent contractor of RCEA and no other Party to this MOU when acting in the capacity of Regional Climate Manager and shall not be entitled to any employment benefits from any other agency. The RCEA Board shall serve as the final decision maker for any RCAP grants, contracts, or other agreements where RCEA is the prime applicant or party to the contract or agreement.

3. **Regional Climate Committee**. The Committee will be responsible for implementing RCAP measures and actions. The Committee structure shall be as follows:

    a. Committee Membership. The RCEA Board of Directors, which includes representation from the County and each City as well Tribal nations, together with an elected official appointed from and by each of the Boards of Directors of Humboldt Waste Management Authority, Humboldt Transit Authority and Humboldt County Association of Governments shall be the acting Regional Climate Committee. Each official appointed to the Regional Climate Committee (a "Member", or "Committee Member") is charged with addressing climate change at a coordinated regional level to implement the RCAP.

    b. Quorum. A majority of the total number of Committee Members shall constitute a quorum for conducting business.

    c. Voting. Each Committee Member shall have one equal vote. Alternate representatives may only vote in the absence of the primary representative from that Agency. Completion of any action of the Committee shall require the affirmative vote of the Members present.

4. **Committee Operational Rules, Bylaws**. The Committee may establish by unanimous vote any additional, non-conflicting operational protocols, guidelines, or procedures as necessary to facilitate its operations (the "Bylaws"). The Committee shall function in accordance with this MOU, any Bylaws, and applicable law. Bylaws shall be amended only upon approval by a unanimous vote of the Committee.

5. **Regional Climate Program Manager**.

    a. Sustainable Funding of Position. The Manager is a cornerstone strategy of the RCAP. Establishing sustainable funding for the Manager shall be a priority of the Committee. Funding will occur as direct annual financial contributions from the Municipal Jurisdictions for the term of this MOU. During the term of this MOU, the Regional Climate Committee will develop a long-term funding strategy for RCAP implementation and sustainable funding for the Manager position that may include direct annual contributions, grants, or other available sources.

    b. Primary Duties. Using the RCAP as a strategic planning document the Manager will generally:

        i. Plan, organize, oversee, coordinate, and manage the RCAP programs, projects, and activities including facilitating RCAP Committee activities;
        ii. Identify and pursue external funding opportunities;
        iii. Serve as administrative manager of multi-agency programs;
        iv. Serve as a liaison and foster cooperative working relationships with a variety of internal and external stakeholders, partners, and contracted service providers;
        v. Coordinate with staff of the participating jurisdictions and agencies to undertake the work directed by the Committee.
        vi. Deliver annual progress reports to City Councils and the County Board of Supervisors to measure progress and establish accountability in achieving RCAP emissions reduction goals

c. Interaction with Committee. The Manager will provide staff support to the Committee including ensuring compliance with the California Ralph M. Brown Act and other applicable laws.

6. **Regional Climate Technical Advisory Committee**. Each Agency may choose to designate staff to participate in a Regional Climate Technical Advisory Committee ("TAC"). The purpose of the TAC is to provide input to the Manager and Committee.

7. **Shared Funding Commitments to Support RCAP Implementation and the Climate Program Manager**.

   a. Principles of Shared Commitment to Sustainably Fund the Regional Climate Program Manager:

      i. The Regional Climate Action Plan calls for the creation of a regional Climate Program Manager position to lead and coordinate the implementation of the Regional Climate Action Plan;

      ii. A Regional Climate Program Manager position would provide for regional efficiencies and cost-savings in completing the work outlined in the Regional Climate Action Plan;

      iii. The successful region-wide implementation of the RCAP is a shared responsibility;

      iv. Shared financial responsibility is most equitably determined using the total population of the County and the percentage residing within each Municipal Jurisdiction.

      v. RCEA created a Regional Climate Program Manager position within RCEA with the understanding that Municipal Jurisdiction contributions would be required to sustainably fund the position.

   b. Municipal Jurisdiction Commitments. Municipal Jurisdictions agree to contribute funds to support RCAP implementation and the Program Manager in the amounts set out in Exhibit A, Funding Commitments.

   c. Funding Commitments. Proportional funding contributions by each Municipal Jurisdiction prorated by population are set out in Exhibit A, Funding Commitments.

8. **Annual Budget**. RCEA will separately account for direct funding contributions, and will develop an annual RCAP implementation budget based on direct funding contributions for annual review and approval by the Committee. The budget shall be applied to Program Manager salary costs and direct RCAP implementation expenses, such as vendors, consultants, climate tracking software, and similar expenses. Any budgeted funds unspent at the end of a fiscal year will be carried over to following years. The Regional Climate Committee may revise the annual budget as needed.

9. **MOU Term**. This MOU shall terminate on December 31, 2030, unless extended by mutual written agreement of the Parties.

10. **MOU Modifications**. This MOU may only be modified by a written amendment executed by the Parties. Notwithstanding the foregoing, Exhibit A, Funding Commitments may be amended by simple majority of the Regional Climate Committee. Any such amendments shall automatically replace the Funding Commitments attached to this Agreement. RCEA shall distribute the Amended Contribution Schedule to all Parties.

11. **Effective Date**. This MOU shall become effective on the date that it is executed by a sufficient number of Municipal Jurisdictions whose respective populations together represent at least 85% of the overall population of Humboldt County as determined by the April 1, 2020 Population Census for Humboldt County.

12. **Counterpart Execution**: This MOU, and any amendments hereto, may be executed in one (1) or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one (1) and the same agreement. This MOU, and any amendments hereto, may be signed by manual or electronic signatures in accordance with any and all applicable local, state and federal laws, regulations and standards, and such signatures shall constitute original signatures for all purposes. A signed copy of this MOUJ, and any amendments hereto, transmitted by email or by other means of electronic transmission shall have the same legal effect as delivery of an original executed copy of this MOU and any amendments hereto.

13. **Authority To Execute**: Each person executing this MOU represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this MOU. Each party represents and warrants to the other that the execution and delivery of this MOU and the performance of such party's obligations hereunder have been duly authorized.

WITNESSETH, each Agency signing below has duly approved and adopted this Memorandum of Understanding in accordance with its respective requirements and duly authorized its execution.

City of Arcata:
By: _____
Title: _____
Date: _____

City of Blue Lake:
By: _____
Title: _____
Date: _____

City of Eureka:
By: _____
Title: _____
Date: _____

City of Ferndale:
By: _____
Title: _____
Date: _____

City of Fortuna:
By: _____
Title: _____
Date: _____

City of Rio Dell:
By: _____
Title: _____
Date: _____

City of Trinidad:
By: _____
Title: _____
Date: _____

County of Humboldt:
By: _____
Title: _____
Date: _____

Humboldt County Association of Governments:
By: _____
Title: _____
Date: _____

Humboldt County Transit Authority:

By: _____
Title: _____
Date: _____

Humboldt Waste Management Authority:

By: _____
Title: _____
Date: _____

Redwood Coast Energy Authority:

By: _____
Title: _____
Date: _____

HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: October 5, 2026 For Meeting of: November 12, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 6)
Appoint Board Member to the Regional Climate Committee

RECOMMENDED ACTION: Voice vote
1) Appoint HWMA Board Member to the Regional Climate Committee

DISCUSSION:

Background:
As noted earlier, The Humboldt Waste Management Authority is a named Joint Powers Authority in Redwood Coast Energy Authority's Memorandum of Understanding (MOU) for establishing a Regional Climate Committee (RCC).

Under the proposed MOU, the RCEA Board of Directors would serve as the core of the Regional Climate Committee, together with an elected official appointed by each of the Boards of Directors of the Humboldt County Association of Governments (HCAOG), Humboldt Transit Authority (HTA), and Humboldt Waste Management Authority (HWMA). The Regional Climate Committee would be responsible for coordinating implementation of RCAP measures and actions that jurisdictions may use in implementing the RCAP.

At this time, the Regional Climate Committee meetings are intended to occur during regularly scheduled RCEA Board meetings. When there are RCAP-specific items to address, the Regional Climate Committee would convene, conduct its business, and then adjourn.

It should be noted that an elected official cannot serve multiple entities on the RCC. This means, for example, an individual cannot serve on the RCC as both the appointed individual for the City of Arcata on the RCEA Board, and as the HWMA-appointed member.

Staff's Recommendation:
Staff recommends the Board open the topic for discussion, and that the board take action to appoint one member and an alternate to the Regional Climate Committee.

FISCAL IMPACTS: None

ALTERNATIVES:

1) Board Discretion

ATTACHMENTS:

None.