



BOARD OF DIRECTORS

Stacy Atkins-Salazar, City of Arcata, **Chair**
Michelle Lewis-Lusso City of Blue Lake, **Vice Chair**
Leslie Castellano, City of Eureka
Randy Cady, City of Ferndale
Steve Madrone, County of Humboldt
Frank Wilson, City of Rio Dell

Meeting Agenda

Thursday, May 14, 2026, at 5:30 PM
Eureka City Council Chamber
531 K Street
Eureka, CA

HOW TO PARTICIPATE

The public is invited to attend and participate in the HWMA Board of Directors meeting using any of the following methods.

1. IN-PERSON

The public can attend and provide in-person comments during the meeting on regular agenda items and during Oral/Written Comment, at the Eureka City Council Chambers located on the second floor at 531 K Street, Eureka, California.

2. REMOTE

As a courtesy, and technology permitting, members of the public may continue to observe and participate remotely through the Zoom platform. HWMA cannot guarantee that the public's access to teleconference technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as there is a board quorum and the public may still attend the meeting in person, the meeting will continue.

- a. Zoom <https://us06web.zoom.us/j/87272840425>
- b. Zoom Phone Numbers. +17207072699, Meeting ID: 87272840425

During the meeting, each period for public comment will be announced, and participants may use Zoom's "Raise Hand" feature to request to speak. If calling in via Zoom use *9 to raise and lower your hand. The meeting host will call on you, by name or last four digits of your phone number and enable the microphone when it is your turn to speak. To ensure the orderly meeting conduct, providing your name is encouraged, but not required.

3. EMAIL

The public may submit public comment via email to board@hwma.net. Any comments received up until 3:00 pm of the meeting date will be:

- a. Distributed to Board Members via email prior to the meeting,
- b. Referenced and attached to the meeting minutes.

Such email comments must identify the agenda item number in the subject line of the email. Comments received will be read into the record by staff, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as part of the written record of the meeting but will not be read into the record during the meeting.

4. TO WATCH OR LISTEN ONLY

The public may view the meeting on one-way video feed on Access Humboldt's YouTube Channel at www.youtube.com/c/accesshumboldt/live

***Copies Available:** Copies of the agenda materials are available electronically at www.hwma.net, through individual HWMA member agencies, or by calling HWMA at (707) 268-8680. There may be a charge for copies.*

***Accessibility:** Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at (707) 268-8680 or by emailing board@hwma.net. The Eureka City Council Chamber room is ADA accessible. This agenda and other materials are available in alternative formats upon request.*

1. Call to Order and Roll Call at 5:30 PM

2. Consent Calendar

All matters listed under the Consent Calendar are considered routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

- a. Approve Minutes from the April 9, 2026, HWMA Board of Directors Meeting.
- b. Review and Approve Draft February 2026 Financial Reports.
- c. Authorize Executive Director to Execute an Amendment to the Mattress Recycling Services Agreement

3. Oral and Written Communications

This time is provided for people to address the board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

4. Receive presentation on PARS Pension Rate Stabilization Program

5. Receive and Approve Fiscal Year 2026–27 Budget

6. Approve Resolution 2026-09 “A Resolution of The Humboldt Waste Management Authority To Award A Sole Source Construction Contract To American Restore, Inc. For The Organics Processing Facility Floor Repair And Overlay Project”

7. Standing Item: Board Member Report

8. Standing Item: Executive Director's Report

9. Closed Session: It is the intention of the Board of Directors to meet in closed session for two items:

- a. Public Employment Evaluation - Executive Director pursuant to Government Code Section 54957.

10. Adjourn.



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Steve Madrone, County of Humboldt
Frank Wilson, City of Rio Dell

Minutes

Thursday, April 9, 2026, at 5:30 PM

Eureka City Council Chamber

Present: Stacy Atkins-Salazar, Elise Scafani (alternate), Leslie Castellano, Randall Cady, Frank Wilson.
Absent: Steve Madrone
Staff: Eric Keller-Heckman, Tony Heacock, Helder Morais, Hilary Schwartz
Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairperson Atkins-Salazar called the meeting to order at 5:30 PM. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the March 12, 2026, HWMA Board of Directors Meeting
- b. Review and Approve Draft January 2026 Financial Reports
- c. Approve Sourcewell Program for purchase of a Landfill Mower in Lieu of Competitive Bid Process
- d. Approve California Multiple Award Schedule Pricing Program for the Purchase of Caterpillar 920 Loader for Organics

Chairperson Atkins-Salazar inquired if there were any requests to pull items from the Consent Calendar, and there were no requests.

Chairperson Atkins-Salazar opened the floor to public comment on the Consent Calendar, and no public comment on the Consent Calendar was received.

Chairperson Atkins-Salazar closed the floor to public comment.

Motion: **Director Cady** motioned, and **Director Wilson** seconded, to approve items a) through d) of the Consent Calendar as delivered
Action: Approve the Motion as made by **Director Cady** and seconded by **Director Wilson**
Ayes: Unanimous
Noes: None
Absent: **Director Madrone**

3. Oral and Written Communications

Chairperson Atkins-Salazar opened the floor to public comment regarding items not on the agenda. No public comment was received.

Chairperson Atkins-Salazar closed the floor to public comment.

4. Receive Presentation on Draft Fiscal Year 2026–27 Budget

Executive Director Keller-Heckman presented the board with an overview of the Authority’s draft Fiscal Year 2026–27 budget. The budget timeline begins with the initial presentation on April 9, 2026, after which the draft budget is provided to the HWMA Executive Advisory Committee for comment. Staff anticipates the board will adopt the Fiscal Year 2026–27 budget and Waste Management Fee resolution at its regular meeting on May 14, 2026. Following adoption, staff will circulate the adopted resolution and fee schedule to member agencies and franchise haulers the week of May 18, 2026. The new fee schedule will be implemented at the start of Fiscal Year 2026–27 on July 1, 2026.

The Authority’s budget assumptions encompass projected revenues, projected expenditures, member agency tonnage, and grant programs, all of which impact, and cause adjustments to, the waste management fee structure. Other key elements of the budget include the Authority reserves, personnel compensation, and the Capital Improvement Plan. The final discussion item is the upcoming Organics fee structure and how that operation will impact the fee structure going forward.

- Revenue assumptions are based on a projected 83,000 tons of member agency solid waste and approved grant funding. Total projected revenue is \$17,085,527, a slight decrease over the prior fiscal year.
- Expenditure assumptions are based on CPI adjustments for applicable contracts, a proposed COLA of 2.7% for all staff, and implementation of all identified capital projects. Total projected expenditures are \$17,085,527, a slight decrease over the prior fiscal year.
- Backhauls have continue to decline and are projected at a rate of 10% for FY 26–27. Staff worked closely with transportation partners to project fuel price increases amid multiple uncertainties in this economic sector.
- No timber revenues have been projected for the last few fiscal years. If a timber harvest is scheduled in FY 26–27, staff will return to the board to request direction on how to allocate the revenue.
- The Solid Wate portion of the Waste Management Fee structure is composed of three main components:
 - Countywide Program Fee, which houses County pass-throughs and programs such as AB 939, the local enforcement agency fees, and illegal dumping and clean up funds. These fees are charged on all tons generated within member agency boundaries.
 - HWMA Base Fee, which funds all other programs and divisions outside of Solid Waste, Household Hazardous Waste, and Organics divisions. These fees are charged on all tons delivered by member agencies to transfers stations within Humboldt County.

- Facility Fee, which houses the transportation and disposal costs of member agency waste to Dry Creek Landfill, direct and indirect operational costs of handling that solid waste, and necessary reserve funding requirements. These fees are charged on all tons delivered to the Hawthorne Street Transfer Station only.
- Summary of proposed rate adjustments (per ton), subject to finalization:
 - Self-Haul: \$215.81 (3.51% increase)
 - Franchise: \$193.48 (3.23% increase)
 - Recology Eel River Satellite Fee: \$156.75 (1.59% decrease)
 - Humboldt Sanitation Satellite Fee: \$153.91 (2% decrease)
 - Greenwaste: \$161.47 (2% increase)
 - Recyclable Materials: To be determined following staff review
- Three of the Authority's four distinct reserve funds are fully funded for FY 26–27, with the Capital Improvement Fund requiring an increase of \$881,676 to meet funding requirements. Staff is analyzing the Authority's reserve policy and funding levels and will return to the board with recommendations as needed prior to the FY 27–28 budget cycle.
- The methodology used to propose the 2.7% Cost-of-Living adjustment for Authority staff was approved by this board in FY 24–25. The FY 26–27 draft budget also proposes unfreezing all currently frozen Materials Diversion Technician (MDT) positions prior to the start of the Organics operation.
- The FY 26–27 Capital Improvement Plan proposes three new projects:
 - 2029.04: Solid Waste Scales 1 & 2 Replacement
 - 2033.02: Paving Trailer Staging Area
 - 2033.03: Landfill Roof Replacement & Solar Panels
- The HWMA Organics Processing Facility is expected to come online in October 2026, representing a significant shift in the way the Authority handles revenues and expenditures related to greenwaste. The Organics fee line item is no longer present in the HWMA Base Fees for Solid Waste, as these costs will be included in a brand-new facility fee structure that will replace the current greenwaste fee when the Organics processing facility opens.

Director Castellano inquired about the Organics line item in the Base Fees in the FY 25–26 budget. **Executive Director Keller-Heckman** responded that that line item was around \$6 per ton and utilized to prepare the future Organics facility in concert with grant funds. **Director Castellano** inquired if the costs associated with a potential property purchase had been included in the draft budget, and **Executive Director Keller-Heckman** replied that they had not. **Director Wilson** inquired about the location of the Organics facility. **Executive Director Keller-Heckman** responded that the Organics acceptance facility would be located at the Hawthorne Street Transfer Station in the former Eureka Recycling Center building, and that organic material would then be transported to the Cold Creek compost facility in Mendocino County for processing. **Director Castellano** requested an update on the Organics facility preparations. **Executive Director Keller-Heckman** responded that he was confident the facility would be ready for the anticipated October start date, and that staff would be returning to the board in September with a new Organics facility fee to support the costs associated with the new operation. In the interim period, facility preparations will rely on grant funding.

Chairperson Atkins-Salazar inquired about the declining backhaul rate. **Executive Director Keller-Heckman** explained that historically, the Authority enjoyed backhauling rates of up to 60%, with trucks returning from Dry Creek Landfill in Oregon with loads of wood chips bound for the Scotia co-generation plant or loads of soil bound for garden supply retailers. Both activities have severely declined over the past 5-10 years. Despite the challenges, the Authority's transportation partners are constantly looking for backhauls to bolster their bottom line and reduce costs for the Authority's rate payers. **Chairperson Atkins-Salazar** inquired about how the costs for the four unfrozen MDT positions would be covered if Organics revenue was not being collected yet. **Executive Director Keller-Heckman** explained that the unfrozen MDT positions would not be filled until immediately prior to the start of the Organics operation, and that the costs associated with those positions would be incorporated into the new Organics facility fee structure. **Chairperson Atkins-Salazar** inquired if staff was requesting any specific direction from the board to finalize the draft budget. **Director Keller-Heckman** replied that at this time they were not.

Chairperson Atkins-Salazar opened the floor to public comment on the draft budget agenda item. No public comment was received.

Chairperson Atkins-Salazar closed the floor to public comment.

5. Strategic Vision Planning

Executive Director Keller-Heckman reviewed that at the February 2026 regular meeting, the HWMA Board directed staff to meet with an ad hoc committee to develop the scope and next steps of future strategic vision planning. The ad hoc committee met in March and discussed the broad intent and overall direction of the strategic vision planning, including stakeholders, project timelines, activities, potential jurisdictional priorities, and the recommendation to use a local facilitator due to staff's limited bandwidth. The committee identified participation, engagement, and clear, measurable goals as important aspects of the process. Staff believe they have sufficient direction to initiate this planning process and welcome any additional input the board may have at this time.

Chairperson Atkins-Salazar expressed that the strategic vision planning was a great opportunity and noted the enthusiasm of staff and colleagues. **Director Castellano** provided a recap of the committee meeting and emphasized the importance of participation by jurisdiction staff and key stakeholders. She noted the significance of new projects on the horizon, such as a compost facility, as well as potential new projects to consider, such as a reuse center. **Director Castellano** requested feedback from the board members that did not participate in the committee as to how they would like to be included or updated on the committee's progress. **Chairperson Atkins-Salazar** confirmed that the committee would bring any potential decisions to the full board for discussion and direction.

Chairperson Atkins-Salazar opened the floor to public comment on the strategic vision planning agenda item. No public comment was received.

Chairperson Atkins-Salazar closed the floor to public comment.

- Motion:** **Director Castellano** motioned, and **Director Cady** seconded, to authorize the Executive Director to initiate strategic vision planning and continue working with the ad hoc committee that has been established for that purpose.
- Action:** Approve the Motion as made by **Director Castellano** and seconded by **Director Cady**
- Ayes:** Unanimous
- Noes:** None
- Absent:** **Director Madrone**

6. Standing Item: Board Member Reports

Director Castellano reported that the 7th Annual Spring Garden Giveaway event, featuring free compost from Recology, would be held on Saturday, April 18, 2026, from 9:00 am to noon at the Recology facility located at 555 Vance Avenue in Samoa. **Director Scafani** reported that the City of Blue Lake would be working with CalFire to utilize a greenwaste incinerator at their power plant site to process greenwaste collected at the City's May community greenwaste event. **Stacy Atkins-Salazar** thanked HWMA staff for hosting the ad hoc committee and for their hard work and enthusiasm.

7. Standing Item: Executive Director's Report

The Executive Director had no further reports.

8. Closed session: It is the intention of the Board of Directors to meet in closed session for two items:

- a. Closed session pursuant to Government Code 54956.8 Real Property to consider the potential price and terms of purchase of APN 405-081-036.
- b. Public Employment Evaluation – Executive Director pursuant to Government Code Section 54957.

9. Report Out of Closed Session: No report.

Chairperson Atkins-Salazar adjourned the Closed Session at 6:50 pm.



HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: May 7, 2026 For Meeting of: May 14, 2026

FROM: Hilary Schwartz, Director of Finance

SUBJECT: Item 2b)
Receive Draft February 2026 Financial Reports

RECOMMENDED ACTION: Voice Vote

- 1) Review and Approve Draft February 2026 Financial Reports

DISCUSSION:

Background:

Each month, staff presents an update on the Authority's financial position based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority's financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes the prior fiscal year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority's cash position is comprised of seven accounts: 1) the Authority's checking account, which handles the day-to-day expenses; 2) the Operating Reserve investment account; 3) the Capital Improvement investment account; 4) the Rate Stabilization investment account; 5) the Long-Term Funding investment account; 6) the Cummings Road Landfill Pledge of Revenue investment account; and 7) the Employee Benefits investment account. Together, the balances in these accounts constitute the total cash available to the Authority for reserves and operating activities. The current balances of the Authority's operating and investment accounts as of February 28, 2026, are as follows:

1)	Cash on hand	\$	2,968,701.36
2)	Operating Reserve	\$	1,509,023.09
3)	Capital Improvement Fund	\$	939,101.78
4)	Rate Stabilization Reserve	\$	400,000.00
5)	Long-Term Funding	\$	372,346.85
6)	CRL Pledge of Revenue	\$	212,147.37
7)	Employee Benefits Reserve	\$	150,000.00

Authority Financials:

Attachment 2b.1 contains the draft February 2026 financial reports, for board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for February 2026 performed at approximately 12.7% below budget estimates for Fiscal Year 2025–26. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts of fees passed through to member agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects. In February 2026, solid waste and greenwaste tip fee revenues were lower due to typical seasonal fluctuations. The Authority’s invested reserves earned \$5,371.07 interest income in February 2026.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite facility tipping fees.

Expenses:

Operating expenses for February 2026 were approximately 21.1% below budget estimates, including expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments. In February 2026, lower overall operating costs tracked with lower revenues, while facility repairs and computer-related expenses were higher than budget estimates. Staff continues to maintain strong control of ongoing expenses with particular attention to inflationary trends that are predicted to impact costs in the upcoming fiscal year.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2b.1 (*Statement of Cash Flow*) for the month of February 2026. These disbursements are comprised primarily of day-to-day costs, representing \$447,295.86 in transportation and disposal costs, \$271,522.61 in payroll and employee benefit costs, and \$3,415.34 in pass-through allocations to member agencies.

Staff’s Recommendation:

Staff recommends the board review and approve the draft February 2026 Financial Reports.

Attachments:

- 2b.1) Draft February 2026 Financial Reports



Humboldt Waste Management Authority

Draft Balance Sheet

As of February 28, 2026

Attachment 2b.1

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Checking - Columbia Bank	2,822,862.03
1001 CRL Pledge-8913	43,719.70
1002 Rate Reserve-6008	181,174.75
1003 CIP-3488	86,866.35
1004 LAIF	1,495,361.39
1005 CLASS	
10051 CLASS - CIP	887,049.79
10052 CLASS - LTF	133,597.10
10053 CLASS - CRL	157,067.15
10054 CLASS - RS	404,385.59
10055 CLASS - EB	151,644.60
Total 1005 CLASS	1,733,744.23
1015 Change Bank	5,500.00
Total Bank Accounts	\$6,369,228.45
Accounts Receivable	
1020 Accounts Receivable	896,763.77
1030 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	\$896,763.77
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	36,758.28
1050 Prepaid Insurance	113,308.39
1055 Undeposited Funds	396.05
Due from Other Governments	0.00
Total Other Current Assets	\$150,462.72
Total Current Assets	\$7,416,454.94
Fixed Assets	
1100 Land - Admin	2,809,139.62
1200 Land Improvements	
1201 Admin	1,468,543.91
1202 Transfer Station	903,375.59
1203 HHW	7,050.00
1204 Landfill	32,506.91
1205 Organics	15,696.00
Total 1200 Land Improvements	2,427,172.41

Humboldt Waste Management Authority

Draft Balance Sheet

As of February 28, 2026

	TOTAL
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	2,632,084.25
1303 HHW	300,742.17
1305 Organics	9,642.53
Total 1300 Buildings	2,942,468.95
1400 Building Improvements	
1401 Admin	50,076.58
1402 Transfer Station*	382,173.63
1403 HHW	218,564.55
1404 Landfill	24,068.95
1405 Organics	64,371.90
Total 1400 Building Improvements	739,255.61
1500 Equipment	
1501 Admin	40,398.50
1502 Transfer Station*	1,880,566.00
1503 HHW	89,463.99
1504 Landfill	787,162.02
1505 Organics	151,157.65
1507 Programs	0.00
Total 1500 Equipment	2,948,748.16
1600 Office Equipment	
1601 Admin	19,045.66
1605 Organics	0.00
Total 1600 Office Equipment	19,045.66
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	48,292.28
Total 1700 Vehicles	136,738.32
1800 Software	
1801 Admin	69,573.89
Total 1800 Software	69,573.89
1900 Accumulated Depreciation	(7,091,107.71)
Total Fixed Assets	\$5,001,034.91
Other Assets	
1035 Deferred Outflows - Pension	666,383.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	0.00
Total Other Assets	\$887,554.00

Humboldt Waste Management Authority

Draft Balance Sheet

As of February 28, 2026

	TOTAL
TOTAL ASSETS	\$13,305,043.85
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	720,815.96
Total Accounts Payable	\$720,815.96
Credit Cards	
2005 2005 Umpqua Bank Visa	0.00
2006 Unassigned	0.00
2007 Heacock	1,830.43
2008 Schwartz	1,276.59
2009 Keller	3,839.16
Total 2005 2005 Umpqua Bank Visa	6,946.18
Total Credit Cards	\$6,946.18
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	316.75
2022 Accrued Bank Charges	0.00
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO Current Portion	281,067.32
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	35,000.72
2070 Deferred Revenue - OPP	33,442.57
2071 Deferred Revenue - Tire Grant	0.00
2075 Garnishments Payable	0.00
2076 LT Liability Current Portion	126,688.96
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
24001 Garnishment -Weaver	0.00
Total 24000 Payroll Liabilities	0.00
Total Other Current Liabilities	\$476,516.32
Total Current Liabilities	\$1,204,278.46

Humboldt Waste Management Authority

Draft Balance Sheet

As of February 28, 2026

	TOTAL
Long-Term Liabilities	
2100 Deferred Inflows - Pension	12,103.00
2105 Accrued Long Term PTO Liability	170,702.10
2110 Landfill Closure Estimated	10,099,276.00
2130 Lease Payable - Columbia EF	718,465.95
2135 Less Current Portion LT Liability	(126,688.96)
2140 Net Pension Obligation	1,232,062.00
Total Long-Term Liabilities	\$12,105,920.09
Total Liabilities	\$13,310,198.55
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	3,983,796.07
3030 Prior Period Adjustments	(30,399.40)
3050 Restricted for Post-Closure Liability	155,723.00
3200 Retained Earnings	(5,668,288.00)
Net Income	1,554,013.63
	Net income decreased by \$503,383.88 YTD reserve replenishment
Total Equity	\$ (5,154.70)
TOTAL LIABILITIES AND EQUITY	\$13,305,043.85



Humboldt Waste Management Authority

Statement of Cash Flows

February 2026

Attachment 2b.1

	TOTAL
OPERATING ACTIVITIES	
Net Income	187,574.71
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	151,321.09
1045 Prepaid Expenses	9,189.59
1050 Prepaid Insurance	28,327.10
2000 Accounts Payable	(264,879.18)
2007 2005 Umpqua Bank Visa:Heacock	974.91
2008 2005 Umpqua Bank Visa:Schwartz	(1,862.40)
2009 2005 Umpqua Bank Visa:Keller	3,839.16
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	0.00
2022 Accrued Bank Charges	(78.58)
2025 Accrued CalPERS	0.00
2035 Accrued FWH/MED	0.00
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
24001 Payroll Liabilities:Garnishment -Weaver	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	(73,168.31)
Net cash provided by operating activities	\$114,406.40
FINANCING ACTIVITIES	
2130 Lease Payable - Columbia EF	(15,631.46)
Net cash provided by financing activities	\$ (15,631.46)
NET CASH INCREASE FOR PERIOD	\$98,774.94
Cash at beginning of period	6,270,849.56
CASH AT END OF PERIOD	\$6,369,624.50



Humboldt Waste Management Authority

Bill Payment List

February 2026

Attachment 2b.1

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Columbia Bank			
02/01/2026	ACH-013214012	Humana Insurance	-4,424.64
02/01/2026	BP574	Blue Shield of California	-45,592.22
02/21/2026	18778151	Optimum Business	-440.90
02/06/2026	101092	Picky. Picky, Picky Surplus, Inc	-226.20
02/06/2026	101091	Foster Striping	-1,500.00
02/06/2026	101089	Pierson Building Center	-434.59
02/06/2026	To print	Peterson CAT	-590.72
02/06/2026	101090	Bettendorf Enterprises, Inc	-971.56
02/06/2026	34572	Thumpers Mechanical	-6,330.00
02/10/2026	10d148f35739859	Mission Linen Supply	-1,529.00
02/10/2026	BP580	Verizon Wireless	-326.98
02/10/2026	WJJGXJDQMF	City of Eureka Water	-753.67
02/10/2026	5G53PVFHCF	City of Eureka Water	-686.86
02/10/2026	4b60b6f1f831a8b	Mission Linen Supply	-1,386.45
02/06/2026	SPACH427	Amazon Capital Services, Inc.	-599.07
02/06/2026	SPACH426	I-5 Tire, Inc.	-1,863.00
02/12/2026	101099	AT&T Calnet	-39.40
02/12/2026	101105	Cox Rasmussen	-4,945.00
02/12/2026	101097	MKB Company, LLC	-3,142.03
02/12/2026	101095	Eureka Humboldt Fire Extinguisher	-3.10
02/12/2026	101103	WM Corporate Services, Inc	-53.22
02/12/2026	101107	Times Printing Co	-1,267.76
02/12/2026	101106	Access Humboldt	-101.45
02/12/2026	101096	Humboldt Recycling Propane	-3,743.00
02/12/2026	101094	Western Chain Saw	-27.19
02/12/2026	101093	Scrapper's Edge	-32.04
02/12/2026	101101	Copiers Plus	-164.27
02/12/2026	101102	Pacific Paper Co.	-45.59
02/12/2026	101098	Jamie Corsetti, CPA	-556.25
02/12/2026	101104	Nilsen Feed & Grain	-57.29
02/12/2026	SPACH430	Airgas USA, LLC	-1,257.08
02/12/2026	SPACH429	Amazon Capital Services, Inc.	-687.23
02/12/2026	SPACH432	SDRMA	-830.47
02/12/2026	SPACH428	Humboldt Organic Solutions, LLC	-47,166.22
02/12/2026	SPACH431	Rain for Rent	-3,135.72
02/18/2026	338761	Humboldt Community Services District	-47.84
02/15/2026	BP586	AFLAC	-633.50
02/06/2026	BP587	Zultys, Inc.	-717.81
02/19/2026	CBH78C47F21M	Valeo Networks	-2,364.94
02/25/2026	BP591	Columbia Bank	-3,028.75
02/19/2026	BP593	Empower	-325.00
02/15/2026	D-345794-021326	Valley Pacific Petroleum Services, Inc	-6,604.64
02/23/2026	2602062530137	PG&E 550-3	-284.70

Humboldt Waste Management Authority

Bill Payment List

February 2026

DATE	NUM	VENDOR	AMOUNT
02/28/2026	C8B44F	Western Health Advantage	-7,861.26
02/19/2026	101123	B&B Portable Toilets	-411.53
02/19/2026	101112	North Coast Fabricators.	-396.90
02/19/2026	SPACH434	Clean Harbors Environmental Services	-18,726.00
02/19/2026	101119	City of Ferndale 939	-1,944.51
02/19/2026	101111	Shafer's Ace Hardware	-119.61
02/19/2026	101110	City of Blue Lake 939	-1,923.47
02/19/2026	101124	Lawrence & Associates	-1,220.00
02/19/2026	101120	Mad River Union	-202.00
02/19/2026	101114	New Directions	-855.00
02/19/2026	101108	Lost Coast Communications, Inc	-750.00
02/19/2026	101122	Rogers Machinery Company, Inc.	-557.24
02/19/2026	101117	City of Rio Dell 939	-1,182.74
02/19/2026	101115	Holt of California	-1,127.64
02/19/2026	101125	Humboldt County Public Works Pass Through	-139,751.67
02/19/2026	SPACH433	Dry Creek Landfill	-531,340.97
02/19/2026	101113	City of Arcata 939	-6,191.28
02/19/2026	101116	Peterson CAT	-366.13
02/19/2026	101118	Humboldt County Env Health Pass Through	-68,445.63
02/19/2026	SPACH435	Blue Dream HR LLC	-2,100.00
02/19/2026	101121	James L. Able Forestry Consultants, Inc	-287.50
02/19/2026	101109	City of Eureka 939	-7,760.43
02/19/2026	BP597	CalPERS	-1,676.00
02/19/2026	BP598	CalPERS	-7,531.18
02/19/2026	BP599	CalPERS	-7,873.79
02/26/2026	2602112444771	PG&E 724-3	-3,356.12
02/15/2026	BP601	Recology Humboldt County	-225.00
02/19/2026	BP602	FedEx	-277.03
02/20/2026	SPACH436	Richardson & Company LLP	-21,900.00
02/26/2026	BP609	Redheaded Blackbelt	-250.00
Total for 1000 Checking - Columbia Bank			\$ -985,527.98
2005 2005 Umpqua Bank Visa			
2008 Schwartz			
02/12/2026	690782	Crystal Springs Bottled Water	330.00
02/04/2026		707 Pest Solutions.	155.00
Total for 2008 Schwartz			\$485.00
Total for 2005 2005 Umpqua Bank Visa			\$485.00
Not Specified			
02/12/2026		Peterson CAT	0.00
02/12/2026	101100	Foster Striping	0.00
Total for Not Specified			\$0.00



Humboldt Waste Management Authority

Draft A/R Aging Summary

As of February 28, 2026

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions	598.33				\$598.33
A & I Roofing	529.54				\$529.54
A-1 Cleaning Service	0.50				\$0.50
Abercrombie Construction	64.63				\$64.63
Ace Handyman Services - North Coast	100.07				\$100.07
ACGC Inc.	2,948.58				\$2,948.58
Advanced Security Systems	15.83				\$15.83
Alcohol Drug Care Services	41.70				\$41.70
Alexandre Dairy	43.78				\$43.78
Arbaugh Rentals	27.10				\$27.10
Arbco Construction	216.82				\$216.82
Arnold's Family Construction LLC	52.10	31.27	1,154.42		\$1,237.79
Arrow Property Management	110.73				\$110.73
Arts Roofing LLC	9,840.25				\$9,840.25
Ayres Enterprises	45.85	266.21			\$312.06
Battery Systems, Inc.	505.95				\$505.95
Bedliners Plus	168.87				\$168.87
Bethel Church	102.15				\$102.15
Bettendorff Trucking - Shop	206.40				\$206.40
Bigfoot Construction Inc.	31.27			(3.89)	\$27.38
Blackwell Construction	538.61				\$538.61
Blackwell Rentals	438.41				\$438.41
Blossom Landscaping & Handyman Service	512.43	1,177.68	894.31		\$2,584.42
Blue Sky Roofer	612.93		435.04		\$1,047.97
Bluestone Landscapes	494.74				\$494.74
Bob White Electric	22.93				\$22.93
Bode Construction	164.70				\$164.70
Broadway Trailer Park	740.09				\$740.09
Buddy's Auto Center	117.41				\$117.41
Cal Poly Humboldt- Garbage	10,876.39	2,628.93			\$13,505.32
California Department of Fish & Wildlife	646.07				\$646.07
Carpet Depot	558.64				\$558.64
Carter & Company	31.26				\$31.26
CDH Painting	38.69				\$38.69
Century Service Center	70.88				\$70.88
Charles & Susan Nelson	63.32				\$63.32
Chris Lehto Electric	20.85				\$20.85
Ciraulo Plumbing Services	25.00				\$25.00
City Ambulance	30.00				\$30.00
City of Eureka - Code Enforcement	158.72				\$158.72
City of Eureka - Facilities	16.68				\$16.68
City of Eureka - Harbor	46.75				\$46.75
City of Eureka - Parks	186.80				\$186.80
City of Eureka - Sewer Collections	4,763.24				\$4,763.24
City of Eureka - Streets	1,050.06				\$1,050.06

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of February 28, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Clayton Construction	35.44				\$35.44
Coast Seafoods Company	914.23				\$914.23
Coastal Co Builders	1,537.50				\$1,537.50
Colburn Electric	566.27				\$566.27
Craig Mayberry		217.35			\$217.35
Curb Appeal Construction	116.75				\$116.75
Cutten Schools	181.38				\$181.38
Darryl Berg Painting	16.68				\$16.68
David Allen Construction	4.99				\$4.99
Del Reka	18.76				\$18.76
Delta Mattress & Sofa Outlet	171.37				\$171.37
Dennis Byrd Construction		(0.01)			\$(0.01)
Developed Employment Services	74.25				\$74.25
Diamond Drywall	466.99	81.31	740.10		\$1,288.40
Dovetail Construction	191.80				\$191.80
Duncan Electric	104.18				\$104.18
Ed Mattson General Building Co.	18.76				\$18.76
Eel River Transportation & Salvage	399.00				\$399.00
Emerald Custom Construction		58.37	77.14		\$135.51
Emerald Forest Cabins & RV	339.82				\$339.82
Eric Finkle	12.50				\$12.50
Eureka City Schools	9,681.83	552.47			\$10,234.30
Eureka Floor Carpet One	130.00				\$130.00
Eureka Glass Co. Inc.	260.59				\$260.59
Eureka Housing Authority	152.19				\$152.19
Eureka Overhead Door Company	177.20				\$177.20
Eureka Rescue Mission	877.88				\$877.88
Eureka the Pentecostal Church	29.18				\$29.18
Eureka Vacation Rentals Inc.	204.09	171.85			\$375.94
Evans Mechanical	29.18				\$29.18
Evergreen Landscape	79.22	35.43			\$114.65
Figas Construction	577.49	14,537.74			\$15,115.23
Fitz It Right Plumbing	60.44				\$60.44
Forbes Cabinets	690.06				\$690.06
Forest Builder 707	650.27				\$650.27
Frank Zabel Trucking Inc.	18.76				\$18.76
Frazier Rental & Development	55.69				\$55.69
Furniture Design Center	946.48				\$946.48
G M Pavlich	60.44	39.61			\$100.05
Genevieve Schmidt	41.16				\$41.16
Genuine Junk and Haul	885.93				\$885.93
Glendale Mobile Estates	39.61				\$39.61
Granite Construction Company	644.20	194.26			\$838.46
Great Redwood Trail Agency		2,147.34			\$2,147.34
Griz Handyman Service	64.91				\$64.91

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of February 28, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Hamanaka Painting	208.46				\$208.46
Handle It Junk Removal	3,631.72				\$3,631.72
Hemmingsen Pavement Solutions	150.09	12.50	12.50		\$175.09
Henderson Village Apt.	12.50				\$12.50
Homan Enterprises	47.95				\$47.95
Hooven & Co.	532.36				\$532.36
Houseworth Construction	441.21	274.70			\$715.91
Housing Humboldt	47.95				\$47.95
Hubbards German Auto	78.05				\$78.05
Humboldt Bay Harbor District	540.33				\$540.33
Humboldt Bay Water District	54.20				\$54.20
Humboldt Community Service District	77.18				\$77.18
Humboldt Countertops	891.34				\$891.34
Humboldt County DHHS	18.76				\$18.76
Humboldt County Parks	1,305.55	111.15			\$1,416.70
Humboldt County Sheriffs Office	22.93				\$22.93
Humboldt Electric	20.85				\$20.85
Humboldt Mechanical Solutions		143.85			\$143.85
Humboldt Moving & Storage	108.48				\$108.48
Humboldt Plaza	93.82				\$93.82
Humboldt Sanitation & Recycling	84,136.78				\$84,136.78
Humboldt Towing	437.81				\$437.81
Island State Construction	60.46				\$60.46
J & G Lawn and Garden	1,603.68	1,445.38			\$3,049.06
J & J Rentals	168.85	193.88			\$362.73
Jacoby Creek School	37.53				\$37.53
James Poovey	22.00				\$22.00
Jitter Bean Coffee Co.	27.10				\$27.10
JLF Construction	135.88				\$135.88
JNG Insulation Pros	2,122.81	525.38			\$2,648.19
JNM Construction	231.42				\$231.42
John H Kruger Plaster & Drywall	1,409.32	283.53			\$1,692.85
Johnny's Flooring & Window Coverings	8.20				\$8.20
Johns Used Cars				325.23	\$325.23
Johnston Construction	159.96				\$159.96
Joyce Radelich		104.68			\$104.68
Juells Electric	58.37				\$58.37
Justin Adams Construction	78.76	162.62			\$241.38
K H McKenny	143.86				\$143.86
Karges Flooring	123.00	156.36			\$279.36
Kelly Martin	135.52				\$135.52
Ken & Lesa Shealor	12.50				\$12.50
Kramer Investment Corp.	264.76				\$264.76
Landscaping Ventures Inc.	348.66	262.68	328.36	405.99	\$1,345.69
Lawn Care Plus	423.69				\$423.69

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of February 28, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
LDH Construction	12.50				\$12.50
Living Styles	18.76				\$18.76
LJG BUILDERS LLC	12.50				\$12.50
Mad River Construction	560.81	145.94			\$706.75
Making Headway Center	237.67	208.48			\$446.15
Marimba One	125.00				\$125.00
Martin Construction	364.84				\$364.84
Mattress Recycling Council	7,076.19				\$7,076.19
McCrea Motors	104.24				\$104.24
McMurray & Sons Inc.	8,970.89	1,590.70			\$10,561.59
Milgard Manufacturing LLC - Sacramento	110.49				\$110.49
Miller Farms Nursery	189.72				\$189.72
Ming Tree Realtors	33.35	43.78		(35.44)	\$41.69
Miriam Hall	129.25				\$129.25
Moores Sleepworld	290.32				\$290.32
Mori Rental Properties	27.10				\$27.10
Munoz Osorio Construction	91.73				\$91.73
Munson Investments	238.39	95.89			\$334.28
Myrtle town Body Shop	50.04				\$50.04
Nelson Floors	56.12				\$56.12
New Century Yard Maintenance	45.18				\$45.18
New Horizon Drywall Construction	77.14				\$77.14
New Life Service Company	777.63				\$777.63
Next Generation Landscape & Design	25.02				\$25.02
Nichols Handy Work				(0.66)	\$ (0.66)
NOAA		150.00	75.00		\$225.00
North Coast Co-Op Arcata	16.68				\$16.68
North Coast Flooring Inc.	1,034.72				\$1,034.72
North Coast Mercantile Co. Inc.	10.77				\$10.77
Northcoast Acoustics	241.82				\$241.82
Northcoast Childrens Service			61.74		\$61.74
Northern Building Company	536.26				\$536.26
O & M Industries	1,494.80				\$1,494.80
Ocean Gold Seafoods	548.30	304.38			\$852.68
Ocean View Cemetery	81.31				\$81.31
Open Door Community Health Center	126.44				\$126.44
Pacific Builders	183.83				\$183.83
Pacific Coast Rentals	27.09				\$27.09
Pacific Towing	212.66				\$212.66
Pam and Reno Giovannetti	30.08				\$30.08
Parks Enterprise	99.50				\$99.50
Pierson Company	2,737.14	3,026.71			\$5,763.85
Point Pleasant MHP	444.08				\$444.08
Poletskis Appliance Center	87.55				\$87.55
Porter and Sons Painting	102.16				\$102.16

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of February 28, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Primo Drywall & Construction Co.	22.93				\$22.93
Providence St. Josephs Hospital		440.00			\$440.00
Pure Water Spas	114.66		45.87		\$160.53
Quick Mow	55.41				\$55.41
Rainbow Self Storage	556.64				\$556.64
Ray Wolfe Construction	112.95				\$112.95
Rebholtz Cleaning Service	312.73				\$312.73
Recology Eel River	66,351.02				\$66,351.02
Recology of Arcata	124,422.55				\$124,422.55
Recology of Humboldt County	379,447.31				\$379,447.31
Recology Samoa	55,288.90				\$55,288.90
Redwood Coast Plumbing	27.10	60.46			\$87.56
Redwood Coast Real Estate Inc.	185.48	231.38		174.15	\$591.01
Redwood Community Action Agency	77.35	9.49		(3.41)	\$83.43
Redwood Teen Challenge	131.35				\$131.35
Redwoods Community College District	20.85				\$20.85
Rentor	475.22	269.16			\$744.38
Resources Recycling & Recovery	18,067.00				\$18,067.00
Restif Cleaning Service	177.21				\$177.21
Rich's Body Shop	20.85				\$20.85
Rob Jordan Construction	27.10				\$27.10
Robert Donathan	35.44				\$35.44
S & S Phelps Inc.	277.28				\$277.28
Samson Construction	300.58				\$300.58
Sanders Roofing Inc.	763.95				\$763.95
Schmidbauer Building Supply LLC.	883.96				\$883.96
Sempervirens Gardening	734.56				\$734.56
Sequoia Construction	1,031.90				\$1,031.90
ServiceMaster	1,004.87	858.95			\$1,863.82
Sholes Overhead Door		39.61			\$39.61
Simple Visions	321.06				\$321.06
Sisu Extracts	3,408.66				\$3,408.66
Six Rivers Mechanical Inc.	41.69	31.27			\$72.96
Spencer Electric	129.25				\$129.25
Spinks Property Management	333.36				\$333.36
Stetzel Builders				1,200.00	\$1,200.00
Strombeck Construction	1,697.69				\$1,697.69
STS Construction	369.66	39.61			\$409.27
Susan Whitely / Eric Dugan	338.08				\$338.08
Swains Flat Trailer Court	352.33	271.03			\$623.36
T and T Roofing	166.78				\$166.78
TEMPORARY				494.50	\$494.50
The People of New Directions	1,190.17				\$1,190.17
Thomas Home Center	110.90				\$110.90
Tonis Restaurant	441.97				\$441.97

Humboldt Waste Management Authority

Draft A/R Aging Summary

As of February 28, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Tree Ventures Inc.	89.65				\$89.65
Trinidad Rancheria				(1,209.60)	\$ (1,209.60)
United Building	45.87				\$45.87
United Indian Health	12.50				\$12.50
Vern McGaughey	929.82				\$929.82
Vern's Furniture	1,398.72	750.18			\$2,148.90
Wade Bray General Contractor	120.92				\$120.92
Wahlund Construction	475.58				\$475.58
Watson Well Service	31.27				\$31.27
Wayne Maples Plumbing		12.50			\$12.50
Westside Community Improvement Assoc.	366.92	145.94	187.61		\$700.47
Williamson Construction	14.59				\$14.59
Wing Inflatables	424.43	132.80			\$557.23
WSC Solar and Roofing				2,647.70	\$2,647.70
Yurok Tribe Construction Corporation	272.97				\$272.97
Zabel Enterprise	59.20				\$59.20
TOTAL	\$851,549.43	\$34,674.78	\$4,012.09	\$3,994.57	\$894,230.87

95.2% current



Humboldt Waste Management Authority

Draft A/P Aging Summary

As of February 28, 2026

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions.	155.00				\$155.00
Access Humboldt	101.45				\$101.45
Airgas USA, LLC	464.62				\$464.62
Amazon Capital Services, Inc.	303.62				\$303.62
AT&T Calnet	39.26				\$39.26
Bettendorf Enterprises, Inc	974.91	974.91			\$1,949.82
Blue Dream HR LLC	2,100.00				\$2,100.00
Blue Shield of California	44,413.53				\$44,413.53
Call2Recycle, Inc.	5,810.55				\$5,810.55
CalPERS		16,330.57			\$16,330.57
City of Eureka Discharge Fees	14,580.00				\$14,580.00
City of Eureka Water	1,395.99				\$1,395.99
Copiers Plus	248.72	149.50			\$398.22
Crystal Springs Bottled Water	310.00				\$310.00
DCI Builders		15,000.00			\$15,000.00
Dry Creek Landfill	432,841.04				\$432,841.04
Empower		325.00			\$325.00
Englund Marine - Eureka	33.63				\$33.63
Foster Striping		3,350.00			\$3,350.00
Harper Motors	181.93				\$181.93
Humana Insurance	4,373.14				\$4,373.14
Humboldt Community Services District	47.84				\$47.84
Humboldt Organic Solutions, LLC	39,570.17				\$39,570.17
Humboldt Recycling Leachate	25,561.25				\$25,561.25
Humboldt Recycling Propane	3,560.00				\$3,560.00
Humboldt Sanitation	22,781.32				\$22,781.32
I-5 Tire, Inc.	1,183.50				\$1,183.50
Industrial Electric	893.74				\$893.74
James L. Able Forestry Consultants, Inc	805.00				\$805.00
Ken's Auto Parts, LLC	552.24				\$552.24
Kolstad Land Surveyors		3,170.00			\$3,170.00
Law Offices of Nancy Diamond	2,700.00				\$2,700.00
Lawrence & Associates	2,506.25				\$2,506.25
Lost Coast Communications, Inc	750.00				\$750.00
Mad River Community Hospital.				5,072.37	\$5,072.37
Mad River Union	202.00				\$202.00
MapleService Inc		850.50			\$850.50
McMaster-Carr Supply Company	1,218.32				\$1,218.32
Mendes Supply Company	342.49				\$342.49
Microbac Laboratories, Inc	252.00				\$252.00
Mission Linen Supply	2,332.36				\$2,332.36
New Directions	475.00				\$475.00
Peterson CAT	23.32				\$23.32
PG&E 053-6	3,154.71				\$3,154.71
Picky. Picky, Picky Surplus, Inc	956.76				\$956.76

Humboldt Waste Management Authority

Draft A/P Aging Summary

As of February 28, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Pierson Building Center	5.50				\$5.50
Rain for Rent	8,517.57				\$8,517.57
Recology Humboldt County	225.00				\$225.00
Recology Humboldt County Samoa	5,776.36	3,500.26			\$9,276.62
Redwood Waste Solutions	431.27				\$431.27
Restif Cleaning Service Cooperative, Inc.	1,000.00				\$1,000.00
Rich Well Drilling & Pump Service		200.00			\$200.00
Rogers Machinery Company, Inc.	4,244.62				\$4,244.62
Shafer's Ace Hardware	174.14				\$174.14
Shaw Law Group	585.00				\$585.00
Streamline	555.00	555.00			\$1,110.00
Thrifty Supply Company	13.68				\$13.68
Trinity Diesel, Inc.				1,522.50	\$1,522.50
Valeo Networks	4,638.07				\$4,638.07
Valley Pacific Petroleum Services, Inc	4,531.46				\$4,531.46
Verizon Wireless	326.98				\$326.98
Wahlund Construction, Inc	2,022.97				\$2,022.97
WM Corporate Services, Inc	6,297.37				\$6,297.37
World Oil Environmental Services	111.00				\$111.00
WSP USA, Inc	12,163.70				\$12,163.70
TOTAL	\$669,815.35	\$44,405.74	\$0.00	\$6,594.87	\$720,815.96

92.9 % current



Humboldt Waste Management Authority

Budget vs. Actuals

July 2025 - February 2026

Attachment 2b.1

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
5000 Base Fees	1,889,936	1,921,728	98.00 %
5010 County Wide Program Fees			
50155 Administration CWF	34,549	31,500	110.00 %
50160 Household Hazardous Waste Program	634,782	552,360	115.00 %
50165 CRL Pledge of Revenue	56,485	51,105	111.00 %
50170 Illegal Dumping & Clean Up	36,743	33,500	110.00 %
50175 Rural Container Program	306,554	279,500	110.00 %
50180 County/Cities AB939	112,970	151,055	75.00 %
50185 Table Bluff Maintenance	46,614	42,500	110.00 %
50190 Countywide Enforcement (LEA)	183,713	167,500	110.00 %
50195 Edible Food Recovery	21,936	20,000	110.00 %
Total 5010 County Wide Program Fees	1,434,345	1,329,019	108.00 %
5025 Greenwaste Tip Fees			
5026 Franchise	220,963	233,342	95.00 %
5027 Self-Haul	327,599	350,012	94.00 %
Total 5025 Greenwaste Tip Fees	548,562	583,354	94.00 %
5030 HHW Revenue	29,993	34,400	87.00 %
5045 Recycling Revenue	27,939	17,016	164.00 %
5055 Solid Waste Tip Fees			
5057 Satellite	736,202	744,764	99.00 %
5058 Franchise	3,015,061	3,340,128	90.00 %
5059 Self Haul	2,342,864	2,016,711	116.00 %
5060 Treated Wood Waste	36,620	40,833	90.00 %
5061 Tires	16,302	45,610	36.00 %
Total 5055 Solid Waste Tip Fees	6,147,048	6,188,047	99.00 %
Total Income	\$10,077,824	\$10,073,565	100.00 %
GROSS PROFIT	\$10,077,824	\$10,073,565	100.00 %
Expenses			
6000 Accounting Expense	5,904	5,333	111.00 %
6005 Advertising	13,924	23,667	59.00 %
6010 Auditing	21,900	14,667	149.00 %
6015 Bank Charges	(1,788)	6,800	(26.00 %)
6016 Merchant Fees	51,785	69,667	74.00 %
6020 Bad Debt Expense		0	
6030 Computer & Related Expenses	63,761	64,933	98.00 %
6035 Consulting	49,740	39,000	128.00 %
6040 Dues & Subscriptions	3,766	2,467	153.00 %
6045 Contracted Services	296,662	304,667	97.00 %
6050 Equipment Lease	1,990	2,000	99.00 %
6055 Solid Waste Trans & Disposal			
6056 Fortuna Satellite	336,525	345,882	97.00 %

Humboldt Waste Management Authority

Budget vs. Actuals

July 2025 - February 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6057 McKinleyville Satellite	392,512	398,882	98.00 %
6058 Hawthorne	3,272,290	3,528,283	93.00 %
6059 Recycling Disposal	34,786	34,533	101.00 %
Total 6055 Solid Waste Trans & Disposal	4,036,113	4,307,581	94.00 %
6060 Engineering & Consulting	21,197	86,333	25.00 %
6065 Environmental Monitoring	94,515	86,667	109.00 %
6070 Greenwaste Trans & Disposal	529,571	583,354	91.00 %
6075 Gas/Fuel	43,713	53,333	82.00 %
6085 Insurance			
6086 Liability	118,787	116,467	102.00 %
6087 Workers Comp	67,483	117,867	57.00 %
Total 6085 Insurance	186,270	234,333	79.00 %
6095 Janitorial Expense	26,055	26,267	99.00 %
6105 Leachate	170,795	156,667	109.00 %
6110 Legal Expense	11,501	13,333	86.00 %
6115 Meetings	609	867	70.00 %
6120 Mileage Reimbursement	147	160	92.00 %
6130 New Hire Expense		8,667	
6135 Office Supplies	2,691	4,633	58.00 %
6136 Office Furniture	120	11,133	1.00 %
6140 Operating Expense	63,482	93,600	68.00 %
6145 Pass Through Expense			
61470 Illegal Disposal & Clean Up	33,978	33,500	101.00 %
61475 Pass Through - Rural Container	236,179	279,500	85.00 %
61480 AB939 Paid to Members	39,516	102,668	38.00 %
61485 Pass Through - Table Bluff Maintenance	35,913	42,500	85.00 %
61490 Pass Through - Countywide Enforcement (LEA)	141,539	167,500	85.00 %
61495 Edible Food Recovery	16,900	20,000	85.00 %
Total 6145 Pass Through Expense	504,024	645,668	78.00 %
6150 Payroll & Related Expenses			
6151 Salaries & Wages	1,379,579	1,492,667	92.00 %
6152 Employee Benefits	549	3,200	17.00 %
6153 Health Insurance	441,512	427,067	103.00 %
6154 Employee Portion	(21,745)	(24,600)	88.00 %
Total 6153 Health Insurance	419,767	402,467	104.00 %
6155 Retirement	172,223	193,467	89.00 %
6156 Health Insurance in Lieu	9,600	11,200	86.00 %
6157 Payroll Taxes	26,030	25,533	102.00 %
6158 UAL CalPERS	73,517	73,467	100.00 %
Total 6150 Payroll & Related Expenses	2,081,265	2,202,000	95.00 %
6160 Permits, Licenses, Fees	96,435	70,700	136.00 %
6165 Printing	1,268	8,533	15.00 %

Humboldt Waste Management Authority

Budget vs. Actuals

July 2025 - February 2026

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6170 Postage	1,012	1,817	56.00 %
6180 R & M - Equipment	51,786	113,000	46.00 %
6185 R & M - Facilities	94,517	173,433	54.00 %
6190 R & M - Vehicles	354	5,667	6.00 %
6200 Safety Expense	17,529	23,333	75.00 %
6205 Salvage Materials Hauling		0	
6210 Security	4,269	3,067	139.00 %
6215 Small Tools	3,870	5,467	71.00 %
6220 Telephone	14,353	15,000	96.00 %
6225 Tire Trans & Disposal	14,011	31,333	45.00 %
6230 Training	7,141	14,067	51.00 %
6235 Travel	425	4,400	10.00 %
6240 Uniforms	12,283	17,400	71.00 %
6245 Utilities - Electricity & Heat	54,311	52,667	103.00 %
6250 Utilities - Water & Sewer	11,975	11,167	107.00 %
66000 Payroll Expenses	5,548	6,000	92.00 %
Total Expenses	\$8,670,797	\$9,604,845	90.00 %
NET OPERATING INCOME	\$1,407,027	\$468,719	300.00 %
Other Income			
7000 Interest Income	49,403	4,891	1,010.00 %
7100 Grant & Payment Program Income			
7110 Payment Program Income - CCPP	20,432	8,667	236.00 %
7115 Grant Income - HHW		0	
7120 Payment Program Income - OPP	402	24,000	2.00 %
7125 Grant Income - TA		10,667	
7130 Grant Income - ORG7		1,333,333	
Total 7100 Grant & Payment Program Income	20,835	1,376,667	2.00 %
7300 Rental Income	108,592	111,248	98.00 %
Total Other Income	\$178,829	\$1,492,805	12.00 %
Other Expenses			
8100 Grant & Payment Program Expenses			
8110 Payment Program Expenses - CCPP	24,992	8,667	288.00 %
8120 Payment Program Expenses - OPP	16,290	24,000	68.00 %
8125 Grant Program Expenses - TA		10,667	
8130 Grant Program Expenses - ORG		1,333,333	
Total 8100 Grant & Payment Program Expenses	41,282	1,376,667	3.00 %
8200 Timber Expenses	5,534	11,667	47.00 %
8300 Rental Expense	10,440	66,667	16.00 %
Total Other Expenses	\$57,256	\$1,455,000	4.00 %
NET OTHER INCOME	\$121,573	\$37,805	322.00 %
NET INCOME	\$1,528,601	\$506,525	302.00 %



**HUMBOLDT WASTE
MANAGEMENT AUTHORITY**

Staff Report

DATE: May 7, 2026. For Meeting of: May 14, 2026

FROM: Executive Director Keller-Heckman

SUBJECT: Item 2c)
Amendment to the current Mattress Recycling Council Services Agreement

RECOMMENDED ACTION: Voice Vote

- 1) Authorize the Executive Director to execute an Amendment to the current Mattress Recycling Services Agreement after legal review.

DISCUSSION:

Background:

The Mattress Recycling Council (MRC) is the mattress recovery and recycling organization certified by the State of California's CalRecycle to implement a mattress recovery and recycling program. HWMA and MRC entered into an agreement in January 2016 and is amended annually to update current best practices and pricing structures.

The California Used Mattress Recovery and Recycling Act of 2013 (SB 254) aims to reduce illegal dumping, increase recycling and substantially reduce public agencies costs for the end-of-use management of used mattresses. In response, the Mattress Recycling Council (MRC) was formed and certified by CalRecycle for the purpose of planning and implementing the collection and recycling of used mattresses deemed 'conforming' at State approved recycling facilities.

CalRecycle required that MRC develop a recycling plan that, among other things, provides for MRC to pay an amount to collection facility that accepts used mattresses dropped off by California residents *at no charge* at approved collection facilities. MRC then reimburses the collection facility at a fee rate that is reasonable for the facility to accept, store, and handle such used mattresses.

Once received at a collection facility, mattresses and/or box foundations (units), will be evaluated for conformance with MRC program guidelines. Those units deemed '***non-conforming***' due to mold, insect infestation, or other objectionable substances are to be directed to landfills for disposal. Those units deemed '***conforming***' will be diverted immediately from

the tip floor and placed into trailers for storage and transportation via an MRC-approved transporter.

Staff's Recommendation:

Staff recommends the board authorize the Executive Director to execute an amendment to the current Mattress Recycling Services Agreement after legal review.

FISCAL IMPACTS:

Minimal impacts related to the generation of this staff report and time attributed to general council review. Should the board not move forward with an amendment staff would need to return with potential financial impacts.

ALTERNATIVES:

- 1) Board Discretion

ATTACHMENTS:

- 2c.1) Amendment No. 3 to the Used Mattress Collection Services Agreement

AMENDMENT NO. 3 to

**USED MATTRESS COLLECTION SERVICES AGREEMENT between
MATTRESS RECYCLING COUNCIL CALIFORNIA, LLC and
HUMBOLDT WASTE MANAGEMENT AUTHORITY**

This Amendment No. 3 (the “Amendment”) is effective May 14, 2026 (the “Effective Date”), by and between Mattress Recycling Council California, LLC, a Delaware limited liability company (“MRC”) and Humboldt Waste Management Authority (“Service Provider”).

WHEREAS, MRC and Service Provider entered into a Used Mattress Collection Services Agreement (the “Agreement”) on or about June 27, 2019, and amended from time to time;

WHEREAS, the parties desire to amend the Agreement to increase the per-Unit compensation for Program Product Consolidation services beginning on the first day of the month following the effective date of this Amendment;

WHEREAS, the parties desire to update Attachment E Collection Facility Information;

WHEREAS, the parties desire to amend the Agreement to include MRC’s updated Collection Site Guidelines;

WHEREAS, the Agreement requires all amendments thereto to be in writing signed by the parties; and

WHEREAS, the parties desire to amend the Agreement as provided herein.

NOW, THEREFORE, in consideration of the foregoing, and for valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. Compensation Rate PPI Adjustment. Beginning on the first day of the month following the effective date of this Amendment, the per-Unit compensation for Program Product Consolidation services stated in Attachment B (“Compensation Rates”) is increased to \$5.52. The compensation rates have been adjusted based on actual percentage change to the Solid Waste Collection Producer Price Index (PPI) published by the Bureau of Labor Statistics (Series ID: PCU5621115621112) for the most recent available twelve-month period using published finalized numbers, not preliminary numbers, based upon the Service Provider’s annual request for a rate adjustment.

The Compensation Rates (“Attachment B”) attached to the Agreement is superseded and replaced with the Compensation Rates attached hereto as Attachment B.

2. Collection Facility Information. The Collection Facility Information (“Attachment E”) attached to the Agreement is superseded and replaced with the Collection Facility Information attached hereto as Attachment E.
3. New Guidelines. The California Mattress Recycling Program Collection Guidelines attached to the Agreement and Amendment 1 are superseded and replaced with the Collection Guidelines dated November 2024 attached hereto as Attachment D. Service Provider assumes all obligations to ensure that they are providing collection services in accordance with the current and effective Guidelines.
4. Except as modified by this Amendment, all other terms and conditions of the Agreement shall remain the same.
5. Counterparts. This Amendment may be executed in counterparts, each of which shall be deemed an original.
6. Warranty of Authority. The representative signing this Amendment on behalf of each respective party represents that he/she has the authority to execute this Amendment on behalf of the party and to bind it to its contractual obligations hereunder.

IN WITNESS WHEREOF, the parties have each caused this Amendment to be executed by its duly authorized representative as of the date first hereinabove mentioned.

**Catherine Lyons, Manager
Mattress Recycling Council
California, LLC**

**Erik Keller-Heckman, Executive Director
Humboldt Waste Management Authority**

Date

Date

MRC Legal Approval

ATTACHMENT B: COMPENSATION RATES

Service Provider: Humboldt Waste Management Authority

Service	Description	Unit Price
<u>Program Product Consolidation</u>	<p>MRC will compensate Service Provider for all Program Products dropped off by California residents, businesses (including Mattress retailers) or other entities; for which a fee has not been collected and which Service Provider Consolidates in a Collection Container.</p> <p>The Service Provider will not place Non-Program Products, Non-Conforming Units or Units that are unsuitable for Recycling, including Units contaminated with bed bugs, in Collection Containers.</p>	\$5.52 per Unit ¹

MRC and Service Provider hereby agree to the foregoing compensation rates, in accordance with the terms set forth herein.

MRC initials:

Service Provider initials: _____

¹ No sooner than one year following the effective date of this Agreement, and on an annual basis thereafter, the compensation rates may be adjusted based on actual percentage change to the Solid Waste Collection Producer Price Index (PPI) published by the Bureau of Labor Statistics (Series ID: PCU5621115621112) for the most recent available twelve-month period using published finalized numbers, not preliminary numbers. To be eligible for these adjustments, Service Provider makes a written request that is received by MRC no more than sixty days but at least thirty days in advance of the eligible adjustment effective date. No annual PPI adjustment will be made absent a written request. In each case, the PPI adjustment will be made for the most recent available and finalized twelve-month period only. Published preliminary PPI numbers released by the Bureau of Labor Statistics will not be included. Annual PPI adjustments that are not requested by Service Provider in accordance with this paragraph are forfeited.

Attachment E: COLLECTION FACILITY INFORMATION

Service Provider: Humboldt Waste Management Authority

Full name of site	Humboldt Waste Management Authority
Full address of site	1059 West Hawthorne St, Eureka, CA 95501
Phone number for general public	707-268-8680
Days/hours open to the public	M-F 7am-5pm, Sat 8am-4pm, Sun 10am-4pm
Website address	www.hwma.net
Contact person's name and title	Eric Keller-Heckman, Executive Director
Contact person's phone number & email address	707-268-8680x207, ekeller@hwma.net
Maximum # of Units per vehicle, per day for residents	Unlimited
Maximum # of Units per vehicle, per day for other entities	Unlimited
Drop-off residency requirement? (list cities, towns, counties or eligible residential areas)	City of Arcata, City of Blue Lake, City of Eureka, City of Ferndale, City of Fortuna, City of Rio Dell, City of Trinidad, County of Humboldt
Will Mattresses <u>be</u> collected as part of bulky curbside programs be placed in the MRC container? (Yes or No, if yes, complete the supplemental table.)	No

MRC and Service Provider hereby agree that all facilities listed in Attachment E are covered by the terms and conditions set forth in this Agreement.

MRC initials: _____

Service Provider initials: _____



Staff Report

DATE: January 5, 2025 For Meeting Of: January 9, 2025
FROM: Eric Keller-Heckman, Executive Director
SUBJECT: Item 2d)
Approve Purchase of Transfer Station Scale

RECOMMENDED ACTION: Voice Vote

- 1) Award Bid to Michelli Weighing & Measurements for the purchase of two Hawthorne Street Organics Facility Scales
- 2) Authorize Executive Director to execute necessary agreements, following review by General Counsel.

DISCUSSION:

Background:

In Late 2023 the Board approved the “Request for Bids for the Hawthorne Street Organics Facility Scales” and authorized the release of the Request for Bids. Through several delays in grant funding and issues related to the start date of the Organics Facility preparations and opening date this bid has been delayed from its original intended end date.

With confirmation received in January 2026 from Calrecycle that the project may proceed staff reissued the Request for Bids in early April with a May 11, 2026 closing date.

Three bids were received as noted below:

<u>Proposer</u>	<u>Price</u>
Michelli Weighing & Measurements	\$ 166,731.98
GR Sundberg	\$ 175,000
Quality Scale Unlimited	\$ 191,239

The equipment will be utilized for inbound and outbound traffic and material weights for the upcoming Organics facility.

Staff's Recommendation:

Staff recommends the board award Michelli Weighing & Measurements the successful bidder for the purchase of the Hawthorne Street Organics Facility Scales; and authorize the Executive Director to execute necessary agreements following General Council review.

FISCAL IMPACT:

This project will be fully funded by the current CalRecycle organics grant cycle ORG&

ALTERNATIVES:

1. Board Discretion

ATTACHMENT:

- 1) N/A



**HUMBOLDT WASTE
MANAGEMENT AUTHORITY**

Staff Report

DATE: May 7, 2026

For Meeting of: May 14, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 4)
Adopt Resolution 2026-08 authorizing the Executive Director to establish the PARS Section 115 Trust.

RECOMMENDED ACTION: Voice vote

- 1) Receive Presentation on Pars 115 Trust
- 2) Adopt Resolution 2026-08 establishing a PARS Section 115 Trust and authorizing the Executive Director to execute and deliver all documents necessary or advisable to establish the Section 115 Trust.

DISCUSSION:

Background:

On November 13, 2008, the board adopted Resolutions 2009-03 authorizing employer paid member contributions to the California Public Employees Retirement System (CalPERS), and Resolution 2009-4, authorizing employer pick-up of employee contributions to CalPERS.

Like many public agencies in California, the HWMA carries a long-term pension liability in the form of an Unfunded Accrued Liability (UAL). The agency's UAL represents the difference between pension benefits earned by employees and the assets currently set aside to pay those benefits. As of June 30, 2024 the Authority's total unfunded liability is approximately \$1.4 million, which equates to around an 81% funded ratio. Currently, the Authority funds its pension obligations on a pay-as-you-go basis through required annual CalPERS contributions. Rising contribution rates, investment volatility, and actuarial assumptions have increased cost pressures on the Authority's operating budget and reserves, and, consequently, the Authority's ability to make annual payments.

Establishing a Section 115 Trust provides a legally compliant mechanism to set aside funds specifically for pension obligations while allowing those assets to be invested for higher returns than traditional public funds. This strategy can help stabilize future contribution rates, improve long-term fiscal sustainability, and provide greater budget predictability. A Section 115 Trust is

an irrevocable trust established under Internal Revenue Code Section 115 for the purpose of funding pension obligations.

The key benefits of a Section 115 Trust are:

- **Cost Savings Over Time:** By earning higher returns than typical pooled public funds (e.g., LAIF), the agency can reduce the long-term cost of pension obligations.
- **Budget Stability:** The trust allows the agency to smooth contribution spikes by using trust assets during periods of high CalPERS rates.
- **Strategic Prefunding:** Prefunding liabilities can improve the agency's funded status and reduce long-term amortization costs.
- **Enhanced Financial Planning:** The trust provides a structured mechanism to plan for large future obligations.

Some risks and considerations of a Section 115 Trust are:

- **Market Risk:** Investment returns are not guaranteed and may fluctuate, particularly in the short term.
- **Liquidity Constraints:** Funds placed in the trust are committed for pension liability.
- **Governance Requirements:** Staff will bring forward draft policies for review to the board that cover contributions, withdrawals, and investment allocation.

Public Agency Retirement Services (PARS), a private third-party, administers a Section 115 trust fund for numerous public agencies in California, and several local Humboldt County Agencies as well.

Additionally, Matt Spooner, a representative with PARS will provide an informational presentation and be available to answer questions should the board have them.

Staff's Recommendation:

Staff recommends that the Board adopt Resolution 2026-08, authorizing the establishment of the PARS Section 115 Trust.

FISCAL IMPACTS:

Minimal staff time costs associated with this staff report, and establishing the trust has no related one-time service or start up fees.

Should the Authority begin funding the trust in the future, costs range dependent on the level of funding, but the initial management fees will be approximately .6% in total annually

ALTERNATIVES:

- 1) Direct staff to research alternate methods or continue the current pay as you go practice.
- 2) Board Discretion

ATTACHMENTS:

4.1) Resolution 2026-08

RESOLUTION NUMBER 2026-08
A RESOLUTION OF THE HUMBOLDT WASTE MANAGEMENT AUTHORITY
AUTHORIZING ESTABLISHMENT OF PARS SECTION 115 TRUST

WHEREAS Public Agency Retirement Services (PARS) is a private, third-party administrator that designs and administers retirement-related programs for California public agencies.

WHEREAS the Board of Directors hereby finds that the establishment of the PARS Section 115 Trust in accordance with Section 115, Internal Revenue Code, and Section 53216, California Government Code, for the purpose of pre-funding pension liabilities as provided therein is in the best interests of the Humboldt Waste Management Authority;

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby authorizes the establishment of the PARS Section 115 Trust in accordance with Section 115, Internal Revenue Code, and Section 53216, California Government Code, for the purpose of pre-funding pension liabilities as provided therein.

BE IT FURTHER RESOLVED, the following Humboldt Waste Management Authority officer holding the title(s) specified herein below or their successors in office is hereby authorized to execute and deliver any and all documents necessary or advisable in order to effectuate the establishment of the PARS Section 115 Trust, the purposes of this resolution, and the transactions contemplated hereby and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

ERIC KELLER-HECKMAN - EXECUTIVE DIRECTOR

This resolution shall remain in full force and effect until rescinded by Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

Adopted this 14th day of May, 2026

APPROVED: _____
Stacy Atkins-Salazar, Chair of the Board

Date: _____

ATTEST: _____
Eric Keller-Heckman, Clerk of the Board

Date: _____



**HUMBOLDT WASTE
MANAGEMENT AUTHORITY**

Staff Report

DATE: May 7, 2026. For Meeting Of: May 14, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 5)
Receive Final Budget, Review and Approve Fiscal Year 2026–27 Budget.

RECOMMENDED ACTION: Voice Vote

1. Approve Fiscal Year 2026–27 Budget; and
2. Adopt Resolution 2027–01 for the Collection of Integrated Waste Management Fees

DISCUSSION:

Background:

The final budget for Fiscal Year 2026–27 is presented for discussion and Board direction. This budget establishes the goals and priorities to enable management and operation of the HWMA’s activities during the fiscal year running from July 1, 2026, through June 30, 2027. The proposed budget is dynamic as the board can add goals and revise priorities as necessary. Slight changes may be seen from draft to final, as CPI adjustments and insurance premiums are finalized later this month.

As presented, total revenues are projected at \$17,129,546 and total expenditures are projected at \$17,129,546 with a projected net income of \$0.

This staff report contains six areas of discussion, including: Operating Budget Assumptions, Proposed Capital Expenditures and Reserves, Waste Management Fee Adjustments, Employee Compensation and Other Board Directives for Budget Finalization.

The Board is requested to receive the staff report and presentation, consider options, and provide direction as appropriate. Staff provided the draft budget to HWMA’s Executive Advisory Committee in May and has incorporated their feedback into the final budget and necessary resolutions for the Board’s consideration.

Staff requests the Board provide policy direction and prioritization of activities that will enable staff to present a final balanced budget at the regular June meeting.

Operating Budget Assumptions

HWMA is dependent primarily upon collection of Waste Management fees to fund Authority operations, programs, and activities. The following assumptions were incorporated into the FY 2026–27 Budget.

Revenue Assumptions:

- Proposed adjustments to FY 2026–27 Waste Management Fees can be found in Section 9 of the budget. Total revenue assumptions are projected to be slightly less than the prior fiscal year which will result in a reduction in waste management fees collected.
- The backhaul rate realized by the Authority has dropped slightly when compared to the prior years, and a backhaul rate of 10% for this upcoming year is used. HWMA staff will continue to monitor the backhaul rate, and should it change, staff may propose a mid-year budget adjustment.
- Overall solid waste disposed is projected to increase to 83,000 tons, up from the prior fiscal year, with tons from out-of-area or other areas returning from prior fiscal years. Hawthorne Street Transfer Station and satellite facility tonnage remains consistent. Tonnage received by category:
 - 39,040 tons franchise hauler waste received at the Hawthorne Street Transfer Station.
 - 21,960 tons self-haul waste received at the Hawthorne Street Transfer Station.
 - 12,000 tons franchise waste delivered to satellite facilities.
 - 10,000 tons of miscellaneous contractor waste self-hauled directly to out-of-area landfill(s).
- Grant-funded projects shall be funded only by grant monies awarded, except in such instances where fund-matching is required and has been approved by the Board as part of the grant process.

Expenditure Assumptions:

- Solid waste hauling and landfill disposal costs were adjusted for the Consumer Price Index per their respective agreements, and as previously noted backhaul percentages have been reduced from 20% to 10% for the upcoming fiscal year.
- Payroll expenses have been projected to account for an increase in costs associated with medical and retirement benefits and workers' compensation insurance.
- This budget proposes a 2.7% Cost-of-Living Adjustment (COLA) for all employees.

- Implementation of FY 2026–27 projects identified in the proposed Capital Improvement Plan in Attachment A of the budget, in addition to the unfinished projects from FY 2025–26.

Proposed Capital Expenditures & Reserves

Capital Improvements

The structure and makeup of the Capital Improvement Plan were completely revamped in Fiscal Year 2024–25 to include project descriptions, projected funding timelines, and distinctly outlined projects. This overhaul included a large portion of projects from the previous plan, many that had been deferred resulting in projected costs that exceeded the needed capital.

The funding level on July 1, 2026, will be \$1,037,141 with certain capital projects from Fiscal Year 2025–26 currently being executed. As outlined in the Capital Improvement Plan, the fund requires an additional \$ 881,676 in FY 2026–27 to stay on track with planned expenditures and future spending needs.

Employee Health and Benefits Stabilization Reserve

Establishment of this reserve fund allows for hourly staff wages to be budgeted at full encumbrance without unduly affecting Waste Management Fees. This fund is established at \$150,000 which may be used in the event of unusual drawdowns. This fund also helps to ensure that merit-based increases based on performance evaluations will not be restricted. This reserve is currently fully funded.

Operating Reserves

This reserve fund was established to ensure fund availability for 1) contingencies for unseen or capital needs; 2) economic uncertainties; and/or 3) cash flow requirements. Based on projected FY 2026–27 operating expenses, a 15% target reserve is \$1,403,474.

Rate Stabilization Reserve

The Rate Stabilization Reserve was established with a base allocation of \$400,000 to offset unexpected fuel spike increases or other unexpected cost increases for contracted services related to recycling, green waste, household hazardous waste, and solid waste disposal services or State mandated pass-through fees. This reserve is fully funded for FY 2026–27.

Waste Management Fee Adjustments

The Authority annually evaluates and adjusts fees to recover the complete costs associated with providing and operating waste management facilities and programs, including any fees imposed by other governmental agencies.

Waste Management Fee

The Waste Management Fee (“Tip Fee”) is comprised of three primary components, including a) Countywide Program Fees; b) Base Fees; and c) Facility Fees, as well as applicable charges on non-standard waste materials (tires, appliances, bulky items etc.), green wastes, and household hazardous wastes.

The combination of adjustments provides for maintenance of the Authority's Reserve policies and sufficiently provides for the cost of all diversion programs. The budget for FY 2026–27 recommends adjustments to the Countywide Program Fees, Base Fees, Facilities Fees, and the Recycling Processing Fee, and can be found in Section 9 of the budget.

- The proposed rates are as follows:
 - Self-Haul
 - FY 25/26 rate: \$208.48
 - FY 26/27 proposed rate: \$216.47
 - Change: \$7.99 or 3.83%
 - Franchise
 - FY 25/26 rate: \$187.42
 - FY 26/27 proposed rate: \$194.08
 - Change: \$6.66 or 3.55%
- Satellite Facilities in the past have had a blended transportation and disposal rate. The proposed rates now represent actual costs associated with the transportation and disposal from each satellite facility.
 - Recology Eel River
 - FY 25/26 rate: \$159.31
 - FY 26/27 proposed rate: \$157.33
 - Change: (\$1.98) or -1.25%
 - Humboldt Sanitation
 - FY 25/26 rate: \$157.03
 - FY 26/27 proposed rate: \$154.43
 - Change (\$2.60) or -1.66%
- The proposed Countywide Program Fee results in a moderate decrease when compared to the previous fiscal year.
 - FY 25/26 rate: \$25.63
 - FY 26/27 proposed rate \$24.20
 - Change: (\$1.43) or -5.57%

Greenwaste Fees

Greenwaste processing and transportation costs are proposed to increase slightly because of CPI increases outlined in the current contracts for services.

- The proposed rates are as follows:
 - Franchise Collector, Direct Delivery
 - FY 25/26 rate: \$122.30
 - FY 26/27 proposed rate \$124.75

- Change: \$2.45 or 2%
- Hawthorne Street Deliver and Self-Haul
 - FY 25/26 rate: \$158.31
 - FY 26/27 proposed rate \$161.47
 - Change: \$3.16 or 2%

Staff has placed the proposed fee in Section 9 of the budget.

Recycling Processing Fee

Under the “Curbside Collected Recyclables Processing and Marketing” agreement, Recology may submit an annual rate adjustment application to HWMA for review and consideration by February 1st. The application for FY 2026–27 is under review and staff will make a final recommendation to the Board in June. Cost increases stem from a decrease in total commodity revenue and an increase to overall labor costs. Residual waste percentages remain a continued problem. As this rate adjustment is still under review, the final FY 2026–27 Recycling Processing Fee remains to be determined.

Treated Wood Waste

One item that has changed from years past is the fee for treated wood waste. Traditionally the Authority has charged a singular fee on top of the traditional solid waste tip fee to offset the additional costs of handling and disposing of treated wood waste. As costs continue to rise, and treated wood waste disposal becomes more common, the disparity in costs incurred compared to fees charged began to widen.

Staff took a deep dive this year into tonnage received, costs incurred and developed a more accurate fee structure. Now, customers who dispose of treated wood waste will be charged an additional per ton fee based on tonnage. This new fee is strictly in place to recover additional costs related to the handling, transportation and disposal of wood waste.

Treated Wood Waste: \$96.00 per ton plus material weight.

Personnel Compensation & Related Items

Employee Cost-of-Living Adjustment

As previously noted, this budget proposes a 2.7% Cost-of-Living Adjustment (COLA) for all employees.

Staff utilized the methodology approved by the board in Fiscal Year 2024–25 for the above calculation.

Organizational Chart & Classification Plan

The proposed Organizational Chart is proposed to unfreeze all past frozen positions for the upcoming organics processing facility, but these costs will not be incurred until the Organics facility comes online in October of the upcoming fiscal year.

Staff's Recommendation:

Receive Final Budget, Review and Approve Fiscal Year 2026–27 Budget

FISCAL IMPACTS:

Outlined in report.

ALTERNATIVES:

- 1) Board Discretion

ATTACHMENTS:

- 5.1) Fiscal Year 2026–27 Budget
- 5.2) Resolution 2027-01 Integrated Waste Management Fees



**Humboldt Waste Management Authority
Budget Fiscal Year 2026–2027**

May 14, 2026

Board of Directors:

Stacy Atkins-Salazar, City of Arcata
Michelle Lewis-Lusso, City of Blue Lake
Leslie Castellano, City of Eureka
Randy Cady, City of Ferndale
Frank Wilson, City of Rio Dell
Steve Madrone, County of Humboldt

Presented By:

Eric Keller-Heckman, Executive Director
Hilary Schwartz, Director of Finance
Anthony Heacock, Director of Environmental Health and Safety
Helder Morais, Director of Operations

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HWMA Mission Statement

The mission of HWMA is to deliver sustainable regional materials management solutions in order to protect and preserve the social, environmental and economic health of our community by supporting, developing and/or promoting policies, programs and facilities that safely and cost effectively eliminate solid waste generation, reduce disposal and increase diversion from landfills.

Section 1: Budget Overview

Humboldt Waste Management Authority was established by a Joint Powers Agreement between the County of Humboldt, and the cities of Arcata, Blue Lake, Eureka, Ferndale, and Rio Dell in 1999. The Authority is primarily responsible for operation of the Hawthorne Street Transfer Station, contracting for long-distance solid waste transportation and disposal services to out-of-county landfills, closure and post-closure responsibilities of the Cummings Road Landfill, and providing recycling and waste diversion services and programs.

The budget for Fiscal Year 2026-27 and accompanying documents are presented herein for Board direction. This budget establishes the goals and priorities that will enable safe and cost-effective management and operation of HWMA's activities during the fiscal year July 1, 2026, through June 30, 2027. Management staff is committed to the continuous improvement of operations to reduce costs whenever possible throughout the fiscal year.

Adoption of an annual Operating and Capital Improvement budget serves primarily as a comprehensive statement of the Authority's organization, responsibilities, resources, and operations so that Management and Staff can:

- Plan and allocate resources to guide execution of Board-approved policies and priorities.
- Describe the programs and services provided by the Authority and identify operational objectives for the coming year.
- Communicate key information to member agencies and their residents.
- Gauge progress on policies and programs and closely monitor expenditures consistent with Board adopted priorities.

This document includes a brief narrative of each budget and activities grouped by division to communicate HWMA's operational structure, activities, and on-going implementation of projects, as well as the Strategic Plan. The Comprehensive Budget Section provides an overview. Each Division budget includes a discussion of projected revenue(s), expenditures, and objectives for the coming fiscal year.

Section 2: Operating & Capital Improvement Overview

As presented, the FY 2026–27 Budget presents a balanced budget with a projected net income of \$0. Revenues are projected at \$17,129,546 and total projected expenditures are \$17,129,546.

HWMA receives the majority of its revenue directly from collection of “Waste Management Fees,” or “Tip Fees,” from member agency franchise waste delivered to either the Hawthorne Street Facility or to satellite facilities who operate under an agreement with HWMA, through self-haul tonnage received at the Hawthorne Street Facility, and through revenue derived from the sale of salvage materials such as plastics, metal and paper. A small portion of revenue is derived from interest earned on bank accounts, timber revenue and awarded grants. HWMA does not receive any portion of property tax revenue, nor State or Federal revenue streams other than material diversion reimbursement (e.g. mattress recycling) or other grants awarded for specific projects.

Waste Management Fees are comprised of the 1) Countywide Program Fee; and 2) Base Tip Rate; and 3) Facility Fees which are reviewed, adjusted, and approved annually by the HWMA Board of Directors. The FY 2026–27 proposes minimal increases across the board, resulting from CPI adjustments in designated contracts or general increase in the cost of goods and services.

Revenue

The final budget projects revenue of \$17,129,546 with \$0 in Net Income.

Revenue Assumptions:

- Solid waste disposed is projected to increase slightly to about 83,000 tons.
- 39,040 tons franchise hauler waste received at the Hawthorne Street Transfer Station.
- 21,960 tons self-haul waste received at the Hawthorne Street Transfer Station.
- 12,000 tons franchise waste delivered to satellite facilities (6,500 tons allocated to Humboldt Sanitation and 5,500 tons to Eel River Disposal).
- 10,000 tons of miscellaneous solid waste, either delivered to out-of-county landfills, or self-hauled to other in-county transfer stations.
- Grant-funded projects shall be funded only by grant monies awarded – except in such instances where fund-matching is required and has been approved by the Board as part of the grant process.

Expenditures

Expenditures of \$17,129,546 are budgeted for Fiscal Year 2026–27.

HWMA Operating Expenses and County Wide Program Fees are the main expense for the Authority. Total Payroll and Related Expenses consist of \$3,379,595 in wages paid to employees

and costs associated with employee benefits, including health insurance and retirement contributions, as well as a proposed 2.7% Cost-of-Living Adjustment (COLA) for all employees.

This budget makes certain assumptions about the continuing activities of the Authority, including:

Expenditure Assumptions:

Current diversion programs are fully funded, and funds to develop or improve programs are being budgeted to assist with the diversion goals. AB 939 funds are earmarked for distribution to member agencies to assist with diversion activities within each agency.

- Consumer Price Index adjustments to all applicable contracts
- Implementation of FY 2026–27 projects identified in the proposed Capital Improvement Plan.

Section 3: Authority Reserves

In May of 2016, The Board of Directors approved the establishment of several designated reserve accounts to compliment the Authority’s existing undesignated reserve fund. The Authority has one undesignated reserve fund and three designated reserve funds. These reserve funds were established to ensure long-term financial stability and remain fully funded for FY 2026-27.

(Undesignated) Operating Expenditure Reserve Fund

HWMA Policy 3030.1 established an undesignated reserve goal to maintain funds equal to 15% of annual projected operating expenses. This policy was established to ensure fund availability for 1) contingencies for unseen or capital needs; 2) economic uncertainties; and/or 3) cash flow requirements.

Based on projected FY 2026–27 operating expenses, a 15% target reserve is \$1,403,474.

Rate Stabilization Reserve

The Rate Stabilization Reserve was established with a base allocation of \$400,000 to offset unexpected fuel spike increases or other unexpected cost increases for contracted services related to recycling, green waste, household hazardous waste, and solid waste disposal services or State mandated pass-through fees. This reserve is currently fully funded.

Capital Improvement Reserve Fund

The structure and makeup of the Capital Improvement Plan was completely revamped in Fiscal Year 2024–25 to include project descriptions, projected funding timelines, and distinctly outlined projects. This overhaul included a large portion of projects from the previous plan that had been deferred several fiscal years, resulting in projected costs that fell short of the needed capital.

The funding level on July 1, 2026, will be \$1,037,141 with certain capital projects from Fiscal Year 2025–26 currently being executed. As outlined in the Capital Improvement Plan, the fund requires an additional \$881,676 in FY2026–27 to stay on track with planned expenditures and future spending needs.

Employee Health and Benefits Stabilization Reserve

Establishment of this reserve fund allows for hourly staff wages to be budgeted at full encumbrance without unduly affecting Waste Management Fees. This fund is established at \$150,000 which may be used in the event of unusual drawdowns. This fund also helps to ensure that merit-based increases based on performance evaluations will not be restricted. This reserve is currently fully funded.

Section 4: FY 2026–2027 Budget

Humboldt Waste Management Authority Fiscal Year 2026-2027 Budget

	Admin	EH&S	HHW	Landfill	Organics	Pass-Thru	Programs	Solid Waste	Total
Income									
1 Base Fee	\$630,311.44	\$416,793.88	\$0.00	\$1,156,670.16		\$0.00	\$127,680.45	\$146,000.00	\$2,477,455.93
2 County Wide Program Fees									
3 Administration	\$38,180.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$38,180.00
4 Household Hazardous Waste Program	\$0.00	\$0.00	\$850,475.64	\$0.00		\$0.00	\$0.00	\$0.00	\$850,475.64
5 Cummings Landfill Pledge of Revenue	\$0.00	\$0.00	\$0.00	\$76,657.00		\$0.00	\$0.00	\$0.00	\$76,657.00
6 Illegal Dumping & Clean Up	\$0.00	\$0.00	\$0.00	\$0.00		\$50,250.00	\$0.00	\$0.00	\$50,250.00
7 Rural Container Program	\$0.00	\$0.00	\$0.00	\$0.00		\$461,480.00	\$0.00	\$0.00	\$461,480.00
8 County/Cities AB939	\$0.00	\$0.00	\$0.00	\$0.00		\$81,420.47	\$72,580.79	\$0.00	\$154,001.26
9 Table Bluff Maintenance	\$0.00	\$0.00	\$0.00	\$0.00		\$69,720.00	\$0.00	\$0.00	\$69,720.00
10 Countywide Enforcement (LEA)	\$0.00	\$0.00	\$0.00	\$0.00		\$278,050.00	\$0.00	\$0.00	\$278,050.00
11 Edible Food Recovery	\$0.00	\$0.00	\$0.00	\$0.00		\$30,000.00	\$0.00	\$0.00	\$30,000.00
12 Total CWP&F and HWMA Base Fees	\$668,491.44	\$416,793.88	\$850,475.64	\$1,233,327.16		\$970,920.47	\$200,261.24	\$146,000.00	\$4,486,269.83
13 Solid Waste Tip Fees									
14 Out of Area									\$0.00
15 Satellite								\$1,171,681.09	\$1,171,681.09
16 Franchise								\$5,307,121.11	\$5,307,121.11
17 Self Haul								\$3,476,873.37	\$3,476,873.37
18 Treated Wood Waste									\$0.00
19 Tires								\$12,000.00	\$12,000.00
20 Greenwaste Tip Fees									\$0.00
21 Franchise								\$115,200.00	\$115,200.00
22 Self-Haul								\$91,500.00	\$91,500.00
23 Recycling Tip Fees								\$47,300.00	\$47,300.00
24 Total Tip Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,221,675.57	\$10,221,675.57
25 Other Income									
26 Interest Income									\$0.00
27 Timber Income									\$0.00
28 HHW Revenue			\$43,000.00						\$43,000.00
29 Recycling Revenue									\$0.00
30 Salvage Materials Sold									\$0.00
31 Sharps Reimbursement								\$169,400.00	\$169,400.00
32 Rental Income									\$0.00
33 Grants							\$38,000.00		\$38,000.00
34 City/County Payment Program			\$75,201.00						\$75,201.00
35 Oil Payment Program			\$3,600.00				\$36,400.00		\$40,000.00
36 Tire Grant (Tr6)							\$56,000.00		\$56,000.00
37 Organics Grant (ORG7)							\$2,000,000.00		\$2,000,000.00
38 Total Other Income			\$121,801.00	\$0.00		\$0.00	\$2,130,400.00	\$169,400.00	\$2,421,601.00
39 Total Income	\$668,491.44	\$416,793.88	\$972,276.64	\$1,233,327.16		\$970,920.47	\$2,330,661.24	\$10,537,075.57	\$17,129,546.40

	Admin	EH&S	HHW	Landfill	Organics	Pass-Thru	Programs	Solid Waste	Total
40	Expense								
41	Accounting Expense	\$8,000.00							\$8,000.00
42	Advertising	\$600.00		\$8,000.00			\$3,500.00	\$2,400.00	\$14,500.00
43	Auditing	\$22,000.00					\$0.00		\$22,000.00
44	Bank Charges	\$6,000.00					\$0.00		\$6,000.00
45	Merchant Fees	\$17,500.00					\$0.00	\$64,000.00	\$81,500.00
46	Computer & Related Expenses	\$90,000.00	\$1,800.00	\$1,200.00	\$1,000.00		\$0.00	\$2,600.00	\$96,600.00
47	Consulting	\$24,000.00	\$25,200.00				\$0.00	\$12,300.00	\$61,500.00
48	Dues & Subscriptions	\$3,000.00					\$0.00	\$1,200.00	\$4,200.00
49	Contracted Services			\$516,000.00			\$0.00		\$516,000.00
50	Engineering & Consulting	\$30,000.00	\$16,500.00		\$18,000.00		\$0.00	\$22,000.00	\$86,500.00
51	Environmental Monitoring		\$4,000.00		\$105,000.00		\$0.00		\$109,000.00
52	Equipment Lease	\$3,000.00					\$0.00		\$3,000.00
53	Gas/Fuel	\$300.00	\$1,000.00	\$600.00	\$2,700.00		\$0.00	\$90,000.00	\$94,600.00
54	Insurance								
55	Liability	\$21,684.00	\$9,096.00	\$10,908.00	\$19,116.00		\$9,096.00	\$110,748.00	\$180,648.00
56	Workers Comp	\$2,742.00	\$1,287.00	\$17,768.00	\$25,675.00		\$497.00	\$117,426.00	\$165,395.00
57	Janitorial Expense	\$3,960.00	\$3,960.00	\$3,960.00	\$600.00		\$3,960.00	\$19,800.00	\$36,240.00
58	Leachate	\$0.00			\$260,000.00				\$260,000.00
59	Legal Expense	\$18,000.00							\$18,000.00
60	Meetings	\$1,800.00							\$1,800.00
61	Mileage Reimbursement	\$300.00							\$300.00
62	New Hire Expense	\$2,000.00					\$1,787.00	\$2,000.00	\$5,787.00
63	Office Supplies	\$3,000.00	\$250.00		\$200.00				\$3,450.00
64	Office Furniture	\$1,200.00	\$1,200.00		\$1,200.00		\$1,200.00	\$1,200.00	\$4,800.00
65	Operating Expense	\$2,000.00	\$40,000.00	\$18,000.00	\$30,000.00			\$21,000.00	\$111,000.00
66	Permits, Licenses, Fees	\$0.00	\$2,000.00		\$85,000.00			\$10,000.00	\$97,000.00
67	Printing	\$600.00		\$1,800.00			\$1,800.00		\$4,200.00
68	Postage	\$600.00	\$900.00		\$600.00				\$2,100.00
69	Property Tax							\$4,800.00	\$4,800.00
70	R & M - Equipment		\$1,000.00	\$1,300.00	\$17,000.00			\$80,000.00	\$99,300.00
71	R & M - Facilities	\$3,000.00	\$15,000.00	\$6,000.00	\$35,000.00			\$75,000.00	\$134,000.00
72	R & M - Vehicles	\$400.00		\$1,500.00	\$1,000.00				\$2,900.00

73	Recycling Residual Expense								\$0.00
74	Safety Expense	\$35,000.00	\$1,800.00						\$36,800.00
75	Salvage Materials Hauling								\$0.00
76	Security	\$600.00					\$6,600.00		\$7,200.00
77	Small Tools	\$500.00	\$2,000.00	\$1,000.00			\$1,500.00		\$5,000.00
78	Telephone	\$2,600.00	\$2,600.00	\$2,000.00	\$2,900.00		\$2,000.00	\$10,300.00	\$22,400.00
79	Tire Trans & Disposal							\$11,713.57	\$11,713.57
80	Training	\$2,800.00	\$3,000.00	\$1,200.00	\$7,500.00		\$1,200.00	\$2,400.00	\$18,100.00
81	Travel	\$1,800.00	\$1,500.00				\$890.00	\$1,200.00	\$5,390.00
82	Uniforms	\$3,200.00	\$1,600.00	\$1,600.00	\$3,200.00		\$800.00	\$15,200.00	\$25,600.00
83	Utilities - Electricity & Heat	\$3,720.00	\$3,720.00	\$3,720.00	\$39,000.00		\$3,720.00	\$18,600.00	\$72,480.00
84	Utilities - Water & Sewer	\$1,800.00	\$1,800.00	\$1,800.00	\$750.00		\$1,800.00	\$9,000.00	\$16,950.00
85	Payroll Expenses	\$8,400.00							\$8,400.00
86	Transportation & Disposal								
87	Organics								
88	Greenwaste							\$206,700.00	\$206,700.00
88	Solid Waste								
89	Fortuna Satellite							\$555,438.40	\$555,438.40
90	McKinleyville Satellite							\$616,242.69	\$616,242.69
91	Hawthorne							\$5,464,461.44	\$5,464,461.44
92	Recycling							\$47,300.00	\$47,300.00
93	Total Transportation & Disposal	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$6,890,142.53
94	Countywide Program Fees								
95	Administration								\$0.00
96	Household Hazardous Waste Program								\$0.00
97	CRL Pledge of Revenue				\$76,657.00				\$76,657.00
98	Illegal Dumping & Clean Up						\$50,250.00		\$50,250.00
99	Rural Container Program						\$461,480.00		\$461,480.00
100	County/Cities AB939						\$81,420.47		\$81,420.47
101	Table Bluff Maintenance						\$69,720.00		\$69,720.00
102	Countywide Enforcement (LEA)						\$278,050.00		\$278,050.00
103	Edible Food Recovery						\$30,000.00		\$30,000.00
104	Total Countywide Program Fees	\$0.00	\$0.00	\$0.00	\$76,657.00		\$970,920.47	\$0.00	\$1,047,577.47

Section 5: Organizational Chart

HWMA Organizational Chart

Board of Directors		Arcata		Blue Lake		Humboldt County		Eureka		Fenrdale		Rio Dell																	
Level	Descriptor	Executive Director										Legal Counsel																	
Executive																													
Dept. Director		Director of Finance					1.0 FTE		Director of Operations		1.0 FTE		Director of EH&S		1.0 FTE														
Supervisor							Scale Supervisor		1.0 FTE		Operations Supervisor		1.0 FTE		Landfill Supervisor		1.0 FTE												
Staff		Acct Clerk I/II, Confidential		2.0 FTE		Analyst I/II		1.0 FTE		Scale Attendant		5.0 FTE		MDT I/II/III		16 FTE		Haz Tech I/II		2.0 FTE		Landfill Tech I/II		2.0 FTE		Health and Safety Coordinator		1.0 FTE	
				ED & Outreach I/II		1.0 FTE																							

Section 6: Division Activities

HWMA Executive Director
Eric Keller-Heckman

Purpose:

Executive Director reports to the HWMA Board of Directors, and is responsible for administrative, planning and reporting activities, and supervision of Authority's staff. The Executive Director is responsible for management of HWMA's operational, financial, and administrative functions, personnel and risk management activities and is designated as the Clerk of the Board. The Directors of Operations, Environmental Health & Safety, and Finance report directly to the Executive Director. The Executive Director makes both tactical and strategic decisions consistent with adopted Board policy and with the safe and cost-effective oversight of all Administration, Operations, Programs, Landfill and Forest Property activities. Ancillary activities include community relations, implementation of the HWMA Strategic Plan, ensuring regulatory compliance and contract management.

HWMA is responsible for ensuring municipal solid waste disposal capacity for a minimum of fourteen more years, as well as executing and managing contracts associated with recycling, green waste, household hazardous waste, electronic waste and other divertible materials. The Authority is also responsible for the Cummings Road Landfill activities including post-closure maintenance and monitoring activities.

Budget Summary

Budgetary activities for the Board of Directors and Executive Director are embedded within the Administration Division.

Programs Activities Summary

The Fiscal Year 2026–27 budget for Programs projects \$2,330,071 in expenditures to cover Programs service activities, including California Integrated Waste Management Act (CIWMA) services expenditures, grant-funded initiatives, and diversion tracking and analysis by in-house analyst staff.

The Programs division includes CIWMA reporting to certain member agencies and CalRecycle, strategic planning implementation, sharps consolidation collection point activities, and education and outreach activities to various stakeholders to continue, improve, or implement diversion goals for each of the member agencies. The Authority's allocation of AB 939 pass-through fees provides the base funding for universal program implementation; grants and a small portion of base fees provide a secondary source of revenue for this division.

Financial & Administrative Services

Director of Finance:	Hilary Schwartz
Scale Supervisor:	Nick Dial
Administrative Services	2.0 FTE Account Clerks
	5.0 FTE Scale Attendants
Total Division Staff	9.0 FTE

Purpose:

The Director of Finance is responsible for financial management for Authority operations including preparing and monitoring the annual budget, managing revenues and expenditures, payroll processing and reporting, and for ensuring all accounting protocols are within specifications for the Authority. The Director of Finance is also responsible for supervision and management of the Business Office and Scale House personnel.

This Director also oversees and performs the annual audit of the Authority's financials, and coordinates workflow with the Authority's independent auditing firm to present a final document to the Board upon completion.

Finance Activities Summary

The Fiscal Year 2026–27 budget for Administration projects \$668,491 in expenditures to cover all administrative activities, including expenditures by the Board and Executive Director.

Accomplishments for Fiscal Year 2025–26:

- Monitored revenues and spending to ensure alignment with the approved Fiscal Year 2025–26 budget and made timely recommendations regarding mid-year budget adjustments.
- Supported the independent audit of the Authority's Fiscal Year 2024–25 financial statements, resulting in a fourth consecutive unmodified auditor's report.
- Contributed detailed cost and revenue estimates and financial analysis to support development of the Authority's annual budget and capital improvement plan.
- Identified public investment opportunities and obtained board approval to place the Authority's financial reserves in diversified high-yield investment accounts.
- Developed a fee policy revision that reduced administrative merchant fees by 60%.
- Negotiated rate adjustments with Columbia Bank that reduced analysis fees by 60%.
- Utilized SDRMA's Credit Incentive Program to reduce the cost of the Authority's insurance premiums.
- Revised the credit card purchasing policy to better align with procurement best practices.
- Revised the capitalization and depreciation policy to improve asset reporting.

- Revised compensated absences reporting to align with recent GASB pronouncements.
- Engaged RCEA to explore electrification infrastructure at the Transfer Station.
- Received a scholarship to attend the 2026 Annual Conference of the California Society of Municipal Finance Officers (CSMFO).

Objectives for Fiscal Year 2026–27:

- Expand the Finance Director’s understanding of the Authority’s budget, Policy Handbook, and financial audit process.
- Ensure rigorous and ongoing oversight of the budget and make timely recommendations for budget adjustments to the Executive Director if necessary.
- Develop internal policies, procedures, and training documents to guide current and future staff in the Administrative division.
- Support the Executive Director by drafting meeting minutes and staff reports and preparing materials for board meetings.
- Implement all auditor’s recommendations, including:
 - Draft a Management Discussion and Analysis letter for the next audit cycle
 - Develop a comprehensive Reserve Policy
 - Develop an Anti-Fraud Policy
 - Develop a Risk Assessment Process
 - Expand and refine the Capital Asset Policy to include a useful life schedule
- Contribute to the development of a sustainable, transparent annual budget that delivers value to stakeholders and protects the Authority’s capital and human resources.
- Develop short- and long-term financial strategies to support the implementation of organic materials collection, acceptance, and processing in Humboldt County.
- Develop strategic plans and policies to address the Authority’s long-term capital needs and actuarial liabilities, including capital financing and investment opportunities for the public sector.
- Utilize budget software to publish a GFOA award-compliant budget book.
- Utilize capital improvement software to develop and track capital projects.
- Expand the Finance Director’s oversight of the Authority’s grant programs and opportunities.
- Revise Authority job descriptions as needed to support organizational health and succession planning.
- Support the Authority’s role in the Regional Climate Action Plan, Solid Waste Local Task Force, and SB 1383 compliance.

Operations

Director:	Helder Morais
Operations Supervisor:	Aaron Manson-Interim
	6.0 FTE Materials Diversion Tech III
	6.0 FTE Materials Diversion Tech II
	4.0 FTE Materials Diversion Tech I
	2.0 FTE Hazardous Materials Technician
Total Division Staff	20 FTE

Purpose:

The Director of Operations is responsible for managing:

- Municipal Solid Waste received directly at the Hawthorne Street Transfer Station in Eureka, as well as member agency solid waste received at two ‘satellite’ locations which are privately-owned transfer stations. These ‘satellite’ locations are Recology Eel River in Fortuna and Humboldt Sanitation in McKinleyville. The Operations Division handles contracted services with Dry Creek Landfill in White City, Oregon, for long-haul transportation and disposal of municipal solid waste disposed at these three facilities.
- Recyclable materials received at the Hawthorne Street Transfer Station.
- Single streams drop off is accepted at the Hawthorne Street Transfer Station and is delivered along with member agency curbside collected material to Recology Eel River owned MRF located in Samoa, CA, under a 10-year recycling processing and marketing agreement.
- Green waste material that is hauled by Humboldt Sanitation from the Hawthorne Street facility and directed to Humboldt Organics Solutions.
- Household Hazardous Waste accepted from residents and small businesses throughout Humboldt County.

Solid Waste Activities Summary:

The Fiscal Year 2026–27 budget for Solid Waste Operations projected expenditures of \$10,537,076 will cover all activity costs associated with receiving and loading solid waste into transportation trailers, transportation, and landfill disposal costs.

The Hawthorne Street facility is expected to receive 61,000 tons of municipal solid waste from self-haul and franchise haulers in FY 26–27. In working with Dry Creek Landfill and its designated subcontractor, Bettendorf Trucking, HWMA has gained the ability to solidify these services and bring stability to this aspect of operations.

Diversion Activities:

In addition to receiving and loading solid waste, Tip Floor staff manually diverts and recovers recyclable materials from the solid waste stream. These materials are placed into segregated bins or bunkers and later processed for brokerage by HWMA.

Environmental Health & Safety

Director:	Anthony Heacock
Landfill Supervisor:	Michael Chance
	2.0 FTE Landfill Tech II
	1.0 FTE EH&S Coordinator
Total Division Staff	5 FTE

Purpose:

The Director of Environmental Health & Safety is responsible for:

- Ensuring environmental compliance at all Authority facilities.
- Protecting human health by implementation of safety programs for Authority employees and contractors.
- Overseeing compliance and management activities at Cummings Road Landfill, and Authority-owned forest properties.

Environmental Health and Safety Summary:

The Fiscal Year 2026–27 budget for environmental health and safety compliance activities is projected at \$416,794.

Cummings Road Landfill and Forest Properties Summary:

The Fiscal Year 2026–27 budget for the Cummings Road Landfill is \$1,205,027 in activity costs associated with the post-closure maintenance, leachate disposal, and environmental monitoring activities at the site.

HWMA owns and maintains the Cummings Road Landfill, a Class III Solid Waste Disposal Site. The landfill is located at 5775 Cummings Road, Eureka.

Activities at the landfill are related primarily to the ongoing operation, maintenance and repair of equipment, motors, and pumps that extract leachate and gases from the closed landfill. The landfill is required to perform monitoring and reporting activities by the North Coast Regional Water Quality Control Board, California Air Resources Board, the City of Eureka, CalRecycle, and the U.S. Environmental Protection Agency.

Section 7: Classification Plan

HWMA FY 2026-27 Pay Plan Effective July 1, 2026

Class Title	Salary Range Band(s)	Step 1 (Initial Salary Band)	Step 5 (Final Salary Band)	Percent Difference*
Account Clerk I	2	\$ 39,953	\$ 48,564	21.55%
Account Clerk II	9	\$ 47,492	\$ 57,727	21.55%
Account Clerk II (Confidential)	13	\$ 52,421	\$ 63,720	21.55%
Administrative Services Director	41	\$ 104,660	\$ 127,216	21.55%
Director of Environmental Health and Safety	41	\$ 104,660	\$ 127,216	21.55%
Director of Operations	41	\$ 104,660	\$ 127,216	21.55%
Executive Director	55	\$ 147,883	\$ 179,752	21.55%
Hazardous Waste Technician I	11	\$ 49,896	\$ 60,648	21.55%
Hazardous Waste Technician II	19	\$ 60,793	\$ 73,895	21.55%
Environmental Health & Safety Coordinator I	11	\$ 49,896	\$ 60,648	21.55%
Environmental Health & Safety Coordinator II	19	\$ 60,793	\$ 73,895	21.55%
Landfill Supervisor	25	\$ 70,501	\$ 85,695	21.55%
Landfill Technician I	11	\$ 49,896	\$ 60,648	21.55%
Landfill Technician II	20	\$ 62,314	\$ 75,742	21.55%
Materials Diversion Technician I	1,2,3	\$ 38,979	\$ 49,778	27.71%
Materials Diversion Technician II	9,10,11	\$ 47,492	\$ 60,648	27.70%
Materials Diversion Technician III	18,19,20	\$ 59,311	\$ 75,742	27.70%
Operations Supervisor	25	\$ 70,501	\$ 85,695	21.55%
Program Analyst I	17	\$ 57,863	\$ 70,334	21.55%
Program Analyst II	21	\$ 63,871	\$ 77,636	21.55%
Scale Attendant	7	\$ 45,203	\$ 54,945	21.55%
Scalehouse Supervisor	25	\$ 70,501	\$ 85,695	21.55%

* Per the Authority's Policy Handbook, Section 2101.1, the difference between the starting wage for a position and the ending wage for a position must be at least 21.5%

HWMA FY 2026-2027 Salary Schedule

Salary Range	Annually					Hourly				
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
1	38,979.08	40,928.28	42,974.57	45,122.87	47,379.32	18.74	19.68	20.66	21.69	22.77
2	39,953.68	41,950.81	44,048.72	46,251.10	48,564.08	19.21	20.17	21.18	22.23	23.35
3	40,952.86	43,000.38	45,149.91	47,407.59	49,778.34	19.69	20.67	21.70	22.80	23.93
4	41,976.62	44,074.53	46,278.13	48,592.35	51,022.09	20.18	21.19	22.24	23.36	24.53
5	43,024.96	45,176.95	47,435.86	49,807.83	52,297.79	20.68	21.72	22.81	23.94	25.15
6	44,101.57	46,306.40	48,621.84	51,052.81	53,605.45	21.20	22.26	23.38	24.54	25.77
7	45,203.99	47,464.12	49,837.33	52,328.52	54,945.07	21.73	22.82	23.97	25.16	26.41
8	46,333.44	48,650.11	51,083.54	53,637.41	56,319.10	22.28	23.39	24.56	25.78	27.07
9	47,492.39	49,866.83	52,360.47	54,978.25	57,727.53	22.83	23.98	25.17	26.44	27.75
10	48,679.61	51,113.04	53,669.36	56,352.28	59,170.38	23.40	24.57	25.80	27.09	28.45
11	49,896.32	52,391.20	55,010.21	57,760.72	60,648.88	23.99	25.18	26.45	27.78	29.16
12	51,143.76	53,701.32	56,385.46	59,204.80	62,165.47	24.59	25.82	27.11	28.46	29.89
13	52,421.92	55,043.39	57,795.13	60,685.75	63,720.16	25.21	26.46	27.79	29.18	30.64
14	53,733.27	56,419.87	59,240.44	62,202.34	65,312.94	25.83	27.12	28.48	29.90	31.40
15	55,076.57	57,829.54	60,721.39	63,758.25	66,945.06	26.49	27.80	29.19	30.65	32.19
16	56,453.06	59,276.08	62,239.21	65,351.04	68,618.96	27.14	28.50	29.93	31.41	32.99
17	57,863.95	60,758.26	63,795.12	66,985.62	70,334.65	27.82	29.21	30.68	32.20	33.81
18	59,311.72	62,277.31	65,390.37	68,659.52	72,093.36	28.51	29.94	31.44	33.01	34.66
19	60,793.90	63,833.22	67,024.95	70,376.44	73,895.08	29.23	30.69	32.22	33.83	35.53
20	62,314.18	65,429.70	68,701.31	72,136.37	75,742.27	29.96	31.46	33.02	34.68	36.42
21	63,871.32	67,065.50	70,418.23	73,939.32	77,636.16	30.71	32.24	33.86	35.54	37.32
22	65,467.80	68,741.86	72,179.39	75,787.74	79,576.76	31.47	33.05	34.71	36.44	38.26
23	67,104.83	70,460.01	73,983.57	77,682.87	81,566.52	32.26	33.87	35.57	37.35	39.22
24	68,782.42	72,222.40	75,833.22	79,624.69	83,605.44	33.07	34.72	36.45	38.28	40.20
25	70,501.80	74,027.81	77,728.34	81,615.68	85,695.97	33.90	35.59	37.37	39.24	41.20
26	72,265.42	75,878.69	79,672.62	83,655.82	87,838.12	34.74	36.48	38.31	40.21	42.23
27	74,072.05	77,775.04	81,663.61	85,747.59	90,034.35	35.62	37.39	39.27	41.22	43.29
28	75,922.93	79,719.33	83,704.98	87,890.97	92,284.66	36.50	38.33	40.24	42.25	44.37
29	77,821.74	81,712.77	85,797.98	90,088.43	94,592.73	37.41	39.28	41.25	43.31	45.47
30	79,767.26	83,755.37	87,942.59	92,339.96	96,957.33	38.34	40.26	42.28	44.39	46.62
31	81,760.70	85,849.60	90,141.28	94,649.26	99,380.93	39.30	41.27	43.33	45.51	47.78
32	83,804.53	87,995.44	92,395.27	97,015.10	101,865.97	40.29	42.30	44.42	46.64	48.98
33	85,899.99	90,195.35	94,704.57	99,439.92	104,412.47	41.29	43.36	45.53	47.81	50.19
34	88,048.28	92,450.58	97,072.86	101,926.19	107,022.87	42.33	44.45	46.67	49.00	51.46
35	90,249.43	94,761.10	99,498.91	104,473.92	109,698.41	43.38	45.56	47.83	50.23	52.74
36	92,504.65	97,130.62	101,986.42	107,086.78	112,440.32	44.48	46.70	49.04	51.48	54.06
37	94,817.64	99,559.13	104,536.60	109,763.55	115,251.05	45.58	47.87	50.25	52.77	55.40
38	97,188.38	102,047.87	107,149.46	112,507.92	118,133.07	46.73	49.06	51.52	54.09	56.79
39	99,618.12	104,599.28	109,828.69	115,319.88	121,086.36	47.89	50.29	52.80	55.44	58.22
40	102,108.09	107,213.37	112,574.28	118,203.12	124,113.40	49.09	51.54	54.13	56.83	59.67
41	104,660.73	109,893.82	115,388.70	121,158.87	127,216.63	50.32	52.83	55.48	58.25	61.17
42	107,277.28	112,641.88	118,273.17	124,187.14	130,396.06	51.58	54.15	56.87	59.71	62.69
43	109,958.96	115,457.52	121,230.16	127,291.60	133,656.61	52.86	55.51	58.28	61.19	64.25
44	112,708.24	118,344.45	124,260.88	130,474.72	136,998.27	54.19	56.89	59.74	62.73	65.86
45	115,526.35	121,302.67	127,367.80	133,736.50	140,422.28	55.54	58.32	61.23	64.30	67.51
46	118,414.51	124,334.62	130,552.15	137,079.39	143,933.54	56.93	59.78	62.77	65.90	69.19
47	121,375.18	127,444.00	133,815.15	140,507.08	147,532.06	58.35	61.27	64.34	67.55	70.93
48	124,409.59	130,629.58	137,160.50	144,019.57	151,220.30	59.82	62.80	65.95	69.24	72.71
49	127,518.97	133,895.04	140,590.65	147,619.32	155,000.72	61.30	64.38	67.60	70.97	74.51
50	130,707.00	137,242.84	144,104.37	151,310.02	158,875.77	62.84	65.99	69.28	72.74	76.38
51	133,974.92	140,674.22	147,707.81	155,092.89	162,847.91	64.41	67.63	71.01	74.56	78.29
52	137,323.96	144,190.40	151,399.74	158,970.40	166,918.37	66.02	69.33	72.79	76.43	80.25
53	140,757.80	147,795.07	155,185.07	162,945.00	171,092.06	67.67	71.06	74.61	78.34	82.26
54	144,276.43	151,490.68	159,065.03	167,017.92	175,369.00	69.36	72.83	76.47	80.30	84.31
55	147,883.56	155,277.24	163,040.86	171,194.07	179,752.85	71.10	74.65	78.39	82.31	86.42
56	151,580.40	159,159.67	167,117.47	175,473.46	184,247.32	72.88	76.52	80.34	84.36	88.57

Section 8: Resolution 2027-01

RESOLUTION 2027-01

A RESOLUTION OF THE HUMBOLDT WASTE MANAGEMENT AUTHORITY FOR THE AMENDMENT OF INTEGRATED WASTE MANAGEMENT FEES

Section 1. PURPOSE AND INTENT

The purpose of this Resolution is to establish and collect fees as authorized by state law including but not limited to Sections 41901 and 41902 of the Public Resources Code and the powers contained in the Humboldt Waste Management Authority Joint Powers Agreement in order to fund the reasonable and necessary costs incurred by the Humboldt Waste Management Authority in owning, operating, maintaining and conducting the Authority's solid waste management services, programs, facilities and enterprises.

It is the intent of this Resolution and of the Authority to achieve these purposes in the most cost-effective manner possible, while continuing to reduce the amount and toxicity of waste generated in the County to the greatest degree possible.

It is the further intent of the Authority that such fees recover the full and complete costs associated with providing and operating waste management facilities and programs, including any and all surcharges imposed by other governmental agencies on the receipt, handling, processing or disposal of refuse or other waste materials. Facility and program costs supporting the fees charged by this Resolution are identified in the Authority's annual budget.

Section 2. DEFINITIONS

- a) Unless otherwise stated, the terms used in this Resolution shall have the same meaning as provided by the definitions set forth in Section 17225 of Title 14, California Code of Regulations and the appropriate subsections of Division 30, Part 1, Chapter 2, California Public Resources Code.
- b) "Authority" means the Humboldt Waste Management Authority.
- c) "Carpet" means a manufactured article that is used in commercial or residential buildings affixed or placed on the floor or building walking surface as a decorative or functional building interior feature and that is primarily constructed of a top visible surface of synthetic face fibers or yarns or tufts attached to a backing system derived from synthetic or natural materials. "Carpet" includes, but is not limited to, a commercial or a residential broadloom carpet or modular carpet tiles. "Carpet" does not include a rug, pad, cushion, or underlayment used in conjunction with, or separately from, a carpet.
- d) "Collector" means either a Franchise Collector or a Non-Franchise Collector.
- e) "Designated Divertible Materials" means source-separated materials which are discarded at the HWMA Hawthorne Street Transfer Station in a designated area (e.g., bunker or

container), and for which an appropriate reuse, recycling, composting, or other diversion outlet exists. The list of approved Designated Divertible Materials shall be based on market or outlet availability as determined by the Executive Director and shall be updated from time to time. Examples of “Designated Divertible Materials” may include clean drywall (gypsum board), non-hazardous ash, textiles, food waste, and dimensional lumber and wooden pallets.

- f) "Executive Director" means the Executive Director of the Humboldt Waste Management Authority or a designated representative thereof.
- g) “Franchise Collector” means a company that collects Solid Waste or Recyclable Materials under contract with a public agency.
- h) “Greenwaste” means any wastes generated from the maintenance or alteration of public, commercial or residential landscapes including, but not limited to, yard clippings, leaves, tree trimmings, prunings, brush, weeds, wood that is not treated with preservatives or painted and cardboard that is not otherwise recyclable."
- i) "Household Hazardous Waste" means all those wastes defined by Section 25218.1(e) of the Health and Safety Code and/or Cal. Admin. Code tit. 14, § 18720(27).
- j) “Jurisdictional Boundaries of the Authority” means the jurisdictional boundaries coinciding with those of the Authority’s member agencies.
- k) "Operator" means a person or entity who accepts Waste Material generated within the Jurisdictional Boundaries of the Authority and to whom permission to operate a Transformation Facility or Transfer/Processing Station for Solid Waste, or a combination of Solid Waste and Hazardous Waste, is granted under Section 40000 et seq. of the Public Resources Code.
- l) "Non-Franchise Collector" means a person or entity that collects and/or transports Solid Waste generated within the Jurisdictional Boundaries of the Authority directly to an approved landfill facility for the purpose of disposal.
- m) “Recyclable Materials Processing” means those recyclable materials source source-separated by the generator for the purpose of recycling for beneficial reuse or marketing to third parties.
- n) “Recyclable Materials Processing” means the sorting, processing and marketing of Recyclable Materials.
- o) “Satellite Facility” means a Transfer/Processing Station that receives Waste Materials generated from within the Jurisdictional Boundaries of the Authority that is not owned or directly operated by the HWMA, and which is located within the County of Humboldt.

- p) “Self-Haul Customers” means any person or entity that transports Solid Waste or Recyclable Materials directly to a Transfer/Processing Station and/or Transformation Facility.
- q) "Solid Waste" means all putrescible and non-putrescible solid, and semisolid wastes; including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semisolid wastes, and other discarded solid and semisolid wastes. "Solid Waste" does not include hazardous, low-level radioactive or medical waste. "Solid Waste" as herein defined shall not include materials source-separated by the generator for the purpose of recycling, reuse, repair, or composting.
- r) "Transfer/Processing Station" means a facility utilized to receive Waste Material from Collectors and Self-Haul Customers and to temporarily store, separate, transfer, convert, or otherwise process said materials and/or to transfer it directly from smaller to larger vehicles or railroad trains for transport.
- s) "Transformation Facility" means a facility whose principal function is to receive and manage Solid Waste through a non-landfill disposal process other than composting such as incineration, pyrolysis, distillation, gasification, or biological conversion.
- t) “Waste Material” means all materials including Solid Waste, Household Hazardous Waste, Greenwaste, and Recyclable Materials.

Section 3. COLLECTION OF FEES

The applicable component(s) of the Waste Management Fee shall be collected from all Franchise and Non-Franchise Collectors, Self-Haul Customers, Satellite Facilities and all Operators of Transformation Facilities and/or Transfer/Processing Stations located within the Jurisdictional Boundaries of the Authority. Such Fee shall be included in and considered to be part of the disposal rate charged by Operators, Satellite Facilities and Collectors for the provision of services.

Non-Franchise Collectors shall maintain at their respective offices or other place acceptable to the Authority, full and complete accounting books and records, and shall prepare and submit, without additional request and at no cost to the Authority, records documenting their respective proper performance under this Ordinance. The Authority may audit such books and records at the Authority’s expense upon three (3) working days’ notice.

Section 4. WASTE MANAGEMENT FEE

The Authority Waste Management Fee rates specified in Schedule A shall take effect beginning on July 1, 2026, for the Fiscal Year 2026–27.

- a) Table 1. County-Wide Program Fees shall be paid by all Franchise Collectors and Self-Haul Customers. For Self-Haul Customers who deliver Waste Materials to the Hawthorne Street Transfer Station, a Satellite Facility, or Transfer/Process Facility or Transformation Facility located in Humboldt County, the County-Wide Program Fee shall be paid by the Operator or Satellite Facility and remitted to the Authority on no more than a quarterly basis. Self-Haul Customers who deliver Waste Materials to a Transfer/Process Facility and/or Transformation Facility or Landfill located outside the Jurisdictional Boundaries of the Authority, and all Non-Franchise Collectors shall pay the County-Wide Program Fee to the Authority on a quarterly basis.
- b) Table 2. HWMA Base Fees shall be paid as part of the Facility Fee by all Franchise Collectors and Self-Haul Customers who deliver Waste Material to the Hawthorne Street Transfer Station.
- c) Table 3. Facility Fees
- i. Self-Haul Fees shall be paid by all Self-Haul Customers who deliver Waste Materials to any Authority owned and/or operated facility. This includes all persons or entities dropping off Waste Materials at an Authority facility except Franchise Collectors. Member agencies that deliver Waste Materials at an Authority facility shall pay the Self-Haul Fee rate found in Schedule A, Table 3. Self-Haul loads that require special handling or processing, such as travel trailers, auto body parts, large pieces of concrete or metal, or cleanup of spills may be charged an additional per hour fee for the extra handling required. Loads containing cathode ray tubes, appliances, tires, or any other unpermitted waste may be subject to additional special fees established in Schedule A, Table 6.
 - ii. Franchise Collector Fees shall be paid by all Franchise Collectors who deliver Waste Materials to the Hawthorne Street Transfer Station or a Satellite Facility. Franchise Collector loads that require special handling or processing, such as travel trailers, auto body parts, large pieces of concrete or metal, or cleanup of spills, may be charged an additional per hour fee for the extra handling required. Loads containing cathode ray tubes, tires, or any other unpermitted waste may be subject to additional special fees established in Schedule A, Table 6.
 - iii. Satellite Fees shall be paid by Operators of Satellite Facilities and includes Operations fees which covers transportation and disposal costs only.
- d) Table 4. Non-Franchise Collector Fees consisting of County-Wide Fees shall be paid by Non-Franchise Collectors. Non-Franchise Collectors shall deliver copies of all weight receipts to the Authority on a quarterly basis.
- e) Table 5. Volume Based Pricing Hawthorne Facility shall be paid by Self-Haul customers when the scales are inoperable.

- f) Table 6. Non-Standard Waste Materials shall be paid by Franchise Collectors and Self-Haul Customers that drop off non-standard Waste Materials.
- g) Table 7 Household Hazardous Waste Fees shall be paid by Self-Haul residential and commercial customers. Residential customers who bring in more than 15 gallons per vehicle (measured by the total volume of the containers brought in, not by the volume of material contained) and commercial customers shall pay a Household Hazardous Waste Fee based on the actual cost of handling and processing, if so charged by the Executive Director.
- h) Table 8. Greenwaste Fees shall be paid by Franchise Collectors and Self-Haul Customers dropping off Green Waste at the Hawthorne Street facility or at the Humboldt Organic Solutions Compost Facility.
- i) Table 9. Recyclables Materials Processing Fees shall be paid by Franchise Collectors and Self-Haul Customers dropping off Recyclable Materials at either the Samoa Resource Recovery Center or the Hawthorne Street Transfer Station.

Section 5. PAYMENT OF FEES

- a) For cash transactions, payment shall be due upon delivery of the Waste Materials in accordance with Schedule A herein. Self-Haul Customers who pay with cash or cash equivalents – check, debit, or credit card – shall pay fees rounded to the nearest quarter dollar for materials disposed. For account customers, the fee shall be set based upon the volume or tonnage of Waste Material received during the preceding month according to Schedule A. Fees charged to accounts shall be paid to the Humboldt Waste Management Authority within thirty (30) days following the fee due date. The due date is the date of the monthly statement and shall become due and payable by each account customer on the date of the monthly statement.
- b) Fees that are not remitted to the Authority within thirty (30) days following the due date provided in this part for account customers and on the invoice for all other invoiced customers are delinquent. A late fee of one- and one-half percent (1.5 %) shall be assessed on delinquent accounts not paid by the end of the month. The minimum late fee is \$1.
- c) Documentation substantiating the tonnage upon which the Waste Management Fee is collected shall be maintained by an Operator, Franchise Collector, Non- Franchise Collector, or Self-Haul Customer for a period of three years.

Upon three working days written notice, an Operator or Collector shall provide access to the Authority for the purpose of reviewing the accuracy of the submitted data.

In the event that the Authority, following such a review, determines that the accuracy of the submitted data cannot be verified, the Authority and the Operator or Collector shall

mutually agree to an alternative procedure for determining or measuring the tonnage collected, or received at the Disposal Site, Transformation Facility and/or Transfer/Processing Station, in order to ensure the accuracy of such data.

Failure to implement or to adhere to a verifiable measuring procedure after a reasonable period of time shall result in the referral of the disputed collections for review to an independent auditor. Costs for such an audit shall be borne by the losing party.

Fees not paid by its due date shall be determined to be delinquent and shall be subject to late fee penalties.

- d) Customers who wish to keep a record of individual waste transactions should retain their weight ticket (invoice) from each transaction. The Authority also keeps a record of transactions. Customers may request copies of previous weight tickets and will be charged 75 cents for each weight ticket that is copied, sent, or faxed. A request for a copy of any weight ticket that is over 180 days old will be billed at \$40 per hour for staff research time.
- e) Customers who make payments in excess of \$5,000 per month may be charged processing fees incurred by their payments.

Section 6. FAILURE TO COMPLY

The Authority may collect any unpaid fees and penalties by civil action, in which event the Authority shall have judgment for the cost of the suit and reasonable attorney’s fees.

Remedies for the failure to comply with this Resolution are non-exclusive. The Authority reserves the right to take any, all or a combination of administrative, civil and criminal actions to enforce the terms of this Resolution, separately or concurrently.

Section 7. REFUNDS

In the event any fee has been overpaid or has been erroneously received by the Authority under this Resolution, it shall be refunded.

Section 8. EFFECTIVE DATE

This Resolution shall take effect on July 1, 2026.

APPROVED: _____ Date: _____
Stacy Atkins-Salazar, Chair

ATTEST: _____ Date: _____
Eric Keller-Heckman, Clerk of the Board

Section 9: Waste Management Fee Table

Humboldt Waste Management Authority Waste Management Fees for Fiscal Year 2026-2027

Table 1: County-Wide Programs	\$ per Ton
Administration	\$0.46
Household Hazardous Waste Program	\$10.25
Cummings Landfill Pledge of Revenue	\$0.92
Illegal Dumping & Clean Up Funds	\$0.61
Rural Container Program	\$5.56
County/Cities AB 939 Programs	\$1.86
Table Bluff Landfill Maintenance	\$0.84
County-wide Enforcement (LEA)	\$3.35
Edible Food Recovery	\$0.36
Total	\$24.20

Table 2: HWMA Base Fee	\$ per Ton
Administration	\$8.63
Environmental Health & Safety (EHS)	\$5.71
Programs	\$1.75
Organics	\$0.00
Cummings Road Landfill Operations	\$15.84
Long Term Funding	\$2.00
Total	\$33.94

Table 3: Facility Fees	\$ per Ton
Self-Haul	
County-Wide Program Fee (from Table 1)	\$24.20
Base Fee (from Table 2)	\$33.94
Facility Fee	\$158.33
Total Self Haul Rate Per Ton	\$216.47
Minimum fee (120 Lbs)	\$13.00
Asbestos rate	\$216.47
Treated Wood Waste Per Ton Handling Fee, plus material weight	\$96.00
Franchise	
County-Wide Program Fee (from Table 1)	\$24.20
Base Fee (from Table 2)	\$33.94
Facility Fee	\$135.94
Total Franchise Rate Per Ton	\$194.08
Grit (Wastewater Solids) Rate Per Ton	\$194.08
<i>See Table 6 for additional fees (non-standard MSW)</i>	
<i>See Table 7 for Hazardous Waste Fees</i>	

Recology Eel River	
County-Wide Program Fee (from Table 1)	\$24.20
Base Fee (from Table 2)	\$33.94
Facility Fee	\$99.19
Total Satellite Fee Rate	\$157.33
Humboldt Sanitation	
County-Wide Program Fee (from Table 1)	\$24.20
Base Fee (from Table 2)	\$33.94
Facility Fee	\$96.29
Total Satellite Fee Rate	\$154.43
Table 4: Non-Franchise Collector	\$ per Ton
County-Wide Program Fee (from Table 1)	\$24.20
Total Non-Franchise Collector Fee	\$24.20
Table 5: Volume Based Pricing	\$ per Ton
Minimum Fee for Solid Waste by Volume	\$12.50
Per Cubic Yard	\$24.15
Small Pickup (level with top of box)	\$32.60
Mid-Size Pickup (level with top of box)	\$51.20
Full-Size Pickup (level with top of box)	\$64.50
Misc. Construction Debris Per Cubic Yard	\$142.60
Minimum Fee for Green Waste by Volume	\$9.75
Per Cubic Yard	\$12.30
Small Pickup (level with top of box)	\$16.24
Mid-Size Pickup (level with top of box)	\$26.40
Full-Size Pickup (level with top of box)	\$38.16
Minimum Fee for Recyclable Materials by Volume	\$9.00
Per Cubic Yard	\$36.43
Table 6: Non-Standard Waste Materials Fees (per Item, unless otherwise specified)	
Asbestos Handling Fee - Commercial or Residential, plus material weight	\$10.00
Asbestos Bag Fee	\$2.00
Asbestos Box Fee	\$44.00
Tire, Semi Truck or Smaller, On- or Off-Rim	\$9.00
Tire, Over-Sized (Grader, Solid Rubber, Foam-Filled, etc.)	\$180.00
Special Handling Fee, per Hour (billable in quarter-hour increments)	\$135.00
Carpet, per Ton	\$10.00
Minimum Fee, Carpet up to 120 pounds	\$2.00

Table 7: Household Hazardous Waste Fees	\$ per Ton
Hazardous waste up to 15 gallons, per trip, per day; volume calculated by volume of the container, regardless of how much material is in the container	No charge
Aerosol	\$2.00
Ballasts, PCB containing	\$0.05
Batteries, Mixed	\$2.00
Batteries, Auto	No Charge
Compressed gas cylinders, non-propane	\$10.00
Corrosives	\$8.00
Fire extinguishers	No Charge
Flammable liquid	\$5.00
Flammable solid	\$1.00
Fuel gas/propane, up to one (1) qt	\$1.00
Mercury	\$6.00
Motor oil	No Charge
Oil filter	No Charge
Oily Debris	\$1.00
Oxidizing liquid	\$10.00
Oxidizing solid	\$2.50
Paint	\$5.00
Propane Tanks, less than one (1) gallon	\$1.00
Toxic liquid	\$8.00
Toxic solid	\$2.50
Lead based paint chips	\$1.00

Table 8: Greenwaste Fees At Hawthorne Street	\$ per Ton
Franchise Collector, Direct Delivery	\$124.75
Hawthorne Street Delivery & Self-Haul	\$161.47
Minimum Fee, Self-Haul and Commercial Customers, up to 120 lbs	\$9.75

Table 9: Recyclable Materials Processing Fees	\$ per Ton
Direct Delivery to Samoa Processing Facility (Franchise Only)	TBD
Self-Haul and Commercial Rate	TBD
Minimum Fee, Self-Haul and Commercial Customers, up to 120 lbs	TBD

Section 10: County Wide Program Fees Overview and Funding Details

Administration.

This revenue covers HWMA’s administrative salaries and overhead, legal services, and board expenses associated with oversight of County Wide Program Fees (CWPF). Projected revenue is approximately \$38,180.

The Household Hazardous Waste Program

This program diverts household hazardous waste (e.g., motor oil, pesticides, pharmaceutical products, etc.), materials which are not permitted to be disposed of in landfills. This fee now represents the total cost of operating the Hazardous Waste Facility located at the Hawthorne Street Transfer Station less projected revenues from operations. Total projected revenue is approximately \$972,277, including \$850,476 in CWPF revenue.

Cummings Road Landfill Pledge of Revenue.

Ensures adequate funds for “...corrective action cost estimates...,” should any such corrective actions become necessary. Pledged revenue is \$76,657 annually.

Illegal Dumping and Cleanup Fund

This provides monies for assistance in cleanup of illegally dumped waste within member agency jurisdictions. This funding is generally always utilized, with the funding level remaining the same as the prior fiscal year at \$50,250.

Rural Container Program.

The County is responsible for administering contracts for operation of 12 outlying container drop-off sites in the unincorporated, rural areas of Humboldt County. Because the operations are small and remote, the actual cost to staff the facility and haul disposed materials results in a higher cost per ton. If the site operator charged the actual cost in their gate tip fee, few individuals would use the sites and illegal dumping in the surrounding areas would likely increase.

Projected revenue is \$461,480.

County/Cities AB939 Programs.

These funds are allocated for waste diversion activities, programs, and staffing in HWMA’s member cities and the County. At the discretion of the member agency, funds may be used to cover the costs of recycling and other waste diversion programs.

Projected revenue is \$154,000.

Table Bluff Landfill

Table Bluff Landfill is a closed landfill owned by the County of Humboldt and located south of Eureka. The County is responsible for closure-related maintenance and associated activities.

Projected revenue is \$69,720.

The Local Enforcement Agency (LEA)

These funds provide for local enforcement activity on behalf of regulations set by CalRecycle and are passed directly to the County Environmental Health Department. Projected Revenue is \$278,050.

Edible Food Recovery

The County of Humboldt is currently working with a consultant for Edible Food Recovery Program Management. This consultant has begun to lay the groundwork for developing an in-county ecosystem of Edible Food Recovery and make recommendations on potential infrastructure needed to accomplish certain SB 1383 requirements. This Countywide Program fee will be in its fourth year of funding at \$30,000 dollars which will be passed through to the County of Humboldt to offset or mitigate costs related to infrastructure purchases within member agencies.

Section 11: FY 2026-27 AB 939 Allocation

AB 939 Payment Schedule FY 2026–2027

Entity	Total Due	HWMA	Payment	Ratio
Arcata	22,646.81		5,661.70	14.71%
Blue Lake	7,037.86		1,759.46	4.57%
Eureka	35,712.89	8,000.00	8,928.22	23.19%
Ferndale	7,114.86		1,778.71	4.62%
Rio Dell	8,901.27	5,000.00	2,225.32	5.78%
Unincorporated Areas	72,580.79	72,580.79	18,145.20	47.13%
Total	154,001.26	85,580.79	38,437.50	100.00%

History of Payments to Members

Entity	FY 22–23	FY 23–24	FY 24-25	FY 25-26
Arcata	23,959.50	23,654.46	22,552.05	22,646.81
Blue Lake	7,443.57	7,348.80	7,006.32	7,037.86
Eureka	29,771.64	29,290.76	27,552.83	35,712.89
Ferndale	7,525.01	7,429.20	7,082.97	7,114.86
Rio Dell	9,414.41	4,294.55	3,861.38	8,901.27
Unincorporated Areas	76,764.87	76,907.27	72,581.09	72,580.79
Retained by HWMA	84,764.87	89,907.27	87,027.69	85,580.79
Total	154,879.00	148,925.04	140,636.64	153,994.48

Section 12: HWMA Hours of Operations

Hawthorne Street Transfer Station

<u>Tip Floor</u>		Hours	
	Self-Haul	Monday – Friday	8 am to 4 pm
		Saturday	8 am to 4 pm
		Sunday	10 am to 4 pm
	Franchise	Monday – Sunday	7 am to 5 pm

Cummings Road Landfill

Landfill Office	Monday – Friday	7:00 am to 3:30pm
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All HWMA Facilities will be closed for the following Holidays:

Independence Day	July 4, 2026
Labor Day	September 7, 2026
Thanksgiving	November 26, 2026
Christmas Eve close at 2pm	December 24, 2026
Christmas	December 25, 2026
New Year’s Eve close at 2pm	December 31, 2026
New Year’s Day	January 1, 2027
Easter Sunday	March 28, 2027
Memorial Day	May 31, 2027

Attachment A: HWMA Capital Improvement Plan



**Humboldt Waste Management Authority
Capital Improvement Plan
for
Fiscal Years 2026-27**

May 14, 2026

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Section 1: Overview

Introduction

The Humboldt Waste Management Authority (“Authority”) is comprised of six member agencies, including the cities of Arcata, Blue Lake, Eureka, Ferndale, and Rio Dell, and the County of Humboldt. The Authority operates and maintains five facilities:

- 1) Hawthorne Street Transfer Station, located at 1059 West Hawthorne Street which includes the Hazardous Waste Facility (HHW), Eureka Organics Processing Center and the Authority’s Business Office and the Solid Waste Tipping Floor.
- 2) Cummings Road Landfill (“Landfill”)
- 3) 413-acres of forest properties surrounding the Landfill
- 4) Property and building located at 949 West Hawthorne Street; this property is leased to Recology of Humboldt.
- 5) An unimproved 7-acre parcel located to the north of the Hawthorne Street Transfer Station.

A Capital Improvement Plan (CIP) is a planning and fiscal management tool used to assist in the coordination, timing and financing of capital improvements for Authority Divisions over a multi-year period. Capital improvements refer to major, non-reoccurring physical expenditures such as land, building, infrastructure and equipment. For purposes of this initial CIP, staff identified those projects with an estimated \$25,000 and greater costs. The CIP is a working document, and will be reviewed, updated and approved annually by the HWMA board of Directors during the fiscal year budget process.

Purpose

The CIP is intended to:

- Initiate the timely repair and replacement of aging infrastructure, rolling stock and allow acquisition planning for other items as needed.
- Enable Board and public discussion of Authority infrastructure needs, Board approved priorities and Strategic Plan implementation.
- Identify the most economical means of financing capital improvements, with the goal of avoiding sharp increases to the Authority’s Waste Management Fee.
- Balance necessary improvements with the Authority’s financial resources.

Funding Sources

The Authority’s operating budget consists of those normal ongoing operating costs incurred to operate and maintain the functions of the Authority, including wages, materials, utilities, professional and outside services, and other such operating expenses. The operating budget, and non-operating costs associated with reserve funds, asset depreciation, and other non-operating expenses, are funded almost entirely through ratepayer revenues collected per-ton on solid waste collected through franchise agreements with the Authority’s member agencies, and through fees assessed at the Transfer Station and the Authority’s satellite contractors at Humboldt Sanitation and Recology Eel River.

Funding for CIP projects is generally expected to come from the HWMA Board established Capital Improvement Fund, a designated fund, that is expected to receive Board appropriated funds identified during the annual budget review and approval process. The goal of the Capital Improvement Fund (CIF) is to assist with minimizing impacts to the Authority's Waste Management Fees when significant expenditures are necessary for property acquisition, replacement of rolling stock or other infrastructure related process. Additionally, the Authority may pursue grant funding or other long-term debt to implement Board approved projects.

Staff projects approximately 80,000 tons of solid waste to be collected annually for the implementation of the Board's directives and the annual operating and non-operating budget; funds in excess of the needs for operating costs are often directed to the various reserve funds established by the Board of Directors – notably, the Capital Improvement Fund. This fund is used for the direct purchase, or long-term financing, of all capital asset improvements given final approval by the Board for purchase.

The Authority utilizes additional funding resources, such as grant funding from State programs, where available and appropriate.

Project Planning Process

The Executive Director, in concert with Division Directors, will identify a list of projects and improvements required for each division of the Authority. These projects generally include repairs, replacement and improvements to facility and buildings, or equipment necessary to perform solid waste collection, diversion, or recycling. All projects identified are expected to adhere to the Board's finance policy designating a project as a capital improvement - those projects with an estimated cost of \$25,000 and greater, with an anticipated lifespan of no less than 2-5 years.

The Executive Director and Division Directors will evaluate and provide recommendations to determine the best schedule to complete the proposed list of projects, within the bounds of fund availability in the Capital Improvement Fund, whether as the Fund currently stands or through the annual budget process. The Directors consider future spending needs for the operating budget, trends in waste tonnage, hauling and transportation costs, and the overall impact these items have on the integrated waste management tipping fees, from pass-through and base fees through to facility management costs for the Transfer Station.

Board Review and Implementation Timeline

Each year, staff will review and update the list and chart of projects and the planning timeline. This timeline is then presented to the Board during the annual budget to inform the adjustments requested from staff for the Capital Improvement Fund.

This annual approval of the CIP does not commit the Authority to a definitive course of action; rather, as a planning document, it provides the guidance through which the Capital Improvement Fund is managed for future projects, which will be presented to the Board as the planning phase of each project begins.

Once a project is ready to be initiated, the Board will receive the appropriate project documents – a Request for Proposals, construction bid documents, and/or loan/lease agreements – presented to them in open session of a meeting of the Board of Directors for direct approval and initiation of the project.

Expenditures for the approved project(s) will be withdrawn from the Capital Improvement Fund in accordance with the required outlay for those expenditures.

Methodology

Establish a planning committee

An internal committee comprised of the Executive Director and all Division Directors are responsible for necessary project identification, planning and the projected funding level for the project.

Define capital projects or purchases

Each Director will draft a list of capital projects and/or major purchases proposed to be included in the CIP. These projects generally included repairs, replacement and improvements to facility and buildings, or equipment. Projects less than \$25,000 will be included as annual capital costs.

Calculate estimated costs for each project

Each project is assigned a projected cost and expected year of implementation. Projects requiring engineering, permitting, staffing or other associated costs will have the total cost refined as information becomes available.

Evaluate capital assets

Capital assets are the funds such as annual budgeting, capital reserve funds, grants and long-term debt that HWMA could pursue for replacement, renovations or other improvement projects listed in the plan.

Forecast funding needs

Determine the timeline in which funding will be retained in the Capital Improvement Fund for each designated project.

Finalize project

Once a project is finalized internally it will be assigned a project code which corresponds with the Fiscal Year proposed for purchase. (Example: 2024.01).

Items that have been approved by the board in prior years will be noted as approved on the project list and project description. Newly proposed projects will be marked as such. Projects that are proposed to be removed will be included with reasoning for the proposed removal.

Section 2: Project List

Project Code	Division	Project Name	Anticipated Purchase Fiscal Year	Estimated Cost	Procurement Method	Proposed or Approved
2023.01	SW	Franchise Wheel Loader	22/23	\$ 737,007.00	Lease	Approved (CIP 2021-2025)
2024.01	AD	Security System Upgrade	23/24	\$ 54,000.00	Purchase	Approved (CIP 2021-2025)
2024.02	SW	Pit Scale Replacement	23/24	\$ 220,000.00	Purchase	Approved (CIP 2021-2025)
2024.03	LF	Gas Analyzer	25/26	\$ 83,259.00	Purchase	Approved (CIP 2021-2025)
2024.04	LF	Office Remodel	25/26	\$ 160,000.00	Purchase	Approved (CIP 2021-2025)
2025.01	LF	Tractor & Mower with attachments	25/26	\$ 83,270.00	Purchase	Approved (CIP 2021-2025)
2025.02	LF	Flare Heat Shields	25/26	\$ 140,000.00	Purchase	Approved (CIP 2021-2025)
2026.01	LF	Mini Excavator Replacement	25/26	\$ 385,013.00	Lease	Approved (CIP 2021-2025)
2026.03	OR	Organics Facility Striping	25/26	\$ 45,000.00	Purchase	FY 24/25
2027.01	SW	Self Haul Wheel Loader	26/27	\$ 339,997.43	Lease	FY 24/25
2027.02	SW	Forklift (Electric) 1	26/27	\$ 110,000.00	Purchase	FY 25/26
2027.03	SW	Franchise Wheel Loader Tires (950)	26/27	\$ 47,000.00	Purchase	FY 24/25
2028.01	SW	Excavator 1	27/28	\$ 455,002.00	Lease	FY 24/25
2028.02	OR	Wheel Loader (Grant Funded)	27/28	\$ 259,246.00	Purchase	FY 24/25
2028.03	SW	Floor Repair	27/28	\$ 740,000.00	Purchase	FY 24/25
2028.04	LF	Power Supply	27/28	\$ 245,000.00	Purchase	FY 25/26
2028.05	AD	Main Office and Scale House Paint	27/28	\$ 45,000.00	Purchase	FY 25/26
2029.01	SW	Forklift (Electric) 2	28/29	\$ 115,000.00	Purchase	FY 25/26
2030.01	SW	TS Residential Scales 1&2	28/29	\$ 180,000.00	Purchase	Proposed
2031.02	SW	Skid Steer	30/31	\$ 75,000.00	Purchase	FY 25/26
2032.01	SW	Franchise Wheel Loader Tires (966)	31/32	\$ 64,000.00	Purchase	FY 25/26
2032.02	SW	Truck Replacment (Electric)	31/32	\$ 95,000.67	Purchase	FY 25/26
2033.01	SW	Paving Trailer Storage Area	32/33	\$ 46,000.00	Purchase	Proposed
2033.02	LF	Roof Replacment & Solar Panels	32/33	\$ 371,000.00	Purchase	Proposed
2033.03	AD	Car Replacment (Electric)	32/33	\$ 50,000.00	Purchase	FY29/30
2034.01	SW	Excavator 2	33/34	\$ 550,000.00	Purchase	FY 25/26
2034.02	SW	Franchise Wheel Loader	33/34	\$ 750,000.00	Purchase	FY 24/25
2035.01	HHW	Forklift (Electric) 3	34/35	\$ 115,000.00	Purchase	FY 25/26
2039.01	SW	Transfer Station Roof	38/39	\$ 925,000.00	Purchase	FY 24/25
2039.02	SW	Solar Panel Roof Addition	38/39	\$ 240,000.00	Purchase	FY 24/25

Estimated Project Funding Timeline

Project Code	Division	Project Name	Total Cost	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY28/29	FY 29/30	FY30/31	FY 31/32	FY 32/33	FY 33/34	FY 34/35	FY 35/36	FY 36/37	FY 37/38
2023.01	SW	Franchise Wheel Loader	\$ 737,007	\$ 146,045	\$ 146,045	\$ 146,045	\$ 149,436	\$ 149,436										
2024.01	AD	Security System Upgrade	\$ 54,000	\$ 54,000														
2024.02	SW	Pit Scale Replacement	\$ 220,000	\$ 95,000	\$ 50,000	\$ 75,000												
2024.03	LF	Gas Analyzer	\$ 83,259	\$ 33,000	\$ 33,000													
2024.04	LF	Office Remodel	\$ 160,000	\$ 110,000	\$ 50,000													
2025.01	LF	Tractor & Mower with attachments	\$ 83,270		\$ 61,000	\$ 22,270												
2025.02	LF	Flare Heat Shields	\$ 140,000	\$ 70,000	\$ 70,000													
2026.01	LF	Mini Excavator Replacement	\$ 385,013		\$ 43,000	\$ 43,000	\$ 77,002	\$ 77,002	\$ 77,002	\$ 68,007								
2026.03	OR	Organics Facility Striping	\$ 45,000		\$ 22,500	\$ 22,500												
2027.01	SW	Self Haul Wheel Loader	\$ 339,997		\$ 48,571	\$ 48,571	\$ 48,571	\$ 48,571	\$ 48,571	\$ 48,571	\$ 48,571							
2027.02	SW	Forklift (Electric) 1	\$ 110,000			\$ 55,000	\$ 55,000											
2027.03	SW	Franchise Wheel Loader Tires (950)	\$ 47,000		\$ 23,500	\$ 23,500												
2028.01	SW	Excavator 1	\$ 455,002		\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 55,625	\$ 44,375						
2028.02	OR	Wheel Loader (Grant Funded)	\$ 259,246															
2028.03	SW	Floor Repair	\$ 740,000			\$ 246,667	\$ 246,667	\$ 246,667										
2028.04	LF	Power Supply	\$ 245,000				\$ 122,500	\$ 122,500										
2028.05	AD	Main Office and Scale House Paint	\$ 45,000		\$ 15,000	\$ 15,000	\$ 15,000											
2029.01	SW	Forklift (Electric) 2	\$ 115,000			\$ 38,333	\$ 38,333	\$ 38,333										
2030.01	SW	TS Residential Scales 1&2	\$ 180,000				\$ 60,000	\$ 60,000	\$ 60,000									
2031.02	SW	Skid Steer	\$ 75,000			\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000							
2032.01	SW	Franchise Wheel Loader Tires (966)	\$ 64,000						\$ 21,333	\$ 21,333	\$ 21,333							
2032.02	SW	Truck Replacment (Electric)	\$ 95,001						\$ 31,667	\$ 31,667	\$ 31,667							
2033.01	SW	Paving Trailer Storage Area	\$ 46,000						\$ 11,500	\$ 11,500	\$ 11,500	\$ 11,500						
2033.02	LF	Roof Replacment & Solar Panels	\$ 371,000						\$ 74,200	\$ 74,200	\$ 74,200	\$ 74,200	\$ 74,200					
2033.03	AD	Car Replacment (Electric)	\$ 50,000								\$ 25,000	\$ 25,000						
2034.01	SW	Excavator 2	\$ 550,000						\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000					
2034.02	SW	Franchise Wheel Loader	\$ 750,000					\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000					
2035.01	HHW	Forklift (Electric) 3	\$ 115,000							\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000				
2039.01	SW	Transfer Station Roof	\$ 925,000						\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500
2039.02	SW	Solar Panel Roof Addition	\$ 240,000						\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000

Year to Acquire

Section 4: Detail of Projects

Franchise Wheel Loader - Solid Waste (2023.01)

Estimated Year to Acquire:

Fiscal Year 2022-2023/24

Recommended Procurement Method:

5 Year Lease

Description:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste; the current 950 Loader is a mainstay of day-to-day operations, managing franchise and automated dump loads of solid waste for ease of loading into semi-truck trailers bound for Dry Creek Landfill. This equipment primarily ensures the main tip floor area stays clear of obstruction and that the solid waste pile is further condensed and available for loading by excavator operators.

Justification for Acquisition:

The current franchise wheel loader was recently purchased and is operating with minimal issue. It is scheduled for regular replacement in Fiscal Year 2025-2026, and will require initial planning and bidding at the end of Fiscal Year 2024-2025. Ongoing replacement and upgrade of Authority equipment is anticipated at each purchase date in order to maintain standard operations without significantly impacting future solid waste tipping fees.

Recommended Useful Life:

Five to seven years

Acquisition and Funding Schedule

Fiscal Year	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28
Funding Needed	\$ 146,045	\$ 146,045	\$ 146,045	\$ 146,045	\$ 140,427
Year to Acquire					
Funding Window Start					

Security System Upgrade - Admin (2024.01)

Estimated Year to Acquire:

Fiscal Year 2023-2024

Recommended Procurement Method:

Purchase

Description of Project:

The Authority utilizes a series of closed-circuit (CC) cameras and motion/perimeter sensors to secure its facilities. Video from break-ins and other incidents throughout the facility are used by the management team to assess issues, corroborate reports with local law enforcement, and assist personnel in quickly identifying vehicles for input into the Authority's solid waste management system at entry to the facility.

Justification for Acquisition:

The current security and CCTV system installed at the Transfer Station has well outlived its useful life. The original installer has long since merged with the Authority's current security provider, Advanced Security, and much of the institutional knowledge of the working of the system has been lost through years of turnover. As such, several systems are regularly failing and require either extensive maintenance or removal, reducing the effectiveness of the current system greatly. Additionally, the video and sensor systems are managed separately, and an upgrade that unifies these under one system will reduce upkeep and maintenance costs in the future and simply management by on-site employees.

Useful Life:

Seven to ten years; potential for upgrades and maintenance to extend useful life.

Acquisition and Funding Schedule

Fiscal Year	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28
Funding Needed	\$ 54,000				
Year to Acquire					
Funding Window Start					

Pit Scale Replacement - Solid Waste (2024.02)

Estimated Year to Acquire:

Fiscal Year 2023-2024.

Recommended Procurement Method:

Purchase.

Description of Project:

The Transfer Station pit scale is used to guide tip floor staff in the efficient loading of outbound trailers of solid waste to the Authority's transportation and disposal provider, Dry Creek Landfill. This scale uses a three-zone system that allows staff to achieve maximum tonnage for each load without creating overload issues on highway routes, optimizing cost-effectiveness while achieving average load size requirements outline in the transportation and disposal contract with DCL.

Justification for Acquisition:

The Transfer Station pit scale is significantly outdated, so much so that any functional paperwork on the equipment has been lost. Repairs and maintenance on the current scale are hindered by a lack of institutional experience working with the device, and the Authority's scale maintenance contractors have little to no ability to provide anything other than basic upkeep.

Useful Life:

Ten years or more.

Acquisition and Funding Schedule

Fiscal Year	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28
Funding Needed	\$ 95,000				
Year to Acquire					
Funding Window Start					

Gas Analyzer - Landfill (2024.03)

Estimated Year to Acquire:

Fiscal Year 2023-2024.

Recommended Procurement Method:

Purchase.

Description of Project:

The Cummings Road Landfill (CRL) installed a gas flare system in 1998 to manage the methane generated by the waste materials. The system was designed to incorporate three blowers to support flare operations. One blower is used to support the daily operation of the flare, while the other two remained offline as a backup or under repair. CRL staff cycle each blower in and out of service as described in the operations plan or at the direction of a flare engineer. The blowers have been refurbished and serviced over the last 22 years to extend the life of the units.

Justification for Acquisition:

The gas generated by the landfill waste materials has gradually decreased since the flare was originally installed. This decrease of gas production reached a critical point of flare operations in 2020 to the point which staff could no longer operate the flare 24 hours a day, 7 days a week. The flare has undergone slight modifications to account for the decrease in gas production while still supporting the minimum requirements to function within system and permitted requirements.

In July of 2020 CRL called upon the flare engineer to support troubleshooting the system in order to establish an intermittent operating schedule. It was determined the current and future needs of the flare system would need an upgrade to the blower system. The recommendation was to install a blower that could operate in tandem with a variable frequency drive (VFD). The current blowers are not capable of supporting a VFD and cannot be mechanically adjusted to meet current and future flare needs. This type of configuration can automatically adjust the flow to account for fluctuations in gas production as well as enabling the flare to continue operating within system and permitted requirements.

Useful Life:

Five to seven years

Acquisition and Funding Schedule

Fiscal Year	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28
Funding Needed	\$ 66,000				
Year to Acquire					
Funding Window Start					

Office Remodel – Landfill (2024.04)

Estimated Year to Acquire:

Fiscal Year 2023-2024

Recommended Procurement Method:

Purchase.

Description of Project:

The Cummings Road Landfill maintains a staff of two, which requires a workspace for general office duties, uniform storage, and break and lunch areas. General staff, consultant, and engineer meetings are also often conducted in the same space, especially during the winter season. The current office is a severely outdated trailer facing general degradation over a significant amount of time in service.

Justification for Acquisition:

As part of regular maintenance of Authority assets, upgrades to the Landfill office have been delayed for several reasons, including closure planning, long-term needs assessment, and funding issues. Additional concerns related to location of the new office have raised concerns of increased costs for permitting and environmental considerations. Recent review of the facility, the needs of the office space, and management of the Authority’s archives have provided for an opportunity to build an add-on to the interior of the Landfill shop space to allow for a full office and break space that will endure longer and provide greater benefit throughout the life of post-closure at the Landfill, and this work can be performed under the initial project cost estimates from previous years without impacting Capital Improvement Funds.

Useful Life:

Twenty years.

Acquisition and Funding Schedule

Fiscal Year	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28
Funding Needed	\$ 110,000				
Year to Acquire					
Funding Window					

Tractor & Attachments - Landfill (2025.01)

Estimated Year to Acquire:

Fiscal Year 2024-2025.

Recommended Procurement Method:

Purchase.

Description of Project:

Cummings Road Landfill staff utilize a tractor with a tow-behind mower attachment for permit required vegetation maintenance. The current tractor provides only vegetation maintenance capabilities, whereas the proposed improvements would utilize a series of attachments to provide staff the capability to perform more repairs and maintenance projects at remote locations, where the current backhoe and mini-excavator cannot reach. The proposed equipment further improves personnel safety and operating conditions, due to better placement of the mower attachment and significant reduction of dust and debris kicked up during operation.

Justification for Acquisition:

The current mower is significantly outdated and scheduled for replacement as part of ongoing improvements to the Authority's asset profile. Landfill staff have been utilizing multiple pieces of equipment for projects that could be more efficiently managed with the upgraded tractor, and general quality of life improvements would greatly increase productivity of landfill maintenance duties.

Useful Life:

Five to seven years.

Acquisition and Funding Schedule

Fiscal Year	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28
Funding Needed		\$ 61,000			
Year to Acquire					
Funding Window					

Flare Hear Shields - Landfill (2025.02)

Estimated Year to Acquire:

Fiscal Year 2024-2025.

Recommended Procurement Method:

Purchase.

Description of Project:

The methane gas flare at the Cummings Road Landfill contains heat shields which protect the flare “stack” from constant heat exposure due to the methane burning process. The combustion of the gas inside the stack typically ranges between 1400 to 2000 degrees Fahrenheit. The exposure to the elements as well as these extremely hot temperatures slowly breaks down the insulation over time which eventually requires them to be replaced.

Justification for Acquisition:

Regular update and maintenance of the components of the flare reduce the likelihood that the flare itself will require replacement at any time during the post-closure maintenance period. These updates significantly reduce the cost and time of ongoing maintenance as well, and ensure that primary operations at the landfill continue uninterrupted. The heat shields are currently showing signs of wear and if not replaced will increase the potential for compromising the structural integrity of the stack.

Useful Life:

Ten to twenty years; long-term health of the flare stack will greatly increase overall value of the life of these heat shields. The longevity of the heat shields is in direct correlation with operation of the flare and environmental conditions. The heat shields are designed to remain dry and free of excessive moisture. Current operations of the flare are projected to occur intermittently for the foreseeable future. Therefore, during the rainy season, the heat shields will be routinely exposed to precipitation without the flare being in operation to keep the shields dry. This will likely result in a decrease in the overall lifespan of the heat shields. Routine monitoring of the heat shields will be done to ensure any issues are identified early enough to prevent any damage to the stack.

Acquisition and Funding Schedule

Fiscal Year	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28
Funding Needed	\$ 70,000	\$ 70,000			
Year to Acquire					
Funding Window					

Mini-Excavator Replacement - Landfill (2026.01)

Estimated Year to Acquire:

Fiscal Year 2024-2025.

Recommended Procurement Method:

5 Year Lease.

Description of Project:

Cummings Road Landfill staff utilize a small-scale excavator for a variety of earth moving projects related to ongoing post-closure maintenance of the landfill. Much of this maintenance is performed by staff to ensure that methane and leachate systems are operating at maximum efficiency, and that line repairs and other damage to the landfill can be affected quickly, minimizing overall downtime and lasting damage to the landfill itself.

Justification for Acquisition:

The current mini excavator is outdated and overdue for replacement; as part of ongoing efforts to maintain an equipment fleet that can be easily maintained and reduces long-term issues related to emergency breakdowns, staff is recommending replacement to initiate an ongoing capital improvement plan for landfill assets in future years. Additionally, California offroad fleet emissions requirements have changed significantly since this equipment was originally purchased, and the current mini excavator will no longer comply with these new standards.

Useful Life:

Five to seven years.

Acquisition and Funding Schedule

Fiscal Year	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29
Funding Needed		\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000
Year to Acquire						
Funding Window						

Organics Facility Striping – Solid Waste (2026.03)

Estimated Year to Acquire:

Fiscal Year 2025-2026

Recommended Procurement Method:

Purchase

Description of Project:

With the delayed opening of the Organics processing facility staff in concert with Lawrence and Associates engineer team have identified necessary additions to facility striping to ensure safe and smooth traffic flow throughout the proposed facility.

Justification for Acquisition:

Striping will include, flow lines, necessary parking, entry and exit, and other striping as necessary.

Useful Life:

Five to 7 years depending on use.

Acquisition and Funding Schedule

Fiscal Year	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29
Funding Needed	\$22,500	\$22,500			\$68,007
Fiscal Year to Acquire					
Funding Window					

Self-Haul Wheel Loader – Solid Waste (2027.01)

Estimated Year to Acquire:

Fiscal Year 2026-2027

Recommended Procurement Method:

5 Year Lease.

Description of Project:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste; the current John Deer 344 Loader is a mainstay of day-to-day operations, managing franchise and automated dump loads of solid waste for ease of loading into semi-truck trailers bound for Dry Creek Landfill. This equipment primarily ensures the main tip floor area stays clear of obstruction and that the solid waste pile is further condensed and available for loading by excavator operators.

Justification for Acquisition:

Scheduled Replacement of current in use equipment.

Useful Life:

Seven years.

Acquisition and Funding Schedule

Fiscal Year	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
Funding Needed	\$48,571.00	\$48,571.00	\$48,571.00	\$48,571.00	\$48,571.00	\$48,571.00	\$48,571.00
Fiscal Year to Acquire							
Funding Window							

Forklift (Electric) 1 – Solid Waste (2027.02)

Estimated Year to Acquire:

Fiscal Year 2026-2027

Recommended Procurement Method:

Purchase

Description of Project:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste; the current Forklift is the primary method of small material management, such as tires, material bins, treated wood waste etc. As technologies have shifted staff feels it benefits the Authority to begin moving away from fossil fuel material handlers to electrified options where possible.

Justification for Acquisition:

Scheduled Replacement of current in use equipment. This machine will become the primary forklift for solid waste operations use.

Useful Life:

5-7 years

Acquisition and Funding Schedule

Fiscal Year	FY24/25	FY25/26	FY26/27	FY27/28
Funding Needed		\$ 55,000	\$ 55,000	
Fiscal Year to Acquire				
Funding Window				

Franchise Wheel Loader Tires – Solid Waste (2027.03)

Estimated Year to Acquire:

Fiscal Year 2025-2026

Recommended Procurement Method:

Purchase

Description of Project:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste with the Franchise wheel loader utilized to manage the majority of waste delivered by Franchise and large commercial haulers. Solid state rubber tires are industry standard, and the Authority has utilized them on the majority of equipment at the transfer station.

Justification for Acquisition:

Wear item.

Acquisition and Funding Schedule

Fiscal Year	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29
Funding Needed	\$ 23,500	\$ 23,500			\$ 68,007
Fiscal Year to Acquire					
Funding Window					

Excavator – Solid Waste (2028.01)

Estimated Year to Acquire:

Fiscal Year 2027-2028

Recommended Procurement Method:

5 Year Lease.

Description of Project:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste; the current excavator is the primary method of loading solid waste and mixed recycling into shipping trailers, for deliver to Dry Creek Landfill (solid waste) and Recology’s Samoa facility (mixed recycling).

Justification for Acquisition:

Scheduled Replacement of current in use equipment. This machine will become the secondary loading excavator, and be used regularly for the loading of green waste material. The primary excavator is replaced regularly due to its high level of importance in solid waste management and the efficient and timely loading of solid waste trailers.

Useful Life:

5 years

Acquisition and Funding Schedule

Fiscal Year	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31	FY30/32
Funding Needed	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 55,625	\$ 44,375
Year to Acquire								
Funding Window								

Wheel Loader - Organics (2028.02)

Estimated Year to Acquire:

Fiscal Year 2027-2028

Recommended Procurement Method:

5 Year Lease.

Description of Project:

HWMA staff anticipates the use of various heavy equipment to accept and process organics material at the planned organics processing facility. The main equipment planned for use is a small class wheel loader that will aid in transferring material throughout the facility.

Justification for Acquisition:

In the early stages of the Organics processing facility, older equipment that has been phased out of use from the solid waste division will be utilized in the day-to-day operations, but replacement of that with dedicated equipment solely for the organics processing division is recommended.

Useful Life:

Seven years.

Acquisition and Funding Schedule

Grant funding per Organics Grant ORG7

Floor Repair – Solid Waste (2028.03)

Estimated Year to Acquire:

Fiscal Year 2027-2028

Recommended Procurement Method:

Purchase

Description of Project:

The Majority of Solid Waste operations take place on what is know as the tipping floor section of the Hawthorne Street Transfer Station. This is where material is dropped off, transferred, stored, then loaded for delivery to Landfill. This project will be a complete renovation and overlay of the current tipping floor area.

Justification for Acquisition:

Overtime through use, the tipping floor area degrades through use. This will repair and restore this section of the transfer station for continued use.

Useful Life:

15 years

Acquisition and Funding Schedule

Fiscal Year	FY25/26	FY26/27	FY27/28	FY28/29
Funding Needed	\$ 246,667	\$ 246,667	\$ 246,667	
Fiscal Year to Acquire				
Funding Window				

Power Supply – Landfill (2028.04)

Estimated Year to Acquire:

Fiscal Year 2027-2028

Recommended Procurement Method:

Purchase

Description of Project:

The Cummings Road Landfill (CRL) electrical supply originates with a 400-amp service panel. This electrical panel is over 50 years old and needs to be updated to maintain a reliable power supply for the next 20-30 years. A natural gas backup generator will also be installed to maintain operations of the leachate and gas extraction systems during power outages.

Justification for Acquisition:

Landfill operations consist mainly of extracting leachate and landfill gasses (LFG) for off-site disposal or onsite combustion. Both systems require power to function and are critical to maintaining compliance with regulatory requirements. The landfill is in a remote area bordering commercial timber properties that is prone to frequent power outages. Updating the 400-amp electric service panel will provide a safer and more reliable power source thereby reducing the likelihood of failure or malfunction. Installation of a backup generator will allow for uninterrupted operations of the leachate and LFG gas extraction systems. Long term power outages have the potential to cause extensive damages to landfill infrastructure and the surrounding areas that could generate repair costs into the millions as well as multiple permit violations.

Useful Life:

5 years

Acquisition and Funding Schedule

Fiscal Year	FY25/26	FY26/27	FY27/28	FY28/29
Funding Needed		\$ 122,500	\$ 122,500	
Fiscal Year to Acquire				
Funding Window				

Main Office and Scale House Paint - Admin (2028.05)

Estimated Year to Acquire:

Fiscal Year 2027-2028

Recommended Procurement Method:

Purchase

Description of Project:

Seal and paint of HWMA business office and Transfer Station scale house

Justification for Acquisition:

The current business office and scale house are beginning to show sign of wear and cracking on certain seal coat areas. These buildings still have the original paint and sealant from their initial construction from 2004-2006 era.

Useful Life:

Fifteen to twenty years

Acquisition and Funding Schedule

Fiscal Year	FY24/25	FY25/26	FY26/27	FY27/28
Funding Needed	\$15,000.00	\$15,000.00	\$15,000.00	
Year to Acquire				
Funding Window				

Forklift (Electric) 2 – Solid Waste (2029.01)

Estimated Year to Acquire:

Fiscal Year 2028-2029

Recommended Procurement Method:

Purchase

Description of Project:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste; the current Forklift is the primary method of small material management, such as tires, material bins, treated wood waste etc. As technologies have shifted staff feels it benefits the Authority to begin moving away from fossil fuel material handlers to electrified options where possible.

Justification for Acquisition:

Scheduled Replacement of current in use equipment. This machine will become the secondary forklift for solid waste operations use.

Useful Life:

5-7 years

Acquisition and Funding Schedule

Fiscal Year	FY25/26	FY26/27	FY27/28	FY28/29
Funding Needed	\$ 38,333	\$ 38,333	\$ 38,333	
Fiscal Year to Acquire				
Funding Window				

Transfer Station Residential Scales 1&2 – Solid Waste (2030.01)

Estimated Year to Acquire:

Fiscal Year 2029-2030

Recommended Procurement Method:

Purchase

Description of Project:

The Hawthorne Street Transfer Station utilizes three total scales to weigh all inbound and outbound traffic received. Scales 1 and 2 are primarily used for residential and commercial traffic and have been in use daily for well over 15 years and are beginning to show signs of wear.

Justification for Acquisition:

Scheduled Replacement of current in use equipment.

Useful Life:

10-15 years

Acquisition and Funding Schedule

Fiscal Year	FY26/27	FY27/28	FY28/29	FY29/30
Funding Needed	\$ 60,000	\$ 60,000	\$ 60,000	
Fiscal Year to Acquire				
Funding Window				

Skid Steer – Solid Waste (2031.01)

Estimated Year to Acquire:

Fiscal Year 2030-2031

Recommended Procurement Method:

Purchase

Description of Project:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste; the current Skid Steer is the primary method of sweeping the Hawthorne Street Transfer Station tipping floor.

Justification for Acquisition:

Scheduled Replacement of current in use equipment.

Useful Life:

7 years

Acquisition and Funding Schedule

Fiscal Year	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31
Funding Needed	\$25,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Fiscal Year to Acquire						
Funding Window						

Franchise Wheel Loader Tires – Solid Waste (2032.01)

Estimated Year to Acquire:

Fiscal Year 2031-2032

Recommended Procurement Method:

Purchase

Description of Project:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste; with the franchise wheel loader being the main material mover of Franchise solid waste dropped off at the facility. It is used daily to consolidate and move solid waste material.

Justification for Acquisition:

Scheduled Replacement of current in use equipment. Tires are considered wear items and are required to be replaced at certain intervals.

Useful Life:

7 years

Acquisition and Funding Schedule

Fiscal Year	FY28/29	FY29/30	FY30/31	FY31/32
Funding Needed	\$21,333.00	\$21,333.00	\$21,333.00	
Fiscal Year to Acquire				
Funding Window				

Truck Replacement (Electric) – Solid Waste (2032.02)

Estimated Year to Acquire:

Fiscal Year 2031-2032

Recommended Procurement Method:

Purchase

Description of Project:

This vehicle will be used for the Authority’s need to move personnel and material for daily operations and miscellaneous errands that require the use of material hauling capable vehicle. As technologies have shifted staff feels it benefits the Authority to begin moving away from fossil fuel material handlers to electrified options where possible.

Justification for Acquisition:

Scheduled Replacement of current in use equipment.

Useful Life:

7 years

Acquisition and Funding Schedule

Fiscal Year	FY28/29	FY29/30	FY30/31	FY31/32
Funding Needed	\$ 31,667	\$ 31,667	\$ 31,667	
Fiscal Year to Acquire				
Funding Window				

Paving Trailer Staging Area – Solid Waste (2033.01)

Estimated Year to Acquire:

Fiscal Year 2032-2033

Recommended Procurement Method:

Purchase

Description of Project:

Paving and resurfacing of current trailer staging area located at the Hawthorne Street Transfer Station.

Justification for Acquisition:

The current area utilized for staging of loaded and unloaded solid waste has been in place since prior to the authority purchasing the current transfer station property and is begging in to show signs of use because of the daily wear and tear.

Useful Life:

5 years

Acquisition and Funding Schedule

Fiscal Year	FY28/29	FY29/30	FY30/31	FY31/32	FY32/33
Funding Needed	\$11,500.00	\$11,500.00	\$11,500.00	\$11,500.00	
Fiscal Year to Acquire					
Funding Window					

Roof Replacement with Solar Panels – Landfill (2033.02)

Estimated Year to Acquire:

Fiscal Year 2032-2033.

Recommended Procurement Method:

Purchase.

Description of Project:

The Cummings Road Landfill (CRL) installed a metal framed building in the early 1960’s to support the operation. The metal building currently houses a commercial air compressor for the leachate extraction system, tool room, lab, leachate pump maintenance dock, heavy equipment, ATV’s, landfill pick-up truck and dump trailer. The roof has reached its usable lifespan and requires replacement. Solar panels will be mounted on the new roof then wired to a battery backup to supply electrical power to the facility.

Justification for Acquisition:

The Cummings Rd landfill operations rely on electricity so support the leachate and landfill gas extraction systems. These systems operational integrity is critical to ensuring compliance with post-closure regulatory requirements. Any outage can impact landfill staff’s ability to manage the site. A prolonged outage has the potential to create conditions that would violate environmental permits and increase financial liability due to failure.

A sized appropriate solar and battery system will not only insulate operation costs from rising electricity rates, but it can also provide a critical back-up power supply during outages. A local solar company provided a quote for a 79.36kW photovoltaic panel array to be mounted on the roof paired with a 120kWh backup battery. The quote identified a return on investment at 12 years to cover installation costs and projected electric bill savings of over \$800,000 after 30 years.

Useful Life:

Metal Roof 60 plus years

Solar Panels 25-30 years

Solar Battery 10-15 years

Acquisition and Funding Schedule

Fiscal Year	FY28/29	FY29/30	FY30/31	FY31/32	FY32/33
Funding Needed	\$74,200.00	\$74,200.00	\$74,200.00	\$74,200.00	\$ 74,200
Fiscal Year to Acquire					
Funding Window					

Car Replacement (Electric) – Admin (2033.03)

Estimated Year to Acquire:

Fiscal Year 2032-2033

Recommended Procurement Method:

Purchase

Description of Project:

This vehicle will be used for the Authority’s need to move personnel for daily banking duties, miscellaneous errands and long-distance trips associated with training, conferences, and other meetings. As technologies have shifted staff feels it benefits the Authority to begin moving away from fossil fuel material handlers to electrified options where possible.

Justification for Acquisition:

Scheduled Replacement of current in use equipment.

Useful Life:

5 years

Acquisition and Funding Schedule

Fiscal Year	FY30/31	FY31/32	FY32/33
Funding Needed	\$25,000.00	\$25,000.00	
Fiscal Year to Acquire			
Funding Window			

Excavator 2 – Solid Waste (2034.01)

Estimated Year to Acquire:

Fiscal Year 2023-2034

Recommended Procurement Method:

Purchase

Description of Project:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste; the current excavator is the primary method of loading solid waste and mixed recycling into shipping trailers, for deliver to Dry Creek Landfill (solid waste) and Recology’s Samoa facility (mixed recycling).

Justification for Acquisition:

Scheduled Replacement of current in use equipment. This machine will become the secondary loading excavator, and be used regularly for the loading of green waste material. The primary excavator is replaced regularly due to its high level of importance in solid waste management and the efficient and timely loading of solid waste trailers.

Useful Life:

5 years

Acquisition and Funding Schedule

Fiscal Year	FY28/29	FY29/30	FY30/31	FY31/32	FY32/33	FY33/34
Funding Needed	\$110,000.00	\$110,000.00	\$110,000.00	\$110,000.00	\$110,000.00	
Fiscal Year to Acquire						
Funding Window						

Franchise Wheel Loader – Solid Waste (2034.02)

Estimated Year to Acquire:

Fiscal Year 2033-2034

Recommended Procurement Method:

Purchase

Description of Project:

Tip floor staff utilize a variety of heavy equipment in the daily management of solid waste; this will be the replacement to the newly purchased 966 Loader that has become a a mainstay of day-to-day operations, managing franchise and automated dump loads of solid waste for ease of loading into semi-truck trailers bound for the landfill. This equipment primarily ensures the main tip floor area stays clear of obstruction and that the solid waste pile is further condensed and available for loading by excavator operators.

Justification for Acquisition:

The current franchise wheel loader was recently purchased and is operating with minimal issue.

It is scheduled for regular replacement in Fiscal Year 2032-33, and will require initial planning and bidding at the end of Fiscal Year 2031-32. Ongoing replacement and upgrade of Authority equipment is anticipated at each purchase date in order to maintain standard operations without significantly impacting future solid waste tipping fees.

Useful Life:

Seven to ten years

Acquisition and Funding Schedule

Fiscal Year	FY27/28	FY28/29	FY29/30	FY30/31	FY31/32	FY32/33	FY33/34
Funding Needed	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	
Year to Acquire							
Funding Window							

Forklift (Electric) 3 – Hazardous Waste (2035.01)

Estimated Year to Acquire:

Fiscal Year 2034-2035

Recommended Procurement Method:

Purchase

Description of Project:

Hazardous waste staff utilize a Forklift in daily operations of handling material brought to the facility; the current Forklift is the primary method of small material management, such as Lightbulbs, Paint, Oil etc. As technologies have shifted staff feels it benefits the Authority to begin moving away from fossil fuel material handlers to electrified options where possible.

Justification for Acquisition:

Scheduled Replacement of current in use equipment. This machine will become the secondary forklift for solid waste operations use.

Useful Life:

5-7 years

Acquisition and Funding Schedule

Fiscal Year	FY29/30	FY30/31	FY31/32	FY32/33	FY33/34	FY34/35
Funding Needed	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	
Fiscal Year to Acquire						
Funding Window						

Transfer Station Roof – Solid Waste (2039.01)

Estimated Year to Acquire:

Fiscal Year 2038-2039

Recommended Procurement Method:

Purchase

Description of Project:

Replacement of current Hawthorne Street Transfer Station Roof

Justification for Acquisition:

The current roof, while showing minimal signs currently of degradation, is the original roof from the construction of the transfer station. Staff will continue to monitor its condition and adjust this timeline for purchase and its costs as appropriate.

Useful Life:

Twenty to thirty years.

Acquisition and Funding Schedule

Fiscal Year	FY28/29	FY29/30	FY30/31	FY31/32	FY32/33	FY33/34	FY34/35	FY35/36	FY36/37	FY37/38	FY38/39
Funding Needed	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	\$92,500.00	
Year to Acquire											
Funding Window											

Solar Panel Roof Addition – Solid Waste (2039.02)

Estimated Year to Acquire:

Fiscal Year 2038-2039

Recommended Procurement Method:

Purchase

Description of Project:

Addition of Solar panels and energy storage for the Hawthorne Street Transfer Station and its operation.

Justification for Acquisition:

The HWMA board has asked staff to inquire about the potential for solar panel additions at the current transfer station. HWMA has reached out to providers and determined a potential cost based on current electrical needs. The need, costs, and procurement timeline will be updated as needed here.

Useful Life:

Fifteen to twenty years

Acquisition and Funding Schedule

Fiscal Year	FY28/29	FY29/30	FY30/31	FY31/32	FY32/33	FY33/34	FY34/35	FY35/36	FY36/37	FY37/38	FY38/39
Funding Needed	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	
Year to Acquire											
Funding Window											

Section 5: Projects To Be Removed: None



**HUMBOLDT WASTE
MANAGEMENT AUTHORITY**

Staff Report

DATE: May 10, 2026 For Meeting: May 14, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 7)
Set a Special Meeting for the Purpose of Approving the Annual Recycling
Processing Fee for Fiscal Year 2026–27

RECOMMENDED ACTION: Voice vote.
That the Board discuss and set a date and time for a Special Meeting to be held in
May 2026 for the purpose of approving the annual recycling processing fee for
Fiscal Year 2026-2027

DISCUSSION:

Background:

Staff requests Board members discuss and set a date and time for a special meeting to be held at the end of May 2026 to discuss and approve the annual recycling processing fee for Fiscal Year 2026–27. Staff will bring recommended days to the meeting but suggests board members bring their calendars as well.

FISCAL IMPACTS:

None

ALTERNATIVES:

- 1) Board Discretion

ATTACHMENTS:

None



HUMBOLDT WASTE
MANAGEMENT AUTHORITY

Staff Report

DATE: May 9, 2026 For Meeting of: May 14, 2026

FROM: Eric Keller-Heckman, Executive Director

SUBJECT: Item 6)

RECOMMENDED ACTION: Voice vote

- 1) Approve Resolution 2026-09 “A Resolution of The Humboldt Waste Management Authority To ~~Waive The Competitive Bid Process And Enter Into~~ Award A Sole Source Construction Contract To American Restore, Inc. For The Organics Processing Facility Floor Resurfacepair And Overlay Project ~~With American Restore Inc.~~” in the amount of \$999,000; and
- 2) ~~Direct Staff to return to the board with a draft contract for he Organics Floor Resurface and Overlay Project~~ Authorize the Executive Director to execute a contract with American Restore, Inc., subject to final review and approval by HWMA General Counsel.

Commented [ND1]: Please confirm this is the name of the project, and use it consistently throughout.

DISCUSSION:

Background:

In late 2023 HWMA, in concert with several jurisdictions, applied for an organic material's infrastructure grant with HWMA serving as the lead entity.

HWMA was awarded \$2.7 million ~~dollars~~ in May of 2024 for facility improvements and processing equipment upgrades to retrofit the old eEureka recycling building into an organic materials processing center.

One of the larger upgrade projects revolves around resurfacing and placing a new overlay in the upcoming Organics pProcessing fFacility. The proposed Organics Processing Facility Floor Repair and Overlay pProject consists of general repairs to the existing floor structure and overlay. The pProject will also include mobilization, surface preparation, demolition (as needed), curing time, and related clean up.

This floor will serve as the main area where Organics materials will be accepted, sorted, and loaded into trailers ready for shipment. The processing of organic materials requires a highly specialized floor to withstand the chemical makeup of organics material.

Commented [ND2]: Is this what you mean. I rearranged the sentence, but want to be certain it is still accurate.

Because of this ~~specialized use case, the makeup of material,~~ along with the general handling requirements for organic materials, a specialized floor overlay mixture ~~will be utilized~~ is required. Lawrence & Associates engineering firm worked with the HWMA to develop the technical specifications and construction documents that would best fit the needs of the Authority.

The HWMA released the Request for Bids (RFB) in February of this year. ~~s~~ Shortly after release, several contractors notified the HWMA of a potential issue with the specification sheet in relation to the specialized floor and overlay mix. Staff learned that the required material had become limited in availability to contractors.

Staff reached out to the manufacturer identified by the contractors and confirmed that, due to warranty issues relating to improper applications in the past, ~~and past warranty issues~~ the manufacturer had severely limited access to the material, with only one entity contractor licensed and approved ~~for to apply~~ ieation the material on the west coast.

American Restore, Inc. is currently the only contractor on the west coast that is licensed and approved by the product manufacturer to ~~vendor and applicator of the spee'd-specified material mix on the west coast~~. The HWMA has used American Restore several times in the past for repairs and maintenance to the Hawthorne Street Transfer Station floor, and have confirmed their ability, willingness, and availability to provide the material and labor for the Organic Processing Facility Repair and Overlay pProject in the amount of \$999,000.

~~This project is anticipated to be well over the general bid required threshold of \$20,000 and per HWMA Policy 4040.2 Purchases of services or material with an estimated cost of \$20,000 or more are subject to a competitive bid process.~~

~~Public Agency's, while generally subject to competitive bidding process and procurement California Code PCC 3400(e)(1) allows the awarding authority the ability to make findings in lieu of a competitive bidding process if certain circumstances are met. Accordingly, due to~~ With the lack of bids during obtained from the prior release of the project, notification of limited availability of a required material, and confirmation from the manufacturer of a singular licensed and authorized dealer contractor, staff ~~believes this gives the board the ability to make proper findings for procuring~~ requests the Board award through a sole source contract to American Restore, Inc. for the amount stated.

Staff's Recommendation:

FISCAL IMPACTS: None. The project is funded by the grant.

ALTERNATIVES:

- 1) Board Discretion

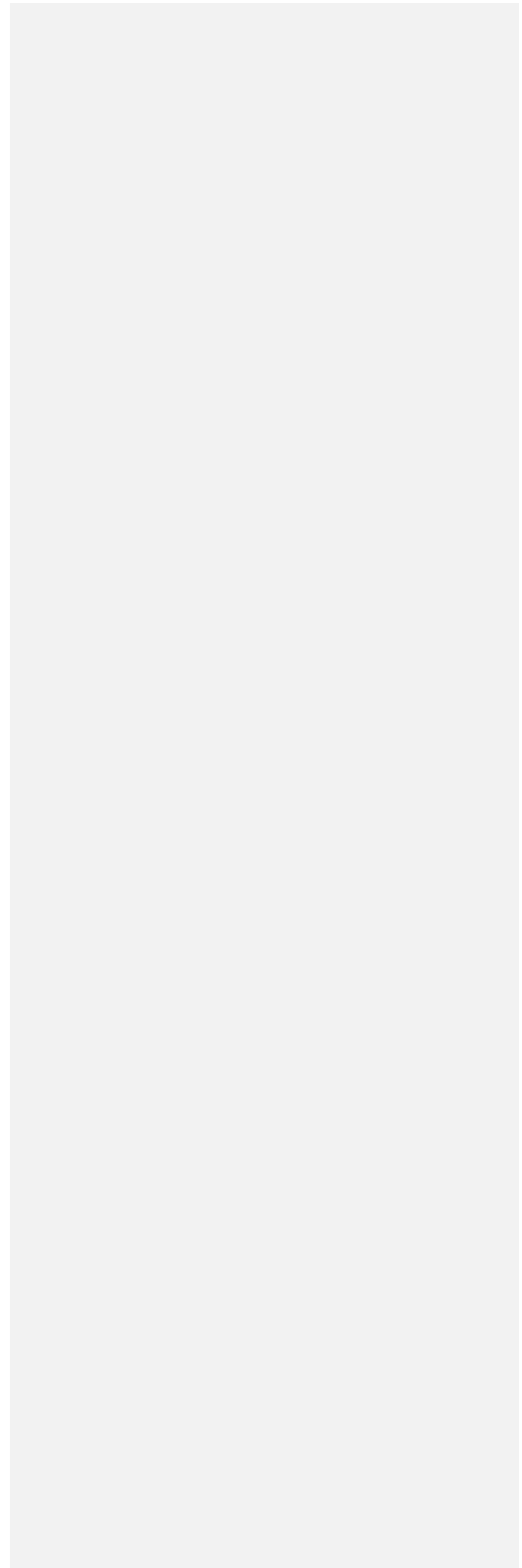
ATTACHMENTS:

Commented [ND3]: The overlay project is a construction project. State law imposes a competitive bid process for public construction projects in excess of \$14,000. (Note: years back, Patrick might have filed the necessary resolution to become a California Uniform Public Construction Cost Accounting agency, which raises the bidding levels - provided HWMA follows the Uniform Cost Accounting requirements. We can discuss at a future time).

Commented [ND4]: This applies when a bid specifies a brand or trade name and not "or equal". I don't think it applies here because there won't be another bid process. This is simply a request to sole source to American Restore, where sole sourcing is recognized under case law because no competitive advantage will be achieved.

Commented [ND5]: What are you thinking? The Project scope of work? The Contract? The quote?

1)



RESOLUTION NUMBER 2026-09
A RESOLUTION OF THE HUMBOLDT WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS TO AWARD A SOLE SOURCE CONSTRUCTION
CONTRACT TO AMERICAN RESTORE, INC. FOR THE ORGANICS
PROCESSING FACILITY FLOOR REPAIR AND OVERLAY PROJECT

WHEREAS, the Humboldt Waste Management Authority (“HWMA”) will be responsible for the accepting, transfer and processing of organic materials;

WHEREAS, the HWMA received a grant in the amount of \$2.7 million to fund the conversion of the former Eureka recycling center facility into a new Organics Processing Facility;

WHEREAS, the current floor of the former recycling facility requires extensive resurfacing and overlay to prepare for acceptance of organic materials, including the application of a specialized floor overlay that is produced by a single manufacturer;

WHEREAS, American Restore, Inc. is the only contractor in the western region licensed and approved by the manufacturer to apply the specialized floor overlay material; and

WHEREAS, American Restore, Inc. has the licenses, skills and experience necessary to complete the entirety of the Organics Processing Facility Floor Repair and Overlay Project.

NOW THEREFORE, BE IT RESOLVED, that the Board of the Humboldt Waste Management Authority hereby incorporates the above Recitals and finds that the necessary product and expertise is uniquely available from one contractor, hereby waives the competitive bid process, and awards the construction contract for the Organics Processing Facility Floor Repair and Overlay Project to American Restore, Inc. in the amount of \$999,878.

Adopted this 14th day of May, 2026.

APPROVED: _____
Stacy Atkins-Salazar, Chair of the Board

Date: _____

ATTEST: _____
Eric Keller-Heckman, Clerk of the Board

Date: _____