



BOARD OF DIRECTORS

Stacy Atkins-Salazar, City of Arcata, **Chair**
Michelle Lewis-Lusso City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka
Randy Cady, City of Ferndale
Steve Madrone, County of Humboldt
Frank Wilson, City of Rio Dell

Meeting Agenda

Thursday, September 10, 2026, at 5:30 PM

Eureka City Council Chamber

531 K Street

Eureka, CA

HOW TO PARTICIPATE

The public is invited to attend and participate in the HWMA Board of Directors meeting using any of the following methods.

1. IN-PERSON

The public can attend and provide in-person comments during the meeting on regular agenda items and during Oral/Written Comment, at the Eureka City Council Chambers located on the second floor at 531 K Street, Eureka, California.

2. REMOTE

As a courtesy, and technology permitting, members of the public may continue to observe and participate remotely through the Zoom platform. HWMA cannot guarantee that the public's access to teleconference technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as there is a board quorum and the public may still attend the meeting in person, the meeting will continue.

- a. Zoom <https://us06web.zoom.us/j/87272840425>
- b. Zoom Phone Numbers. +17207072699, Meeting ID: 87272840425

During the meeting, each period for public comment will be announced, and participants may use Zoom's "Raise Hand" feature to request to speak. If calling in via Zoom use *9 to raise and lower your hand. The meeting host will call on you, by name or last four digits of your phone number and enable the microphone when it is your turn to speak. To ensure the orderly meeting conduct, providing your name is encouraged, but not required.

3. EMAIL

The public may submit public comment via email to board@hwma.net. Any comments received up until 3:00 pm of the meeting date will be:

- a. Distributed to Board Members via email prior to the meeting,
- b. Referenced and attached to the meeting minutes.

Such email comments must identify the agenda item number in the subject line of the email. Comments received will be read into the record by staff, with a maximum

allowance of three minutes (approximately 500 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as part of the written record of the meeting but will not be read into the record during the meeting.

4. TO WATCH OR LISTEN ONLY

The public may view the meeting on one-way video feed on Access Humboldt's YouTube Channel at www.youtube.com/c/accesshumboldt/live

***Copies Available:** Copies of the agenda materials are available electronically at www.hwma.net, through individual HWMA member agencies, or by calling HWMA at (707) 268-8680. There may be a charge for copies.*

***Accessibility:** Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at (707) 268-8680 or by emailing board@hwma.net. The Eureka City Council Chamber room is ADA accessible. This agenda and other materials are available in alternative formats upon request.*

1. Call to Order and Roll Call at 5:30 PM

2. Consent Calendar

All matters listed under the Consent Calendar are considered routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

- a. Approve Minutes from the August 13, 2026, HWMA Board of Directors Meeting.
- b. Review and Approve Draft June 2026 Financial Reports.
- c. Approve Request for Proposal for Hazardous Waste Transportation and Disposal Services

3. Oral and Written Communications

This time is provided for people to address the board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

4. Receive Update on Strategic Visioning Timeline and Pathway.

5. Standing Item: Board Member Report

6. Standing Item: Executive Director's Report

7. Closed Session: It is the intention of the Board of Directors to meet in closed session for one item:

- a. Public Employment Evaluation - Executive Director pursuant to Government Code Section 54957.

8. Adjourn.



BOARD OF DIRECTORS

Stacy Atkins-Salazar, City of Arcata, **Chair**
Michelle Lewis-Lusso, City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka
Randall Cady, City of Ferndale
Steve Madrone, County of Humboldt
Frank Wilson, City of Rio Dell

Minutes

Thursday, August 13, 2026, at 5:30 PM
Eureka City Council Chamber

Present: Stacy Atkins-Salazar, Michelle Lewis-Lusso, Leslie Castellano, Randall Cady, Frank Wilson.
Absent: Steve Madrone
Staff: Eric Keller-Heckman, Helder Morais, Hilary Schwartz
Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairperson Atkins-Salazar called the meeting to order at 5:30 PM. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the July 9, 2026, HWMA Board of Directors Meeting
- b. Review and Approve Draft May 2026 Financial Reports

Chairperson Atkins-Salazar inquired if there were any requests to pull items from the Consent Calendar, and there were no requests.

Chairperson Atkins-Salazar opened the floor to public comment on the Consent Calendar, and no public comment was received.

Chairperson Atkins-Salazar closed the floor to public comment.

Motion:	Director Castellano motioned, and Director Cady seconded, to approve items a) through b) of the Consent Calendar as delivered
Action:	Approve the Motion as made by Director Castellano and seconded by Director Cady
Ayes:	Unanimous
Noes:	None
Absent:	Director Madrone

3. Oral and Written Communications

Chairperson Atkins-Salazar opened the floor to public comment, and no public comment was received.

Chairperson Atkins-Salazar closed the floor to public comment.

4. Review and Approve Revisions to HWMA Policy 3030 – Reserve Policy, and Adopt Resolution 2027–04, “A Resolution of the HWMA Board of Directors Adopting Revised HWMA Handbook Policy 3030 – Reserve Policy.”

Director Schwartz presented proposed changes to Policy 3030, the Authority’s Reserve Policy, which incorporate direction received from this board at its regularly scheduled meetings on June 11th and July 9th, 2026. **Director Schwartz** reviewed the recommendation from the Authority’s independent auditors to propose updated reserve policies that clearly define each of the Authority’s reserves and how they are determined and classified for accounting purposes.

Staff recommendations that remain unchanged since the last proposed revision include the following:

- a) Revise the Authority’s reserve fund classifications, for financial accounting purposes, to “assigned” and “unassigned” to align with GASB Statement Number 54;
- b) Adopt the revised methodology for determining the funding level of the Operating Reserve and the approved intended uses for the Long-Term Organics Fund, both of which were discussed and approved at the June 11, 2026, regular meeting.

After incorporating direction from this board received at the July 9, 2026, regular meeting, staff now proposes additional language, denoted 3030.12, which states:

“The classification of fund balances under GASB Statement Number 54 is for accounting purposes only and does not alter the Authority’s delegated spending or budgetary approval authorities. The HWMA Board of Directors retains the sole authority to establish, modify, or eliminate reserves through board action.”

Director Castellano thanked staff for including the additional language and expressed support for the revised policy. There were no further comments or questions from directors.

Chairperson Atkins-Salazar opened the floor to public comment on the Reserve Policy agenda item. No public comment was received.

Motion:	Director Cady motioned, and Director Lewis-Lusso seconded, to approve the revisions to Policy 3030 and adopt Resolution 2027–04, “A Resolution of HWMA Board of Directors, Adopting Revised HWMA Handbook Policy 3030–Reserve Policy.”
Action:	Approve the Motion as made by Director Cady and seconded by Director Lewis-Lusso
Ayes:	Unanimous
Noes:	None
Absent:	Director Madrone

5. Review and Approve Revisions to HWMA Policy 3020.3, and Adopt Resolution 2027–05, “A Resolution of the HWMA Board of Directors Adopting Revised HWMA Handbook Policy 3020.3.”

Director Schwartz provided background on Series 3000 of the HWMA Policy Handbook, which defines the Authority’s financial policies and has been revised several times, including in September of 2025 when the capitalization threshold was increased. In their Management Letter dated February 5, 2026, Authority’s independent auditors recommended that staff propose a

revised policy that defines the estimated useful life for depreciation and disposal of capital assets, which ensures consistent treatment of asset depreciation and board approval for disposal of surplus assets. Staff determined that current HWMA Policy 4090.1, which requires that assets be declared surplus by the board, meets the criteria of the auditor’s recommendation and no policy revision is recommended at this time.

Staff is recommending that Policy 3020.3 be revised to specify the use of straight-line method depreciation and the schedule of estimated useful lives of assets that was included in the Authority’s Fiscal Year 2024–25 audited financial statements. The adoption of a useful life schedule will also enhance long-term capital improvement planning to ensure timely replacement of capital assets. These proposed revisions are consistent with the methodologies currently utilized for depreciation and useful life determinations. However, the auditors’ ability to verify the fair presentation of the Authority’s financial statements is improved when they can match financial policies with accounting procedures.

Director Castellano inquired if the asset listed as the “Hawthorne Street Transfer Station” in the schedule of useful lives referred to the Transfer Station buildings. **Director Schwartz** confirmed that it did refer to buildings as well as building improvements. **Director Lewis-Lusso** inquired if the equipment category included vehicles, and **Director Schwartz** confirmed that it did include vehicles, which are typically depreciated over five years.

Chairperson Atkins-Salazar opened the floor to public comment on Policy 3020.3 agenda item. No public comment was received.

Chairperson Atkins-Salazar closed the floor to public comment.

Motion:	Director Castellano motioned, and Director Wilson seconded, to approve the proposed revisions to Policy 3020.3 and adopt Resolution 2027–05, “A Resolution of HWMA Board of Directors, Adopting Revised HWMA Handbook Policy 3020.3.”
Action:	Approve the Motion as made by Director Castellano and seconded by Director Wilson
Ayes:	Unanimous
Noes:	None
Absent:	Director Madrone

6. Receive Presentation on Tire Recycling Program

Director Morais gave a presentation on the HWMA’s Tire Recycling Program, which began in 2017 with an initial award of \$88,000 from CalRecycle. Over the past ten years, the Authority has been awarded over \$376,000 in used tire recycling grants and accepted over 728 tons of used tires at the Hawthorne Street Transfer Station at no cost to community members. **Director Morais** described how customers can utilize the program by bringing up to nine (9) eligible used tires per day to the Transfer Station. Following acceptance, tires are sorted, de-rimmed, and staged for pick-up and transport by tire hauler I-5 Tires. Extracted tire rims are placed in the scrap metal bin for recycling.

Most of the tires accepted at the Transfer Station are transported to a facility in Redding, where they are incinerated to generate power to operate a concrete plant. The remainder of the scrap tires are recycled into crumb rubber, which is used to make playground equipment, truck mats, and a variety of other recycled rubber products.

Director Castellano inquired about the status of the new Fiscal Year 2026–27 tire grant. **Director Morais** confirmed that the most recent grant cycle has just opened, and the Transfer Station has seen a large uptick in used tires. The tire grant program is well-known in the community and residents often save up their used tires until the next grant cycle begins. **Director Castellano** inquired if the tire rims generate revenue as scrap metal. **Director Morais** responded that scrap metal values are low, so the revenue realized from rims is minimal, although removing the heavy rims reduces the cost of transporting the tires. **Director Castellano** inquired about the eligibility of larger commercial tires. **Director Morais** responded that the program was open to residents only, although staff does provide information to businesses seeking to obtain tire-hauling services.

Chairperson Atkins-Salazar opened the floor to public comment on the Tire Recycling Program agenda item. No public comment was received.

Chairperson Atkins-Salazar closed the floor to public comment.

7. Standing Item: Board Member Reports

Director Cady reported that the City of Ferndale is offering a backyard composting program from July 1 to September 30, 2026. The City is providing three different sizes of compost bins valued at up to \$300, and so far, 35 residents have applied for and received compost bins through the program.

Director Castellano reported that the Eureka City Council had a couple of contentious conversations regarding the approval of the annual rate review and schedule of fees for services from Recology, the City's franchise hauler. She thanked **Executive Director Keller-Heckman** for attending the meetings and providing the Council with the information they needed to achieve consensus.

8. Standing Item: Executive Director's Report

Executive Director Keller-Heckman reported that he will be visiting Dry Creek Landfill in Oregon in mid-October. Following his trip, **Executive Director Keller-Heckman** will provide the board with an update on the facility, which is the final destination for the majority of Humboldt County's municipal solid waste.

Executive Director Keller-Heckman provided the board with a brief update on organic waste acceptance at the Hawthorne Street Transfer Station. The commencement of organics collection in Humboldt County has now shifted from the intended start date of October 1, 2026. **Executive Director Keller-Heckman** will provide the board with an update on organics acceptance at the regularly scheduled October meeting, as well as an update on the Strategic Vision planning at the September meeting.

9. Report Out of Closed Session: It is the intention of the Board of Directors to meet in closed session for one item: Public Employee Performance Evaluation – Executive Director, pursuant to Government Code §54957.

Chairperson Atkins-Salazar opened the floor to public comment regarding closed session. No public comment was received.

Chairperson Atkins-Salazar adjourned the meeting to closed session at 6:06 pm.

Chairperson Atkins-Salazar called the meeting to order from closed session at 7:42 pm.

No Report Out from closed session was required.

10. Adjourn

Chairperson Atkins-Salazar adjourned the meeting at 7:42 pm following closed session.



HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: September 3, 2026

For Meeting of: September 10, 2026

FROM: Hilary Schwartz, Director of Finance

SUBJECT: Item 2b)
Receive Draft June 2026 Financial Reports

RECOMMENDED ACTION: Voice Vote

- 1) Review and Approve Draft June 2026 Financial Reports

DISCUSSION:

Background:

Each month, staff presents an update on the Authority's financial position based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority's financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes the prior fiscal year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority's cash position is comprised of seven accounts: 1) the Authority's checking account, which handles the day-to-day expenses; 2) Capital Improvement Fund; 3) Long-Term Organics Fund; 4) Operating Reserve; 5) Rate Stabilization Reserve; 6) Personnel Stabilization reserve; and 7) Cummings Road Landfill Pledge of Revenue. Together, these fund balances constitute the total cash available to the Authority for reserves and operating activities. The current balances of the Authority's operating and reserve accounts as of June 30, 2026, are as follows:

1)	Cash on hand	\$	2,786,254
2)	Capital Improvement Fund	\$	1,037,081
3)	Long-Term Organics Fund	\$	502,202
4)	Operating Reserve	\$	1,524,765
5)	Rate Stabilization Reserve	\$	400,000
6)	Personnel Stabilization Reserve	\$	150,000
7)	CRL Pledge of Revenue	\$	240,028
	TOTAL	\$	6,640,330

Authority Financials:

Attachment 2b.1 contains the draft June 2026 financial reports, for board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for June 2026 performed at about 7.74% above budget estimates for Fiscal Year 2025–26. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts of fees passed through to member agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects. In June 2026, the Authority accepted higher-than-estimated amounts of nearly all materials, including recyclables, hazardous waste, and greenwaste. The Authority’s reserve fund balances earned \$20,740 interest income in June 2026.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite facility tipping fees.

Expenses:

Operating expenses for June 2026 were approximately 21.82% above budget estimates, including expenses related to depreciation of Authority assets, and quarterly pass-through payments to member agencies. In June 2026, higher disposal costs tracked with the increased tonnage received, in addition to one-time costs associated with the purchase of real property. Staff continues to maintain strong control of ongoing expenses with particular attention to fuel price trends that remain volatile in the upcoming fiscal year.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2b.1 (*Statement of Cash Flow*) for the month of June 2026. These disbursements are comprised primarily of day-to-day costs, representing \$580,556 in transportation and disposal costs, \$390,231 in payroll and employee benefit costs, and \$232,060 in pass-through allocations to member agencies.

Staff’s Recommendation:

Staff recommends that the board review and approve the draft June 2026 Financial Reports.

Attachments:

2b.1) Draft June 2026 Financial Reports



Humboldt Waste Management Authority

Draft Balance Sheet
As of Jun 30, 2026
Attachment 2b.1

	Total
Assets	
Current Assets	
Bank Accounts	
1000 Checking - Columbia Bank	2,841,881.40
1001 CRL Pledge-8913	78,327.61
1002 Rate Reserve-6008	330,733.01
1003 CIP-3488	81,175.33
1004 LAIF	1,510,024.30
1005 CLASS	
10051 CLASS - CIP	898,059.01
10052 CLASS - LTF	135,255.18
10053 CLASS - CRL	159,016.51
10054 CLASS - RS	409,404.44
10055 CLASS - EB	153,526.68
Total for 1005 CLASS	\$1,755,261.82
1015 Change Bank	5,500.00
Total for Bank Accounts	\$6,602,903.47
Accounts Receivable	
1020 Accounts Receivable	1,036,984.62
1030 Allowance for Doubtful Accounts	0.00
Total for Accounts Receivable	\$1,036,984.62
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	15,860.00
1050 Prepaid Insurance	302,964.46
1055 Undeposited Funds	1,605.29
Due from Other Governments	17,212.97
Total for Other Current Assets	\$337,642.72
Total for Current Assets	\$7,977,530.81
Fixed Assets	
1100 Land - Admin	3,069,051.43
1200 Land Improvements	
1201 Admin	1,468,543.91
1202 Transfer Station	903,375.59
1203 HHW	7,050.00
1204 Landfill	32,506.91
1205 Organics	15,696.00
Total for 1200 Land Improvements	\$2,427,172.41

Humboldt Waste Management Authority

Draft Balance Sheet

As of Jun 30, 2026

	Total
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	2,632,084.25
1303 HHW	300,742.17
1304 Landfill	430,608.40
1305 Organics	9,642.53
Total for 1300 Buildings	\$3,373,077.35
1400 Building Improvements	
1401 Admin	81,115.47
1402 Transfer Station*	382,173.63
1403 HHW	218,564.55
1404 Landfill	24,068.95
1405 Organics	179,567.79
1406 Transfer Station	24,200.00
Total for 1400 Building Improvements	\$909,690.39
1500 Equipment	
1501 Admin	40,398.50
1502 Transfer Station*	1,880,566.00
1503 HHW	89,463.99
1504 Landfill	818,336.00
1505 Organics	445,731.00
1507 Programs	0.00
Total for 1500 Equipment	\$3,274,495.49
1600 Office Equipment	
1601 Admin	19,045.66
1605 Organics	0.00
Total for 1600 Office Equipment	\$19,045.66
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	48,292.28
Total for 1700 Vehicles	\$136,738.32
1800 Software	
1801 Admin	69,573.89
Total for 1800 Software	\$69,573.89
1900 Accumulated Depreciation	(7,101,517.71)
Total for Fixed Assets	\$6,177,327.23
Other Assets	
1035 Deferred Outflows - Pension	666,383.00
1910 Waste Authority Permit	221,171.00

Humboldt Waste Management Authority

Draft Balance Sheet

As of Jun 30, 2026

	Total
1920 Land Purchase Option - CRBAS	0.00
Total for Other Assets	\$887,554.00
Total for Assets	\$15,042,412.04
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	1,620,924.27
Total for Accounts Payable	\$1,620,924.27
Credit Cards	
2005 2005 Umpqua Bank Visa	\$0.00
2006 Morais	0.00
2007 Heacock	1,611.11
2008 Schwartz	5,241.60
2009 Keller	805.79
Total for 2005 2005 Umpqua Bank Visa	\$7,658.50
Total for Credit Cards	\$7,658.50
Other Current Liabilities	
2010 Accounts Payable - Other	330.50
2015 Accrued 457 deferrals payable	1,991.00
2020 Accrued AFLAC	633.50
2022 Accrued Bank Charges	38.75
2025 Accrued CalPERS	15,143.68
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	70,924.78
2045 Accrued PR Taxes	15,221.38
2050 Accrued PTO Current Portion	281,067.32
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	35,000.72
2070 Deferred Revenue - OPP	33,442.57
2071 Deferred Revenue - Tire Grant	0.00
2075 Garnishments Payable	0.00
2076 LT Liability Current Portion	235,423.77
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	\$0.00
24001 Garnishment -Weaver	0.00
Total for 24000 Payroll Liabilities	\$0.00
Total for Other Current Liabilities	\$689,217.97
Total for Current Liabilities	\$2,317,800.74

Humboldt Waste Management Authority

Draft Balance Sheet

As of Jun 30, 2026

	Total
Long-term Liabilities	
2100 Deferred Inflows - Pension	12,103.00
2105 Accrued Long Term PTO Liability	170,702.10
2110 Landfill Closure Estimated	9,871,588.30
2120 EverBank Lease Payable	490,000.00
2130 Lease Payable - Columbia EF	655,289.51
2135 Less Current Portion LT Liability	(235,423.77)
2140 Net Pension Obligation	1,232,062.00
Total for Long-term Liabilities	\$12,196,321.14
Total for Liabilities	\$14,514,121.88
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	3,983,796.07
3030 Prior Period Adjustments	0.00
3050 Restricted for Post-Closure Liability	245,440.37
3200 Retained Earnings	(5,788,404.77)
Net Income	2,087,458.49
Total for Equity	\$528,290.16
Total for Liabilities and Equity	\$15,042,412.04

Net Income reduced by \$862,015 YTD Reserve Allocation



Humboldt Waste Management Authority

Statement of Cash Flows

June 2026

Attachment 2b.1

Account Name	Total
OPERATING ACTIVITIES	
Net Income	146,789.17
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	(113,219.84)
1045 Prepaid Expenses	(6,670.49)
1050 Prepaid Insurance	(274,637.37)
2000 Accounts Payable	785,568.47
2007 2005 Umpqua Bank Visa:Heacock	(150.67)
2008 2005 Umpqua Bank Visa:Schwartz	(1,759.11)
2009 2005 Umpqua Bank Visa:Keller	(778.05)
2010 Accounts Payable - Other	330.50
2015 Accrued 457 deferrals payable	1,991.00
2020 Accrued AFLAC	316.75
2022 Accrued Bank Charges	38.75
2025 Accrued CalPERS	15,143.68
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	70,924.78
2045 Accrued PR Taxes	15,221.38
2060 Accrued SWH/SDI	0.00
2076 LT Liability Current Portion	108,734.81
24001 Payroll Liabilities:Garnishment -Weaver	0.00
Due from Other Governments	(17,212.97)
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	\$583,841.62
Net cash provided by operating activities	\$730,630.79
INVESTING ACTIVITIES	
1100 Land - Admin	(259,911.81)
1304 Buildings:Landfill	(430,608.40)
1401 Building Improvements:Admin	(31,038.89)
1405 Building Improvements:Organics	(115,195.89)
1406 Building Improvements:Transfer Station	(24,200.00)
1504 Equipment:Landfill	(20,763.98)
1505 Equipment:Organics	(16,200.00)
Net cash provided by investing activities	(\$897,918.97)
FINANCING ACTIVITIES	
2110 Landfill Closure Estimated	(227,687.70)
2120 EverBank Lease Payable	490,000.00
2130 Lease Payable - Columbia EF	(15,892.24)
2135 Less Current Portion LT Liability	(108,734.81)
3030 Prior Period Adjustments	30,399.40
3050 Restricted for Post-Closure Liability	89,717.37

Humboldt Waste Management Authority

Statement of Cash Flows

June 2026

Account Name	Total
3200 Retained Earnings	(120,116.77)
Net cash provided by financing activities	\$137,685.25
NET CASH INCREASE FOR PERIOD	(\$29,602.93)
Cash at beginning of period	\$6,634,111.69
CASH AT END OF PERIOD	\$6,604,508.76



Humboldt Waste Management Authority

Bill Payment List
June 2026
Attachment 2b.1

Date	Num	Vendor	Amount
1000 Checking - Columbia Bank			
06/09/2026	BP681	Valeo Networks	-4,479.07
06/10/2026	JQTLDPMPMR	City of Eureka Water	-798.21
06/10/2026	WMNRGNCTNJ	City of Eureka Water	-664.59
06/10/2026	BP702	Verizon Wireless	-326.90
06/30/2026	BP703	Blue Shield of California	-44,897.01
06/17/2026	761787	Humboldt Community Services District	-47.84
06/01/2026	34576	Thumpers Mechanical	-2,012.50
06/02/2026	013214016	Humana Insurance	-4,419.02
06/15/2026	140051061520260	AFLAC	-633.50
06/01/2026	101259	North Coast Fabricators.	-11,695.96
06/01/2026	101256	Picky. Picky. Picky Surplus, Inc	-521.35
06/01/2026	101253	WM Corporate Services, Inc	-2,115.07
06/01/2026	101258	Eureka Glass Company	-2,495.97
06/01/2026	101255	Pacific Paper Co.	-99.60
06/01/2026	101257	Bettendorf Enterprises, Inc	-1,164.79
06/01/2026	101254	Humboldt County DHHS CUPA Fees	-1,154.89
06/01/2026	SPACH502	Pape Machinery	-2,978.65
06/01/2026	SPACH505	Mendes Supply Company	-355.41
06/01/2026	SPACH503	I-5 Tire, Inc.	-918.00
06/01/2026	SPACH504	Rain for Rent	-6,637.77
06/01/2026	SPACH501	101 Plumbing Humboldt Inc.	-1,810.00
06/11/2026	101266	AT&T Calnet	-39.88
06/11/2026	101263	B&B Portable Toilets	-420.98
06/11/2026	101268	Shafer's Ace Hardware	-15.21
06/11/2026	101269	Recology Humboldt County Samoa	-2,777.45
06/11/2026	101261	Mad River Union	-404.00
06/11/2026	101260	Access Humboldt	-101.45
06/11/2026	101267	New Directions	-600.00
06/11/2026	101264	Advanced Security Systems.	-423.45
06/11/2026	101262	Holt of California	-696.97
06/11/2026	101265	Peterson CAT	-75.97
06/11/2026	101270	Bettendorf Enterprises, Inc	-1,164.79
06/11/2026	SPACH506	Amazon Capital Services, Inc.	-1,623.90
06/11/2026	SPACH507	Humboldt Organic Solutions, LLC	-66,028.55
06/11/2026	SPACH508	Blue Dream HR LLC	-2,100.00
06/22/2026	2606064075016	PG&E 550-3	-26.14
06/11/2026	BP708	CalPERS	-1,766.00
06/11/2026	BP709	CalPERS	-7,660.95
06/11/2026	BP710	CalPERS	-7,683.01
06/21/2026	BP711	Optimum Business	-440.90
06/15/2026	BP712	Recology Humboldt County	-225.00
06/10/2026	83f2666b8f6bee4	Mission Linen Supply 243103	-1,226.37
06/15/2026	D-350421-061526	Valley Pacific Petroleum Services, Inc	-7,915.39

Humboldt Waste Management Authority

Bill Payment List
June 2026

Date	Num	Vendor	Amount
06/11/2026	BP716	Empower	-325.00
06/10/2026	310229fd2e9d728	Mission Linen Supply 243103	-1,113.10
06/12/2026	SPACH509	Dry Creek Landfill	-515,270.34
06/18/2026	101273	Humboldt Recycling Leachate	-15,099.88
06/18/2026	SPACH510	Airgas USA, LLC	-252.06
06/18/2026	101275	Recology Humboldt County Samoa	-5,865.56
06/18/2026	101272	Lawrence & Associates	-2,688.75
06/18/2026	101276	Law Offices of Nancy Diamond	-6,018.75
06/18/2026	101271	Picky. Picky, Picky Surplus, Inc	-682.56
06/18/2026	SPACH512	Restif Cleaning Service Cooperative, Inc.	-500.00
06/18/2026	101278	WM Corporate Services, Inc	-2,811.57
06/18/2026	101277	Lost Coast Communications, Inc	-750.00
06/18/2026	SPACH513	Mendes Supply Company	-255.58
06/18/2026	SPACH511	Shaw Law Group	-992.00
06/18/2026	101274	Farwest Steel Corp	-30,738.71
06/05/2026	BP718	Zultys, Inc.	-718.17
06/25/2026	101281	Humboldt Sanitation	-15,179.34
06/25/2026	SPACH515	Amazon Capital Services, Inc.	-276.67
06/25/2026	SPACH516	Clean Harbors Environmental Services	-30,498.00
06/25/2026	101280	Alves Inc..	-10,250.00
06/25/2026	101286	City of Eureka Discharge Fees	-7,380.00
06/25/2026	SPACH514	CivicPlus, LLC	-555.00
06/25/2026	101279	Humboldt Recycling Propane	-7,480.00
06/25/2026	101285	New Directions	-3,100.00
06/25/2026	101282	Wahlund Construction, Inc	-14,737.05
06/25/2026	101284	Copiers Plus	-248.06
06/25/2026	101283	Peterson CAT	-1,212.28
06/26/2026	2606110259609	PG&E 724-3	-2,694.10
06/30/2026	BP720	Redheaded Blackbelt	-250.00
06/28/2026	B9271F	Western Health Advantage	-7,229.07
06/29/2026	2606134128961	PG&E 053-6	-2,469.78
06/25/2026	BP724	Columbia Bank	-7,978.86
Total for 1000 Checking - Columbia Bank			-\$889,262.70
06/16/2026	VC-1FGP-7R3K-WDN9	Amazon Capital Services, Inc.	0.00
06/30/2026	SPACH548	DCI Builders	0.00
Total for --			\$0.00
2005 2005 Umpqua Bank Visa			
2008 Schwartz			
06/02/2026	1721259965	707 Pest Solutions.	155.00
06/16/2026	645255	Crystal Springs Bottled Water	290.00
Total for 2008 Schwartz			\$445.00
Total for 2005 2005 Umpqua Bank Visa with sub-accounts			\$445.00



Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jun 30, 2026

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
707 Pest Solutions	646.28				646.28
A-1 Cleaning Service	75.05				75.05
Abercrombie Construction	246.38	414.87			661.25
Above Board Construction and Roofing	1,440.60	1,601.12			3,041.72
ACGC Inc.	3,671.10				3,671.10
Alcohol Drug Care Services	35.44				35.44
Align Landscape		46.02			46.02
Alves Inc.	1,660.62				1,660.62
Arrow Property Management	54.11				54.11
Arts Roofing LLC	12,350.35				12,350.35
Ayres Enterprises	75.04	9.25			84.29
Barry Smith Construction		77.14			77.14
Beacom Construction	239.05				239.05
Bedliners Plus	266.86				266.86
Berg Rentals	77.14				77.14
Best Address Properties	27.09				27.09
Bethel Church	93.81				93.81
Bettendorff Trucking - Shop	135.51				135.51
Bigfoot Construction Inc.	86.00				86.00
Bingham Tile	102.16				102.16
Blackwell Construction	421.12	352.33			773.45
Blossom Landscaping & Handyman Service	2,415.97	884.45	265.01		3,565.43
Blue Lake Enterprises		56.41	164.70		221.11
Blue Sky Roofer		521.20			521.20
Bode Construction	675.98				675.98
Broadway Trailer Park	281.23				281.23
Buddy's Auto Center	152.19				152.19
Bureau of Land Management Arcata	27.10				27.10
California Department of Fish & Wildlife		(15.46)			(15.46)
Cal Poly Humboldt- Garbage	2,059.78				2,059.78
Carpet Depot	288.78				288.78
Carter & Company	36.08				36.08
Cash Customers	(15.20)				(15.20)
CDH Painting	100.07				100.07
Century Service Center	54.20				54.20
Ciraulo Plumbing Services	35.43				35.43
City Ambulance	20.50				20.50
City of Arcata	283.91				283.91
City of Eureka - Facilities	41.49				41.49
City of Eureka - Parks	28.49				28.49
City of Eureka - Sewer Collections	13,148.83				13,148.83
City of Eureka - Streets	69.66				69.66
Coastal Business Systems Inc.	53.03				53.03
Coastal Co Builders	471.02				471.02

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jun 30, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Coast Seafoods Company	643.87				643.87
Colburn Electric	223.42				223.42
Cook Properties	56.29	62.54			118.83
Craig Mayberry	83.40				83.40
Curb Appeal Construction	660.88	483.68	62.55		1,207.11
Cutten Schools	200.14		37.53		237.67
Cypress Grove	69.00				69.00
David Allen Construction	18.76	64.63			83.39
DCI Construction	548.30				548.30
Delta Mattress & Sofa Outlet	186.92				186.92
Developed Employment Services	149.85	46.09			195.94
Diamond Drywall	193.89				193.89
DMC Home Building Inc.			302.67		302.67
DS Construction	70.88				70.88
Duncan Electric	108.37				108.37
Earth Care Landscaping	12.50				12.50
Eel River Transportation & Salvage	962.40				962.40
Emerald Custom Construction		193.89			193.89
Emerald Forest Cabins & RV	1,707.46				1,707.46
Eric Finkle	87.55				87.55
Eugene A Skweir General Contractor	12.50				12.50
Eureka City Schools	3,511.73				3,511.73
Eureka Floor Carpet One	128.20				128.20
Eureka Glass Co. Inc.	298.10				298.10
Eureka Housing Authority	808.17				808.17
Eureka Lazy J MHC	110.48				110.48
Eureka Overhead Door Company	87.25				87.25
Eureka Rescue Mission	879.78				879.78
Eureka the Pentecostal Church	25.00	12.50			37.50
Eureka Vacation Rentals Inc.	41.69				41.69
Evans Mechanical	37.50				37.50
Evergreen Landscape	619.18				619.18
Figas Construction	2,620.59	81.31			2,701.90
Fitz It Right Plumbing	77.14				77.14
Forbes Cabinets	331.49				331.49
Forest Builder 707	757.15				757.15
Francis Carrington	133.43				133.43
Frazier Rental & Development	273.10				273.10
Furniture Design Center	896.47				896.47
Genevieve Schmidt	74.41				74.41
Genuine Junk and Haul	1,516.40				1,516.40
Glendale Mobile Estates	396.10				396.10
G M Pavlich	25.00				25.00
Gordon Van Zee Construction	25.02				25.02

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jun 30, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Granite Construction Company	43.77				43.77
Great Redwood Trail Agency	27.10				27.10
Green Diamond Resource Co.	7,122.81				7,122.81
Griz Handyman Service	14.59				14.59
Hamanaka Painting	158.43				158.43
Handle It Junk Removal	4,660.22				4,660.22
Heartwood Design and Building	264.77				264.77
Hemmingsen Pavement Solutions	16.68				16.68
Henderson Village Apt.	9.50				9.50
Homan Enterprises	881.86				881.86
Hooven & Co.	2,534.14				2,534.14
Horsecreek Junk Removal	54.20	282.10			336.30
Houseworth Construction				88.12	88.12
Hubbards German Auto	105.15				105.15
Humboldt Bay Harbor District	341.89				341.89
Humboldt Community Service District	19.00				19.00
Humboldt Countertops	686.85	266.86	264.77		1,218.48
Humboldt County Building Maintenance	231.42				231.42
Humboldt County DHHS	217.46				217.46
Humboldt County Parks	1,783.22				1,783.22
Humboldt County Sheriffs Office	254.35				254.35
Humboldt Electric			(3.87)		(3.87)
Humboldt Mechanical Solutions	106.32				106.32
Humboldt Moving & Storage	62.92				62.92
Humboldt Plaza	266.86				266.86
Humboldt Sanitation & Recycling	101,279.92				101,279.92
Humboldt Towing	1,903.43				1,903.43
Island State Construction	64.63				64.63
Janowski Builders	43.93				43.93
J & G Lawn and Garden	484.43				484.43
Jim Groeling & Associates	209.24		45.87		255.11
Jitter Bean Coffee Co.	25.00				25.00
J & J Rentals	114.65				114.65
JNG Insulation Pros	1,587.12	3,170.76	911.04		5,668.92
JNM Construction	362.75				362.75
John H Kruger Plaster & Drywall	641.59				641.59
Johnny's Flooring & Window Coverings	2.00				2.00
Karges Flooring	229.30				229.30
Ken & Lesa Shealor	14.59				14.59
Kolshinski & CO. LLC	123.00				123.00
Kramer Investment Corp.	990.63				990.63
Landscaping Ventures Inc.	665.84	212.65			878.49
Lawn Care Plus	837.40				837.40
LDH Construction	110.49				110.49

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jun 30, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Leons Car Care Center	12.50				12.50
Living Styles	166.78				166.78
LJG BUILDERS LLC	445.21				445.21
Lorenzo Properties	229.33				229.33
Lost Coast Rentals	298.50				298.50
Mad River Construction	454.85				454.85
Martin Bros Company	13,628.69				13,628.69
Martin Construction	859.31				859.31
Matlock Construction	112.58				112.58
Mattress Recycling Council	7,552.12				7,552.12
McCrea Motors	47.95				47.95
McKenny & Sons Inc.	116.75				116.75
McMurray & Sons Inc.	12,278.91				12,278.91
Milgard Manufacturing LLC - Sacramento	154.29				154.29
Miller Farms Nursery	305.12				305.12
Ming Tree Realtors	377.72			(35.44)	342.28
Moores Sleepworld	164.65				164.65
Moranda Rentals	48.91				48.91
Munson Investments	202.23	248.09			450.32
Myrtletown Body Shop	258.51				258.51
Nelson Floors	127.09	12.50	35.53		175.12
New Life Service Company	708.83				708.83
Next Generation Landscape & Design	262.69				262.69
Nick Frank	63.71				63.71
NOAA		125.00			125.00
Northcoast Acoustics	52.09				52.09
Northcoast Childrens Service	85.71				85.71
North Coast Co-Op Arcata	41.68				41.68
North Coast Flooring Inc.	1,691.27				1,691.27
North Coast Mercantile Co. Inc.	21.53				21.53
Northern Building Company	612.94				612.94
O & M Industries		(1.12)			(1.12)
Open Door Community Health Center	285.61				285.61
Pacific Builders	29.19	12.50			41.69
Pacific Coast Rentals	339.83		(43.78)		296.05
Pacific Towing		394.02			394.02
Pam and Reno Giovannetti	72.97				72.97
Parks Enterprise	62.54		35.44		97.98
Pierson Company	3,883.62				3,883.62
Point of View Preservation LLC	206.39				206.39
Point Pleasant MHP	360.67				360.67
Poletskis Appliance Center	79.22				79.22
Porter and Sons Painting	108.41				108.41
Primo Drywall & Construction Co.	87.55				87.55

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jun 30, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Providence St. Josephs Hospital		440.00			440.00
Pure Water Spas	68.80				68.80
Quick Mow	63.32				63.32
Rainbow Self Storage	925.65				925.65
Reaching for Independence Inc.	34.83				34.83
Rebholtz Cleaning Service				333.58	333.58
Recology Eel River	147,134.32			2,325.00	149,459.32
Recology of Arcata	126,600.37				126,600.37
Recology of Humboldt County	418,087.06				418,087.06
Recology Samoa	49,160.30				49,160.30
Redwood Acres Fair Grounds	838.09				838.09
Redwood Coast Energy Authority	227.25				227.25
Redwood Coast Plumbing		25.02	81.31		106.33
Redwood Coast Real Estate Inc.	151.26				151.26
Redwood Community Action Agency	143.83	74.16	70.00	6.07	294.06
Redwood Teen Challenge	977.89				977.89
Rentor	1,228.69	155.19	333.50		1,717.38
Restif Cleaning Service	120.92				120.92
Revival Home Builders Inc.	148.02				148.02
Rich's Body Shop	25.02	16.68	27.10		68.80
Robert Donathan	125.91				125.91
Rob Jordan Construction	37.53			29.10	66.63
Rock Solid Construction	262.68				262.68
Ross A Nash Remodeling		106.32			106.32
Samson Construction	195.97				195.97
Sanders Roofing Inc.	3,478.92				3,478.92
Schmidbauer Building Supply LLC.	1,104.96				1,104.96
Security Lock & Alarm	41.70				41.70
Sempervirens Gardening	626.91				626.91
Sequoia Construction	271.02				271.02
Serenity Inn	125.10				125.10
ServiceMaster	1,077.85	233.50			1,311.35
Sherlock Mini Storage	235.58				235.58
Sholes Overhead Door	521.20				521.20
Simple Visions	1,787.42				1,787.42
Sisu Extracts	2,964.57				2,964.57
Six Rivers Mechanical Inc.	29.18				29.18
Six Rivers National Forest	234.00				234.00
Soilscapes Solutions LLC	414.88				414.88
South Bay Union School District	579.41				579.41
Spencer Electric	467.00				467.00
Spinks Property Management	402.26				402.26
S & S Phelps Inc.	477.42				477.42
Steve Morris	22.93				22.93

Humboldt Waste Management Authority

Draft AR Aging Summary

As of Jun 30, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
Strombeck Construction	1,686.60				1,686.60
STS Construction	195.97	22.93			218.90
Susan Whitely / Eric Dugan	402.28				402.28
Swains Flat Trailer Court	337.73	258.51	168.87		765.11
T and T Roofing	4,765.85				4,765.85
TEMPORARY				494.50	494.50
The People of New Directions	1,196.66		150.11		1,346.77
Thomas Home Center	58.38	22.93			81.31
Timber Heritage Association	102.90				102.90
Tonis Restaurant	594.16				594.16
Tree Ventures Inc.	129.26	633.78	205.89		968.93
Triad Inc	469.45				469.45
Trinidad Rancheria				(1,209.60)	(1,209.60)
Ultimate Building Solutions	942.70				942.70
United Building	12.50				12.50
United Indian Health	98.53				98.53
US Fish and Wildlife Service	170.69				170.69
Vern McGaughey	871.45				871.45
Vern's Furniture	1,276.55	654.50	600.39		2,531.44
Wade Bray General Contractor	12.50				12.50
Wahlund Construction	431.55	786.90			1,218.45
Watson Well Service		(31.27)			(31.27)
Wayne Maples Plumbing	153.71				153.71
Wendt Construction	238.00				238.00
West End Builders Inc.	137.59				137.59
Westside Community Improvement Assoc.	241.83				241.83
William J Cosby Construction			(10.00)		(10.00)
Williamson Construction	175.13				175.13
Wilwerding Construction		12.50			12.50
Wing Inflatables	287.50				287.50
Wiyot Tribe	27.10				27.10
Yurok Indian Housing Authority	170.96				170.96
Yurok Tribe Construction Corporation		661.15			661.15
Zerlang & Zerlang Marine Services	200.14	107.66		58.37	366.17
TOTAL	1,014,861.60	13,795.79	3,704.63	2,089.70	\$1,034,451.72

98% Current



Humboldt Waste Management Authority

Draft AP Aging Summary

As of Jun 30, 2026

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
707 Pest Solutions.	155.00				155.00
Access Humboldt	215.40				215.40
Advanced Display and Signs	346.05		215.59		561.64
Advanced Security Systems.	150.00				150.00
Airgas USA, LLC	76.63				76.63
Amazon Capital Services, Inc.	962.41				962.41
AT&T Calnet	39.57				39.57
Baldwin, Blomstrom, Wilkinson & Associates, Inc.	4,585.33		4,629.59		9,214.92
B&B Portable Toilets	420.98				420.98
Bettendorf Enterprises, Inc	6,934.98	2,295.80			9,230.78
Blue Dream HR LLC	2,100.00				2,100.00
Blue Shield of California	44,897.01				44,897.01
Cacren Fencing		8,695.00			8,695.00
CalPERS	1,872.00	16,948.48			18,820.48
City of Arcata 939	6,269.87				6,269.87
City of Blue Lake 939	1,947.88				1,947.88
City of Eureka 939	7,884.31				7,884.31
City of Eureka Discharge Fees	7,380.00				7,380.00
City of Eureka Water	1,485.07				1,485.07
City of Ferndale 939	1,969.19				1,969.19
City of Rio Dell 939	1,213.62				1,213.62
Clean Harbors Environmental Services	750.00				750.00
Cox Rasmussen	4,945.00				4,945.00
Crystal Springs Bottled Water	330.00				330.00
DCI Builders	67,913.54				67,913.54
Dry Creek Landfill	563,418.08			2,325.00	565,743.08
Edgar & Associates, Inc	420.00	81.25	243.75		745.00
ELD Experts LLC		19,127.17			19,127.17
Empower		325.00			325.00
Eureka Humboldt Fire Extinguisher		55.00			55.00
Farwest Steel Corp	5,555.31				5,555.31
Harper Motors	107.12				107.12
Holt of California	1,626.01				1,626.01
Hooven		4,352.94			4,352.94
Humana Insurance	4,407.32				4,407.32
Humboldt Community Services District	54.31				54.31
Humboldt County Env Health Pass Through	69,314.38				69,314.38
Humboldt County Public Works Pass Through	141,525.48				141,525.48
Humboldt Fasteners & Tools		550.15			550.15
Humboldt Organic Solutions, LLC	67,717.51				67,717.51
Humboldt Recycling Leachate	15,175.71				15,175.71
Humboldt Sanitation	19,797.35				19,797.35
I-5 Tire, Inc.	11,263.50				11,263.50
Industrial Electric	195.00				195.00

Humboldt Waste Management Authority

Draft AP Aging Summary

As of Jun 30, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	Total
James L. Able Forestry Consultants, Inc	115.00				115.00
Law Offices of Nancy Diamond	8,629.25				8,629.25
Lawrence & Associates	2,980.00				2,980.00
Lost Coast Communications, Inc	750.00				750.00
Mad River Union	202.00				202.00
MapleService Inc	3,872.62				3,872.62
Mendes Supply Company	518.88				518.88
Microbac Laboratories, Inc	252.00	1,376.00	1,376.00	2,696.00	5,700.00
Miller Farms Nursery, Inc	108.74				108.74
Mission Linen Supply 243103	1,264.80				1,264.80
Mission Linen Supply 246381	1,158.92				1,158.92
New Directions	400.00				400.00
Peterson CAT	18.18				18.18
Picky. Picky, Picky Surplus, Inc	2,990.87	131.93			3,122.80
Pierson Building Center	577.98				577.98
Poklemba, Allison	6,974.00				6,974.00
QED Environmental Services, Inc.	3,156.76				3,156.76
Rain for Rent		(2,948.11)			(2,948.11)
Recology Humboldt County	225.00				225.00
Recology Humboldt County Samoa	4,083.12				4,083.12
Rental Guys		1,123.66			1,123.66
Restif Cleaning Service Cooperative, Inc.	500.00				500.00
Rogers Machinery Company, Inc.	657.08				657.08
Scrapper's Edge	175.84				175.84
SDRMA	303,155.59				303,155.59
Shafer's Ace Hardware	56.93				56.93
Sholes Overhead Door.	1,837.00				1,837.00
Silke Communications Solutions	292.18				292.18
Six Rivers Mechanical		31,038.89		7,792.63	38,831.52
The Battery Network, Inc.	3,930.40				3,930.40
Thumpers Mechanical	15,575.00	7,505.00			23,080.00
Trinity Diesel, Inc.	21,696.92				21,696.92
Valeo Networks	4,479.07	3,363.79			7,842.86
Valley Pacific Petroleum Services, Inc	9,955.38				9,955.38
Verizon Wireless	397.40				397.40
Wahlund Construction, Inc	31,847.13				31,847.13
Western Chain Saw	21.50			716.61	738.11
WM Corporate Services, Inc	8,519.69				8,519.69
World Oil Environmental Services	111.00				111.00
TOTAL	1,506,907.15	94,021.95	6,464.93	13,530.24	\$1,620,924.27

93% Current



Humboldt Waste Management Authority

Budget vs. Actuals

July 2025 - June 2026

Attachment 2b.1

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
5000 Base Fees	2,842,025	2,882,592	99.00 %
5010 County Wide Program Fees			
50155 Administration CWF	52,463	47,250	111.00 %
50160 Household Hazardous Waste Program	976,972	828,540	118.00 %
50165 CRL Pledge of Revenue	85,772	76,657	112.00 %
50170 Illegal Dumping & Clean Up	55,794	50,250	111.00 %
50175 Rural Container Program	465,502	419,250	111.00 %
50180 County/Cities AB939	171,544	226,582	76.00 %
50185 Table Bluff Maintenance	70,783	63,750	111.00 %
50190 Countywide Enforcement (LEA)	278,968	251,250	111.00 %
50195 Edible Food Recovery	33,310	30,000	111.00 %
Total 5010 County Wide Program Fees	2,191,106	1,993,529	110.00 %
5025 Greenwaste Tip Fees			
5026 Franchise	402,454	350,013	115.00 %
5027 Self-Haul	494,193	525,019	94.00 %
Total 5025 Greenwaste Tip Fees	896,647	875,031	102.00 %
5030 HHW Revenue	48,886	51,600	95.00 %
5045 Recycling Revenue	41,298	25,524	162.00 %
5055 Solid Waste Tip Fees			
5057 Satellite	1,143,595	1,117,146	102.00 %
5058 Franchise	4,452,390	5,010,193	89.00 %
5059 Self Haul	3,566,905	3,025,066	118.00 %
5060 Treated Wood Waste	54,895	61,250	90.00 %
5061 Tires	21,594	68,415	32.00 %
Total 5055 Solid Waste Tip Fees	9,239,379	9,282,070	100.00 %
Total Income	\$15,259,341	\$15,110,347	101.00 %
GROSS PROFIT	\$15,259,341	\$15,110,347	101.00 %
Expenses			
6000 Accounting Expense	5,904	8,000	74.00 %
6005 Advertising	19,795	35,500	56.00 %
6010 Auditing	21,900	22,000	100.00 %
6015 Bank Charges	(1,858)	10,200	(18.00 %)
6016 Merchant Fees	79,173	104,500	76.00 %
6020 Bad Debt Expense		0	
6030 Computer & Related Expenses	93,773	97,400	96.00 %
6035 Consulting	64,141	58,500	110.00 %
6040 Dues & Subscriptions	3,916	3,700	106.00 %
6045 Contracted Services	448,422	457,000	98.00 %
6050 Equipment Lease	2,984	3,000	99.00 %
6055 Solid Waste Trans & Disposal			
6056 Fortuna Satellite	547,028	518,823	105.00 %

Humboldt Waste Management Authority

Budget vs. Actuals

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6057 McKinleyville Satellite	595,518	598,323	100.00 %
6058 Hawthorne	4,982,571	5,292,424	94.00 %
6059 Recycling Disposal	52,156	51,800	101.00 %
Total 6055 Solid Waste Trans & Disposal	6,177,274	6,461,371	96.00 %
6060 Engineering & Consulting	35,186	129,500	27.00 %
6065 Environmental Monitoring	120,460	130,000	93.00 %
6070 Greenwaste Trans & Disposal	838,303	875,031	96.00 %
6075 Gas/Fuel	74,834	80,000	94.00 %
6085 Insurance			
6086 Liability	177,640	174,700	102.00 %
6087 Workers Comp	122,440	176,800	69.00 %
Total 6085 Insurance	300,080	351,500	85.00 %
6095 Janitorial Expense	39,903	39,400	101.00 %
6105 Leachate	261,943	235,000	111.00 %
6110 Legal Expense	36,305	20,000	182.00 %
6115 Meetings	1,688	1,300	130.00 %
6120 Mileage Reimbursement	226	240	94.00 %
6130 New Hire Expense		13,000	
6135 Office Supplies	3,836	6,950	55.00 %
6136 Office Furniture	9,057	16,700	54.00 %
6140 Operating Expense	91,401	140,400	65.00 %
6145 Pass Through Expense			
61470 Illegal Disposal & Clean Up	43,718	50,250	87.00 %
61475 Pass Through - Rural Container	465,792	419,250	111.00 %
61480 AB939 Paid to Members	77,752	154,001	50.00 %
61485 Pass Through - Table Bluff Maintenance	70,827	63,750	111.00 %
61490 Pass Through - Countywide Enforcement (LEA)	279,142	251,250	111.00 %
61495 Edible Food Recovery	33,330	30,000	111.00 %
Total 6145 Pass Through Expense	970,562	968,501	100.00 %
6150 Payroll & Related Expenses			
6151 Salaries & Wages	2,202,109	2,239,000	98.00 %
6152 Employee Benefits	789	4,800	16.00 %
6153 Health Insurance	670,428	640,600	105.00 %
6154 Employee Portion	(35,112)	(36,900)	95.00 %
Total 6153 Health Insurance	635,316	603,700	105.00 %
6155 Retirement	277,924	290,200	96.00 %
6156 Health Insurance in Lieu	15,000	16,800	89.00 %
6157 Payroll Taxes	37,982	38,300	99.00 %
6158 UAL CalPERS	110,275	110,200	100.00 %
Total 6150 Payroll & Related Expenses	3,279,395	3,303,000	99.00 %
6160 Permits, Licenses, Fees	98,472	106,050	93.00 %
6165 Printing	1,268	12,800	10.00 %

Humboldt Waste Management Authority

Budget vs. Actuals

July 2025 - June 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6170 Postage	1,204	2,725	44.00 %
6180 R & M - Equipment	116,927	169,500	69.00 %
6185 R & M - Facilities	223,582	260,150	86.00 %
6190 R & M - Vehicles	354	8,500	4.00 %
6200 Safety Expense	19,276	35,000	55.00 %
6205 Salvage Materials Hauling		0	
6210 Security	5,337	4,600	116.00 %
6215 Small Tools	7,562	8,200	92.00 %
6220 Telephone	21,664	22,500	96.00 %
6225 Tire Trans & Disposal	19,662	47,000	42.00 %
6230 Training	8,036	21,100	38.00 %
6235 Travel	1,248	6,600	19.00 %
6240 Uniforms	23,218	26,100	89.00 %
6245 Utilities - Electricity & Heat	74,608	79,000	94.00 %
6250 Utilities - Water & Sewer	18,134	16,750	108.00 %
66000 Payroll Expenses	8,522	9,000	95.00 %
Total Expenses	\$13,627,676	\$14,407,268	95.00 %
NET OPERATING INCOME	\$1,631,666	\$703,079	232.00 %
Other Income			
7000 Interest Income	102,808	7,336	1,401.00 %
7100 Grant & Payment Program Income			
7110 Payment Program Income - CCPP	22,905	13,000	176.00 %
7115 Grant Income - HHW		0	
7120 Payment Program Income - OPP	41,569	36,000	115.00 %
7125 Grant Income - TA		16,000	
7130 Grant Income - ORG7		2,000,000	
Total 7100 Grant & Payment Program Income	64,474	2,065,000	3.00 %
7300 Rental Income	162,888	166,872	98.00 %
Total Other Income	\$330,170	\$2,239,208	15.00 %
Other Expenses			
8100 Grant & Payment Program Expenses			
8110 Payment Program Expenses - CCPP	21,771	13,000	167.00 %
8120 Payment Program Expenses - OPP	31,171	36,000	87.00 %
8125 Grant Program Expenses - TA	11,209	16,000	70.00 %
8130 Grant Program Expenses - ORG		2,000,000	
Total 8100 Grant & Payment Program Expenses	64,152	2,065,000	3.00 %
8200 Timber Expenses	17,608	17,500	101.00 %
8300 Rental Expense	32,728	100,000	33.00 %
Total Other Expenses	\$114,488	\$2,182,500	5.00 %
NET OTHER INCOME	\$215,683	\$56,708	380.00 %
NET INCOME	\$1,847,349	\$759,787	243.00 %



**HUMBOLDT WASTE
MANAGEMENT AUTHORITY**

Staff Report

DATE: August 26, 2026 For Meeting of: September 10, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 2c)
Approve Request for Proposal for Hazardous Waste Transportation and Management Services

RECOMMENDED ACTION:

1. Review and approve the draft Request for Proposals (RFP) for Hazardous Waste Transportation and Management Services; and
2. Authorize the Executive Director to Advertise and Distribute the Request for Proposals (RFP) for Hazardous Waste Disposal Services; and
3. Return to the Board with an appropriate recommendation.

DISCUSSION:

HWMA staff has prepared the attached Request for Proposal to solicit proposals for Hazardous Waste Transportation and Management Services to secure long term service proposals from qualified hazardous waste disposal contractors. Requested services include the transportation, disposal, and treatment and/or recycling of certain categories of hazardous waste and conditionally exempt small quantity generator waste from HWMA's Hawthorne Street Transfer Station.

Hazardous waste collection and disposal activities enable HWMA to assist in managing resources, protect the environment, avoid disposal to HWMA's contracted municipal landfill and provide county residents the opportunity to dispose of hazardous material in an appropriate manner. Of the standard disposal options – reuse, recycling, energy recovery, neutralization, destructive incineration and landfill – HWMA prefers those resulting in the most beneficial use, with the highest preference being placed on reuse and descending to the least preferred disposal option of landfill.

HWMA initially entered into a three-year service contract with Clean Harbors in November 2021. This agreement included two options for one-year extensions both of which have been exercised, with this contracting set to expire in November 2026.

FISCAL IMPACT:

Costs for these services have been budgeted into Household Hazardous Waste transportation and disposal line of the approved the FY 2026–27 Budget.

ATTACHMENT:

Attachment 1. “Request for Proposal for Hazardous Waste Transportation and Management Services” (*Dated: September 10, 2026*)

**REQUEST FOR PROPOSALS
FOR
HAZARDOUS WASTE
TRANSPORTATION & MANAGEMENT SERVICES**

ISSUED BY:



**Humboldt Waste Management Authority
1059 West Hawthorne Street
Eureka, CA 95501**

September 10, 2026

Submission Deadline: 3:00 pm, October 23, 2026

I. Objective

The Humboldt Waste Management Authority (HWMA) is soliciting Proposals for hazardous waste transportation and management services involving the pickup of hazardous materials from the HWMA's Permanent Household Hazardous Waste Collection Facility. HWMA seeks a qualified hazardous waste disposal contractor to conduct the following services:

- The transportation, disposal, treatment and/or recycling of certain categories of household hazardous waste and conditionally exempt small quantity generator waste.

II. Background

The Humboldt Waste Management Authority is a California Joint Powers Authority. The Authority is a public agency and its members include the County of Humboldt and the Cities of Arcata, Blue Lake, Eureka, Ferndale, and Rio Dell.

HWMA has collected household hazardous waste through a variety of collection methods and services for over 20 years. The Authority assumed full responsibility for collection of hazardous material from the County of Humboldt's Division of Environmental Health in 2002 and subsequently constructed and opened a Permanent Household Hazardous Waste Collection Facility located at HWMA's Transfer Station, 1059 West Hawthorne Street, Eureka CA, in September 2003. The total volume of hazardous waste handled annually has steadily increased over this period and now averages just under 500,000 pounds of hazardous waste collected per year.

HWMA is currently under an agreement through November 11, 2026, for household hazardous waste recycling and disposal services.

Hazardous waste collection and disposal activities enable HWMA to assist in managing resources, protect environmental quality, avoid improper disposal to landfills and provide county residents the opportunity to dispose of hazardous material properly.

The following is a listing of hazardous waste by category, which HWMA collected and/or caused to be shipped by a hazardous waste contractor during the 2019 calendar year. The current management/disposal method is also listed. This list is not all inclusive of accepted materials and should serve as a general guideline for expected materials.

Material Type	Pounds Collected
Flammable solids / liquids	325
Bulked flammable liquids	69544
Oil-based paints	12564
Oil-based paint (loose packed)	12564
Paint related material (PRM)	67226
Poisons	57267
Poisons/toxic liquids	42610
Poisons/toxic solids	14657
Reactives	561
Propane canister (1 lb.)	294
Other PCB waste (includes ballasts)	742
Latex paint	83923
Inorganic and organic acid	4572
Inorganic acid (solid)	300
Inorganic acid (liquid)	2688
Organic acid (liquid)	1584
Inorganic and organic base	6299
Inorganic base (solid)	271
Inorganic base (liquid)	4396
Organic base (liquid)	1632
Neutral oxidizers, Organic peroxides,	1258
Mercury containing switches	38
Mercury containing waste (other)	4
Organic mercury compounds	4
Lamps	633
Fluorescent tubes (broken)	633
Aerosol cans	10746
Other	6894

Humboldt Waste Management Authority is an active participant in the PaintCare program and is under contractual agreements outside the scope of this request for proposal.

III. Scope of Work:

- A. Providing transportation disposal, treatment and/or recycling of hazardous wastes received at the Authority's Hawthorne Street HHW building, including, but not limited to, RCRA hazardous wastes, PCB containing waste, and non-RCRA waste.

1. The Contractor will provide the Authority with sufficient and appropriate supplies and materials for short term on-site storage and management of hazardous wastes, including drums, boxes, and other appropriate packaging materials as Additionally, the Contractor shall provide the Authority with manifests, blank bills of lading, and labeling required for the legal transport and disposal of household hazardous wastes.
2. The Contractor will collect full drums and boxes of hazardous materials from the HHW Facility for appropriate shipment and disposal. Supplies will be invoiced and billed separately from transported wastes.
3. HWMA reserves the right to ship any waste stream through another hauler at its discretion.
4. The Authority typically has shipped about 12 to 14 loads per contract year, each load consisting of approximately eighty-five 55-gallon drums and fifteen UN cubic yard boxes containing segregated household hazardous materials. Scheduling of Contractor's shipment pickups will be in joint agreement between the Authority and the Contractor.
5. HWMA will provide at minimum of ten (10) working days' notice to establish a pickup date. Contractor will dispatch a licensed truck to HWMA's facility to pick up hazardous waste that has been packaged by HWMA. Contractor will also deliver supplies requested by HWMA. Contractor will prepare manifests for HWMA to sign. Contractor's driver will assist HWMA in unloading supplies, loading waste, and will ensure that waste containers are properly labeled and identified to meet regulatory specifications and complete Uniform Hazardous Waste Manifests for HWMA
6. Contractor shall transport, store, recycle, treat, fuel blend, landfill and/or incinerate HWMA's hazardous waste at facilities that have been identified to HWMA and approved by HWMA in accordance with all local, state and federal laws. Contractor shall dispose of all hazardous wastes at California Department of Toxic Substance Control (DTSC) or Environmental Protection Agency (EPA) registered hazardous waste recycling facilities, or fully permitted hazardous waste treatment storage and disposal facilities ("TSDF"). Contractor will provide HWMA with EPA ID numbers and contact phone numbers of all identified facilities utilized to accept and process this material.
7. For all Toxic Substances Control Act-regulated PCB containing wastes, Contractor shall comply with all reporting and other requirements in state and federal regulations addressing PCB materials.
8. Contractor shall use a hazardous waste manifest when transporting wastes that are shipped from HWMA to TSDFs. Contractor shall consider

HWMA the generator for manifesting purposes. Contractor shall ensure that manifest copies are handled in compliance with California Code of Regulations Title 22 Division 4.5 Chapters 12-14 within standard processing times.

9. Contractor will provide waste profiles for each waste stream shipped out. These profiles will include at a minimum: description of waste; packing requirements; method of disposal; applicable waste codes; and shipping requirements. Waste profiles will be updated on an annual basis or when information has changed, or a new waste is identified.
10. HWMA will continue to participate in the California PaintCare Program and intends to send applicable program products through that program. Contractor will be responsible for disposal of all paint and paint related materials that do not qualify for the program.
11. HWMA will continue its in-house “Re-Use Product” program and intends to send applicable program products through that program. Contractor will be responsible for disposal of related materials that do not qualify for the program.
12. The Contractor will provide certificates of disposal for all waste removed from the site in a timely manner.
13. Contractor will make every effort to communicate to HWMA any issues that arise in a timely manner. If no direct communication is received by HWMA, contractor assumes all liability for errors that may have occurred.

B. Contractor Qualifications

1. The selected Contractor must be a full-service vendor and shall provide to the Authority all labor materials, equipment, supplies and expertise necessary to conduct a successful program for the collection and disposal of household hazardous waste. Performance of these services shall be in full compliance with all applicable Federal, State and local laws, rules, regulations, and orders, including, but not limited to, the Resource Conservation and Recovery Act, Occupational Safety & Health Administration, and regulations, rules and orders of the U.S. Environmental Protection Agency, California Department of Transportation, California Department of Toxic Substances Control, and the California Highway Patrol.
2. The Contractor shall be, or shall subcontract with, a Registered Hazardous Waste Hauler pursuant to California Health and Safety Code Division 20 Chapter 6.5 Article 6 at the time of award, and such registration shall be maintained throughout the duration of the agreement with the HWMA. The

bidder shall indicate in the proposal what subcontractors will be used, if any, and provide information on their background, experience, training, insurance, licenses and permits. Explain what role the subcontractor will play in the event of implementation.

3. It is the Authority's intent to accept all types of Household Hazardous and Business Waste as allowed by applicable laws and regulations.
4. Maintain the following types of insurance at the following minimum levels of coverage:

General Liability--\$3,000,000 per occurrence, 4,000,000 aggregate
Comprehensive Auto—3,000,000 per occurrence. 4,000,000 aggregate
Pollution—3,000,000 per occurrence, 4,000,000 aggregate
Workers Compensation—as required by state law

IV. Project Schedule

Release Request For Proposal	September 10, 2026
Proposal Due Date	October 23, 2026
Staff Evaluation review/recommendation	October 30, 2026
HWMA Board Consideration & Approval	November 12, 2026
Award Contract	November 12, 2026

V. Proposal Requirements

Proposals must include the following elements. Submittals should be concise and contain relevant information by which Authority can judge the qualifications of the contractor.

A. Identification of Contractor

- Name and address of the Contractor.
- Type of ownership.
- Name of principal to contact, include telephone and e-mail address.
- Provide a brief background and description of Contractor.
- Provide a statement regarding ability to provide required insurance and permits.
- Show organizational structure of company. Include parent and subsidiary companies (if any), name and address of branch offices which will service this program and other business names used.

B. Qualifications/Experiences

- Provide past project description and references relevant to this size and scope of work.
- Describe duties of designated staff, and typical number of staff at each site, and their minimum level of training and certification for each job duty.
- Briefly describe any pending lawsuits or legal actions against the firm
- What subcontractors will be used? Provide information on background, experience, training, licenses, and permits. Explain what role they will play in meeting contract requirements.

C. Technical Proposal:

- Provide brief description of:
 - List types of hazardous wastes that are prohibited by the Contractor and cannot be accepted.
 - Provide a list of equipment that may be supplied to support hazardous materials transportation.
 - Provide proof of Hazardous Waste Registration for transportation.
 - Provide evidence of stable relationship with a licensed facility that can accept or dispose of HHW that Contractor accepts for shipment and disposal.
 - Describe procedures for manifest preparation, waste tracking, and data reporting.
 - Copy of standard insurance policy coverage

D. Cost Proposal:

- Use Cost Worksheet provided (or provide one similar).

VI. Submission Requirements

A. Due Date and Time:

Friday October 23, 2026, 3:00 PM (PDT)

B. Delivery:

Submissions should be received in a sealed envelope labeled with your company name and identified as: **“Proposal for Hazardous Waste Management Services”**.

Submissions received after 3 PM, October 23, 2026, will be returned unopened to the sender.

Two hard copies and one digital copy on USB are to be submitted for each proposal. Proposals should be printed **double-sided**. Proposals **may not** be submitted by fax or e-mail.

C. Contact for Additional Information:

Eric Keller-Heckman
Executive Director
Humboldt Waste Management Authority
1059 W. Hawthorne St.
Eureka, CA 95501
Phone: (707) 268-8680
ekeller@hwma.net

VII. Evaluation Criteria

Authority staff will review each response to the Request for Proposals and may meet with some or all of the respondents. Staff may request that a firm provide clarification and/or additional information. In making a selection, staff will rank the proposals based on the criteria listed below and submit their recommendations to the Authority Board of Directors for approval.

Based on an evaluation of the proposals using the following criteria, the Agreement will be awarded to the firm judged to be the best qualified on the basis of the proposal submitted and on responsiveness to the project. The authority reserves the right to reject any and all proposals, to waive any informality or irregularity in the proposal, and to make the award in the interest of the Authority. Proposals will be evaluated as described below:

1. Analysis of Company Background and Experience
2. Technical Proposal Analysis
3. Cost Proposal Analysis
4. Quality of the responsiveness of the proposal.
5. Insurance coverage provided.
6. References.

VIII. Agreement

The firm chosen to complete the project will be required to enter into the Authority's agreement for Hazardous Waste Transportation and Management Services, as shown in Appendix B. The Agreement describes the term of the contract, Contractor's compensation, dispute resolution procedure, indemnification, insurance, performance assurances, defaults and remedy provisions, termination rights, reporting obligations, and other provisions. If there are differences between the description of transportation and/or disposal services described in this RFP and the Agreement, the terms and conditions in the RFP shall prevail.

The Authority is interested in selecting a proposer that is prepared to accept the provisions of the Agreement in its existing form. Proposer may propose exceptions to the provisions with their submittal. Exceptions must be accompanied by recommended alternative language. If the exceptions to the Authority's Agreement are not acceptable to the Authority, the Authority may reject the proposal regardless of its other merits. At the sole discretion of the Authority, all negotiations with a particular proposal may be limited to the Proposer's exceptions and recommended alternative Agreement language contained in its proposal.

IX. Right to Reject

This Request for Proposals is not a contract or commitment of any kind by the Humboldt Waste Management Authority and does not commit the Authority to award a contract or pay any cost incurred in the preparation of a submission. The Authority, at its sole discretion, reserves the right to accept or reject, in whole or in part, submittals received in response to this request, to negotiate with any qualified source, or to cancel in whole or in part this Request for Proposals.

All submittals will become the property of the Authority. Failure to provide any of the requested information within the specified submission period may cause the Authority, at its sole discretion, to reject the submittal or require additional information.

X. Confidentiality of Proposals

All submittals are subject to the California Public Records Act (Cal. Govt. Code Sections 6250 et seq.). If a proposer believes any portion of a submittal contains trade secrets or other proprietary information as defined by applicable state law, the proposer may mark such proprietary information as "Confidential," and the Authority will withhold such information from public disclosure provided the Authority concurs that the information, or portion, is exempt from disclosure under state law. The Authority will have no obligation to withhold from public disclosure any information not marked by the proposer as confidential. All proposals will be withheld from public disclosure until a contract with a successful contractor has been fully executed or this procurement is otherwise terminated by the Authority.

The party submitting a proposal assumes all responsibility for any challenges resulting from any non-disclosure and shall indemnify and hold harmless the Authority from and against all damages (including but not limited to attorneys' fees), and pay any and all cost and expenses related to the withholding of proposal information. A prospective contractor shall not make a claim, sue, or maintain any legal action against the Authority or its directors, officers, employees, or agents concerning the withholding from disclosure of submitted information.

XI. Protest Procedures

Protests based upon alleged improprieties in this procurement process must be submitted in writing to the Authority's Executive Director, within 72 hours from receipt of the notice from the Authority advising of the award of contract. The protest must contain a complete written statement of the basis for the protest and include all supporting documentation on which the protest is based.

DRAFT

Appendix A

Waste Disposal Cost Worksheet

	Unit Cost per Management Method						
	Minimum Disp. Unit	Packaging Method(s)	RC (Recycle)	FI (Fuel Incin)	DI (Destr Incin)	TR (Treatment)	LF (Landfill)
Acids							
Bases							
Paint Related Materials							
Flammable Solids							
Bulked Flammable Liquids							
Mercury							
Latex Paint (non recyclable)							
Latex Paint (recyclable)							
Poison Liquid and Solid							
Reactives							
Oxidizer							
PCB containing ballasts							
Aerosols							
Alkaline batteries							
Oily debris							
Crushed fluorescent lights							
Mixed Batteries							

Waste Disposal Cost Worksheet (continued)

[illegible]

APPENDIX B

Draft
**Hazardous Waste Transportation & Management Services
Agreement**

DRAFT

■
**AGREEMENT BETWEEN
HUMBOLDT WASTE MANAGEMENT AUTHORITY
AND
CLEAN HARBORS INC.
FOR HAZARDOUS WASTE TRANSPORTATION &
MANAGEMENT SERVICES**

THIS AGREEMENT for Hazardous Waste Transportation and Management Services ("Agreement") is made by and between the Humboldt Waste Management Authority, a joint powers public entity, (hereinafter referred to as "Authority" and "HWMA") and _____ (hereinafter referred to as "Contractor" and This Agreement is effective as of ____ November 2026 (Effective Date)

RECITALS

WHEREAS, on September 10, 2026, the Authority released a Request for Proposals ("RFP") for Household Hazardous Waste Transportation & Management Services to include the transportation, disposal and treatment and/or recycling of certain categories of household hazardous waste and conditionally exempt small quantity generator waste from the Authority's Transfer station located at 1059 West Hawthorne Street, Eureka, CA;

WHEREAS, on November ____, 2026 the Authority Board awarded the contract for Household Hazardous Waste Transportation & Management services to Clean Harbors Environmental Services, Inc. on the terms and conditions below.

WHEREAS, _____ (Contractor) has the demonstrated qualifications, skills and training necessary to perform the services based on the terms and conditions below.

NOW THEREFORE, based on the mutual terms, conditions, covenants and agreements recited above and made a material part hereof, the parties agree as follows:

1. Scope of Services.

1.1 Services Defined. Contractor agrees to perform services as set out in Exhibit A, "Scope of Work," attached hereto and incorporated herein ("Services"). Services shall be provided in accordance with the terms and conditions of this Agreement. In the event of conflict between the provisions contained in Sections 1-17 of this Agreement and those within Exhibit A, the terms and conditions of Sections 1-17 shall control over those in Exhibit A.

(a) Materials and Equipment. Contractor shall, at its sole cost and expense, furnish all materials and equipment which may be required for performing services pursuant to this Agreement excepting those specifically identified in Exhibit A.

- 1.2 Special Conditions. Contractor shall comply with all additional terms and conditions set forth in Exhibit C "Special Conditions," if any are required [check applicable box]:

_____ Special Conditions

_____ X No Special Conditions

- 1.3 Special Insurance Conditions. Contractor shall comply with the insurance provisions set forth in Section 10 and all additional terms set forth in Exhibit D "Special Insurance Conditions," if any are so required [check applicable box]:

_____ Special Insurance Conditions

_____ X No Special Insurance Conditions

2. Compensation for Services, Payment.

- 2.1 The Authority shall pay Contractor at the rate and basis as set forth in Exhibit B, "Compensation," attached hereto and incorporated herein, not to exceed
- 2.2 Contractor shall prepare and submit its invoices to the Authority no more than once per month and the final bill upon completion of the Services. For Services billed on a time and materials basis or in installments. Authority shall pay all undisputed invoices within thirty (30) days of receipt. If the Authority disputes an invoice, it may withhold that portion so contested and shall pay the undisputed amount. The Authority may withhold all or any portion of the funds provided for by this Agreement in the event that the Contractor has materially violated or threatens to materially violate, any term, provision, or condition of this Agreement; or the Contractor fails to maintain reasonable progress toward completion of the Services or any component thereof.

3. Term.

- 3.1 Commencement. Services of Contractor shall commence upon full execution of this Agreement by both parties. The term ("Term") of this Agreement is three (3) years beginning on the Effective Date. Upon the mutual agreement of the parties, the Term may be extended for two one-year renewal terms. All conditions of this Agreement shall apply to each extended Term unless expressly amended by the parties. The indemnity provisions of Section 9 shall survive termination of this Agreement.
- 3.2 Termination. This Agreement may be terminated by either party upon 90 days advance written notice of its intent to terminate. In the event of early termination, the Authority shall pay to Contractor and Contractor shall pay to the Authority all fees owed.

4. Non-Conforming Waste Materials.

- 4.1 Rejection of non-conforming materials Contractor may reject any materials as "Non-conforming" if the materials are not properly packaged, labeled, or the materials contain constituents which have characteristics or have properties not disclosed on the Waste Profile. Contractor shall give prompt notice of the specific nature of the Non-conformity to HWMA and shall make best effort

to give notice within five (5) days after discovery of the non-conformity. Contractor may provide HWMA with an estimate of the cost of handling, transporting, storing, and if applicable disposal of such non-conforming materials. Upon approval of such cost estimate by HWMA, Contractor shall accept such non-conforming materials and provide handling, transportation, storage, and if applicable disposal services for such Non-conforming waste, and HWMA shall pay Contractor for such services based on the approved price.

4.2 **Title to rejected materials** HWMA shall retain title to and liability for non-conforming waste materials rejected or not accepted by Contractor. The contractor shall communicate with the Authority as to the intent and ability to remedy the problem and dispose of the material or return the non-conforming waste container to the Authority. Contractor may reject any materials as "Non-conforming" if the materials are not properly packaged, labeled, or the materials contain

5. **Professional Standards.** The standard of care for all professional services performed or furnished by Contractor under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Contractor shall be responsible for the professional and technical soundness, accuracy, and adequacy of all designs, drawings, specifications, and other work and materials furnished under this Agreement.
6. **Independent Contractor Status.** Contractors performing Services as an independent contractor for the Authority and is neither an employee nor an agent of the Authority. Except as otherwise provided in this Agreement, Contractor shall have sole control over the manner and method of performance of the services, and Authority's only interest shall be in the results of such Services. Authority's liability hereunder shall be limited to payment of the compensation provided in this Agreement. Contractor agrees and acknowledges that it is not entitled to any benefits or insurance, including without limitation any medical, unemployment, or disability benefits, on Authority's account. This Section shall also apply to any of Consultant's subcontractors.
7. **Designation of Representative.** Contractor and Authority shall designate specific individuals to act as representatives ("Designated Representative"), who shall have authority to transmit instructions, receive information, and implement the Agreement on behalf of each respective party. Each party shall provide the name and contact information of its Designated Representative in writing to the other, and either party may change its Designated Representative or contact information by giving written notice to the other party.
8. **Notice.** All notices required or permitted hereunder shall be in writing and shall be deemed to have been properly given and delivered when delivered personally (including by commercial messenger or courier or by facsimile transmission) or four (4) days after deposit in the U. S. mail with all postage or charges fully prepaid and addressed to the authorized representative of the appropriate party.

Authority:
Eric Keller-Heckman, Executive Director
Humboldt Waste Management Authority,

1059 West Hawthorne Street, Eureka, CA, 95501

Contractor:

9. **Indemnification.** If this Agreement is for design professional services subject to California Civil Code § 2782.8(a) and Contractors a design professional as defined in California Civil Code § 2782.8(c)(2), to the fullest extent allowed by law, Contractor shall hold harmless, defend and indemnify the Authority, its officers, agents, employees, and volunteers from and against all claims, damages, losses, and expenses including reasonable attorneys' fees caused by the negligence, recklessness, or willful misconduct of the Authority, except where caused by the negligence, or willful misconduct of the Authority.

If this Agreement is not for design professional services subject to California Civil Code § 2782.8(a) or Contractors not a design professional as defined in California Civil Code § 2782.8(c)(2), to the fullest extent permitted by law, Contractor shall indemnify and hold harmless Authority and its boards, task forces, officials, employees and agents (collectively "Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including reasonable attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Contractor, its officers, agents, employees or sub-contractors or any entity or individual for which Contractor shall bear legal liability in the performance of professional services under this Agreement.

Other than in the performance of professional services and to the extent permitted by law, Contractor shall indemnify, defend and hold harmless Authority, and any and all of the Indemnified Parties from and against any liability (including liability from claims, suits, actions, arbitration proceedings, alleged or threatened, including reasonable attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), to the extent caused by the negligence of the Contractor or by any individual or entity for which Contractors legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

The defense and indemnification obligations of the Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement. Consultant's responsibility for defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law.

Notwithstanding anything to the contrary, neither party shall be liable to the other for any indirect, incidental, consequential, special, punitive, or exemplary damages, including but not limited to lost profits, lost data, lost revenues, loss of use, loss of business opportunity, or diminution in value, whether arising under contract, warranty, equity, tort, strict liability, or any other theory of liability whatsoever, and whether or not the possibility of such damages has been disclosed or could have been reasonably foreseen.

Notwithstanding any term or condition of this agreement to the contrary and, to the greatest extent allowed by law, Authority agrees that contractors aggregate liability to Authority or HWMA, to anyone claiming by, through, or under authority, and to any third party for any and all injuries, claims, demands, losses, expenses, or damages, of whatever kind of character including but not limited to an action or claim based on contract, warranty, equity, tort, strict liability, or any other theory of liability, arising out of or in anyway related to this Agreement, the work/services or project site, shall be limited to the total amount of compensation received by contractor hereunder in the twelve (12) month period preceding the event giving rise to the claim.

10. Insurance.

10.1 General Insurance Requirements.

- (a) Prior to performing any Services hereunder and until the Services have been completed in accordance with this Agreement, the Contractor shall maintain insurance in full compliance with all of the provisions of this Section 10 and Exhibit D, Special Insurance Provisions, if any. All insurance carriers shall be admitted in the state of California and with an A.M. Best's rating of A- or better and a financial size VII.
- (b) Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all required coverages and an additional insured endorsement to Consultant's general liability policy, shall be delivered to the Authority at or prior to the execution of the Agreement.
- (c) All insurance certificates shall contain a statement that the policy will not be cancelled except after thirty (30) days prior written notice to the Authority.
- (d) Contractor shall have its insurer endorse the third-party general liability coverage to include the Authority as additional insured. The additional insured coverage under Consultant's policy shall be provided on a primary, non-contributing basis in relation to any other insurance or self- insurance available to the Authority.

Additional insured coverage shall be evidenced by and in accordance with use of ISO Endorsements Form No. CG 20 10 04 13 "Additional Insured - Owners, Lessees or Contractors – Scheduled Person or Organization" and Form No. CG 20 37 04 13 "Additional Insured - Owners, Lessees or Contractors – Completed Operations". Such coverage shall not exceed and shall be subject to the limitation of liability set forth in Section [9]. Notwithstanding anything to the contrary herein, should Contractor maintain any insurance in amounts greater than that required herein or that indicated in any certificate of insurance furnished by Contractor, or any insurance in addition to that required herein or indicated in any certificate of insurance furnished by Contractor, such insurance shall be for the exclusive protection and benefit of Contractor and Authority shall not be named an additional insured on such insurance and shall have no rights to the proceeds thereof as an additional insured.

- (e) In the event the Contractor subcontracts any part of the Services, each subcontractor shall be bound by the same terms and conditions concerning insurance as required by this Agreement will be made a part of any such subcontract agreement.
- (f) The Authority reserves the right at any time during the term of the Agreement to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice.
- (g) The Authority may, in its sole discretion, reduce or waive any insurance coverage requirements provided herein based on an analysis of the availability of insurance coverage for the type of professional Contractor retained by this agreement, the type of risk exposure for the Authority, and the financial capability of the Contractor to bear the risk of losses without insurance. Any specific insurance coverage reductions or waivers shall be itemized in Exhibit D.

10.2 Professional or Errors and Omissions Insurance. Contractor shall purchase and maintain such Professional or Errors and Omissions Insurance for the Services performed and furnished as will provide protection from any claim arising out of any negligent act, error or omission in rendering or failing to render professional services either committed or alleged to have been committed by Contractor or by anyone employed by Contractor to perform or furnish any of the Services, or by anyone for whose acts any of them may be liable. Such coverage shall not be subject to a Self-Insured Retention (SIR) greater than \$100,000, and for \$1,000,000 single limit, any one claim and \$2,000,000 annual aggregate.

10.3 Workers' Compensation Insurance. Contractor shall purchase and maintain such Workers' Compensation covering all employees and volunteers as required by the State of California, and on a state-approved policy form, and Employer's Liability insurance with a limit of \$1,000,000 per accident for bodily injury or disease.

10.4 Commercial General Liability. Insurance Services Office (ISO) "Commercial General Liability" policy form CG 00 01 or equivalent. Coverage for additional insured shall not be limited to vicarious liability. Defense costs must be paid in addition to limits. Limits shall be \$2,000,000 general aggregate.

10.5 Automobile Liability Insurance. ISO Business Auto Coverage for CA 0001 including symbol 1 or equivalent. Limits are subject to review and shall be \$2,000,000 per accident. If Contractor or Consultant's employees will use personal autos in the performance of any duties under this Agreement, Contractor shall provide evidence of personal auto liability coverage for each such person.

11. Dispute Resolution. The parties agree to negotiate any disputes over the performance of their respective rights and obligations under this Agreement in good faith for a period of at least 30 days after the date of notice invoking the need for dispute resolution or exercising rights under law. Neither party may initiate court action prior to such good faith negotiation.

12. **Governing Law, Venue.** This Agreement and performance hereunder and all suits and special proceedings shall be interpreted in accordance with California law. Venue shall be fixed in Humboldt County.
13. **Authority.** Each party hereto warrants and represents to the other party that such party has the full right, power and authority to enter into this Agreement and has obtained all necessary consents and approvals to consummate the transaction contemplated hereby.
14. **Negotiated Agreement, Interpretation.** This Agreement has been negotiated by the parties hereto. Each of the parties has had full opportunity to have this Agreement reviewed by an attorney acting on such party's behalf. The language of the Agreement shall not be construed for or against either party by reason of the authorship or alleged authorship of any provision hereof or by reason of the status of the respective parties.
15. **Entire Agreement/Modifications and Amendments.** This Agreement together with all Exhibits (and all attachments thereto) constitutes the entire agreement between the Authority and Contractor to the subject matter hereof. It supersedes all prior communications, representations, or agreements, whether oral or written. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. Any modification of scope, schedule, or budget relating to Services specified in this Agreement must be in writing and must be signed and dated by both parties prior to the performance of the additional proposed work and expenditure of additional funds for that work.
16. **Assignment, Subcontract.** Neither party shall assign its rights, interests, duties or obligations under this Agreement without consent from the other party and such consent shall not be unreasonably withheld or denied. Contractor may not subcontract Services without prior written consent from Authority. In the event subcontracting is approved, the following shall apply:
- a) Contractor shall include in all subcontracts and require of all subcontractors all insurance and indemnity requirements and provisions of the Agreement that are applicable to any subcontractor's scope of work. Subcontractor's responsibility for defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law.
 - b) Each subcontractor shall be obligated to Contractor and the Authority in the same manner and to the same extent as Contractor is obligated to the Authority under this Agreement. If hiring a sub subcontractor to perform any Services, the subcontractor shall include in the sub-subcontract all provisions of this Agreement including all insurance and indemnity provisions that are applicable to said sub-subcontractor's scope of work.
 - c) Contractor shall furnish a copy of the Agreement's insurance and indemnity provisions to any subcontractor upon request. Upon request from the Authority, Contractor shall provide insurance certificates and endorsements of its subcontractors.

17. Permits, Licenses And Approvals. Contractor shall obtain and maintain throughout the Agreement period all permits, licenses and approvals required by law to perform the Services.

IN WITNESS WHEREOF, the person executing this Agreement on behalf of Contractor warrants and represents that he/she has the authority to execute this Agreement on behalf of Contractor and has the authority to bind Contractor to the performance of its obligations hereunder.

HUMBOLDT WASTE MANAGEMENT AUTHORITY:

Eric Keller-Heckman, Executive Director

Date: _____

Contractor:

Date: _____

EXHIBIT A
SCOPE OF SERVICES

- A. Providing transportation disposal, treatment and/or recycling of hazardous wastes received at the Authority's Hawthorne Street HHW building, including, but not limited to, RCRA hazardous wastes, PCB containing waste, and non-RCRA waste.
1. The Contractor will provide the Authority with sufficient and appropriate supplies and materials for short term on-site storage and management of hazardous wastes, including drums, boxes, and other appropriate packaging materials as Additionally, the Contractor shall provide the Authority with manifests, blank bills of lading, and labeling required for the legal transport and disposal of household hazardous wastes.
 2. The Contractor will collect full drums and boxes of hazardous materials from the HHW Facility for appropriate shipment and disposal. Supplies will be invoiced and billed separately from transported wastes.
 3. HWMA reserves the right to ship any waste stream through another hauler at its discretion.
 4. HWMA will provide at minimum of ten (10) working days' notice to establish a pickup date. Contractor will dispatch a licensed truck to HWMA's facility to pick up hazardous waste that has been packaged by HWMA. Contractor will also deliver supplies requested by HWMA. Contractor will prepare manifests for HWMA to sign. Contractor's driver will assist HWMA in unloading supplies, loading waste, and will ensure that waste containers are properly labeled and identified to meet regulatory specifications and complete Uniform Hazardous Waste Manifests for HWMA
 5. Contractor shall transport, store, recycle, treat, fuel blend, landfill and/or incinerate HWMA's hazardous waste at facilities that have been identified to HWMA and approved by HWMA in accordance with all local, state and federal laws. Contractor shall dispose of all hazardous wastes at California Department of Toxic Substance Control or Environmental Protection Agency (EPA) registered hazardous waste recycling facilities, or fully permitted hazardous waste treatment storage and disposal facilities (TSDF) . Contractor will provide HWMA with EPA ID numbers and contact phone numbers of all identified facilities utilized to accept and process this material.
 6. For all Toxic Substances Control Act-regulated PCB containing wastes, Contractor shall comply with all reporting and other requirements in state and federal regulations addressing PCB materials.
 7. Contractor shall use a hazardous waste manifest when transporting wastes that are shipped from HWMA to TSDFs. Contractor shall consider HWMA the generator for manifesting purposes. Contractor shall ensure that manifest copies are handled in

compliance with California Code of Regulations Title 22 Division 4.5 Chapters 12-14 within standard processing times.

8. Contractor will provide waste profiles for each waste stream shipped out. These profiles will include at a minimum: description of waste; packing requirements; method of disposal; applicable waste codes; and shipping requirements. Waste profiles will be updated on an annual basis or when information has changed, or a new waste is identified.
9. HWMA will continue to participate in the California Paint Care Program and intends to send applicable program products through that program. Contractor will be responsible for disposal of all paint and paint related materials that do not qualify for the program.
10. HWMA will continue its in-house "Re-Use Product" program and intends to send applicable program products through that program. Contractor will be responsible for disposal of related materials that do not qualify for the program.
11. The Contractor will provide certificates of disposal for all waste removed from the site in a timely manner.
12. Contractor will make every effort to communicate to HWMA any issues that arise in a timely manner. If no direct communication is received by HWMA, contractor assumes all liability for errors that may have occurred.

**Exhibit B
Compensation**

DRAFT

Exhibit C
Special Conditions
(None)

DRAFT



**HUMBOLDT WASTE
MANAGEMENT AUTHORITY**

Staff Report

DATE: September 1, 2026

For Meeting of: September 10, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 5)
Receive Update on Strategic Visioning Timeline and Pathway

RECOMMENDED ACTION: Informational only
1) Receive Update on Strategic Visioning Timeline and Pathway

DISCUSSION:

Background:

At their February 2026 meeting, the HWMA Board directed staff to meet with an ad hoc committee to develop the scope and next steps for future strategic vision planning.

HWMA staff met with this committee in March and discussed broad intent and direction of the strategic vision planning. This included potential stakeholders, projected timelines, activities and potential jurisdiction priorities, along with a suggestion to utilize a local facilitator due to limited staff bandwidth.

In March this board authorized staff to initiate strategic vision planning and source a consultant to assist with the process.

The HWMA ad hoc committee also set tentative goals revolving around retaining a consultant that would work with the Board of Directors, member jurisdictions and other constituents to envision the long-term future of the agency (5 – 15 years out) and to set short-term strategic goals (for the next 1 – 5 years). The work would involve both workshops and interviews with board members, some HWMA staff, jurisdictional staff, and external constituents.

Staff met with multiple consultants and determined that Kraft Consultants has the necessary skills and availability to assist in the process and meet the desired timelines set by the board for the work to be completed. Kraft Consultants comes highly regarded locally and has worked with public and private entities throughout the region including several member jurisdictions in the past on similar projects.

Kraft Consultants believe the above can be accomplished within a six-to-eight-month timeline and can start as early as late September to early October.

The consultant recommends a large kickoff workshop totaling around 2 hours in duration. Based on information gleaned from the workshop, the consultants will develop a set of interview questions to be utilized for smaller interview panels with key stakeholders.

Once interviews conclude, The HWMA board will meet to discuss input gathered and finalize draft goals and priorities to be incorporated into the draft Strategic Plan.

The draft will then be circulated to member agency staff for final comments and input and approved by the HWMA board.

FISCAL IMPACTS:

This project is currently unbudgeted and will cost approximately \$19,000 dollars for all work conducted. The HWMA generally sets aside money for consulting services annually, staff would recommend placing this expenditure in that line item and reviewing budget to actuals at the midyear budget review if adjustments are needed.