



## **BOARD OF DIRECTORS**

Stacy Atkins-Salazar, City of Arcata, **Chair**  
Michelle Lewis-Lusso City of Blue Lake, **Vice Chair**  
Leslie Castellano, City of Eureka  
Randy Cady, City of Ferndale  
Steve Madrone, County of Humboldt  
Frank Wilson, City of Rio Dell

## **Meeting Agenda**

**Thursday, April 9, 2026, at 5:30 PM**  
**Eureka City Council Chamber**  
**531 K Street**  
**Eureka, CA**

### **HOW TO PARTICIPATE**

The public is invited to attend and participate in the HWMA Board of Directors meeting using any of the following methods.

#### **1. IN-PERSON**

The public can attend and provide in-person comments during the meeting on regular agenda items and during Oral/Written Comment, at the Eureka City Council Chambers located on the second floor at 531 K Street, Eureka, California.

#### **2. REMOTE**

As a courtesy, and technology permitting, members of the public may continue to observe and participate remotely through the Zoom platform. HWMA cannot guarantee that the public's access to teleconference technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as there is a board quorum and the public may still attend the meeting in person, the meeting will continue.

- a. Zoom <https://us06web.zoom.us/j/87272840425>
- b. Zoom Phone Numbers. +17207072699, Meeting ID: 87272840425

During the meeting, each period for public comment will be announced, and participants may use Zoom's "Raise Hand" feature to request to speak. If calling in via Zoom use \*9 to raise and lower your hand. The meeting host will call on you, by name or last four digits of your phone number and enable the microphone when it is your turn to speak. To ensure the orderly meeting conduct, providing your name is encouraged, but not required.

#### **3. EMAIL**

The public may submit public comment via email to [board@hwma.net](mailto:board@hwma.net). Any comments received up until 3:00 pm of the meeting date will be:

- a. Distributed to Board Members via email prior to the meeting,
- b. Referenced and attached to the meeting minutes.

Such email comments must identify the agenda item number in the subject line of the email. Comments received will be read into the record by staff, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as part of the written record of the meeting but will not be read into the record during the meeting.

#### **4. TO WATCH OR LISTEN ONLY**

The public may view the meeting on one-way video feed on Access Humboldt's YouTube Channel at [www.youtube.com/c/accesshumboldt/live](http://www.youtube.com/c/accesshumboldt/live)

***Copies Available:** Copies of the agenda materials are available electronically at [www.hwma.net](http://www.hwma.net), through individual HWMA member agencies, or by calling HWMA at (707) 268-8680. There may be a charge for copies.*

***Accessibility:** Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at (707) 268-8680 or by emailing [board@hwma.net](mailto:board@hwma.net). The Eureka City Council Chamber room is ADA accessible. This agenda and other materials are available in alternative formats upon request.*

#### **1. Call to Order and Roll Call at 5:30 PM**

#### **2. Consent Calendar**

All matters listed under the Consent Calendar are considered routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

- a. Approve Minutes from the March 12, 2026, HWMA Board of Directors Meeting.
- b. Review and Approve Draft January 2026 Financial Reports.
- c. Approve Sourcewell Program for purchase of a Landfill Mower in Lieu of Competitive Bid Process
- d. Approve California Multiple Award Schedule Pricing Program for the Purchase of Caterpillar 920 Loader for Organics

#### **3. Oral and Written Communications**

This time is provided for people to address the board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

#### **4. Receive Presentation on Draft Fiscal Year 2026–27 Budget**

#### **5. Strategic Vision Planning**

#### **6. Standing Item: Board Member Report**

#### **7. Standing Item: Executive Director's Report**

**8. Closed Session: It is the intention of the Board of Directors to meet in closed session for two items:**

- a. Closed session pursuant to Government Code 54956.8 Real Property to consider potential price and terms of purchase of Property APN 405-081-039.
- b.
- c. Public Employment Evaluation - Executive Director pursuant to Government Code Section 54957.

**9. Adjourn.**



**BOARD OF DIRECTORS**

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Michelle Lewis-Lusso City of Blue Lake, **Vice Chair**  
Leslie Castellano, City of Eureka  
Randall Cady, City of Ferndale  
Steve Madrone, County of Humboldt  
Frank Wilson, City of Rio Dell

**Minutes**  
**Thursday, March 12, 2026, at 5:30 PM**  
**Eureka City Council Chamber**

Present: Stacy Atkins-Salazar, Michelle Lewis-Lusso, Leslie Castellano, Randall Cady, Steve Madrone (remote), Frank Wilson.  
Absent: None  
Staff: Eric Keller-Heckman, Tony Heacock, Helder Morais, Hilary Schwartz  
Legal Counsel: Nancy Diamond

**1. Call to Order and Roll Call at 5:30 PM**

**Chairperson Atkins-Salazar** called the meeting to order at 5:30 PM. A quorum was present and acting.

**2. Consent Calendar**

- a. Approve Minutes from the February 12, 2026, HWMA Board of Directors Meeting
- b. Review and Approve Draft December 2025 Financial Reports
- c. Approve Request for Bids for the Purchase of Gas Extraction System Flare Heat shields.

**Chairperson Atkins-Salazar** inquired if there were any requests to pull items from the Consent Calendar, and there were no requests.

**Chairperson Atkins-Salazar** opened the floor to public comment, and no public comment on the Consent Calendar was received.

**Chairperson Atkins-Salazar** closed the floor to public comment.

**Motion:** **Director Cady** motioned, and **Director Lewis-Lusso** seconded, to approve items a) through c) of the Consent Calendar as delivered  
**Action:** Approve the Motion as made by **Director Cady** and seconded by **Director Lewis-Lusso**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

**3. Oral and Written Communications**

**Chairperson Atkins-Salazar** opened the floor to public comment regarding items not on the agenda. No public comment was received.

**Chairperson Atkins-Salazar** closed the floor to public comment.

#### 4. Receive and Approve the Base Compensation Study Report

**Executive Director Keller-Heckman** reviewed the board's direction to staff during the Fiscal Year 2025-2026 budget process to budget for and initiate a compensation study prior to Fiscal Year 2026-2027. Staff secured the assistance of Gallagher Benefit Services, Inc. to conduct the study and provide an independent and objective review of the Authority's current compensation levels.

The board received a presentation by **Mr. Mike Harary** of Gallagher Benefit Services on the results the Base Compensation Study Report. **Mr. Harary** reviewed the study timeline, which began with an executed agreement in August 2025. The study included 11 comparator agencies and 15 benchmark classifications. Gallagher provided initial findings to HWMA management in October of 2025, and Salary Range Recommendations in November 2025. The comparator agencies included California cities, counties, and sanitation and waste management districts. **Mr. Harary** reviewed the methodology used in the survey, which included identifying the survey mean and median for each classification. Market data was adjusted by a Cost of Labor geographic differential to report compensation values from agencies outside of the Eureka area in "Eureka dollars." The study found that overall, the Authority's base salaries are an average of 7.33% below the market, with specific classification findings ranging from 9.8% above to 26.25% below the market median. A minimum of four job classifications matches is required for statistically significant market data.

**Director Madrone** informed the board that he was attending the meeting remotely with cause due to work-related travel. **Director Castellano** requested clarification about the size and budget of comparator agencies. **Mr. Harary** explained how the survey methodology utilized leveling techniques to account for differences in responsibilities due to size and budget as needed, generally in management positions. **Director Castellano** inquired about the possibility of including local agencies among the comparators. **Mr. Harary** responded that the list of comparator agencies was developed to attain the greatest number of classification matches, which would have been limited among local agencies. **Executive Director Keller-Heckman** confirmed that Gallagher developed the list of comparator agencies with input from HWMA staff and recommended removing comparators that were not sufficiently similar and/or provided few matches to Authority classifications. **Mr. Harary** added that using local agencies as comparators would have resulted in matches for a few, but not most, of the Authority's classifications. **Director Wilson** commented that he did not see an apples-to-apples comparison of wages. **Chairperson Atkins-Salazar** expressed that some positions, such as Executive Director, could be matched to locally.

**Executive Director Keller-Heckman** advised the board that adopting the recommendations in the Basic Compensation Study Report would result in an increase of just over 13%, or about \$300,000 annually, in wage expenses compared to current levels. Based on current tonnage projections, this increase would raise the tipping fee by about \$4.25 per ton in Fiscal Year 2026-2027. **Executive Director Keller-Heckman** also explained that staff had identified significant overlap in Account Clerk II and Account

Clerk II-Confidential and recommended consolidating the two classifications and bringing an updated job description before the board at the April meeting.

**Director Castellano** requested a review of recent tipping fee increases and Cost of Living Adjustments (COLAs). **Executive Director Keller-Heckman** listed the past four years' COLAs as 2.8%, 4.1%, 6.5%, and 5%, respectively. Tipping fee increases in the past three fiscal years have ranged from \$20-25 per ton to \$7-10 per ton, with no increase to the tipping fee for each of the prior nine fiscal years. **Director Castellano** inquired about recruitment and retention. **Executive Director Keller-Heckman** responded that retention had been fair, with most Directors serving for five years or less in their current positions with significant turnover. Retention remains an issue with Materials Diversion Technicians, and with one exception, all office staff has served for two years or less. Scalehouse and operations staff retention has been more stable. **Director Wilson** inquired about a regular COLA in the upcoming budget cycle, and **Executive Director Keller-Heckman** responded that the compensation study recommended applying a COLA in addition to their salary range recommendations.

**Chairperson Atkins-Salazar** inquired about how staff would recommend implementing the compensation study. **Executive Director Keller-Heckman** responded that staff recommends the board receive and approve the study report and direct staff to implement Gallagher's salary range placement recommendations found in Appendix A of the study into the upcoming Fiscal Year 2026-2027 draft budget. **Director Wilson** requested clarification about the salary range recommendations, and **Executive Director Keller-Heckman** explained that each classification had been placed in a new salary range within the median of the market data.

**Chairperson Atkins-Salazar** opened the floor to public comment. No public comment was received.

**Director Madrone** expressed his support for staff's recommendation to approve the compensation study and his belief that increasing wages would save the Authority money and increase morale. **Director Castellano** recommended that the study be sent back to the consultants with direction to include local agency comparisons because the compensation study recommendations would place the Authority's management level positions as high or higher than comparable positions at the City of Eureka. **Director Lewis-Lusso** inquired how long it would take to complete a new study with local comparisons. **Mr. Harary** responded that a new study would require a revised scope of work in his firm's contract, and that it would be ideal to wait to revise the data until after July 1 when many agencies release annually adjusted pay plans. **Director Madrone** reviewed the anticipated timeline of a new study and inquired if it could be completed before approval of the new draft budget is sought. **Executive Director Keller-Heckman** expressed that the timeline was very tight and that using local agencies as comparators might result in insufficient data for many of the Authority's positions. **Director Castellano** suggested approving a COLA for the upcoming draft budget and initiating a new study after July 1.

**Chairperson Atkins-Salazar** requested that **Director Madrone** turn on his camera per remote participation requirements. **Director Castellano** inquired as to how many

additional agencies needed to be identified, and suggested Humboldt Transit Authority, Recology, and the County of Humboldt be included. **Mr. Harary** responded that his firm recommends agencies survey between 10-12 agencies. **Executive Director Keller-Heckman** clarified that Recology cannot be included for comparison as it is not a public agency, and that a new study would have to be completed well in advance of July 1 to be incorporated into the upcoming fiscal year budget.

**Chairperson Atkins-Salazar** closed the floor to public comment.

**Motion:** **Director Castellano** motioned, and **Director Lewis-Lusso** seconded, to approve the Base Compensation Study Report.  
**Action:** Approve the Motion as made by **Director Castellano** and seconded by **Director Lewis-Lusso**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

**Director Madrone** reiterated that many of the Authority's classifications would not have matches among local agencies He expressed solidarity with rate payers who are impacted fee increases but emphasized that low wages lead to higher costs associated with recruitment, retention, and low staff morale. **Director Madrone** suggested the board consider another option, to direct staff to bring forward a draft budget that includes a recommendation for a 7.33% cost of living adjustment. **Director Madrone** inquired about the cost of the compensation study contract, and **Executive Director Keller-Heckman** responded that the cost was approximately \$18,000. **Chairperson Atkins-Salazar** asked **Director Madrone** how his alternative recommendation would treat classifications that have been identified as above market median. **Director Madrone** responded that he would recommend not applying the 7.33% cost of living adjustment to classifications that are currently compensated above the market median.

**Motion:** **Director Castellano** motioned, and **Director Lewis-Lusso** seconded, to direct staff to return to the board with a cost-of-living adjustment and create a new compensation study report including 4 to 5 local comparator agencies.  
**Action:** Approve the Motion as made by **Director Castellano** and seconded by **Director Lewis-Lusso**  
**Ayes:** **Directors Wilson, Cady, Atkins-Salazar, Lewis-Lusso, and Castellano**  
**Noes:** **Director Madrone**  
**Absent:** None

**General Counsel Diamond** inquired if board members wanted to provide staff with direction on identifying local agencies for comparison. **Director Castellano** requested that staff return with recommendations at the April meeting, and **Chairperson Atkins-Salazar** encouraged board members to make recommendations as well.

## 5. Receive Mid-Year Budget Adjustments

**Executive Director Keller-Heckman** advised the board that staff has minimal requests for changes to the mid-year budget. Revenues are tracking slightly above budget projections due to an increase in self-haul tons at the Hawthorne Street Transfer Station. Staff has a high level of confidence in the revenue projections that were made for Fiscal Year 2025-2026. Expenditures are tracking with or slightly below expected levels, and there have been no significant interruptions to travel routes for solid waste. Fuel prices up to this point have also remained within the expected range.

**Executive Director Keller-Heckman** presented five requests for mid-year budget adjustments and an explanation for each adjustment.

- 1) **\$30,000 increase to Landfill, Leachate hauling** – due to increased rainfall received.
- 2) **\$12,000 increase to Landfill, Repairs & Maintenance – Equipment** – due to catastrophic equipment failure.
- 3) **\$6,000 increase to Administrative, Janitorial** – due to improved janitorial services and supply procurement.
- 4) **\$16,000 increase to Environmental Health & Safety, Operating Expenses** – due to on Auditor’s recommended classification of stormwater expenses.
- 5) **\$21,000 increase to Solid Waste, Recycling Disposal** – due to an increase in recycled materials received at the Transfer Station.

Each requested adjustment is drawn from other line items in the division’s approved budget and does not increase the Authority’s overall operating budget. Staff believes that the minimal number of proposed adjustments is an indication of the strength of the projections and assumptions made during the Fiscal Year 2025-2026 budget process. Staff recommends the board approve the list of proposed mid-year budget adjustments.

**Chairperson Atkins-Salazar** opened the floor to public comment. No public comment was received.

**Chairperson Atkins-Salazar** closed the floor to public comment.

- Motion:** **Director Lewis-Lusso** motioned, and **Director Cady** seconded, to approve the list of adjustments as presented and approve the Fiscal Year 2025-2026 Mid-Year Budget.
- Action:** Approve the Motion as made by **Director Lewis-Lusso** and seconded by **Director Cady**
- Ayes:** Unanimous
- Noes:** None
- Absent:** None

## 6. Receive Update on Organics Processing Feasibility Study

**Executive Director Keller-Heckman** reviewed that at the February meeting, the board requested that this item be brought back for further discussion. **Executive Director Keller-Heckman** reviewed the purpose, intention, and timeline of the feasibility study,

which was developed to determine appropriate levels of in-county organics processing capacity. The Request for Proposals (RFP) was released in 2024 and again in 2025 with no successful proposals received, and staff streamlined the document following feedback from jurisdiction staff and potential proposers. The streamlined RFP was released in October 2025 and received one proposal from Northpoint Consulting. Staff deemed the proposal nonresponsive due to the absence of the Anti-Collusion statement that was required per Attachment 2 of the RFP. Staff recommends that the board reject the lone proposal as nonresponsive and terminate the procurement.

**Director Wilson** inquired if the proposal could be released again. **Executive Director Keller-Heckman** responded that the board could direct staff to resolicit the RFP; if that occurred, HWMA staff would meet with jurisdiction staff to ensure there is alignment regarding delaying solicitation until a later date. **Director Castellano** inquired if a feasibility study was necessary and how staff would recommend moving the process forward. **Executive Director Keller-Heckman** declined to speak on behalf of jurisdiction staff but expressed that from his perspective, the feasibility study did not seem to present the same value that it once had. When the feasibility study was originally planned, staff expected collection to begin at the Hawthorne Street Transfer Station on July 1, 2025, and that a year of organics data would be available to inform the feasibility study. Without that data, the study has less value, because it would have to be based on data from the 2019 waste characterization study.

**Chairperson Atkins-Salazar** described her efforts since the last meeting to learn about the Authority's RFP process. She agreed that absence of required documents should result in a proposal being deemed nonresponsive but requested that the Executive Director meet with jurisdiction staff and gather their technical expertise on how to move forward with organics processing. **Executive Director Keller-Heckman** affirmed the HWMA's commitment to continue moving forward with organics and seek jurisdiction staff input on a revised feasibility or permitting study. **Director Castellano** inquired if jurisdictions could hire a consultant or a staff person to support the process, and **Executive Director Keller-Heckman** confirmed that was an option to consider. **Chairperson Atkins-Salazar** added that City of Arcata staff is also committed to supporting the organics process. **Director Castellano** asked if available grant funding could fund a consultant or staff position, and **Executive Director Keller-Heckman** indicated that he would have to consult with jurisdiction staff regarding their grant requirements.

**Chairperson Atkins-Salazar** opened the floor to public comment. **Praj White** of Northpoint Consulting read the executive summary of his firm's proposal after confirming that the board had not received it. Mr. White described the approach his firm would take as collaborative, creative, and conscientious of cost. **Taylor Goodwin** of Northpoint Consulting provided public comment about the importance of composting and how an in-county organics facility will help Humboldt County reach regional climate action goals. **Carly Tambling** of Bright and Green provided public comment that if needed, an organics feasibility study should be focused on local solutions and partnership. She encouraged the board to consider the Northpoint Consulting proposal. **Emily Benvie** of the City of Arcata expressed appreciation for **Chairperson Atkins-Salazar** and **Executive Director Keller-Heckman** for their efforts to bring organics processing to Humboldt County, and for the need to follow the HWMA's standard

procurement process to reject proposals deemed nonresponsive. She reiterated that the City of Arcata staff are committed to working collaboratively to bring organics processing systems to the area. **Evan Edgar** of Edgar & Associates provided public comment about his work on the original roadmap to organics processing in 2021. This document laid out a process for implementing organics recycling, which included the feasibility study, and emphasized the need to keep organic material in Humboldt County. Mr. Edgar expressed that without the feasibility study, greenwaste and food waste will continue to be hauled out-of-county and regional climate goals will not be met.

**Chairperson Atkins-Salazar** closed the floor to public comment.

**Director Castellano** inquired if staff could provide the Northpoint Consulting proposal. **General Counsel Diamond** indicated that when a proposal is deemed nonresponsive, the proposal is generally not made public because the proposed cost could influence future proposers, but other elements of the proposal could be made public. **Chairperson Atkins-Salazar** acknowledged that the term nonresponsive might seem harsh, but accepting an incomplete proposal would set a problematic precedent for future proposers. **Director Lewis-Lusso** asked for clarification on the timeline of solicitation, rejection, and re-solicitation of an RFP. **Executive Director Keller-Heckman** responded that the HWMA generally solicits for 30-45 days but the board can direct staff to solicit for a shorter period.

**General Counsel Diamond** expressed that there may be limited value in circulating another RFP given that there was only one proposer across multiple solicitation periods. She advised that it may be possible for the board to negotiate directly with a proposer for a sole source contract in the absence of other competitive proposals. **Chairperson Atkins-Salazar** inquired if rejection of the current proposal was still necessary if the board chose to negotiate directly, and **General Counsel Diamond** confirmed that it was. **Director Madrone** affirmed the decision to reject the proposal to avoid setting a bad precedent but expressed his support for releasing a new RFP or negotiating with the proposer as soon as possible because Humboldt County is falling behind on SB 1383 compliance. **Director Castellano** expressed support for direct negotiation or sole sourcing a consultant to move the process forward with expediency.

**Motion:** **Director Castellano** motioned, and **Director Wilson** seconded, to reject the proposal received as nonresponsive, terminate the current procurement process, and direct staff to seek input from jurisdiction staff to redefine the scope of work and bring back opportunities to move forward that scope of work with as much expediency as possible

**Action:** Approve the Motion as made by **Director Castellano** and seconded by **Director Wilson**

**Ayes:** Unanimous

**Noes:** None

**Absent:** None

## 7. Standing Item: Board Member Reports

The Directors had no further reports.

**8. Standing Item: Executive Director's Report**

The Executive Director had no further reports.

**9. Closed session**

It is the intention of this Board of Directors to meet in closed session for one item, pursuant to Government Code 54956.8 Real Property, to consider the potential price and terms of purchase of APN 405-081-036.

**10. Report Out of Closed Session:** No report.

**Chairperson Atkins-Salazar** adjourned the Closed Session at 7:24 pm.



HUMBOLDT WASTE  
MANAGEMENT AUTHORITY

***Staff Report***

**DATE:** April 2, 2026. For Meeting of: April 9, 2026

**FROM:** Hilary Schwartz, Director of Finance

**SUBJECT:** Item 2b)  
Receive Draft January 2026 Financial Reports

**RECOMMENDED ACTION:** Voice Vote

- 1) Review and Approve Draft January 2026 Financial Reports

**DISCUSSION:**

**Background:**

Each month, staff presents an update on the Authority's financial position based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority's financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes the prior fiscal year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority's cash position is comprised of seven accounts: 1) the Authority's checking account, which handles the day-to-day expenses; 2) the Operating Reserve investment account; 3) the Capital Improvement investment account; 4) the Rate Stabilization investment account; 5) the Long-Term Funding investment account; 6) the Cummings Road Landfill Pledge of Revenue investment account; and 7) the Employee Benefits investment account. Together, the balances in these accounts constitute the total cash available to the Authority for reserves and operating activities. The current balances of the Authority's operating and investment accounts as of January 31, 2026, are as follows:

1)	Cash on hand	\$	2,811,566.52
2)	Operating Reserve	\$	1,506,075.19
3)	Capital Improvement Fund	\$	934,905.68
4)	Rate Stabilization Reserve	\$	400,000.00
5)	Long-Term Funding	\$	345,664.25
6)	CRL Pledge of Revenue	\$	206,194.11
7)	Employee Benefits Reserve	\$	150,000.00

**Authority Financials:**

Attachment 2b.1 contains the draft January 2026 financial reports, for board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

**Revenues:**

Revenues for January 2026 performed at approximately 3.4% above budget estimates for Fiscal Year 2025-2026. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts of fees passed through to member agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects. In January 2026, higher-than-expected self-haul and recycling revenues were offset by lower-than-expected treated wood waste and tire revenues. The Authority's invested reserves earned \$15,694.13 interest income in January 2026.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite facility tipping fees.

**Expenses:**

Operating expenses for January 2026 were approximately 12.83% below budget estimates, including expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments. In January 2026, transportation and disposal and payroll expenses tracked precisely with budget estimates, while facility repairs and tire disposal expenses were lower than estimates. Staff continues to maintain strong control of ongoing expenses with particular attention to inflationary trends that are predicted to impact the upcoming fiscal year budget.

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2b.1 (*Statement of Cash Flow*) for the month of January 2026. These disbursements are comprised primarily of day-to-day costs, representing \$537,109.04 in transportation and disposal costs, \$275,251.55 in payroll and employee benefit costs, and \$2,717.12 in pass-through allocations to member agencies.

**Staff's Recommendation:**

Staff recommends the board review and approve the draft January 2026 Financial Reports.

**Attachments:**

- 2b.1) Draft January 2026 Financial Reports



# Humboldt Waste Management Authority

## Draft Balance Sheet

As of January 31, 2026

Attachment 2b.1

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Checking - Columbia Bank	2,771,851.26
1001 CRL Pledge-8913	35,748.39
1002 Rate Reserve-6008	150,978.02
1003 CIP-3488	82,573.80
1004 LAIF	1,495,361.39
1005 CLASS	
10051 CLASS - CIP	884,510.51
10052 CLASS - LTF	133,214.66
10053 CLASS - CRL	156,617.53
10054 CLASS - RS	403,227.99
10055 CLASS - EB	151,210.50
<b>Total 1005 CLASS</b>	<b>1,728,781.19</b>
1015 Change Bank	5,500.00
<b>Total Bank Accounts</b>	<b>\$6,270,794.05</b>
Accounts Receivable	
1020 Accounts Receivable	1,048,084.86
1030 Allowance for Doubtful Accounts	0.00
<b>Total Accounts Receivable</b>	<b>\$1,048,084.86</b>
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	45,947.87
1050 Prepaid Insurance	141,635.49
1055 Undeposited Funds	55.51
Due from Other Governments	0.00
<b>Total Other Current Assets</b>	<b>\$187,638.87</b>
<b>Total Current Assets</b>	<b>\$7,506,517.78</b>
Fixed Assets	
1100 Land - Admin	2,809,139.62
1200 Land Improvements	
1201 Admin	1,468,543.91
1202 Transfer Station	903,375.59
1203 HHW	7,050.00
1204 Landfill	32,506.91
1205 Organics	15,696.00
<b>Total 1200 Land Improvements</b>	<b>2,427,172.41</b>

# Humboldt Waste Management Authority

## Draft Balance Sheet

As of January 31, 2026

	TOTAL
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	2,632,084.25
1303 HHW	300,742.17
1305 Organics	9,642.53
<b>Total 1300 Buildings</b>	<b>2,942,468.95</b>
1400 Building Improvements	
1401 Admin	50,076.58
1402 Transfer Station*	382,173.63
1403 HHW	218,564.55
1404 Landfill	24,068.95
1405 Organics	64,371.90
<b>Total 1400 Building Improvements</b>	<b>739,255.61</b>
1500 Equipment	
1501 Admin	40,398.50
1502 Transfer Station*	1,880,566.00
1503 HHW	89,463.99
1504 Landfill	787,162.02
1505 Organics	151,157.65
1507 Programs	0.00
<b>Total 1500 Equipment</b>	<b>2,948,748.16</b>
1600 Office Equipment	
1601 Admin	19,045.66
1605 Organics	0.00
<b>Total 1600 Office Equipment</b>	<b>19,045.66</b>
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	48,292.28
<b>Total 1700 Vehicles</b>	<b>136,738.32</b>
1800 Software	
1801 Admin	69,573.89
<b>Total 1800 Software</b>	<b>69,573.89</b>
1900 Accumulated Depreciation	(7,091,107.71)
<b>Total Fixed Assets</b>	<b>\$5,001,034.91</b>
Other Assets	
1035 Deferred Outflows - Pension	666,383.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	0.00
<b>Total Other Assets</b>	<b>\$887,554.00</b>

# Humboldt Waste Management Authority

## Draft Balance Sheet

As of January 31, 2026

	TOTAL
<b>TOTAL ASSETS</b>	<b>\$13,395,106.69</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	985,690.14
<b>Total Accounts Payable</b>	<b>\$985,690.14</b>
Credit Cards	
2005 2005 Umpqua Bank Visa	0.00
2006 Unassigned	0.00
2007 Heacock	855.52
2008 Schwartz	3,138.99
2009 Keller	0.00
<b>Total 2005 2005 Umpqua Bank Visa</b>	<b>3,994.51</b>
<b>Total Credit Cards</b>	<b>\$3,994.51</b>
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	316.75
2022 Accrued Bank Charges	78.58
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO Current Portion	281,067.32
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	35,000.72
2070 Deferred Revenue - OPP	33,442.57
2071 Deferred Revenue - Tire Grant	0.00
2075 Garnishments Payable	0.00
2076 LT Liability Current Portion	126,688.96
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
24001 Garnishment -Weaver	0.00
<b>Total 24000 Payroll Liabilities</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$476,594.90</b>
<b>Total Current Liabilities</b>	<b>\$1,466,279.55</b>

# Humboldt Waste Management Authority

## Draft Balance Sheet

As of January 31, 2026

	TOTAL
Long-Term Liabilities	
2100 Deferred Inflows - Pension	12,103.00
2105 Accrued Long Term PTO Liability	170,702.10
2110 Landfill Closure Estimated	10,099,276.00
2130 Lease Payable - Columbia EF	734,097.41
2135 Less Current Portion LT Liability	(126,688.96)
2140 Net Pension Obligation	1,232,062.00
<b>Total Long-Term Liabilities</b>	<b>\$12,121,551.55</b>
<b>Total Liabilities</b>	<b>\$13,587,831.10</b>
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	3,983,796.07
3030 Prior Period Adjustments	(30,399.40)
3050 Restricted for Post-Closure Liability	155,723.00
3200 Retained Earnings	(5,668,288.00)
Net Income	1,366,443.92
	Net Income reduced by \$444,903.69 YTD for reserve replenishment.
<b>Total Equity</b>	<b>\$ (192,724.41)</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$13,395,106.69</b>



# Humboldt Waste Management Authority

## Statement of Cash Flows

January 2026

Attachment 2b.1

	TOTAL
<b>OPERATING ACTIVITIES</b>	
Net Income	284,855.58
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	(40,800.30)
1045 Prepaid Expenses	9,189.59
1050 Prepaid Insurance	28,327.10
2000 Accounts Payable	(83,709.84)
2007 2005 Umpqua Bank Visa:Heacock	(392.49)
2008 2005 Umpqua Bank Visa:Schwartz	2,035.29
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	0.00
2022 Accrued Bank Charges	(4,123.98)
2025 Accrued CalPERS	0.00
2035 Accrued FWH/MED	0.00
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
24001 Payroll Liabilities:Garnishment -Weaver	0.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>(89,474.63)</b>
<b>Net cash provided by operating activities</b>	<b>\$195,380.95</b>
<b>FINANCING ACTIVITIES</b>	
2130 Lease Payable - Columbia EF	(15,566.94)
<b>Net cash provided by financing activities</b>	<b>\$ (15,566.94)</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>\$179,814.01</b>
Cash at beginning of period	6,091,035.55
<b>CASH AT END OF PERIOD</b>	<b>\$6,270,849.56</b>



# Humboldt Waste Management Authority

## Bill Payment List

January 2026

Attachment 2b.1

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Columbia Bank			
01/10/2026	LVJJ3V46MH	City of Eureka Water	-753.67
01/10/2026	YQLYMQ6GRC	City of Eureka Water	-642.32
01/03/2026	CBXZ7DPXQ3R9	Valeo Networks	-4,258.07
01/31/2026	CBZLJWIX108X	Valeo Networks	-4,638.07
01/09/2026	CBQZSSSGM4P2	Valeo Networks	-550.00
01/10/2026	a2e5502299ed67a	Mission Linen Supply	-1,066.40
01/15/2026	D-334615-011426	Valley Pacific Petroleum Services, Inc	-5,937.69
01/10/2026	7380b0326b1c9ec	Mission Linen Supply	-1,186.84
01/21/2026	5048246	Optimum Business	-440.90
01/15/2026	BP548	AFLAC	-633.50
01/10/2026	BP550	Verizon Wireless	-326.98
01/09/2026	BP552	Empower	-325.00
01/09/2026	BP553	Sterling Administration	-495.00
01/07/2026	BP554	Zultys, Inc.	-716.63
01/09/2026	101061	Hensell Materials.	-157.00
01/09/2026	101060	Eureka Oxygen Company	-210.00
01/09/2026	101053	Lawrence & Associates	-430.00
01/09/2026	101054	Mad River Union	-202.00
01/09/2026	101058	WM Corporate Services, Inc	-3,548.03
01/09/2026	101055	Humboldt Recycling Propane	-3,776.00
01/09/2026	101059	City of Eureka Community Services	-1,000.00
01/09/2026	101056	Peterson CAT	-6,664.84
01/09/2026	101057	DCI Builders	-10,268.32
01/09/2026	101052	Bettendorf Enterprises, Inc	-989.43
01/09/2026	101062	AT&T Calnet	-39.26
01/09/2026	101065	Kernen Construction.	-292.37
01/09/2026	101063	Recology Humboldt County Samoa	-3,195.75
01/09/2026	101070	Edgar & Associates, Inc	-1,828.75
01/09/2026	101066	Lost Coast Communications, Inc	-750.00
01/09/2026	101068	Advanced Security Systems.	-180.00
01/09/2026	101072	Scrapper's Edge	-1,610.89
01/09/2026	101073	Holt of California	-218.56
01/09/2026	101064	Fleetzoom	-720.00
01/05/2026	BP555	Blue Shield of California	-43,234.84
01/09/2026	101069	Pierson Building Center	-53.24
01/09/2026	101071	Nilsen Feed & Grain	-270.35
01/09/2026	101074	City of Eureka Alarm Fees	-50.00
01/09/2026	101067	Humboldt County DHHS CUPA Fees	-5,050.00
01/09/2026	BP556	CalPERS	-8,408.55
01/09/2026	BP557	CalPERS	-7,818.65
01/09/2026	BP559	CalPERS	-6,765.94
01/09/2026	BP558	CalPERS	-7,122.36
01/09/2026	BP561	CalPERS	-1,676.00
01/09/2026	BP560	CalPERS	-1,676.00

# Humboldt Waste Management Authority

## Bill Payment List

January 2026

DATE	NUM	VENDOR	AMOUNT
01/01/2026	BP562	Humana Insurance	-4,321.64
01/09/2026	BP564	Empower	-325.00
01/21/2026	664245	Humboldt Community Services District	-47.84
01/21/2026	2601062272213	PG&E 550-3	-278.67
01/15/2026	BP567	Recology Humboldt County	-225.00
01/09/2026	SPACH408	McMaster-Carr Supply Company	-649.60
01/09/2026	SPACH410	Airgas USA, LLC	-279.89
01/09/2026	SPACH406	Pape Machinery	-976.54
01/09/2026	SPACH416	Amazon Capital Services, Inc.	-2,420.66
01/09/2026	SPACH407	Clean Harbors Environmental Services	-25,435.00
01/09/2026	SPACH412	Humboldt Organic Solutions, LLC	-44,397.35
01/09/2026	SPACH409	Blue Flame Crew, LLC	-88,598.00
01/09/2026	SPACH413	World Oil Environmental Services	-478.00
01/09/2026	SPACH419	EcoHeroShow, LLC	-10,000.00
01/09/2026	SPACH411	Mendes Supply Company	-144.96
01/09/2026	SPACH414	ClearGov Inc.	-13,140.00
01/09/2026	SPACH415	I-5 Tire, Inc.	-580.50
01/09/2026	SPACH417	Rain for Rent	-12,653.00
01/09/2026	SPACH418	Blue Dream HR LLC	-2,100.00
01/26/2026	2601104000706	PG&E 724-3	-2,651.16
01/22/2026	BP569	Columbia Bank	-2,351.71
01/22/2026	101075	Humboldt Recycling Leachate	-12,938.80
01/22/2026	101082	Humboldt Sanitation	-10,616.13
01/22/2026	101079	B&B Portable Toilets	-411.53
01/22/2026	101076	Recology Humboldt County Samoa	-4,330.73
01/22/2026	101080	Law Offices of Nancy Diamond	-1,200.00
01/22/2026	SPACH421	Restif Cleaning Service Cooperative, Inc.	-500.00
01/22/2026	101081	Eureka Humboldt Fire Extinguisher	-2,367.29
01/22/2026	101077	New Directions	-570.00
01/22/2026	SPACH423	Shaw Law Group	-1,020.00
01/22/2026	SPACH422	Dry Creek Landfill	-483,887.49
01/22/2026	101078	Copiers Plus	-248.72
01/22/2026	SPACH420	Amazon Capital Services, Inc.	-908.17
01/29/2026	SPACH425	WSP USA, Inc	-2,825.25
01/29/2026	101087	Kernen Construction.	-496.10
01/29/2026	101085	Picky. Picky, Picky Surplus, Inc	-357.15
01/29/2026	101086	City of Eureka Discharge Fees	-7,200.00
01/29/2026	101083	WM Corporate Services, Inc	-4,296.25
01/29/2026	SPACH424	Mendes Supply Company	-336.98
01/29/2026	101084	Humboldt Area Chapter CSDA	-50.00
01/29/2026	BP570	CalPERS	-6,950.10
01/29/2026	BP571	CalPERS	-8,008.44
01/29/2026	BP572	CalPERS	-1,676.00
01/29/2026	BP576	Redheaded Blackbelt	-250.00
01/29/2026	BP573	Empower	-325.00

# Humboldt Waste Management Authority

## Bill Payment List

January 2026

DATE	NUM	VENDOR	AMOUNT
01/28/2026	B28799	Western Health Advantage	-7,861.26
01/29/2026	2601142230407	PG&E 053-6	-2,772.10
<b>Total for 1000 Checking - Columbia Bank</b>			<b>\$ -914,636.21</b>
2005 2005 Umpqua Bank Visa			
2008 Schwartz			
01/06/2026	BP544	707 Pest Solutions.	155.00
01/09/2026	674017	Crystal Springs Bottled Water	240.00
<b>Total for 2008 Schwartz</b>			<b>\$395.00</b>
<b>Total for 2005 2005 Umpqua Bank Visa</b>			<b>\$395.00</b>
Not Specified			
01/18/2026	VC-17JC-T7NM-DCDM	Amazon Capital Services, Inc.	0.00
<b>Total for Not Specified</b>			<b>\$0.00</b>



# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of January 31, 2026

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions	448.24				\$448.24
A & I Roofing	502.44				\$502.44
A-1 Cleaning Service			(12.00)		\$ (12.00)
Abercrombie Construction	225.16		12.50		\$237.66
Above Board Construction and Roofing	892.29				\$892.29
ACGC Inc.	2,968.34				\$2,968.34
Alchemy Construction Inc.	116.75				\$116.75
Alves Inc.		3,070.99			\$3,070.99
Anderson Construction		177.58		22.93	\$200.51
Arcata Bay Self Storage	77.14	148.01			\$225.15
Arnold's Family Construction LLC	287.67	1,289.55	828.40	112.58	\$2,518.20
Arrow Property Management	108.40				\$108.40
Arts Roofing LLC	8,814.52				\$8,814.52
Ayres Enterprises	247.44	37.53			\$284.97
Barry Smith Construction	66.71	335.65			\$402.36
Beacom Construction	227.25				\$227.25
Bedliners Plus	362.76				\$362.76
Benchmark Realty Group	12.50				\$12.50
Bethel Church	218.89				\$218.89
Bettendorff Trucking - Shop	383.61				\$383.61
Bigfoot Construction Inc.				(3.89)	\$ (3.89)
Blackwell Construction	421.50	517.03			\$938.53
Blackwell Rentals	41.70				\$41.70
Blossom Landscaping & Handyman Service	941.79	1,130.20			\$2,071.99
Blue Lake Enterprises	45.87				\$45.87
Blue Sky Roofer	1,403.07	598.34	1,836.70		\$3,838.11
Bluestone Landscapes	136.15				\$136.15
Bode Construction	494.10				\$494.10
Broadway Trailer Park	681.73				\$681.73
Bureau of Land Management Arcata	37.99				\$37.99
Cal Poly Humboldt	198.06				\$198.06
Cal Poly Humboldt- Garbage	6,919.45				\$6,919.45
Carpet Depot	569.11				\$569.11
Carter & Company	45.09				\$45.09
CDH Painting	75.06				\$75.06
Century Service Center	521.19				\$521.19
Chris Rutter Construction	39.61				\$39.61
Ciraulo Plumbing Services	16.68				\$16.68
City Ambulance	30.00				\$30.00
City of Eureka - Facilities	52.12				\$52.12
City of Eureka - Harbor	186.24				\$186.24
City of Eureka - Parks	378.11				\$378.11
City of Eureka - Sewer Collections	2,971.36				\$2,971.36
City of Eureka - Streets	2,198.08				\$2,198.08
City of Rio Dell	5,000.00				\$5,000.00

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of January 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
CM Construction	523.28		47.95		\$571.23
Coast Seafoods Company	855.96				\$855.96
Coastal Business Systems Inc.	14.59				\$14.59
Coastal Co Builders	151.05				\$151.05
Colburn Electric	567.65				\$567.65
County of Humboldt ADA Compliance			89.65		\$89.65
Craig Mayberry	217.35				\$217.35
Crestmark Millworks	92.00				\$92.00
Curb Appeal Construction	1,998.27	686.27	339.82		\$3,024.36
Cutten Mini Storage	125.10				\$125.10
Darryl Berg Painting	27.10				\$27.10
David Allen Construction	385.69				\$385.69
Del Biaggio Dairy	256.43				\$256.43
Del Reka	500.35				\$500.35
Delta Mattress & Sofa Outlet	368.24				\$368.24
Dennis Byrd Construction	170.95				\$170.95
Developed Employment Services	175.70	25.01			\$200.71
Diamond Drywall	394.02	740.10			\$1,134.12
DS Construction	12.50				\$12.50
Duncan Electric	152.11				\$152.11
Earth Care Landscaping	12.50				\$12.50
Eel River Transportation & Salvage	186.30	81.00			\$267.30
Emerald Custom Construction	58.37	77.14			\$135.51
Emerald Forest Cabins & RV		323.14			\$323.14
Equity Building	256.43				\$256.43
Eric Finkle	170.95				\$170.95
Eureka City Schools	8,764.16	2,987.53			\$11,751.69
Eureka Floor Carpet One	89.10				\$89.10
Eureka Glass Co. Inc.	120.91				\$120.91
Eureka Housing Authority	125.09				\$125.09
Eureka Humboldt Fire Extinguisher	62.55				\$62.55
Eureka Overhead Door Company	266.83				\$266.83
Eureka Rescue Mission	254.35				\$254.35
Eureka the Pentecostal Church	14.59				\$14.59
Eureka Vacation Rentals Inc.	261.50				\$261.50
Evans Mechanical	29.18				\$29.18
Evergreen Landscape	35.43				\$35.43
Figas Construction	14,706.61				\$14,706.61
Fitz It Right Plumbing	459.71	377.30	254.63	179.23	\$1,270.87
Forbes Cabinets	833.92				\$833.92
Forest Builder 707	442.65				\$442.65
Frazier Rental & Development	227.24	469.07	164.70		\$861.01
Fryes Care Home	83.39				\$83.39
Furniture Design Center	804.71				\$804.71
G M Pavlich	66.70				\$66.70

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of January 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Genevieve Schmidt	42.74				\$42.74
Genuine Junk and Haul	3,165.72	75.06			\$3,240.78
Glendale Mobile Estates	12.50	39.61			\$52.11
Granite Construction Company	194.26	181.75			\$376.01
Great Redwood Trail Agency	2,147.34				\$2,147.34
Hamanaka Painting	254.32				\$254.32
Handle It Junk Removal	1,319.67	856.13			\$2,175.80
HCAR	94.02				\$94.02
Hemmingsen Pavement Solutions	12.50	25.00			\$37.50
Houseworth Construction	312.23				\$312.23
Housing Humboldt	29.19				\$29.19
Hubbards German Auto	57.95				\$57.95
Humboldt Bay Fire Headquarters	336.00	190.00			\$526.00
Humboldt Bay Harbor District	435.02				\$435.02
Humboldt Community Service District	145.94				\$145.94
Humboldt Countertops	189.71	225.15			\$414.86
Humboldt County Animal Shelter		116.75			\$116.75
Humboldt County DHHS	131.34				\$131.34
Humboldt County Office of Education	62.54				\$62.54
Humboldt County Parks	1,393.95	232.04	248.75		\$1,874.74
Humboldt County Roads	297.00				\$297.00
Humboldt Electric	22.93				\$22.93
Humboldt Mechanical Solutions	143.85				\$143.85
Humboldt Moving & Storage	414.73				\$414.73
Humboldt Plaza	218.90				\$218.90
Humboldt Sanitation & Recycling	90,239.37				\$90,239.37
I Noah Guy Forestry	825.57				\$825.57
Island State Construction	83.40				\$83.40
J & G Lawn and Garden	1,755.67				\$1,755.67
J & J Rentals	216.81				\$216.81
James Poovey	64.75				\$64.75
Jim Groeling & Associates	81.31				\$81.31
JNG Insulation Pros	696.33	1,505.23			\$2,201.56
JNM Construction	642.12				\$642.12
John H Kruger Plaster & Drywall	283.53				\$283.53
Johnny's Flooring & Window Coverings	5.30				\$5.30
Johns Used Cars				325.23	\$325.23
Johnston Construction	158.26				\$158.26
Joyce Radelich	104.68				\$104.68
Juells Electric	16.68				\$16.68
Justin Adams Construction	193.89				\$193.89
K H McKenny	398.20		152.19		\$550.39
Karges Flooring	168.86				\$168.86
Kelly Martin	39.61				\$39.61
Ken & Lesa Shealor	9.50				\$9.50

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of January 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Kimaw Medical Center			95.00		\$95.00
Kolshinski & CO. LLC	77.14				\$77.14
Kramer Investment Corp.	338.88				\$338.88
Landscaping Ventures Inc.	527.44	239.70	734.35		\$1,501.49
Lawn Care Plus	937.01				\$937.01
LDH Construction	156.36				\$156.36
Lisa Short		12.50			\$12.50
Living Styles	437.81				\$437.81
LJG BUILDERS LLC	145.93				\$145.93
Lorenzo Properties	81.31				\$81.31
Mad River Construction	145.94				\$145.94
Making Headway Center		208.48			\$208.48
Martin Construction	202.22	149.34	168.99		\$520.55
Matlock Construction	100.07				\$100.07
Mattress Recycling Council	2,944.49	4,272.91			\$7,217.40
McCrea Motors	41.70				\$41.70
McCullough Construction	79.22	1,011.13			\$1,090.35
McMurray & Sons Inc.	12,369.14				\$12,369.14
Milgard Manufacturing LLC - Sacramento	185.55				\$185.55
Miller Farms Nursery	1,102.86				\$1,102.86
Ming Tree Realtors	43.78			(35.44)	\$8.34
Miriam Hall	358.59				\$358.59
Moore's Sleepworld	214.70				\$214.70
Munoz Osorio Construction	91.73				\$91.73
Munson Investments	154.26				\$154.26
Myrtle town Body Shop	66.71				\$66.71
Neal Sanders Rentals	473.14				\$473.14
Nelson Floors	209.68				\$209.68
New Century Yard Maintenance	128.23				\$128.23
New Horizon Drywall Construction	140.50				\$140.50
New Life Service Company	1,657.40				\$1,657.40
Next Generation Landscape & Design	77.14				\$77.14
Nichols Handy Work				(0.66)	\$ (0.66)
Nick Frank	62.54				\$62.54
NOAA	150.00	75.00			\$225.00
North Coast Co-Op Arcata	45.87				\$45.87
North Coast Flooring Inc.	365.20				\$365.20
North Coast Mercantile Co. Inc.	121.87				\$121.87
Northcoast Acoustics	25.00				\$25.00
Northcoast Childrens Service		61.74			\$61.74
Northcoast Environmental Construction	281.45				\$281.45
Northern Building Company	522.31				\$522.31
O & M Industries	2,610.16				\$2,610.16
Ocean Gold Seafoods	477.42				\$477.42
Ocean View Cemetery	106.32				\$106.32

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of January 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Open Door Community Health Center	97.99				\$97.99
Pacific Builders	87.56				\$87.56
Pacific Coast Rentals	70.88				\$70.88
Pacific Contracting	191.80				\$191.80
Parks Enterprise	85.40				\$85.40
Pierson Company	3,039.21				\$3,039.21
Piersons Building Center	413.19				\$413.19
Point Pleasant MHP	444.06				\$444.06
Poletskis Appliance Center	389.86				\$389.86
Porter and Sons Painting	129.26			64.63	\$193.89
Primo Drywall & Construction Co.	25.02				\$25.02
Providence St. Josephs Hospital	440.00	376.00	440.00		\$1,256.00
Pure Water Spas	394.10	45.87			\$439.97
Quality Body Works	156.36				\$156.36
Quick Mow	60.16				\$60.16
Rainbow Self Storage	1,052.82				\$1,052.82
Rebholtz Cleaning Service	187.64				\$187.64
Recology Eel River	79,387.36	25,382.67			\$104,770.03
Recology of Arcata	143,541.99				\$143,541.99
Recology of Humboldt County	427,315.67				\$427,315.67
Recology Samoa	90,553.84				\$90,553.84
Redwood Acres Fair Grounds	531.63				\$531.63
Redwood Coast Plumbing	27.10	33.36			\$60.46
Redwood Coast Real Estate Inc.	268.88	193.84	229.29	(13.46)	\$678.55
Redwood Community Action Agency	120.77			(3.41)	\$117.36
Redwood Teen Challenge	1,683.99				\$1,683.99
Redwoods Community College District	31.27				\$31.27
Rentor	294.16				\$294.16
Restif Cleaning Service	296.04				\$296.04
Revival Home Builders Inc.	93.82				\$93.82
Rich's Body Shop		29.19			\$29.19
Robert Donathan	72.82				\$72.82
S & S Phelps Inc.	108.41				\$108.41
Sanders Roofing Inc.	1,253.73	1,896.35			\$3,150.08
Sawyer Electric	25.02				\$25.02
Schmidbauer Building Supply LLC.	1,167.48				\$1,167.48
Security Lock & Alarm	16.68				\$16.68
Sempervirens Gardening	648.99				\$648.99
Sequoia Construction	248.10				\$248.10
Serenity Inn	106.32				\$106.32
ServiceMaster	1,006.97	258.51			\$1,265.48
Sholes Overhead Door	39.61				\$39.61
Simple Visions	387.77				\$387.77
Sisu Extracts	2,714.41				\$2,714.41
Six Rivers Mechanical Inc.	50.03				\$50.03

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of January 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Soilscapes Solutions LLC	496.18				\$496.18
Spinks Property Management	314.79	20.58			\$335.37
Stetzel Builders				1,200.00	\$1,200.00
Strombeck Construction	1,836.69				\$1,836.69
STS Construction	327.97				\$327.97
Susan Whitely / Eric Dugan	239.73				\$239.73
Swains Flat Trailer Court	271.03				\$271.03
T and T Roofing	1,371.80				\$1,371.80
TEMPORARY				494.50	\$494.50
The People of New Directions	350.00				\$350.00
Thomas Home Center	56.29				\$56.29
Tonis Restaurant	742.19		210.56		\$952.75
Tree Ventures Inc.	54.20	33.36		564.47	\$652.03
Triad Inc	583.74				\$583.74
Trinidad Rancheria				(1,209.60)	\$ (1,209.60)
Ultimate Building Solutions	177.21				\$177.21
United Indian Health	986.66				\$986.66
US Fish and Wildlife Service	24.09				\$24.09
Valley Pacific Petroleum Service	9.50	116.75	279.36		\$405.61
Vern McGaughey	1,012.55	921.48			\$1,934.03
Vern's Furniture	1,048.26	287.69			\$1,335.95
Wahlund Construction	1,255.42				\$1,255.42
Watson Well Service	133.43	185.55			\$318.98
Wayne Maples Plumbing	25.00	20.85	18.76		\$64.61
Wendt Construction	145.50				\$145.50
West End Builders Inc.	79.66				\$79.66
Westside Community Improvement Assoc.	104.24	333.55			\$437.79
William J Cosby Construction	72.97				\$72.97
Williamson Construction	360.66				\$360.66
Wing Inflatables	254.80				\$254.80
WSC Solar and Roofing				2,647.70	\$2,647.70
Yurok Tribe Construction Corporation	429.32				\$429.32
<b>TOTAL</b>	<b>\$982,382.99</b>	<b>\$52,684.56</b>	<b>\$6,139.60</b>	<b>\$4,344.81</b>	<b>\$1,045,551.96</b>

94% Current



# Humboldt Waste Management Authority

## Draft A/P Aging Summary

As of January 31, 2026

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions.	155.00				\$155.00
Access Humboldt	101.45				\$101.45
Airgas USA, LLC	910.98				\$910.98
Amazon Capital Services, Inc.	1,213.95				\$1,213.95
AT&T Calnet	39.40				\$39.40
Bettendorf Enterprises, Inc		971.56			\$971.56
Blue Dream HR LLC	2,100.00				\$2,100.00
Blue Shield of California	45,592.22				\$45,592.22
City of Arcata 939		6,191.28			\$6,191.28
City of Blue Lake 939		1,923.47			\$1,923.47
City of Eureka 939		7,760.43			\$7,760.43
City of Eureka Discharge Fees	7,200.00				\$7,200.00
City of Eureka Water	1,440.53				\$1,440.53
City of Ferndale 939		1,944.51			\$1,944.51
City of Rio Dell 939		1,182.74			\$1,182.74
Clean Harbors Environmental Services	18,726.00				\$18,726.00
Copiers Plus	164.27				\$164.27
Cox Rasmussen	4,945.00				\$4,945.00
Crystal Springs Bottled Water	330.00				\$330.00
Dry Creek Landfill	531,340.97				\$531,340.97
Eureka Humboldt Fire Extinguisher		3.10			\$3.10
Eureka Times Standard				(5.00)	\$ (5.00)
Foster Striping		4,850.00			\$4,850.00
Humana Insurance	4,424.64				\$4,424.64
Humboldt Community Services District	47.84				\$47.84
Humboldt County Env Health Pass Through		68,445.63			\$68,445.63
Humboldt County Public Works Pass Through		139,751.67			\$139,751.67
Humboldt Organic Solutions, LLC	47,166.22				\$47,166.22
Humboldt Recycling Leachate	12,896.00				\$12,896.00
Humboldt Recycling Propane	3,743.00				\$3,743.00
Humboldt Sanitation	12,366.80				\$12,366.80
I-5 Tire, Inc.	1,863.00				\$1,863.00
James L. Able Forestry Consultants, Inc	287.50				\$287.50
Jamie Corsetti, CPA	556.25				\$556.25
Law Offices of Nancy Diamond	1,400.00				\$1,400.00
Lawrence & Associates	1,220.00				\$1,220.00
Lost Coast Communications, Inc	750.00				\$750.00
Mad River Community Hospital.				5,072.37	\$5,072.37
Mission Linen Supply	2,915.45				\$2,915.45
MKB Company, LLC	3,142.03				\$3,142.03
New Directions	855.00				\$855.00
Nilsen Feed & Grain	57.29				\$57.29
North Coast Fabricators.	396.90				\$396.90
Pacific Paper Co.	45.59				\$45.59
Peterson CAT	822.00				\$822.00

# Humboldt Waste Management Authority

## Draft A/P Aging Summary

As of January 31, 2026

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Picky. Picky, Picky Surplus, Inc	226.20				\$226.20
Pierson Building Center	434.59				\$434.59
Rain for Rent	3,135.72				\$3,135.72
Recology Humboldt County	225.00				\$225.00
Recology Humboldt County Samoa	3,500.26				\$3,500.26
Restif Cleaning Service Cooperative, Inc.	500.00				\$500.00
Rogers Machinery Company, Inc.	557.24				\$557.24
Scrapper's Edge	32.04				\$32.04
SDRMA		830.47			\$830.47
Shafer's Ace Hardware	119.61				\$119.61
Streamline	555.00				\$555.00
Thumpers Mechanical		6,330.00			\$6,330.00
Times Printing Co	1,267.76				\$1,267.76
Trinity Diesel, Inc.				1,522.50	\$1,522.50
Valeo Networks	24.20				\$24.20
Valley Pacific Petroleum Services, Inc	6,604.64				\$6,604.64
Verizon Wireless	326.98				\$326.98
Western Chain Saw		27.19			\$27.19
WSP USA, Inc	12,163.70				\$12,163.70
<b>TOTAL</b>	<b>\$738,888.22</b>	<b>\$240,212.05</b>	<b>\$0.00</b>	<b>\$6,589.87</b>	<b>\$985,690.14</b>

75% Current



**HUMBOLDT WASTE  
MANAGEMENT AUTHORITY**

***Staff Report***

**DATE:** April 2, 2026

For Board Meeting: April 9, 2026

**FROM:** Tony Heacock, Executive Director

**SUBJECT:** Item 2c)

Approve Sourcewell Program for the Purchase of a Landfill Mower in Lieu of Competitive Bid Process.

**RECOMMENDED ACTION: Voice vote**

Approve Sourcewell Pricing Program for the Purchase of a Landfill Mower in Lieu of Competitive Bid Process

**DISCUSSION:**

The HWMA FY 2025–26 Annual Budget approved funding for the replacement of one mower used at the Cummings Rd Landfill. The existing Husqvarna riding mower is not a commercial rated mower and continues to experience mechanical failures needing repairs.

Staff examined several options for purchasing replacement equipment including outright purchase through a competitive bidding process. Staff also evaluated participating in the Sourcewell Program. This Program is commonly used by local governments and has been used in the past by the HWMA to lease or purchase operational equipment, such as skid steers and other smaller operational equipment. The Sourcewell Program utilizes cooperative competitively solicited bids throughout the state to develop standard pricing agreements for government agencies.

As in the past, to utilize the Sourcewell Program pricing for lease or purchase, the Board would waive the Authority’s practice of a sealed, competitive bid, the method which follows Authority Purchasing Policy 4040.2 for purchases in excess of \$20,000.

The following actual costs apply to equipment purchase as indicated:

<u>Equipment</u>	<u>Outright purchase</u>
Kubota ZD1211-3-60	\$20,763.98

The pricing information is supplied by Trinity Diesel.

If the Board approves this purchase option, the Executive Director will enter into an agreement with Trinity Diesel to order the equipment directly from the manufacturer. Entering into the

purchase agreement and delivery of the equipment would be expected in summer of 2026. The Purchase agreement language would be reviewed by General Counsel prior to execution by the Executive Director.

**Fiscal Impact:**

Staff proposes to withdraw funds through the annually approved fiscal year budget to adequately cover the purchase expense.

**Alternatives:**

1. Board direct staff to continue to use the existing equipment. Continued use of aging equipment runs the risk of unscheduled down time that directly interferes with Authority operations. Staff does not recommend this alternative; or
2. Board direct staff to use the existing competitive bid process for the lease or purchase of a commercial mower.



**HUMBOLDT WASTE  
MANAGEMENT AUTHORITY**

***Staff Report***

**DATE:** April 6, 2026 For Board Meeting: April 9, 2026  
**FROM:** Eric Keller-Heckman, Executive Director  
**SUBJECT:** Item 2d)  
Approve California Multiple Award Schedule (CMAS) Pricing Program for the  
Purchase of Caterpillar 920 Loader for Organics

**RECOMMENDED ACTION: Voice vote**  
Approve California Multiple Award Schedule (CMAS) Pricing Program for the  
Purchase of Caterpillar 920 Loader for Organics

**DISCUSSION:**

The HWMA Capital Improvement Plan FY 2024–25 approved the purchase of a new wheel loader to be utilized in the upcoming organics processing facility.

Staff examined several options for purchasing equipment replacement, including outright purchase through a competitive bidding process and equipment leasing. Staff also evaluated participating in the California Multiple Awards Schedule Program (“CMAS Program”). The CMAS Program is commonly used by local governments and was most recently utilized by HWMA in 2023 to lease one (1) piece of heavy equipment currently used at the Transfer Station. The CMAS Program utilizes pricing negotiated by the State Department of General Services and made available to local governments, ensuring public fund dollars get the best value per dollar for necessary equipment.

As in the past, to utilize the CMAS Program pricing for lease or purchase, the Board would waive the Authority’s practice of a sealed, competitive bid, the method which follows Authority Purchasing Policy 4040.2 for purchases in excess of \$20,000.

The initial month’s lease payment would include appropriate tax expenses and the refundable security deposit in addition to the normal monthly lease payment.

The following actual costs apply to equipment lease or purchase as indicated:

<u>Equipment</u>	<u>Total Cost</u>
Caterpillar 920	\$259,246.18

The pricing information is supplied by Peterson Cat with the purchase funding coming from the Organics Grant Cycle 7 funding.

**Fiscal Impact:**

Funding will be utilized from the current Organics Grant Cycle 7

**Alternatives:**

1. Board direct staff to use the existing competitive bid process for the purchase of a new wheel loader. The CMAS Program pricing assures uniformly fair pricing for equipment throughout the state and streamlines the purchase process.



**HUMBOLDT WASTE  
MANAGEMENT AUTHORITY**

***Staff Report***

**DATE:** April 3, 2026.

For Meeting Of: April 9, 2026

**FROM:** Eric Keller-Heckman, Executive Director

**SUBJECT:** Item 4)  
Receive and Provide Direction on Draft Fiscal Year 2026–27 Budget.

**RECOMMENDED ACTION:**

Receive Fiscal Year 2026–27 Draft Budget and provide direction as appropriate.

**DISCUSSION:**

**Background:**

The draft budget for Fiscal Year 2026–27 is presented for discussion and Board direction. This draft budget establishes the goals and priorities to enable management and operation of the HWMA’s activities during the fiscal year running from July 1, 2026, through June 30, 2027. The proposed budget is dynamic as the board can add goals and revise priorities as necessary. Slight changes may be seen from draft to final, as CPI adjustments and insurance premiums are finalized later this month.

As presented, total revenues are projected at \$17,085,527 and total expenditures are projected at \$17,085,527 with a projected net income of \$0.

This staff report contains six areas of discussion, including: Operating Budget Assumptions, Proposed Capital Expenditures and Reserves, Waste Management Fee Adjustments, Employee Compensation and Other Board Directives for Budget Finalization.

The Board is requested to receive the staff report and presentation, consider options, and provide direction as appropriate. Staff will provide the draft budget to HWMA’s Executive Advisory Committee in April and will return to the Board at the regular May meeting with a final budget and the necessary resolutions for the Board’s consideration.

Staff requests the Board provide policy direction and prioritization of activities that will enable staff to present a final balanced budget at the regular May meeting.

## **Operating Budget Assumptions**

HWMA is dependent primarily upon collection of Waste Management fees to fund Authority operations, programs, and activities. The following assumptions were incorporated into the FY 2026–27 Draft Budget.

### **Revenue Assumptions:**

- Proposed adjustments to FY 2026–27 Waste Management Fees can be found in Section 9 of the draft budget. Total revenue assumptions are projected to be slightly less than the prior fiscal year which will result in a reduction in waste management fees collected.
- The backhaul rate realized by the Authority has dropped slightly when compared to the prior years, and a backhaul rate of 10% for this upcoming year is used. HWMA staff will continue to monitor the backhaul rate, and should it change, staff may propose a mid-year budget adjustment.
- Overall solid waste disposed is projected to increase to 83,000 tons, up from the prior fiscal year, with tons from out-of-area or other areas returning from prior fiscal years. Hawthorne Street Transfer Station and satellite facility tonnage remains consistent. Tonnage received by category:
  - 39,040 tons franchise hauler waste received at the Hawthorne Street Transfer Station.
  - 21,960 tons self-haul waste received at the Hawthorne Street Transfer Station.
  - 12,000 tons franchise waste delivered to satellite facilities.
  - 10,000 tons of miscellaneous contractor waste self-hauled directly to out-of-area landfill(s).
- Grant-funded projects shall be funded only by grant monies awarded, except in such instances where fund-matching is required and has been approved by the Board as part of the grant process.

### **Expenditure Assumptions:**

- Solid waste hauling and landfill disposal costs were adjusted for the Consumer Price Index per their respective agreements, and as previously noted backhaul percentages have been reduced from 20% to 10% for the upcoming fiscal year.
- Payroll expenses have been projected to account for an increase in costs associated with medical and retirement benefits and workers' compensation insurance.
- This budget proposes a 2.7% Cost-of-Living Adjustment (COLA) for all employees.

- Implementation of FY 2026–27 projects identified in the proposed Capital Improvement Plan in Attachment A of the draft budget, in addition to the unfinished projects from FY 2025–26.

## **Proposed Capital Expenditures & Reserves**

### *Capital Improvements*

The structure and makeup of the Capital Improvement Plan were completely revamped in Fiscal Year 2024–25 to include project descriptions, projected funding timelines, and distinctly outlined projects. This overhaul included a large portion of projects from the previous plan, many that had been deferred resulting in projected costs that exceeded the needed capital.

The funding level on July 1, 2026, will be \$1,037,141 with certain capital projects from Fiscal Year 2025–26 currently being executed. As outlined in the Capital Improvement Plan, the fund requires an additional \$ 881,676 in FY 2026–27 to stay on track with planned expenditures and future spending needs.

### *Employee Health and Benefits Stabilization Reserve*

Establishment of this reserve fund allows for hourly staff wages to be budgeted at full encumbrance without unduly affecting Waste Management Fees. This fund is established at \$150,000 which may be used in the event of unusual drawdowns. This fund also helps to ensure that merit-based increases based on performance evaluations will not be restricted. This reserve is currently fully funded.

### *Operating Reserves*

This reserve fund was established to ensure fund availability for 1) contingencies for unseen or capital needs; 2) economic uncertainties; and/or 3) cash flow requirements. Based on projected FY 2026–27 operating expenses, a 15% target reserve is \$1,399,229.

### *Rate Stabilization Reserve*

The Rate Stabilization Reserve was established with a base allocation of \$400,000 to offset unexpected fuel spike increases or other unexpected cost increases for contracted services related to recycling, green waste, household hazardous waste, and solid waste disposal services or State mandated pass-through fees. This reserve is fully funded for FY 2026–27.

## **Waste Management Fee Adjustments**

The Authority annually evaluates and adjusts fees to recover the complete costs associated with providing and operating waste management facilities and programs, including any fees imposed by other governmental agencies.

### *Waste Management Fee*

The Waste Management Fee (“Tip Fee”) is comprised of three primary components, including a) Countywide Program Fees; b) Base Fees; and c) Facility Fees, as well as applicable charges on non-standard waste materials (tires, appliances, bulky items etc.), green wastes, and household hazardous wastes.

The combination of adjustments provides for maintenance of the Authority's Reserve policies and sufficiently provides for the cost of all diversion programs. The draft budget for FY 2026–27 recommends adjustments to the Countywide Program Fees, Base Fees, Facilities Fees, and the Recycling Processing Fee, and can be found in Section 9 of the draft budget.

- The proposed rates are as follows:
  - Self-Haul
    - FY 25/26 rate: \$208.48
    - FY 26/27 proposed rate: \$215.81
    - Change: \$7.33 or 3.51%
  - Franchise
    - FY 25/26 rate: \$187.42
    - FY 26/27 proposed rate: \$193.48
    - Change: \$6.06 or 3.23%
- Satellite Facilities in the past have had a blended transportation and disposal rate. The proposed rates now represent actual costs associated with the transportation and disposal from each satellite facility.
  - Recology Eel River
    - FY 25/26 rate: \$159.31
    - FY 26/27 proposed rate: \$156.78
    - Change: **(\$2.53)** or -1.59%
  - Humboldt Sanitation
    - FY 25/26 rate: \$157.03
    - FY 26/27 proposed rate: \$153.89
    - Change **(\$3.14)** or -2%
- The proposed Countywide Program Fee results in a moderate decrease when compared to the previous fiscal year.
  - FY 25/26 rate: \$25.63
  - FY 26/27 proposed rate \$24.26
  - Change: **(\$1.37)** or -5.33%

### Greenwaste Fees

Greenwaste processing and transportation costs are proposed to increase slightly because of CPI increases outlined in the current contracts for services.

- The proposed rates are as follows:
  - Franchise Collector, Direct Delivery

- FY 25/26 rate: \$122.30
  - FY 26/27 proposed rate \$124.75
  - Change: \$2.45 or 2%
- Hawthorne Street Deliver and Self-Haul
    - FY 25/26 rate: \$158.31
    - FY 26/27 proposed rate \$161.47
    - Change: \$3.16 or 2%

Staff has placed the proposed fee in Section 9 of the Draft Budget.

*Recycling Processing Fee*

Under the “Curbside Collected Recyclables Processing and Marketing” agreement, Recology may submit an annual rate adjustment application to HWMA for review and consideration by February 1<sup>st</sup>. The application for FY 2026–27 is under review and staff will make a final recommendation to the Board in May. Cost increases stem from a decrease in total commodity revenue and an increase to overall labor costs. Residual waste percentages remain a continued problem. As this rate adjustment is still under review, the final FY 2026–27 Recycling Processing Fee remains to be determined.

**Personnel Compensation & Related Items**

*Employee Cost-of-Living Adjustment*

As previously noted, this budget proposes a 2.7% Cost-of-Living Adjustment (COLA) for all employees.

Staff utilized the methodology approved by the board in Fiscal Year 2024–25 for the above calculation.

*Organizational Chart & Classification Plan*

The proposed Organizational Chart is proposed to unfreeze all past frozen positions for the upcoming organics processing facility, but these costs will not be incurred until the Organics facility comes online in October of the upcoming fiscal year.

**Staff’s Recommendation:**

Receive Fiscal Year 2026–27 Draft Budget and provide direction as appropriate.

**FISCAL IMPACTS:**

Outlined in report.

**ALTERNATIVES:**

- 1) Board Discretion

**ATTACHMENTS:**

- 1) FY 2026–27 Draft Budget



**Humboldt Waste Management Authority  
Budget Fiscal Year 2026–2027**

**April 6, 2026**

Board of Directors:

Stacy Atkins-Salazar, City of Arcata  
Michelle Lewis-Lusso, City of Blue Lake  
Leslie Castellano, City of Eureka  
Randy Cady, City of Ferndale  
Frank Wilson, City of Rio Dell  
Steve Madrone, County of Humboldt

Presented By:

Eric Keller-Heckman, Executive Director  
Hilary Schwartz, Director of Finance  
Anthony Heacock, Director of Environmental Health and Safety  
Helder Morais, Interim Director of Operations

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## HWMA Mission Statement

*The mission of HWMA is to deliver sustainable regional materials management solutions in order to protect and preserve the social, environmental and economic health of our community by supporting, developing and/or promoting policies, programs and facilities that safely and cost effectively eliminate solid waste generation, reduce disposal and increase diversion from landfills.*

### Section 1: Budget Overview

Humboldt Waste Management Authority was established by a Joint Powers Agreement between the County of Humboldt, and the cities of Arcata, Blue Lake, Eureka, Ferndale, and Rio Dell in 1999. The Authority is primarily responsible for operation of the Hawthorne Street Transfer Station, contracting for long-distance solid waste transportation and disposal services to out-of-county landfills, closure and post-closure responsibilities of the Cummings Road Landfill, and providing recycling and waste diversion services and programs.

The draft budget for Fiscal Year 2026-27 and accompanying documents are presented herein for Board direction. This budget establishes the goals and priorities that will enable safe and cost-effective management and operation of HWMA's activities during the fiscal year July 1, 2026, through June 30, 2027. Management staff is committed to the continuous improvement of operations to reduce costs whenever possible throughout the fiscal year.

Adoption of an annual Operating and Capital Improvement budget serves primarily as a comprehensive statement of the Authority's organization, responsibilities, resources, and operations so that Management and Staff can:

- Plan and allocate resources to guide execution of Board-approved policies and priorities.
- Describe the programs and services provided by the Authority and identify operational objectives for the coming year.
- Communicate key information to member agencies and their residents.
- Gauge progress on policies and programs and closely monitor expenditures consistent with Board adopted priorities.

This document includes a brief narrative of each budget and activities grouped by division to communicate HWMA's operational structure, activities, and on-going implementation of projects, as well as the Strategic Plan. The Comprehensive Budget Section provides an overview. Each Division budget includes a discussion of projected revenue(s), expenditures, and objectives for the coming fiscal year.

## Section 2: Operating & Capital Improvement Overview

As presented, the FY 2026–27 Budget presents a balanced budget with a projected net income of \$0. Revenues are projected at \$17,085,527 and total projected expenditures are \$17,085,527.

HWMA receives the majority of its revenue directly from collection of “Waste Management Fees,” or “Tip Fees,” from member agency franchise waste delivered to either the Hawthorne Street Facility or to satellite facilities who operate under an agreement with HWMA, through self-haul tonnage received at the Hawthorne Street Facility, and through revenue derived from the sale of salvage materials such as plastics, metal and paper. A small portion of revenue is derived through interest earned on bank accounts, timber revenue and awarded grants. HWMA does not receive any portion of property tax revenue, nor State or Federal revenue streams other than material diversion reimbursement (e.g. mattress recycling) or other grants awarded for specific projects.

Waste Management Fees are comprised of the 1) Countywide Program Fee; and 2) Base Tip Rate; and 3) Facility Fees which are reviewed, adjusted, and approved annually by the HWMA Board of Directors. The FY 2026–27 fee proposes minimal increases across the board, resulting from CPI adjustments in designated contracts or general increase in the cost of goods and services.

### Revenue

The draft budget projects revenue of \$17,085,527 with \$0 in Net Income.

### Revenue Assumptions:

- Solid waste disposed is projected to increase slightly to about 83,000 tons.
- 39,040 tons franchise hauler waste received at the Hawthorne Street Transfer Station.
- 21,960 tons self-haul waste received at the Hawthorne Street Transfer Station.
- 12,000 tons franchise waste delivered to satellite facilities (6,400 tons allocated to Humboldt Sanitation and 5,600 tons to Eel River Disposal).
- 10,000 tons of miscellaneous solid waste, either delivered to out-of-county landfills, or self-hauled to other in-county transfer stations.
- Grant-funded projects shall be funded only by grant monies awarded – except in such instances where fund-matching is required and has been approved by the Board as part of the grant process.

### Expenditures

Expenditures of \$17,085,527 are budgeted for Fiscal Year 2026–27.

HWMA Operating Expenses and County Wide Program Fees are the main expense for the Authority. Total Payroll and Related Expenses consist of \$3,363,876 in wages paid to employees

and costs associated with employee benefits, including health insurance and retirement contributions, as well as a proposed 2.7% Cost-of-Living Adjustment (COLA) for all employees.

This budget makes certain assumptions about the continuing activities of the Authority, including:

Expenditure Assumptions:

Current diversion programs are fully funded, and funds to develop or improve programs are being budgeted to assist with the diversion goals. AB 939 funds are earmarked for distribution to member agencies to assist with diversion activities within each agency.

- Consumer Price Index adjustments to all applicable contracts
- Implementation of FY 2026–27 projects identified in the proposed Capital Improvement Plan.

### Section 3: Authority Reserves

In May of 2016, The Board of Directors approved the establishment of several designated reserve accounts to compliment the Authority’s existing undesignated reserve fund. The Authority has one undesignated reserve fund and three designated reserve funds. These reserve funds were established to ensure long-term financial stability and remain fully funded for FY 2026-27.

(Undesignated) Operating Expenditure Reserve Fund

HWMA Policy 3030.1 established an undesignated reserve goal to maintain funds equal to 15% of annual projected operating expenses. This policy was established to ensure fund availability for 1) contingencies for unseen or capital needs; 2) economic uncertainties; and/or 3) cash flow requirements.

Based on projected FY 2026–27 operating expenses, a 15% target reserve is \$1,399,229.

Rate Stabilization Reserve

The Rate Stabilization Reserve was established with a base allocation of \$400,000 to offset unexpected fuel spike increases or other unexpected cost increases for contracted services related to recycling, green waste, household hazardous waste, and solid waste disposal services or State mandated pass-through fees. This reserve is currently fully funded.

Capital Improvement Reserve Fund

The structure and makeup of the Capital Improvement Plan were completely revamped in Fiscal Year 2024–25 to include project descriptions, projected funding timelines, and distinctly outlined projects. This overhaul included a large portion of projects from the previous plan that had been deferred several fiscal years, resulting in projected costs that fell short of the needed capital.

The funding level on July 1, 2026, will be \$1,037,141 with certain capital projects from Fiscal Year 2025–26 currently being executed. As outlined in the Capital Improvement Plan, the fund requires an additional \$881,676 in FY 2026–27 to stay on track with planned expenditures and future spending needs.

*Employee Health and Benefits Stabilization Reserve*

Establishment of this reserve fund allows for hourly staff wages to be budgeted at full encumbrance without unduly affecting Waste Management Fees. This fund is established at \$150,000 which may be used in the event of unusual drawdowns. This fund also helps to ensure that merit-based increases based on performance evaluations will not be restricted. This reserve is currently fully funded.

## Section 4: FY 2026–2027 Budget

### Humboldt Waste Management Authority Fiscal Year 2026-2027 Budget

	Admin	EH&S	HHW	Landfill	Organics	Pass-Thru	Programs	Solid Waste	Total
<b>Income</b>									
1 <b>Base Fee</b>	\$628,314.00	\$414,619.00	\$0.00	\$1,117,512.00		\$0.00	\$127,090.21	\$146,000.00	\$2,433,535.21
2 <b>County Wide Program Fees</b>									
3 Administration	\$38,180.00								\$38,180.00
4 Household Hazardous Waste Program			\$855,509.00						\$855,509.00
5 Cummings Landfill Pledge of Revenue				\$76,657.00					\$76,657.00
6 Illegal Dumping & Clean Up						\$50,250.00			\$50,250.00
7 Rural Container Program						\$461,480.00			\$461,480.00
8 County/Cities AB939						\$81,420.47	\$72,580.79		\$154,001.26
9 Table Bluff Maintenance						\$69,720.00			\$69,720.00
10 Countywide Enforcement (LEA)						\$278,050.00			\$278,050.00
11 Edible Food Recovery						\$30,000.00			\$30,000.00
12 <b>Total CWPf and HWMA Base Fees</b>	\$666,494.00	\$414,619.00	\$855,509.00	\$1,194,169.00		\$970,920.47	\$199,671.00	\$146,000.00	\$4,447,382.47
13 <b>Solid Waste Tip Fees</b>									
14 Out of Area									
15 Satellite								\$1,171,681.09	\$1,171,681.09
16 Franchise								\$5,304,606.41	\$5,304,606.41
17 Self Haul								\$3,474,256.03	\$3,474,256.03
18 Treated Wood Waste								\$0.00	\$0.00
19 Tires								\$12,000.00	\$12,000.00
20 <b>Greenwaste Tip Fees</b>									\$0.00
21 Franchise								\$115,200.00	\$115,200.00
22 Self-Haul								\$91,500.00	\$91,500.00
23 <b>Recycling Tip Fees</b>								\$47,300.00	\$47,300.00
24 <b>Total Tip Fees</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,216,543.53	\$10,216,543.53
25 <b>Other Income</b>									
26 Interest Income									\$0.00
27 Timber Income									\$0.00
28 HHW Revenue			\$43,000.00						\$43,000.00
29 Recycling Revenue									\$0.00
30 Salvage Materials Sold									\$0.00
31 Sharps Reimbursement								\$169,400.00	\$169,400.00
32 Rental Income									\$0.00
33 <b>Grants</b>							\$38,000.00		\$38,000.00
34 City/County Payment Program			\$75,201.00						\$75,201.00
35 Oil Payment Program			\$3,600.00				\$36,400.00		\$40,000.00
36 Tire Grant (Tr6)							\$56,000.00		\$56,000.00
37 Organics Grant (ORG7)							\$2,000,000.00		\$2,000,000.00
38 <b>Total Other Income</b>	\$0.00	\$0.00	\$121,801.00	\$0.00		\$0.00	\$2,130,400.00	\$169,400.00	\$2,421,601.00
39 <b>Total Income</b>	\$666,494.00	\$414,619.00	\$977,310.00	\$1,194,169.00		\$970,920.47	\$2,330,071.00	\$10,531,943.53	\$17,085,527.00

	Admin	EH&S	HHW	Landfill	Organics	Pass-Thru	Programs	Solid Waste	Total
40	<b>Expense</b>								
41	Accounting Expense	\$8,000.00		\$0.00	\$0.00		\$0.00	\$0.00	\$8,000.00
42	Advertising	\$600.00		\$8,000.00	\$0.00		\$3,500.00	\$2,400.00	\$14,500.00
43	Auditing	\$22,000.00		\$0.00	\$0.00		\$0.00	\$0.00	\$22,000.00
44	Bank Charges	\$6,000.00		\$0.00	\$0.00		\$0.00	\$0.00	\$6,000.00
45	Merchant Fees	\$17,500.00		\$0.00	\$0.00		\$0.00	\$64,000.00	\$81,500.00
46	Computer & Related Expenses	\$90,000.00	\$1,800.00	\$1,200.00	\$1,000.00		\$0.00	\$2,600.00	\$96,600.00
47	Consulting	\$24,000.00	\$25,200.00	\$0.00	\$0.00		\$0.00	\$12,300.00	\$61,500.00
48	Dues & Subscriptions	\$3,000.00		\$0.00	\$0.00		\$0.00	\$1,200.00	\$4,200.00
49	Contracted Services	\$0.00		\$516,000.00	\$0.00		\$0.00	\$0.00	\$516,000.00
50	Engineering & Consulting	\$30,000.00	\$16,500.00	\$0.00	\$18,000.00		\$0.00	\$22,000.00	\$86,500.00
51	Environmental Monitoring	\$0.00	\$4,000.00	\$0.00	\$105,000.00		\$0.00	\$0.00	\$109,000.00
52	Equipment Lease	\$3,000.00		\$0.00	\$0.00		\$0.00	\$0.00	\$3,000.00
53	Gas/Fuel	\$300.00	\$1,000.00	\$600.00	\$2,700.00		\$0.00	\$90,000.00	\$94,600.00
54	<b>Insurance</b>								
55	Liability	\$21,684.00	\$9,096.00	\$10,908.00	\$19,116.00		\$9,096.00	\$110,748.00	\$180,648.00
56	Workers Comp	\$2,742.00	\$1,287.00	\$17,768.00	\$25,675.00		\$497.00	\$117,426.00	\$165,395.00
57	Janitorial Expense	\$3,960.00	\$3,960.00	\$3,960.00	\$600.00		\$3,960.00	\$19,800.00	\$36,240.00
58	Leachate	\$0.00		\$0.00	\$260,000.00		\$0.00	\$0.00	\$260,000.00
59	Legal Expense	\$18,000.00		\$0.00	\$0.00		\$0.00	\$0.00	\$18,000.00
60	Meetings	\$1,800.00		\$0.00	\$0.00		\$0.00	\$0.00	\$1,800.00
61	Mileage Reimbursement	\$300.00		\$0.00	\$0.00		\$0.00	\$0.00	\$300.00
62	New Hire Expense	\$2,000.00		\$0.00	\$0.00		\$1,787.00	\$2,000.00	\$5,787.00
63	Office Supplies	\$3,000.00	\$250.00	\$0.00	\$200.00		\$0.00	\$0.00	\$3,450.00
64	Office Furniture	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00		\$1,200.00	\$1,200.00	\$6,000.00
65	Operating Expense	\$2,000.00	\$40,000.00	\$18,000.00	\$4,200.00		\$0.00	\$21,000.00	\$85,200.00
66	Permits, Licenses, Fees	\$0.00	\$2,000.00	\$0.00	\$85,000.00		\$0.00	\$10,000.00	\$97,000.00
67	Printing	\$600.00		\$1,800.00	\$0.00		\$1,800.00	\$0.00	\$4,200.00
68	Postage	\$600.00	\$900.00	\$0.00	\$600.00		\$0.00	\$0.00	\$2,100.00
69	Property Tax	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$4,800.00	\$4,800.00
70	R & M - Equipment	\$0.00	\$1,000.00	\$1,300.00	\$17,000.00		\$0.00	\$80,000.00	\$99,300.00
71	R & M - Facilities	\$3,000.00	\$15,000.00	\$6,000.00	\$35,000.00		\$0.00	\$75,000.00	\$134,000.00
72	R & M - Vehicles	\$400.00		\$1,500.00	\$1,000.00		\$0.00	\$0.00	\$2,900.00

	Admin	EH&S	HHW	Landfill	Organics	Pass-Thru	Programs	Solid Waste	Total
73	Recycling Residual Expense	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
74	Safety Expense	\$0.00	\$35,000.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,800.00
75	Salvage Materials Hauling	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
76	Security	\$600.00		\$0.00	\$0.00	\$0.00	\$0.00	\$6,600.00	\$7,200.00
77	Small Tools	\$0.00	\$500.00	\$2,000.00	\$1,000.00	\$0.00	\$0.00	\$1,500.00	\$5,000.00
78	Telephone	\$2,600.00	\$2,600.00	\$2,000.00	\$2,900.00	\$0.00	\$2,000.00	\$10,300.00	\$22,400.00
79	Tire Trans & Disposal	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$11,713.58	\$11,713.58
80	Training	\$2,800.00	\$3,000.00	\$1,200.00	\$5,000.00	\$0.00	\$1,200.00	\$2,400.00	\$15,600.00
81	Travel	\$1,800.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$890.00	\$1,200.00	\$5,390.00
82	Uniforms	\$3,200.00	\$1,600.00	\$1,600.00	\$3,200.00	\$0.00	\$800.00	\$15,200.00	\$25,600.00
83	Utilities - Electricity & Heat	\$3,720.00	\$3,720.00	\$3,720.00	\$39,000.00	\$0.00	\$3,720.00	\$18,600.00	\$72,480.00
84	Utilities - Water & Sewer	\$1,800.00	\$1,800.00	\$1,800.00	\$750.00	\$0.00	\$1,800.00	\$9,000.00	\$16,950.00
85	Payroll Expenses	\$8,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,400.00
86	<b>Transportation &amp; Disposal</b>								
87	<b>Organics</b>								
88	Greenwaste							\$206,700.00	\$206,700.00
88	<b>Solid Waste</b>								
89	Fortuna Satellite							\$555,438.40	\$555,438.40
90	McKinleyville Satellite							\$616,242.69	\$616,242.69
91	Hawthorne							\$5,464,461.44	\$5,464,461.44
92	<b>Recycling</b>							\$47,300.00	\$47,300.00
93	<b>Total Transportation &amp; Disposal</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,890,142.53	\$6,890,142.53
94	<b>Countywide Program Fees</b>								
95	Administration								\$0.00
96	Household Hazardous Waste Program								\$0.00
97	CRL Pledge of Revenue				\$76,657.00				\$76,657.00
98	Illegal Dumping & Clean Up					\$50,250.00			\$50,250.00
99	Rural Container Program					\$461,480.00			\$461,480.00
100	County/Cities AB939					\$81,420.47			\$81,420.47
101	Table Bluff Maintenance					\$69,720.00			\$69,720.00
102	Countywide Enforcement (LEA)					\$278,050.00			\$278,050.00
103	Edible Food Recovery					\$30,000.00			\$30,000.00
104	<b>Total Countywide Program Fees</b>	\$0.00	\$0.00	\$0.00	\$76,657.00	\$970,920.47	\$0.00	\$0.00	\$1,047,577.47



## Section 5: Organizational Chart

**HWMA Organizational Chart**

<b>Board of Directors</b>		<b>Arcata</b>		<b>Blue Lake</b>		<b>Humboldt County</b>		<b>Eureka</b>		<b>Fenrdale</b>		<b>Rio Dell</b>																	
<b>Level</b>	<b>Descriptor</b>	<b>Executive Director</b>										<b>Legal Counsel</b>																	
<b>Executive</b>																													
<b>Dept. Director</b>		<b>Director of Finance</b>					<b>1.0 FTE</b>		<b>Director of Operations</b>		<b>1.0 FTE</b>		<b>Director of EH&amp;S</b>		<b>1.0 FTE</b>														
<b>Supervisor</b>							<b>Scale Supervisor</b>		<b>1.0 FTE</b>		<b>Operations Supervisor</b>		<b>1.0 FTE</b>		<b>Landfill Supervisor</b>		<b>1.0 FTE</b>												
<b>Staff</b>		<b>Acct Clerk I/II, Confidential</b>		<b>2.0 FTE</b>		<b>Analyst I/II</b>		<b>1.0 FTE</b>		<b>Scale Attendant</b>		<b>5.0 FTE</b>		<b>MDT I/II/III</b>		<b>16 FTE</b>		<b>Haz Tech I/II</b>		<b>2.0 FTE</b>		<b>Landfill Tech I/II</b>		<b>2.0 FTE</b>		<b>Health and Safety Coordinator</b>		<b>1.0 FTE</b>	
						<b>ED &amp; Outreach I/II</b>		<b>1.0 FTE</b>																					

## Section 6: Division Activities

**HWMA Executive Director**  
Eric Keller-Heckman

Purpose:

Executive Director reports to the HWMA Board of Directors, and is responsible for administrative, planning and reporting activities, and supervision of Authority's staff. The Executive Director is responsible for management of HWMA's operational, financial, and administrative functions, personnel and risk management activities and is designated as the Clerk of the Board. The Directors of Operations, Environmental Health & Safety, and Finance report directly to the Executive Director. The Executive Director makes both tactical and strategic decisions consistent with adopted Board policy and with the safe and cost-effective oversight of all Administration, Operations, Programs, Landfill and Forest Property activities. Ancillary activities include community relations, implementation of the HWMA Strategic Plan, ensuring regulatory compliance and contract management.

HWMA is responsible for ensuring municipal solid waste disposal capacity for a minimum of fourteen more years, as well as executing and managing contracts associated with recycling, green waste, household hazardous waste, electronic waste and other divertible materials. The Authority is also responsible for the Cummings Road Landfill activities including post-closure maintenance and monitoring activities.

Budget Summary

Budgetary activities for the Board of Directors and Executive Director are embedded within the Administration Division.

Programs Activities Summary

The Fiscal Year 2026–27 budget for Programs projects \$2,330,071 in expenditures to cover Programs service activities, including California Integrated Waste Management Act (CIWMA) services expenditures, grant-funded initiatives, and diversion tracking and analysis by in-house analyst staff.

The Programs division includes CIWMA reporting to certain member agencies and CalRecycle, strategic planning implementation, sharps consolidation collection point activities, and education and outreach activities to various stakeholders to continue, improve, or implement diversion goals for each of the member agencies. The Authority's allocation of AB 939 pass-through fees provides the base funding for universal program implementation; grants and a small portion of base fees provide a secondary source of revenue for this division.

## Financial & Administrative Services

Director of Finance:	Hilary Schwartz
Scale Supervisor:	Nick Dial
Administrative Services	2.0 FTE Account Clerks
	5.0 FTE Scale Attendants
Total Division Staff	9.0 FTE

### Purpose:

The Director of Finance is responsible for financial management for Authority operations including preparing and monitoring the annual budget, managing revenues and expenditures, payroll processing and reporting, and for ensuring all accounting protocols are within specifications for the Authority. The Director of Finance is also responsible for supervision and management of the Business Office and Scale House personnel.

This Director also oversees and performs the annual audit of the Authority's financials, and coordinates workflow with the Authority's independent auditing firm to present a final document to the Board upon completion.

### Finance Activities Summary

The Fiscal Year 2026–27 budget for Administration projects \$666,494 in expenditures to cover all administrative activities, including expenditures by the Board and Executive Director.

### Accomplishments for Fiscal Year 2025–26:

- Monitored revenues and spending to ensure alignment with the approved Fiscal Year 2025–26 budget and made timely recommendations regarding mid-year budget adjustments.
- Supported the independent audit of the Authority's Fiscal Year 2024–25 financial statements, resulting in a fourth consecutive unmodified auditor's report.
- Contributed detailed cost and revenue estimates and financial analysis to support development of the Authority's annual budget and capital improvement plan.
- Identified public investment opportunities and obtained board approval to place the Authority's financial reserves in diversified high-yield investment accounts.
- Developed a fee policy revision that reduced administrative merchant fees by 60%.
- Negotiated rate adjustments with Columbia Bank that reduced analysis fees by 60%.
- Utilized SDRMA's Credit Incentive Program to reduce the cost of the Authority's insurance premiums.
- Revised the credit card purchasing policy to better align with procurement best practices.
- Revised the capitalization and depreciation policy to improve asset reporting.

- Revised compensated absences reporting to align with recent GASB pronouncements.
- Engaged RCEA to explore electrification infrastructure at the Transfer Station.
- Received a scholarship to attend the 2026 Annual Conference of the California Society of Municipal Finance Officers (CSMFO).

*Objectives for Fiscal Year 2026–27:*

- Expand the Finance Director’s understanding of the Authority’s budget, Policy Handbook, and financial audit process.
- Ensure rigorous and ongoing oversight of the budget and make timely recommendations for budget adjustments to the Executive Director if necessary.
- Develop internal policies, procedures, and training documents to guide current and future staff in the Administrative division.
- Support the Executive Director by drafting meeting minutes and staff reports and preparing materials for board meetings.
- Implement all auditor’s recommendations, including:
  - Draft a Management Discussion and Analysis letter for the next audit cycle
  - Develop a comprehensive Reserve Policy
  - Develop an Anti-Fraud Policy
  - Develop a Risk Assessment Process
  - Expand and refine the Capital Asset Policy to include a useful life schedule
- Contribute to the development of a sustainable, transparent annual budget that delivers value to stakeholders and protects the Authority’s capital and human resources.
- Develop short- and long-term financial strategies to support the implementation of organic materials collection, acceptance, and processing in Humboldt County.
- Develop strategic plans and policies to address the Authority’s long-term capital needs and actuarial liabilities, including capital financing and investment opportunities for the public sector.
- Utilize budget software to publish a GFOA award-compliant budget book.
- Utilize capital improvement software to develop and track capital projects.
- Expand the Finance Director’s oversight of the Authority’s grant programs and opportunities.
- Revise Authority job descriptions as needed to support organizational health and succession planning.
- Support the Authority’s role in the Regional Climate Action Plan, Solid Waste Local Task Force, and SB 1383 compliance.

## Operations

Director:	Helder Morais-Interim
Operations Supervisor:	Aaron Manson-Interim
	6.0 FTE Materials Diversion Tech III
	6.0 FTE Materials Diversion Tech II
	4.0 FTE Materials Diversion Tech I
	2.0 FTE Hazardous Materials Technician
Total Division Staff	20 FTE

### Purpose:

The Director of Operations is responsible for managing:

- Municipal Solid Waste received directly at the Hawthorne Street Transfer Station in Eureka, as well as member agency solid waste received at two ‘satellite’ locations which are privately-owned transfer stations. These ‘satellite’ locations are Recology Eel River in Fortuna and Humboldt Sanitation in McKinleyville. The Operations Division handles contracted services with Dry Creek Landfill in White City, Oregon, for long-haul transportation and disposal of municipal solid waste disposed at these three facilities.
- Recyclable materials received at the Hawthorne Street Transfer Station.
- Single streams drop off is accepted at the Hawthorne Street Transfer Station and is delivered along with member agency curbside collected material to Recology Eel River owned MRF located in Samoa, CA, under a 10-year recycling processing and marketing agreement.
- Green waste material that is hauled by Humboldt Sanitation from the Hawthorne Street facility and directed to Humboldt Organics Solutions.
- Household Hazardous Waste accepted from residents and small businesses throughout Humboldt County.

### Solid Waste Activities Summary:

The Fiscal Year 2026–27 budget for Solid Waste Operations projected expenditures of \$10,531,944 will cover all activity costs associated with receiving and loading solid waste into transportation trailers, transportation, and landfill disposal costs.

The Hawthorne Street facility is expected to receive 61,000 tons of municipal solid waste from self-haul and franchise haulers in FY 2026–27. In working with Dry Creek Landfill and its designated subcontractor, Bettendorf Trucking, HWMA has gained the ability to solidify these services and bring stability to this aspect of operations.

*Diversion Activities:*

In addition to receiving and loading solid waste, Tip Floor staff manually diverts and recovers recyclable materials from the solid waste stream. These materials are placed into segregated bins or bunkers and later processed for brokerage by HWMA.

## Environmental Health & Safety

Director:	Anthony Heacock
Landfill Supervisor:	Michael Chance
	1.0 FTE Landfill Tech I
	1.0 FTE Landfill Tech II
	1.0 FTE EH&S Coordinator
Total Division Staff	5 FTE

### Purpose:

The Director of Environmental Health & Safety is responsible for:

- Ensuring environmental compliance at all Authority facilities.
- Protecting human health by implementation of safety programs for Authority employees and contractors.
- Overseeing compliance and management activities at Cummings Road Landfill, and Authority-owned forest properties.

### Environmental Health and Safety Summary:

The Fiscal Year 2026–27 budget for environmental health and safety compliance activities is projected at \$414,619.

### Cummings Road Landfill and Forest Properties Summary:

The Fiscal Year 2026–27 budget for the Cummings Road Landfill is \$1,194,169 in activity costs associated with the post-closure maintenance, leachate disposal, and environmental monitoring activities at the site.

HWMA owns and maintains the Cummings Road Landfill, a Class III Solid Waste Disposal Site. The landfill is located at 5775 Cummings Road, Eureka.

Activities at the landfill are related primarily to the ongoing operation, maintenance and repair of equipment, motors, and pumps that extract leachate and gases from the closed landfill. The landfill is required to perform monitoring and reporting activities by the North Coast Regional Water Quality Control Board, California Air Resources Board, the City of Eureka, CalRecycle, and the U.S. Environmental Protection Agency.

## Section 7: Classification Plan

## HWMA FY 2026-27 Pay Plan Effective July 1, 2026

Class Title	Salary Range Band(s)	Step 1 (Initial Salary Band)	Step 5 (Final Salary Band)	Percent Difference*
Account Clerk I	2	\$ 39,953	\$ 48,564	21.55%
Account Clerk II	9	\$ 47,492	\$ 57,727	21.55%
Account Clerk II (Confidential)	13	\$ 52,421	\$ 63,720	21.55%
Administrative Services Director	41	\$ 104,660	\$ 127,216	21.55%
Director of Environmental Health and Safety	41	\$ 104,660	\$ 127,216	21.55%
Director of Operations	41	\$ 104,660	\$ 127,216	21.55%
Executive Director	55	\$ 147,883	\$ 179,752	21.55%
Hazardous Waste Technician I	11	\$ 49,896	\$ 60,648	21.55%
Hazardous Waste Technician II	19	\$ 60,793	\$ 73,895	21.55%
Environmental Health & Safety Coordinator I	11	\$ 49,896	\$ 60,648	21.55%
Environmental Health & Safety Coordinator II	19	\$ 60,793	\$ 73,895	21.55%
Landfill Supervisor	25	\$ 70,501	\$ 85,695	21.55%
Landfill Technician I	11	\$ 49,896	\$ 60,648	21.55%
Landfill Technician II	20	\$ 62,314	\$ 75,742	21.55%
Materials Diversion Technician I	1,2,3	\$ 38,979	\$ 49,778	27.71%
Materials Diversion Technician II	9,10,11	\$ 47,492	\$ 60,648	27.70%
Materials Diversion Technician III	18,19,20	\$ 59,311	\$ 75,742	27.70%
Operations Supervisor	25	\$ 70,501	\$ 85,695	21.55%
Program Analyst I	17	\$ 57,863	\$ 70,334	21.55%
Program Analyst II	21	\$ 63,871	\$ 77,636	21.55%
Scale Attendant	7	\$ 45,203	\$ 54,945	21.55%
Scalehouse Supervisor	25	\$ 70,501	\$ 85,695	21.55%

\* Per the Authority's Policy Handbook, Section 2101.1, the difference between the starting wage for a position and the ending wage for a position must be at least 21.5%

**HWMA FY 2026-2027 Salary Schedule**

Salary Range	Annually					Hourly				
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
1	38,979.08	40,928.28	42,974.57	45,122.87	47,379.32	18.74	19.68	20.66	21.69	22.77
2	39,953.68	41,950.81	44,048.72	46,251.10	48,564.08	19.21	20.17	21.18	22.23	23.35
3	40,952.86	43,000.38	45,149.91	47,407.59	49,778.34	19.69	20.67	21.70	22.80	23.93
4	41,976.62	44,074.53	46,278.13	48,592.35	51,022.09	20.18	21.19	22.24	23.36	24.53
5	43,024.96	45,176.95	47,435.86	49,807.83	52,297.79	20.68	21.72	22.81	23.94	25.15
6	44,101.57	46,306.40	48,621.84	51,052.81	53,605.45	21.20	22.26	23.38	24.54	25.77
7	45,203.99	47,464.12	49,837.33	52,328.52	54,945.07	21.73	22.82	23.97	25.16	26.41
8	46,333.44	48,650.11	51,083.54	53,637.41	56,319.10	22.28	23.39	24.56	25.78	27.07
9	47,492.39	49,866.83	52,360.47	54,978.25	57,727.53	22.83	23.98	25.17	26.44	27.75
10	48,679.61	51,113.04	53,669.36	56,352.28	59,170.38	23.40	24.57	25.80	27.09	28.45
11	49,896.32	52,391.20	55,010.21	57,760.72	60,648.88	23.99	25.18	26.45	27.78	29.16
12	51,143.76	53,701.32	56,385.46	59,204.80	62,165.47	24.59	25.82	27.11	28.46	29.89
13	52,421.92	55,043.39	57,795.13	60,685.75	63,720.16	25.21	26.46	27.79	29.18	30.64
14	53,733.27	56,419.87	59,240.44	62,202.34	65,312.94	25.83	27.12	28.48	29.90	31.40
15	55,076.57	57,829.54	60,721.39	63,758.25	66,945.06	26.49	27.80	29.19	30.65	32.19
16	56,453.06	59,276.08	62,239.21	65,351.04	68,618.96	27.14	28.50	29.93	31.41	32.99
17	57,863.95	60,758.26	63,795.12	66,985.62	70,334.65	27.82	29.21	30.68	32.20	33.81
18	59,311.72	62,277.31	65,390.37	68,659.52	72,093.36	28.51	29.94	31.44	33.01	34.66
19	60,793.90	63,833.22	67,024.95	70,376.44	73,895.08	29.23	30.69	32.22	33.83	35.53
20	62,314.18	65,429.70	68,701.31	72,136.37	75,742.27	29.96	31.46	33.02	34.68	36.42
21	63,871.32	67,065.50	70,418.23	73,939.32	77,636.16	30.71	32.24	33.86	35.54	37.32
22	65,467.80	68,741.86	72,179.39	75,787.74	79,576.76	31.47	33.05	34.71	36.44	38.26
23	67,104.83	70,460.01	73,983.57	77,682.87	81,566.52	32.26	33.87	35.57	37.35	39.22
24	68,782.42	72,222.40	75,833.22	79,624.69	83,605.44	33.07	34.72	36.45	38.28	40.20
25	70,501.80	74,027.81	77,728.34	81,615.68	85,695.97	33.90	35.59	37.37	39.24	41.20
26	72,265.42	75,878.69	79,672.62	83,655.82	87,838.12	34.74	36.48	38.31	40.21	42.23
27	74,072.05	77,775.04	81,663.61	85,747.59	90,034.35	35.62	37.39	39.27	41.22	43.29
28	75,922.93	79,719.33	83,704.98	87,890.97	92,284.66	36.50	38.33	40.24	42.25	44.37
29	77,821.74	81,712.77	85,797.98	90,088.43	94,592.73	37.41	39.28	41.25	43.31	45.47
30	79,767.26	83,755.37	87,942.59	92,339.96	96,957.33	38.34	40.26	42.28	44.39	46.62
31	81,760.70	85,849.60	90,141.28	94,649.26	99,380.93	39.30	41.27	43.33	45.51	47.78
32	83,804.53	87,995.44	92,395.27	97,015.10	101,865.97	40.29	42.30	44.42	46.64	48.98
33	85,899.99	90,195.35	94,704.57	99,439.92	104,412.47	41.29	43.36	45.53	47.81	50.19
34	88,048.28	92,450.58	97,072.86	101,926.19	107,022.87	42.33	44.45	46.67	49.00	51.46
35	90,249.43	94,761.10	99,498.91	104,473.92	109,698.41	43.38	45.56	47.83	50.23	52.74
36	92,504.65	97,130.62	101,986.42	107,086.78	112,440.32	44.48	46.70	49.04	51.48	54.06
37	94,817.64	99,559.13	104,536.60	109,763.55	115,251.05	45.58	47.87	50.25	52.77	55.40
38	97,188.38	102,047.87	107,149.46	112,507.92	118,133.07	46.73	49.06	51.52	54.09	56.79
39	99,618.12	104,599.28	109,828.69	115,319.88	121,086.36	47.89	50.29	52.80	55.44	58.22
40	102,108.09	107,213.37	112,574.28	118,203.12	124,113.40	49.09	51.54	54.13	56.83	59.67
41	104,660.73	109,893.82	115,388.70	121,158.87	127,216.63	50.32	52.83	55.48	58.25	61.17
42	107,277.28	112,641.88	118,273.17	124,187.14	130,396.06	51.58	54.15	56.87	59.71	62.69
43	109,958.96	115,457.52	121,230.16	127,291.60	133,656.61	52.86	55.51	58.28	61.19	64.25
44	112,708.24	118,344.45	124,260.88	130,474.72	136,998.27	54.19	56.89	59.74	62.73	65.86
45	115,526.35	121,302.67	127,367.80	133,736.50	140,422.28	55.54	58.32	61.23	64.30	67.51
46	118,414.51	124,334.62	130,552.15	137,079.39	143,933.54	56.93	59.78	62.77	65.90	69.19
47	121,375.18	127,444.00	133,815.15	140,507.08	147,532.06	58.35	61.27	64.34	67.55	70.93
48	124,409.59	130,629.58	137,160.50	144,019.57	151,220.30	59.82	62.80	65.95	69.24	72.71
49	127,518.97	133,895.04	140,590.65	147,619.32	155,000.72	61.30	64.38	67.60	70.97	74.51
50	130,707.00	137,242.84	144,104.37	151,310.02	158,875.77	62.84	65.99	69.28	72.74	76.38
51	133,974.92	140,674.22	147,707.81	155,092.89	162,847.91	64.41	67.63	71.01	74.56	78.29
52	137,323.96	144,190.40	151,399.74	158,970.40	166,918.37	66.02	69.33	72.79	76.43	80.25
53	140,757.80	147,795.07	155,185.07	162,945.00	171,092.06	67.67	71.06	74.61	78.34	82.26
54	144,276.43	151,490.68	159,065.03	167,017.92	175,369.00	69.36	72.83	76.47	80.30	84.31
55	147,883.56	155,277.24	163,040.86	171,194.07	179,752.85	71.10	74.65	78.39	82.31	86.42
56	151,580.40	159,159.67	167,117.47	175,473.46	184,247.32	72.88	76.52	80.34	84.36	88.57

## Section 8: Resolution 2027-01

## **RESOLUTION 2027-01**

### **A RESOLUTION OF THE HUMBOLDT WASTE MANAGEMENT AUTHORITY FOR THE AMENDMENT OF INTEGRATED WASTE MANAGEMENT FEES**

#### **Section 1. PURPOSE AND INTENT**

The purpose of this Resolution is to establish and collect fees as authorized by state law including but not limited to Sections 41901 and 41902 of the Public Resources Code and the powers contained in the Humboldt Waste Management Authority Joint Powers Agreement in order to fund the reasonable and necessary costs incurred by the Humboldt Waste Management Authority in owning, operating, maintaining and conducting the Authority's solid waste management services, programs, facilities and enterprises.

It is the intent of this Resolution and of the Authority to achieve these purposes in the most cost-effective manner possible, while continuing to reduce the amount and toxicity of waste generated in the County to the greatest degree possible.

It is the further intent of the Authority that such fees recover the full and complete costs associated with providing and operating waste management facilities and programs, including any and all surcharges imposed by other governmental agencies on the receipt, handling, processing or disposal of refuse or other waste materials. Facility and program costs supporting the fees charged by this Resolution are identified in the Authority's annual budget.

#### **Section 2. DEFINITIONS**

- a) Unless otherwise stated, the terms used in this Resolution shall have the same meaning as provided by the definitions set forth in Section 17225 of Title 14, California Code of Regulations and the appropriate subsections of Division 30, Part 1, Chapter 2, California Public Resources Code.
- b) "Authority" means the Humboldt Waste Management Authority.
- c) "Carpet" means a manufactured article that is used in commercial or residential buildings affixed or placed on the floor or building walking surface as a decorative or functional building interior feature and that is primarily constructed of a top visible surface of synthetic face fibers or yarns or tufts attached to a backing system derived from synthetic or natural materials. "Carpet" includes, but is not limited to, a commercial or a residential broadloom carpet or modular carpet tiles. "Carpet" does not include a rug, pad, cushion, or underlayment used in conjunction with, or separately from, a carpet.
- d) "Collector" means either a Franchise Collector or a Non-Franchise Collector.
- e) "Designated Divertible Materials" means source-separated materials which are discarded at the HWMA Hawthorne Street Transfer Station in a designated area (e.g., bunker or

container), and for which an appropriate reuse, recycling, composting, or other diversion outlet exists. The list of approved Designated Divertible Materials shall be based on market or outlet availability as determined by the Executive Director and shall be updated from time to time. Examples of “Designated Divertible Materials” may include clean drywall (gypsum board), non-hazardous ash, textiles, food waste, and dimensional lumber and wooden pallets.

- f) "Executive Director" means the Executive Director of the Humboldt Waste Management Authority or a designated representative thereof.
- g) “Franchise Collector” means a company that collects Solid Waste or Recyclable Materials under contract with a public agency.
- h) “Greenwaste” means any wastes generated from the maintenance or alteration of public, commercial or residential landscapes including, but not limited to, yard clippings, leaves, tree trimmings, prunings, brush, weeds, wood that is not treated with preservatives or painted and cardboard that is not otherwise recyclable."
- i) "Household Hazardous Waste" means all those wastes defined by Section 25218.1(e) of the Health and Safety Code and/or Cal. Admin. Code tit. 14, § 18720(27).
- j) “Jurisdictional Boundaries of the Authority” means the jurisdictional boundaries coinciding with those of the Authority’s member agencies.
- k) "Operator" means a person or entity who accepts Waste Material generated within the Jurisdictional Boundaries of the Authority and to whom permission to operate a Transformation Facility or Transfer/Processing Station for Solid Waste, or a combination of Solid Waste and Hazardous Waste, is granted under Section 40000 et seq. of the Public Resources Code.
- l) "Non-Franchise Collector" means a person or entity that collects and/or transports Solid Waste generated within the Jurisdictional Boundaries of the Authority directly to an approved landfill facility for the purpose of disposal.
- m) “Recyclable Materials Processing” means those recyclable materials source source-separated by the generator for the purpose of recycling for beneficial reuse or marketing to third parties.
- n) “Recyclable Materials Processing” means the sorting, processing and marketing of Recyclable Materials.
- o) “Satellite Facility” means a Transfer/Processing Station that receives Waste Materials generated from within the Jurisdictional Boundaries of the Authority that is not owned or directly operated by the HWMA, and which is located within the County of Humboldt.

- p) “Self-Haul Customers” means any person or entity that transports Solid Waste or Recyclable Materials directly to a Transfer/Processing Station and/or Transformation Facility.
- q) "Solid Waste" means all putrescible and non-putrescible solid, and semisolid wastes; including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semisolid wastes, and other discarded solid and semisolid wastes. "Solid Waste" does not include hazardous, low-level radioactive or medical waste. "Solid Waste" as herein defined shall not include materials source-separated by the generator for the purpose of recycling, reuse, repair, or composting.
- r) "Transfer/Processing Station" means a facility utilized to receive Waste Material from Collectors and Self-Haul Customers and to temporarily store, separate, transfer, convert, or otherwise process said materials and/or to transfer it directly from smaller to larger vehicles or railroad trains for transport.
- s) "Transformation Facility" means a facility whose principal function is to receive and manage Solid Waste through a non-landfill disposal process other than composting such as incineration, pyrolysis, distillation, gasification, or biological conversion.
- t) “Waste Material” means all materials including Solid Waste, Household Hazardous Waste, Greenwaste, and Recyclable Materials.

### **Section 3. COLLECTION OF FEES**

The applicable component(s) of the Waste Management Fee shall be collected from all Franchise and Non-Franchise Collectors, Self-Haul Customers, Satellite Facilities and all Operators of Transformation Facilities and/or Transfer/Processing Stations located within the Jurisdictional Boundaries of the Authority. Such Fee shall be included in and considered to be part of the disposal rate charged by Operators, Satellite Facilities and Collectors for the provision of services.

Non-Franchise Collectors shall maintain at their respective offices or other place acceptable to the Authority, full and complete accounting books and records, and shall prepare and submit, without additional request and at no cost to the Authority, records documenting their respective proper performance under this Ordinance. The Authority may audit such books and records at the Authority’s expense upon three (3) working days’ notice.

### **Section 4. WASTE MANAGEMENT FEE**

The Authority Waste Management Fee rates specified in Schedule A shall take effect beginning on July 1, 2026, for the Fiscal Year 2026–27.

- a) Table 1. County-Wide Program Fees shall be paid by all Franchise Collectors and Self-Haul Customers. For Self-Haul Customers who deliver Waste Materials to the Hawthorne Street Transfer Station, a Satellite Facility, or Transfer/Process Facility or Transformation Facility located in Humboldt County, the County-Wide Program Fee shall be paid by the Operator or Satellite Facility and remitted to the Authority on no more than a quarterly basis. Self-Haul Customers who deliver Waste Materials to a Transfer/Process Facility and/or Transformation Facility or Landfill located outside the Jurisdictional Boundaries of the Authority, and all Non-Franchise Collectors shall pay the County-Wide Program Fee to the Authority on a quarterly basis.
- b) Table 2. HWMA Base Fees shall be paid as part of the Facility Fee by all Franchise Collectors and Self-Haul Customers who deliver Waste Material to the Hawthorne Street Transfer Station.
- c) Table 3. Facility Fees
- i. Self-Haul Fees shall be paid by all Self-Haul Customers who deliver Waste Materials to any Authority owned and/or operated facility. This includes all persons or entities dropping off Waste Materials at an Authority facility except Franchise Collectors. Member agencies that deliver Waste Materials at an Authority facility shall pay the Self-Haul Fee rate found in Schedule A, Table 3. Self-Haul loads that require special handling or processing, such as travel trailers, auto body parts, large pieces of concrete or metal, or cleanup of spills may be charged an additional per hour fee for the extra handling required. Loads containing cathode ray tubes, appliances, tires, or any other unpermitted waste may be subject to additional special fees established in Schedule A, Table 6.
  - ii. Franchise Collector Fees shall be paid by all Franchise Collectors who deliver Waste Materials to the Hawthorne Street Transfer Station or a Satellite Facility. Franchise Collector loads that require special handling or processing, such as travel trailers, auto body parts, large pieces of concrete or metal, or cleanup of spills, may be charged an additional per hour fee for the extra handling required. Loads containing cathode ray tubes, tires, or any other unpermitted waste may be subject to additional special fees established in Schedule A, Table 6.
  - iii. Satellite Fees shall be paid by Operators of Satellite Facilities and includes Operations fees which covers transportation and disposal costs only.
- d) Table 4. Non-Franchise Collector Fees consisting of County-Wide Fees shall be paid by Non-Franchise Collectors. Non-Franchise Collectors shall deliver copies of all weight receipts to the Authority on a quarterly basis.
- e) Table 5. Volume Based Pricing Hawthorne Facility shall be paid by Self-Haul customers when the scales are inoperable.

- f) Table 6. Non-Standard Waste Materials shall be paid by Franchise Collectors and Self-Haul Customers that drop off non-standard Waste Materials.
- g) Table 7 Household Hazardous Waste Fees shall be paid by Self-Haul residential and commercial customers. Residential customers who bring in more than 15 gallons per vehicle (measured by the total volume of the containers brought in, not by the volume of material contained) and commercial customers shall pay a Household Hazardous Waste Fee based on the actual cost of handling and processing, if so charged by the Executive Director.
- h) Table 8. Greenwaste Fees shall be paid by Franchise Collectors and Self-Haul Customers dropping off Green Waste at the Hawthorne Street facility or at the Mad River Compost Facility.
- i) Table 9. Recyclables Materials Processing Fees shall be paid by Franchise Collectors and Self-Haul Customers dropping off Recyclable Materials at either the Samoa Resource Recovery Center or the Hawthorne Street Transfer Station.

**Section 5. PAYMENT OF FEES**

- a) For cash transactions, payment shall be due upon delivery of the Waste Materials in accordance with Schedule A herein. Self-Haul Customers which pay with cash or cash equivalents – check, debit, or credit card – shall pay fees rounded to the nearest quarter dollar for materials disposed. For account customers, the fee shall be set based upon the volume or tonnage of Waste Material received during the preceding month according to Schedule A. Fees charged to accounts shall be paid to the Humboldt Waste Management Authority within thirty (30) days following the fee due date. The due date is the date of the monthly statement and shall become due and payable by each account customer on the date of the monthly statement.
- b) Fees that are not remitted to the Authority within thirty (30) days following the due date provided in this part for account customers and on the invoice for all other invoiced customers are delinquent. A late fee of one- and one-half percent (1.5 %) shall be assessed on delinquent accounts not paid by the end of the month. The minimum late fee is \$1.
- c) Documentation substantiating the tonnage upon which the Waste Management Fee is collected shall be maintained by an Operator, Franchise Collector, Non- Franchise Collector, or Self-Haul Customer for a period of three years.

Upon three working days written notice, an Operator or Collector shall provide access to the Authority for the purpose of reviewing the accuracy of the submitted data.

In the event that the Authority, following such a review, determines that the accuracy of the submitted data cannot be verified, the Authority and the Operator or Collector shall

mutually agree to an alternative procedure for determining or measuring the tonnage collected, or received at the Disposal Site, Transformation Facility and/or Transfer/Processing Station, in order to ensure the accuracy of such data.

Failure to implement or to adhere to a verifiable measuring procedure after a reasonable period of time shall result in the referral of the disputed collections for review to an independent auditor. Costs for such an audit shall be borne by the losing party.

Fees not paid by its due date shall be determined to be delinquent and shall be subject to late fee penalties.

- d) Customers who wish to keep a record of individual waste transactions should retain their weight ticket (invoice) from each transaction. The Authority also keeps a record of transactions. Customers may request copies of previous weight tickets and will be charged 75 cents for each weight ticket that is copied, sent, or faxed. A request for a copy of any weight ticket that is over 180 days old will be billed at \$40 per hour for staff research time.
- e) Customers who make payments in excess of \$5,000 per month may be charged processing fees incurred by their payments.

**Section 6. FAILURE TO COMPLY**

The Authority may collect any unpaid fees and penalties by civil action, in which event the Authority shall have judgment for the cost of the suit and reasonable attorney’s fees.

Remedies for the failure to comply with this Resolution are non-exclusive. The Authority reserves the right to take any, all or combination of administrative, civil and criminal actions to enforce the terms of this Resolution, separately or concurrently.

**Section 7. REFUNDS**

In the event any fee has been overpaid or has been erroneously received by the Authority under this Resolution, it shall be refunded.

**Section 8. EFFECTIVE DATE**

This Resolution shall take effect on July 1, 2026.

APPROVED: \_\_\_\_\_ Date: \_\_\_\_\_  
Stacy Atkins-Salazar, Chair

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Eric Keller-Heckman, Clerk of the Board

## Section 9: Waste Management Fee Table

**Humboldt Waste Management Authority Waste Management Fees for Fiscal Year 2026-2027**

<b>Table 1: County-Wide Programs</b>	<b>\$ per Ton</b>
Administration	\$0.46
Household Hazardous Waste Program	\$10.31
Cummings Landfill Pledge of Revenue	\$0.92
Illegal Dumping & Clean Up Funds	\$0.61
Rural Container Program	\$5.56
County/Cities AB 939 Programs	\$1.86
Table Bluff Landfill Maintenance	\$0.84
County-wide Enforcement (LEA)	\$3.35
Edible Food Recovery	\$0.36
<b>Total</b>	<b>\$24.26</b>

<b>Table 2: HWMA Base Fee</b>	<b>\$ per Ton</b>
Administration	\$8.61
Environmental Health & Safety (EHS)	\$5.68
Programs	\$1.74
Organics	\$0.00
Cummings Road Landfill Operations	\$15.31
Long Term Funding	\$2.00
<b>Total</b>	<b>\$33.34</b>

<b>Table 3: Facility Fees</b>	<b>\$ per Ton</b>
<b>Self-Haul</b>	
County-Wide Program Fee (from Table 1)	\$24.26
Base Fee (from Table 2)	\$33.34
Facility Fee	\$158.21
<b>Total Self Haul Rate Per Ton</b>	<b>\$215.81</b>
Minimum fee (120 Lbs)	\$13.00
Asbestos rate	\$215.81
<b>Franchise</b>	
County-Wide Program Fee (from Table 1)	\$24.26
Base Fee (from Table 2)	\$33.34
Facility Fee	\$135.88
<b>Total Franchise Rate Per Ton</b>	<b>\$193.48</b>
Grit (Wastewater Solids) Rate Per Ton	\$193.48
<i>See Table 6 for additional fees (non-standard MSW)</i>	
<i>See Table 7 for Hazardous Waste Fees</i>	
<b>Recology Eel River</b>	
County-Wide Program Fee (from Table 1)	\$24.26
Base Fee (from Table 2)	\$33.34

Facility Fee	\$99.19
<b>Total Satellite Fee Rate</b>	<b>\$156.78</b>
<b>Humboldt Sanitation</b>	
County-Wide Program Fee (from Table 1)	\$24.26
Base Fee (from Table 2)	\$33.34
Facility Fee	\$96.29
<b>Total Satellite Fee Rate</b>	<b>\$153.89</b>
<b>Table 4: Non-Franchise Collector</b>	
	<b>\$ per Ton</b>
County-Wide Program Fee (from Table 1)	\$24.26
<b>Total Non-Franchise Collector Fee</b>	<b>\$24.26</b>
<b>Table 5: Volume Based Pricing</b>	
	<b>\$ per Ton</b>
Minimum Fee for Solid Waste by Volume	\$12.50
Per Cubic Yard	\$24.15
Small Pickup (level with top of box)	\$32.60
Mid-Size Pickup (level with top of box)	\$51.20
Full-Size Pickup (level with top of box)	\$64.50
Misc. Construction Debris Per Cubic Yard	\$142.60
Minimum Fee for Green Waste by Volume	\$9.50
Per Cubic Yard	\$12.30
Small Pickup (level with top of box)	\$16.24
Mid-Size Pickup (level with top of box)	\$26.40
Full-Size Pickup (level with top of box)	\$38.16
Minimum Fee for Recyclable Materials by Volume	\$9.00
Per Cubic Yard	\$36.43
<b>Table 6: Non-Standard Waste Materials Fees (per Item, unless otherwise specified)</b>	
Asbestos Handling Fee - Commercial or Residential, plus material weight	\$10.00
Asbestos Bag Fee	\$2.00
Asbestos Box Fee	\$44.00
Treated Wood Waste Handling Fee Residential plus material weight	\$10.00
Treated Wood Waste Handling Fee Commercial , plus material weight	\$132.00
Tire, Semi Truck or Smaller, On- or Off-Rim	\$9.00
Tire, Over-Sized (Grader, Solid Rubber, Foam-Filled, etc.)	\$180.00
Special Handling Fee, per Hour (billable in quarter-hour increments)	\$135.00
Carpet, per Ton	\$10.00
Minimum Fee, Carpet	\$2.00

<b>Table 7: Household Hazardous Waste Fees</b>	<b>\$ per Ton</b>
Hazardous waste up to 15 gallons, per trip, per day; volume calculated by volume of the container, regardless of how much material is in the container	No charge
Aerosol	\$2.00
Ballasts, PCB containing	\$0.05
Batteries, Mixed	\$2.00
Batteries, Auto	No Charge
Compressed gas cylinders, non-propane	\$10.00
Corrosives	\$8.00
Fire extinguishers	No Charge
Flammable liquid	\$5.00
Flammable solid	\$1.00
Fuel gas/propane, up to one (1) qt	\$1.00
Mercury	\$6.00
Motor oil	No Charge
Oil filter	No Charge
Oily Debris	\$1.00
Oxidizing liquid	\$10.00
Oxidizing solid	\$2.50
Paint	\$5.00
Propane Tanks, less than one (1) gallon	\$1.00
Toxic liquid	\$8.00
Toxic solid	\$2.50
Lead based paint chips	\$1.00

<b>Table 8: Greenwaste Fees At Hawthorne Street</b>	<b>\$ per Ton</b>
Franchise Collector, Direct Delivery	\$124.75
Hawthorne Street Delivery & Self-Haul	\$161.47
Minimum Fee, Self-Haul and Commercial Customers, up to 120 lbs	\$9.50

<b>Table 9: Recyclable Materials Processing Fees</b>	<b>\$ per Ton</b>
Direct Delivery to Samoa Processing Facility (Franchise Only)	TBD
Self-Haul and Commercial Rate	TBD
Minimum Fee, Self-Haul and Commercial Customers, up to 120 lbs	TBD

## Section 10: County Wide Program Fees Overview and Funding Details

### Administration.

This revenue covers HWMA’s administrative salaries and overhead, legal services, and board expenses associated with oversight of County Wide Program Fees (CWPF). Projected revenue is approximately \$38,180.

### The Household Hazardous Waste Program

This program diverts household hazardous waste (e.g., motor oil, pesticides, pharmaceutical products, etc.), materials which are not permitted to be disposed of in landfills. This fee now represents the total cost of operating the Hazardous Waste Facility located at the Hawthorne Street Transfer Station less projected revenues from operations. Total projected revenue is approximately \$977,310, including \$855,509 in CWPF revenue.

### Cummings Road Landfill Pledge of Revenue.

Ensures adequate funds for “...corrective action cost estimates...,” should any such corrective actions become necessary. Pledged revenue is \$76,657 annually.

### Illegal Dumping and Cleanup Fund

This provides monies for assistance in cleanup of illegally dumped waste within member agency jurisdictions. This funding is generally always utilized, with the funding level remaining the same as the prior fiscal year at \$50,250.

### Rural Container Program.

The County is responsible for administering contracts for operation of 12 outlying container drop-off sites in the unincorporated, rural areas of Humboldt County. Because the operations are small and remote, the actual cost to staff the facility and haul disposed materials results in a higher cost per ton. If the site operator charged the actual cost in their gate tip fee, few individuals would use the sites and illegal dumping in the surrounding areas would likely increase.

Projected revenue is \$461,480.

### County/Cities AB939 Programs.

These funds are allocated for waste diversion activities, programs, and staffing in HWMA’s member cities and the County. At the discretion of the member agency, funds may be used to cover the costs of recycling and other waste diversion programs.

Projected revenue is \$154,000.

### Table Bluff Landfill

Table Bluff Landfill is a closed landfill owned by the County of Humboldt and located south of Eureka. The County is responsible for closure-related maintenance and associated activities.

Projected revenue is \$69,720.

*The Local Enforcement Agency (LEA)*

These funds provide for local enforcement activity on behalf of regulations set by CalRecycle and are passed directly to the County Environmental Health Department. Projected Revenue is \$278,050.

*Edible Food Recovery*

The County of Humboldt is currently working with a consultant for Edible Food Recovery Program Management. This consultant has begun to lay the groundwork for developing an in-county ecosystem of Edible Food Recovery and make recommendations on potential infrastructure needed to accomplish certain SB 1383 requirements. This Countywide Program fee will be in its fourth year of funding at \$30,000 dollars which will be passed through to the County of Humboldt to offset or mitigate costs related to infrastructure purchases within member agencies.

## Section 11: FY 2026-27 AB 939 Allocation

**AB 939 Payment Schedule FY 2026-2027**

<b>Entity</b>	<b>Total Due</b>	<b>HWMA</b>	<b>Payment</b>	<b>Ratio</b>
Arcata	22,646.81		5,661.70	14.71%
Blue Lake	7,037.86		1,759.46	4.57%
Eureka	35,712.89	8,000.00	8,928.22	23.19%
Ferndale	7,114.86		1,778.71	4.62%
Rio Dell	8,901.27	5,000.00	2,225.32	5.78%
Unincorporated Areas	72,580.79	72,580.79	18,145.20	47.13%
<b>Total</b>	<b>154,001.26</b>	<b>85,580.79</b>	<b>38,437.50</b>	<b>100.00%</b>

**History of Payments to Members**

<b>Entity</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>FY 25-26</b>
Arcata	23,959.50	23,654.46	22,552.05	22,646.81
Blue Lake	7,443.57	7,348.80	7,006.32	7,037.86
Eureka	29,771.64	29,290.76	27,552.83	35,712.89
Ferndale	7,525.01	7,429.20	7,082.97	7,114.86
Rio Dell	9,414.41	4,294.55	3,861.38	8,901.27
Unincorporated Areas	76,764.87	76,907.27	72,581.09	72,580.79
Retained by HWMA	84,764.87	89,907.27	87,027.69	85,580.79
<b>Total</b>	<b>154,879.00</b>	<b>148,925.04</b>	<b>140,636.64</b>	<b>153,994.48</b>

## Section 12: HWMA Hours of Operations

### Hawthorne Street Transfer Station

<u>Tip Floor</u>		Hours	
Self-Haul	Monday – Friday	8 am to 4 pm	
	Saturday	8 am to 4 pm	
	Sunday	10 am to 4 pm	
Franchise	Monday – Sunday	7 am to 5 pm	

### Cummings Road Landfill

Landfill Office	Monday – Friday	7:00 am to 3:30pm
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### All HWMA Facilities will be closed for the following Holidays:

Independence Day	July 4, 2026
Labor Day	September 7, 2026
Thanksgiving	November 26, 2026
Christmas Eve close at 2pm	December 24, 2026
Christmas	December 25, 2026
New Year’s Eve close at 2pm	December 31, 2026
New Year’s Day	January 1, 2027
Easter Sunday	March 28, 2027
Memorial Day	May 31, 2027

## Attachment A: HWMA Capital Improvement Plan



**Humboldt Waste Management Authority  
Draft-Capital Improvement Plan**

April 3, 2026

### Introduction

The Humboldt Waste Management Authority (“Authority”) is comprised of six member agencies, including the cities of Arcata, Blue Lake, Eureka, Ferndale, and Rio Dell, and the County of Humboldt. The Authority operates and maintains five facilities:

- 1) Hawthorne Street Transfer Station, located at 1059 West Hawthorne Street which includes the Hazardous Waste Facility (HHW), Eureka Organics Processing Center and the Authority’s Business Office and the Solid Waste Tipping Floor.
- 2) Cummings Road Landfill (“Landfill”)
- 3) 413-acres of forest properties surrounding the Landfill
- 4) Property and building located at 949 West Hawthorne Street; this property is leased to Recology of Humboldt.
- 5) An unimproved 7-acre parcel located to the north of the Hawthorne Street Transfer Station.

A Capital Improvement Plan (CIP) is a planning and fiscal management tool used to assist in the coordination, timing, and financing of capital improvements for Authority Divisions over a multi-year period. Capital improvements refer to major, non-reoccurring physical expenditures such as land, building, infrastructure, and equipment. For purposes of this initial CIP, staff identified those projects with an estimated \$25,000 and greater costs. The CIP is a working document, and will be reviewed, updated, and approved annually by the HWMA board of Directors during the fiscal year budget process.

### Purpose

The CIP is intended to:

- Initiate the timely repair and replacement of aging infrastructure, rolling stock and allow acquisition planning for other items as needed.
- Enable Board and public discussion of Authority infrastructure needs, Board approved priorities and Strategic Plan implementation.
- Identify the most economical means of financing capital improvements, with the goal of avoiding sharp increases to the Authority’s Waste Management Fee.
- Balance necessary improvements with the Authority’s financial resources.

### Funding Sources

The Authority’s operating budget consists of those normal ongoing operating costs incurred to operate and maintain the functions of the Authority, including wages, materials, utilities, professional and outside services, and other such operating expenses. The operating budget, and non-operating costs associated with reserve funds, asset depreciation, and other non-operating expenses, are funded almost entirely through ratepayer revenues collected per-ton on solid waste with the Authority’s member agencies, and through fees assessed at the Transfer Station and the Authority’s satellite contractors at Humboldt Sanitation and Recology Eel River.

Funding for CIP projects is generally expected to come from the HWMA Board established Capital Improvement Fund, a designated fund, that is expected to receive Board appropriated funds identified during the annual budget review and approval process. The goal of the Capital Improvement Fund (CIF) is to assist with minimizing impacts to the Authority's Waste Management Fees when significant expenditures are necessary for property acquisition, replacement of rolling stock or other infrastructure related process. Additionally, the Authority may pursue grant funding or other long-term debt to implement Board approved projects.

Staff projects solid waste to be collected annually for the implementation of the Board's directives and the annual operating and non-operating budget; funds in excess of the needs for operating costs are often directed to the various reserve funds established by the Board of Directors – notably, the Capital Improvement Fund. This fund is used for the direct purchase, or long-term financing, of all capital asset improvements given final approval by the Board for purchase.

The Authority utilizes additional funding resources, such as grant funding from State programs, where available and appropriate.

#### *Project Planning Process*

The Executive Director, in concert with Division Directors, will identify a list of projects and improvements required for each division of the Authority. These projects generally include repairs, replacement and improvements to facility and buildings, or equipment necessary to perform solid waste collection, diversion, or recycling. All projects identified are expected to adhere to the Board's finance policy designating a project as a capital improvement - those projects with an estimated cost of \$25,000 and greater, with an anticipated lifespan of no less than 2-5 years.

The Executive Director and Division Directors will evaluate and provide recommendations to determine the best schedule to complete the proposed list of projects, within the bounds of fund availability in the Capital Improvement Fund, whether as the Fund currently stands or through the annual budget process. The Directors consider future spending needs for the operating budget, trends in waste tonnage, hauling and transportation costs, and the overall impact these items have on the integrated waste management tipping fees, from pass-through and base fees through to facility management costs for the Transfer Station.

#### *Board Review and Implementation Timeline*

Each year, staff will review and update the list and chart of projects and the planning timeline. This timeline is then presented to the Board during the annual budget to inform the adjustments requested from staff for the Capital Improvement Fund.

This annual approval of the CIP does not commit the Authority to a definitive course of action; rather, as a planning document, it provides the guidance through which the Capital Improvement Fund is managed for future projects, which will be presented to the Board as the planning phase of each project begins.

Once a project is ready to be initiated, the Board will receive the appropriate project documents – a Request for Proposals, construction bid documents, and/or loan/lease agreements – presented to them in open session of a meeting of the Board of Directors for direct approval and initiation of the project.

Expenditures for the approved project(s) will be withdrawn from the Capital Improvement Fund in accordance with the required outlay for those expenditures.

## **Methodology**

### *Establish a planning committee*

An internal committee comprised of the Executive Director and all Division Directors are responsible for necessary project identification, planning and the projected funding level for the project.

### *Define capital projects or purchases*

Each Director will draft a list of capital projects and/or major purchases proposed to be included in the CIP. These projects generally included repairs, replacement and improvements to facility and buildings, or equipment. Projects less than \$25,000 will be included as annual capital costs.

### *Calculate estimated costs for each project*

Each project is assigned a projected cost and expected year of implementation. Projects requiring engineering, permitting, staffing or other associated costs will have the total cost refined as information becomes available.

### *Evaluate capital assets*

Capital assets are the funds such as annual budgeting, capital reserve funds, grants and long-term debt that HWMA could pursue for replacement, renovations or other improvement projects listed in the plan.

### *Forecast funding needs*

Determine the timeline in which funding will be retained in the Capital Improvement Fund for each designated project.

### *Finalize project*

Once a project is finalized internally it will be assigned a project code which corresponds with the Fiscal Year proposed for purchase. (Example: 2024.01).

Items that have been approved by the board in prior years will be noted as approved on the project list and project description. Newly proposed projects will be marked as such. Projects that are proposed to be removed will be included with reasoning for the proposed removal.

## Section 2: Project List

## Section 2: Project List

Project Code	Division	Project Name	Anticipated Purchase Fiscal Year	Estimated Cost	Procurement Method	Proposed or Approved
2023.01	SW	Franchise Wheel Loader	22/23	\$ 653,149.90	Lease	Approved (CIP 2021-2025)
2024.01	AD	Security System Upgrade	23/24	\$ 54,000.00	Purchase	Approved (CIP 2021-2025)
2024.02	SW	Pit Scale Replacement	23/24	\$ 145,000.00	Purchase	Approved (CIP 2021-2025)
2024.03	LF	Gas Analyzer	25/26	\$ 66,000.00	Purchase	Approved (CIP 2021-2025)
2024.04	LF	Office Remodel	25/26	\$ 160,000.00	Purchase	Approved (CIP 2021-2025)
2025.01	LF	Tractor & Mower with attachments	25/26	\$ 78,500.00	Purchase	Approved (CIP 2021-2025)
2025.02	LF	Flare Heat Shields	25/26	\$ 140,000.00	Purchase	Approved (CIP 2021-2025)
2026.01	LF	Mini Excavator Replacement	25/26	\$ 370,000.00	Lease	Approved (CIP 2021-2025)
2026.02	SW	Franchise Wheel Loader Tires (950)	25/26	\$ 47,000.00	Purchase	FY 24/25
2026.03	OR	Organics Facility Striping	25/26	\$ 45,000.00	Purchase	FY 24/25
2027.01	SW	Self Haul Wheel Loader	26/27	\$ 340,000.00	Lease	FY 24/25
2027.02	SW	Forklift (Electric)	26/27	\$ 110,000.00	Purchase	FY 25/26
2028.01	SW	Excavator 1	27/28	\$ 445,000.00	Lease	FY 24/25
2028.02	OR	Wheel Loader (Grant Funded)	27/28	\$ 360,000.00	Lease	FY 24/25
2028.03	SW	Floor Repair	27/28	\$ 740,000.00	Purchase	FY 24/25
2028.04	LF	Power Supply	26/27	\$ 245,000.00	Purchase	FY 25/26
2029.01	AD	Main Office and Scale House Paint	28/29	\$ 45,000.00	Purchase	FY 25/26
2029.02	SW	Forklift (Electric)	28/29	\$ 115,000.00	Purchase	FY 25/26
2029.03	SW	Skid Steer	28/29	\$ 75,000.00	Purchase	FY 25/26
2029.04	SW	Scale 1 & 2	28/29	\$ 180,000.00	Purchase	Proposed
2030.01	SW	Franchise Wheel Loader Tires (966)	29/30	\$ 64,000.00	Purchase	FY 25/26
2030.02	AD	Car Replacment (Electric)	29/30	\$ 50,000.00	Purchase	FY 25/26
2032.01	SW	Truck Replacment (Electric)	31/32	\$ 95,000.00	Purchase	FY 25/26
2033.01	SW	Franchise Wheel Loader	32/33	\$ 750,000.00	Purchase	FY 24/25
2033.02	SW	Paving loaded trailer area	32/33	\$ 46,000.00	Purchase	Proposed
2033.03	LF	Roof Replacment & Solar Panels	32/33	\$ 371,000.00	Purchase	Proposed
2034.01	SW	Excavator 2	33/34	\$ 550,000.00	Purchase	FY 25/26
2035.01	HHW	Forklift (Electric)	34/35	\$ 115,000.00	Purchase	FY 25/26
2037.01	SW	Transfer Station Roof	36/37	\$ 925,000.00	Purchase	FY 24/25
2037.02	SW	Solar Panel Roof Addition	36/37	\$ 240,000.00	Purchase	FY 24/25

## Section 3: Estimated Project Funding Timeline

### Estimated Project Funding Timeline

Project Code	Division	Project Name	Total Cost	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY28/29	FY 29/30	FY30/31	FY 31/32	FY 32/33	FY 33/34	FY 34/35	FY 35/36	FY 36/37	FY 37/38
2023.01	SW	Franchise Wheel Loader	\$ 724,607	\$ 146,045	\$ 146,045	\$ 146,045	\$ 149,436	\$ 149,436										
2024.01	AD	Security System Upgrade	\$ 54,000	\$ 54,000														
2024.02	SW	Pit Scale Replacement	\$ 145,000	\$ 95,000	\$ 50,000	\$ 75,000												
2024.03	LF	Gas Analyzer	\$ 66,000	\$ 33,000	\$ 33,000													
2024.04	LF	Office Remodel	\$ 160,000	\$ 110,000	\$ 50,000													
2025.01	LF	Tractor & Mower with attachments	\$ 78,500		\$ 61,000	\$ 22,270												
2025.02	LF	Flare Heat Shields	\$ 140,000	\$ 70,000	\$ 70,000													
2026.01	LF	Mini Excavator Replacement	\$ 370,000		\$ 43,000	\$ 43,000	\$ 77,002	\$ 77,002	\$ 77,002	\$ 68,007								
2026.02	SW	Franchise Wheel Loader Tires (950)	\$ 47,000		\$ 23,500	\$ 23,500												
2026.03	OR	Organics Facility Striping	\$ 45,000		\$ 22,500	\$ 22,500												
2027.01	SW	Self Haul Wheel Loader	\$ 340,000		\$ 48,571	\$ 48,571	\$ 48,571	\$ 48,571	\$ 48,571	\$ 48,571	\$ 48,571							
2027.02	SW	Forklift (Electric)	\$ 110,000			\$ 55,000	\$ 55,000											
2028.04	SW	Excavator 1	\$ 445,000		\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 59,167	\$ 55,625	\$ 44,375						
2028.01	OR	Wheel Loader (Grant Funded)	\$ 360,000															
2028.02	SW	Floor Repair	\$ 740,000			\$ 246,667	\$ 246,667	\$ 246,667										
2028.03	LF	Power Supply	\$ 245,000				\$ 122,500	\$ 122,500										
2029.01	AD	Main Office and Scale House Paint	\$ 45,000		\$ 15,000	\$ 15,000	\$ 15,000											
2029.02	SW	Forklift (Electric)	\$ 115,000			\$ 38,333	\$ 38,333	\$ 38,333										
2029.03	SW	Skid Steer	\$ 75,000			\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000							
2029.04	SW	Scale 1 & 2	\$ 180,000				\$ 60,000	\$ 60,000	\$ 60,000									
2030.01	SW	Franchise Wheel Loader Tires (966)	\$ 64,000						\$ 21,333	\$ 21,333	\$ 21,333							
2030.02	AD	Car Replacment (Electric)	\$ 50,000								\$ 25,000	\$ 25,000						
2032.01	SW	Truck Replacment (Electric)	\$ 95,000						\$ 31,667	\$ 31,667	\$ 31,667							
2033.01	SW	Franchise Wheel Loader	\$ 750,000					\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000					
2033.02	SW	Paving loaded trailer area	\$ 46,000						\$ 11,500	\$ 11,500	\$ 11,500	\$ 11,500						
2033.03	LF	Roof Replacment & Solar Panels	\$ 371,000						\$ 74,200	\$ 74,200	\$ 74,200	\$ 74,200	\$ 74,200					
2034.01	SW	Excavator 2	\$ 550,000						\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000					
2035.01	HHW	Forklift (Electric)	\$ 115,000							\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000				
2037.01	SW	Transfer Station Roof	\$ 925,000						\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500	\$ 92,500
2037.02	SW	Solar Panel Roof Addition	\$ 240,000						\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000

Year to Acquire



**HUMBOLDT WASTE  
MANAGEMENT AUTHORITY**

***Staff Report***

**DATE:** March 28, 2026

For Meeting of: April 9, 2026

**FROM:** Eric Keller-Heckman, Executive Director

**SUBJECT:** Item 5)  
Strategic Vision Planning

**RECOMMENDED ACTION: Voice Vote**

- 1) Authorize the Executive Director to initiate strategic vision planning
- 2) Provide Direction as Appropriate

**DISCUSSION:**

**Background:**

At their February 2026 meeting, the HWMA board directed staff to meet with an ad hoc committee to develop the scope and next steps for future strategic vision planning.

HWMA staff met with this committee in March and discussed broad intent and direction of the strategic vision planning. This included potential stakeholders, projected timelines, activities and potential jurisdiction priorities, along with a suggestion to utilize a local facilitator due to limited staff bandwidth.

The committee keyed in on stakeholder participation and engagement and reiterated the need for clear and measurable goals.

With that, staff believes they sufficient direction to initiate the planning process but welcomes any additional input the board may have.

**Staff's Recommendation:**

Staff recommend the board authorize the Executive Director to initiate the strategic vision planning process.

**FISCAL IMPACT**

Minimal staff time is associated with this project currently. Should large fiscal impacts arise, staff will bring those costs back to the board.